



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 10, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Staci Brady, Chief Deputy Auditor Jennifer Phillips, Deputy Auditor	Auditor	2023 SSI Fall Conference	Westerville, OH	10/24-26/2023	\$1,800.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
	Small Tools and Minor Equipment – Victims Assistance Fund	20030-51310-54440	\$3,000.00
20030			
21201	Contract Services	21201-11001-53300	\$700.00
	Health Insurance – Commissioners	10000-11260-51100	\$3,700.00
10000			

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
10000	Salaries-Employees-Public Defender Unemployment -Public Defender	Health Insurance-Public Defender	\$18,000.00
	10000-12185-50020	10000-12185-51100	
10000	Defender	Health Insurance-Public Defender	\$4,000.00
	10000-12185-51085	10000-12185-51100	
10000	Transcripts-Public Defender	Health Insurance-Public Defender	\$800.00
	10000-12185-52004	10000-12185-51100	


10000	Rent-Public Defender	10000-12185-53331	Health Insurance-Public Defender	10000-12185-51100	\$4,200.00
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Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41 – RESCIND MOTION**

Motion: to rescind the motion that was made by Commissioner Donald E. Leggett II and seconded by Vice President Robert E. Wirkner on July 10, 2023 to approve the bills without prior authorization; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Cintas Corporation, \$269.35; Carroll County Treasurer, \$610.00; Carroll County Treasurer, \$507.00; Jon Stewart Excavating LLC, \$11,400.00; Huntington National Bank, \$701.14; & Huntington National Bank, \$873.24.

DJFS: Hennebert, Christy, \$200.00; Harris, Kylie, \$200.00; Fletcher, Gabriella, \$600.00; Criner, Abbie, \$400.00; Coutts, Travis, \$400.00; Blackson, Diane, \$400.00; Berardinelli, Chelsea, \$600.00; Bailey, Shara, \$400.00; Brown, Michael Lee, \$200.00; Wilson, Brittany, \$600.00; Hudson, Glenda, \$200.00; Boggess, Jennifer, \$400.00; Wood, Brittany, \$400.00; Robb, Melissa, \$400.00; Noah, Bailey, \$200.00; Burns, Bobbi, \$200.00; Allender, Kimberly, \$200.00; Fulks, Jeff, \$400.00; Morgan, Heather, \$1,000.00; Lyons, Kevin, \$400.00; Wireman, Carry, \$600.00; Townsend, Katelyn, \$600.00; Stone, Jessica, \$400.00; Schandel, Ashley, \$400.00; McLoughlin, Shannon, \$600.00; Guciardo, Kassandra E., \$600.00; Deal, Amber, \$600.00; Clark, Brittany N, \$1,200.00; Brasdovich, Kayla, \$600.00; Bible, Lisa, \$1,200.00; Burge, Kimberly, \$400.00; White, Cherrie, \$600.00; Thompson, Dustin, \$400.00; Plazak, Jodi, \$600.00; Fewkes, Victoria, \$200.00; Brown, Nikki, \$400.00; Scott, Kimberly L., \$400.00; Scarlott, Emilee, \$200.00; Rainsburg, Jessica L., \$400.00; Maple, Mandi, \$1,200.00; Ray, Sandra, \$200.00; Ornowski, Emmery, \$400.00; Kramer, Delores, J., \$200.00; Iverson, Martha J., \$400.00; Kislán, Susan, M., \$600.00; Conrad, Misty, \$400.00; Morgan, Brittany, \$1,000.00; Overman, Marion, \$400.00; Irwin, Kendra, \$800.00; Vandiver, Hayleigh, \$400.00; Hutchison, Trena, \$200.00; Icenhower, Morgan, \$400.00; Noble, Hollie, D., \$400.00; Moreland, Robin M., \$400.00; Lucas, Crystal, \$200.00; & McIntire, Lorrin, \$600.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
MONTHLY REPORT – JUNE
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:05 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the June 2023 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,125 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	7/1/23 – 6/30/24	\$34,497.00	OhioSTART	MOU	Renewal	7/5/23

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
COUNTY ANNEX BUILDING
PURCHASE AGREEMENT**

 9:07 AM

Commissioner Modranski advised that the extension is necessary due to a delay on the right of way agreements.

Motion: to approve the First Amendment to Real Estate Purchase Agreement to extend the closing date to on or before August 18, 2023 for the property located at 211 Moody Avenue, in Carrollton, Ohio, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
JAIL WINDOW PROJECT
CERTIFICATE OF COMPLETION**

Motion: to authorize the Board President to sign the Submission Checklist and the Certificate of Substantial Completion for the Jail Window Project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
JAIL WINDOW PROJECT
HB 687 – CAPITAL IMPROVEMENTS GRANT**

Motion: to authorize Commissioner Donald E. Leggett II to sign the Environmental Review and State of Ohio Civil Rights Compliance of the Project Information Package for the HB 687 Capital Improvements Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
BUCKINGHAM HEAVY TRANSPORT**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Buckingham Heavy Transport for tree trimming for superload movement in Orange Township, on Azalea Rd. (CR 22),

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
MM SAWMILL 2 LUMBER LLC**

Motion: to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:


- 1. MM Sawmill 2 Lumber LLC for hauling over Bay Rd. (CR 27) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

Action: Vote was recorded as follows: **Action:** Vote was recorded as follows: YEA: Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: President Christopher R. Modranski; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
JOB AND FAMILY SERVICES
PURCHASE ORDERS**

 9:09 AM

Commissioner Modranski advised that Kate Offenberger, Job and Family (JFS) Director was unable to attend the meeting this morning but sent over a written request. Ms. Offenberger is requesting permission to increase the maximum amount of a blanket purchase order (PO) for the Back-to-School Clothing and School Supplies program. Ms. Offenberger advised that the program is giving out \$200.00 checks per eligible child, and she anticipates spending \$300,000.00 on this program. The current process only allows a blanket PO to be \$5,000.00. Ms. Offenberger advised that raising the limit for this program would reduce administrative


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work in her office. Ms. Offenberger advised that there are sufficient funds to cover the PO. Commissioner Wirkner advised that this is a special circumstance that will reduce workload and there are sufficient funds to cover the PO. Commissioner Modranski advised that is correct. Commissioner Modranski advised that it would be beneficial to look into increasing the limits on blanket POs for all departments. Commissioner Modranski advised that there are issues within the Commissioners’ office with the repairs line. HVAC repairs cost more than \$5,000.00 per year and are completed by multiple vendors. Commissioner Wirkner advised he has no issue with that as long documentation is provided to support the request. Commissioner Modranski advised he will work with the Auditor’s office on this matter.

Motion: to allow Job and Family Services to increase their blanket purchase orders for the 2023 Back to School clothing and school supply program from \$5,000.00 to \$50,000.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF INVESTMENT REPORT

 9:13 AM

Jeff Yeager, Treasurer, appeared before the Board to present the 2023 second quarter report for the Carroll County Investment Advisory Board. Commissioner Wirkner stated that this quite a difference from the past few years. Mr. Yeager advised that the county is currently earning a good interest rate. Commissioner Modranski asked if Mr. Yeager feels that the numbers will remain stable. Mr. Yeager advised he believes so. There are some certificates of deposit (CD’s) coming due in December and Mr. Yeager is hoping that the rates hold. Commissioner Wirkner advised that if the trend continues, the county will earn \$1 million dollars in interest. Mr. Yeager presented the report as follows:

Carroll County Quarterly Investment Report

Month Ending: June 30, 2023


Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	2.68%	Daily	\$1,023,882.58
DD Improvement Fund	Bus. Savings	PNC Bank	2.68%	Daily	\$414,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	2.68%	Daily	\$775,087.30
Permanent Improvement Fund	Bus. Savings	PNC Bank	2.68%	Daily	\$792,707.50
Home Loan Fund	Bus. Savings	PNC Bank	2.68%	Daily	\$4,337.20
BTM	Certificate of Deposit	Consumer’s Bank	4.16%	12/2/2023 12/22/202	\$300,000.00
General Fund	Certificate of Deposit	Consumer’s Bank	3.68%	3	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer’s Bank	4.11%	3/7/2024	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer’s Bank	4.97%	5/2/2024	\$4,000,000.00
General Fund	Money Mkt Checking	Consumer’s Bank	4.30%	Daily	\$7,500,000.00
General Fund	Money Mkt Checking	PNC Bank	3.71%	Daily	\$10,000,000.00
General Fund	Money Max Savings	Huntington Bank	3.45%	Daily	\$1,000,000.00
General Fund	Money Market Public	Huntington Bank	4.17%	Daily	\$10,000,000.00
Total Funds on Deposit:					\$37,810,981.95

Interest Earned Per Fund


	<u>2nd Quarter</u>	<u>Year-to-date</u>
General Fund	\$318,964.48	\$546,145.38
Bureau of Support Admin. Fund	\$4,995.32	\$9,427.88
BTM General Fund	\$10,931.53	\$16,497.61
Home Loan Fund	\$102.44	\$283.96
Total Interest Earned	\$334,993.77	\$572,354.83

IN THE MATTER OF SHERIFF

 9:15 AM


Sheriff Calvin Graham advised that the Jail Window Project is done, and he appreciates all of the support to complete the project. Now it is time to submit the grant documentation so the county can get reimbursed by the state.

IN THE MATTER OF CLERK’S REPORT

 9:15 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I reminded residents that property taxes are due tomorrow, Friday, July 14, 2023. Mr. Nuzzolillo advised payments can be made at the Treasurer’s Office from 8:00 a.m. to 4:00 p.m. or dropped off at the secure drop box located outside of the Treasurer’s entrance of the courthouse after hours. Residents who plan to pay by mail must have their payment postmarked by July 14th.

**IN THE MATTER OF
CLERK’S REPORT**

 9:16 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Carroll County Fair begins next week from July 17, 2023 to July 23, 2023. Mr. Nuzzolillo advised that admission at the gates is \$15.00 and online presale is \$12.50. Admission does include rides and grandstand entertainment. Mr. Nuzzolillo wished all exhibitors good luck at the fair.

**IN THE MATTER OF
BUILDINGS & GROUNDS**

 9:16 AM


Commissioner Leggett advised that he spoke to an architect about the retaining wall issues on the north side of the Courthouse. The architect is not able to do the drawings, so Commissioner Leggett will be looking for someone else to do the drawings.

**IN THE MATTER OF
CCGHD STORAGE BUILDING**

 9:17 AM


Commissioner Leggett advised that the Health Department Storage Building should be done in the next few weeks.

**IN THE MATTER OF
BUILDING DEMOLITION & SITE REVITALIZATION GRANT**

 9:17 AM


Commissioner Leggett advised he has received a lot of questions about the demolition of houses. Commissioner Leggett advised that he lets residents know that it is a state grant, and if Carroll County does not use the funds, another county will get them. Commissioner Wirkner advised that when dollars are received by the County, the Board needs to do their due diligence to spend the funds in Carroll County. If Carroll County doesn’t spend the money, another county will receive the funds. Commissioner Modranski advised there may be money left over on the current Building Demolition and Site Revitalization to do another project or two. There are three properties on the waiting list. Commissioner Modranski advised that the state budget includes another round of funds for the Building Demolition grant, as well as the Brownfield Remediation grant. Commissioner Modranski advised that Carroll County originally received four applications for the Building Demolition grant but the State of Ohio told him to get more properties. After another round of requesting applications, a total of 11 properties were submitted. Commissioner Modranski advised that properties must be owned by the applicant with no liens, or be a publicly owned property.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**

 9:21 AM

Commissioner Wirkner advised that during his morning update with the Emergency Management Agency (EMA), he was told that a storm is tracking in our direction for this afternoon. Currently, it looks like the storm will go south and we will only get ½” of rain. There will be high winds if the storm goes north. Commissioner Modranski asked if the storm will affect the Alive Festival. Commissioner Wirkner advised that EMA visited the festival to make sure they are aware of potential weather. Commissioner Modranski advised they are expecting 20,000 attendees over the next three days.


**IN THE MATTER OF
STONY LAKE WASTEWATER SYSTEM IMPROVEMENTS**

 9:22 AM

Commissioner Modranski advised that he, Ronald M. Nuzzolillo, Jr. and Kelly Morris met with the designer for the Stony Lake Wastewater System Improvements project. Areas to be covered and size of the system were discussed. Commissioner Modranski advised that the committee will be determining the feasibility of having the system for Stony Lake and possibly Perrysville. The committee originally discussed including VoAsh, but there has been push back from VoAsh. They don’t want the system. Commissioner Wirkner advised that VoAsh will regret that decision one day.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:24 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner