



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:58 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:58 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 8:58 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 26, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 8:59 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21201	Contract Services	21201-11001-53300	\$1,700.00
21201	Contract Services	21201-11001-53300	\$2,475.00
21201	Contract Services	21201-11001-53300	\$525.00
50200	Supplies	50200-31450-54400	\$505.26
10000	Other Expenses – Commissioners	10000-11001-56090	\$450,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 8:59 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Supplies and Materials	20420-31350-54400	Travel – Engineer	20420-31350-52050	\$2,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II,

Seconded by Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 8:59 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Richardson Electric LLC, \$1,042.00; Carroll County Treasurer, \$10,090.00, Jon Stewart Excavating, LLC, \$18,420.00; and Richardson Electric LLC, \$160.00.

DJFS: NONE.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
COURTHOUSE CLOSED**

 9:00 AM

Commissioner Modranski advised the Courthouse will be closed on Tuesday, July 4, 2023 in observance of Independence Day.


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:00 AM

Cason Leggett, Dog Warden, filed his report for the week of June 18, 2023 to June 24, 2023 showing 1 dogs impounded, 0 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
2021 WATER POLLUTION CONTROL LOAN FUND**

FINAL EXHIBIT

 9:01 AM


Commissioner Modranski advised that the Water Pollution Control Loan Fund (WPCLF) grant is for \$150,000.00, and the full \$150,000.00 was used by the county.

Motion: to approve the Water Pollution Control Loan Fund Final Exhibit with a final disbursed amount of \$150,000.00 for the 2021 Household Sewage Treatment System (HSTS) Repair Program, and authorize the Board Vice President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
2022 WATER POLLUTION CONTROL LOAN FUND
PAYMENT REQUEST FORM**

Motion: to approve the Payment Request form for the 2022 Water Pollution Control Loan Fund and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
TRANSIT – NEW HIRES**


 9:02 AM

Commissioner Modranski advised that Sonja Trbovich, Director at Carroll County Transit has presented hiring recommendations for a full-time driver and a part time driver. Ms. Trbovich also advised that she still has two part-time driver openings to fill.

Motion: to hire Joshua Shannon of Malvern, Ohio as a full-time driver at a rate of \$11.00 per hour and Raymond Wicks of Minerva, Ohio as a part-time driver at a rate of \$11.00 per hour contingent on the passing of pre-employment tests, as recommended by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
CCAO ENERGY SERVICE AGREEMENT
DYNEGY ENERGY SERVICES EAST, LLC**

 9:03 AM


Commissioner Modranski advised that the purpose of the amendment letter is to add the two electric services at the Friendship Center on to the Dynegy account. It was recently discovered that the two services were left off when the supplier switch to Dynegy was done.

Motion: to approve the amendment to the Energy Service Agreement with Dynegy Energy Services East, LLC, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
COURTHOUSE
4th FLOOR COOLING**

 9:04 AM


Ed Eick, Superintendent of Buildings and Grounds appeared before the Board to discuss the 4th floor chiller installation. Mr. Eick advised that a crane will be needed to place the chiller, and this will require closing down 2nd Street from the stop sign to the alley by the jail on Tuesday, July 11, 2023. Mr. Eick advised he has spoken to the Chief of Police, the Carrollton Village Administrator and the Carrollton Street Department about the matter. Mr. Eick advised that he will be present to assist employees with getting into the building safely. The contractor is expecting to begin the crane work between 7:00 a.m. and 8:00 a.m. and plans to be done by noon at the latest. Mr. Eick advised that it should only be a couple of hours. The crane will arrive on July 10, 2023 and be set up. Mr. Eick advised that an email has been sent out to Leadership. Commissioner Modranski confirmed that July 11, 2023 is the day the crane will be in use. Mr. Eick advised that is correct. Commissioner Modranski asked how visitors to the courthouse will be handled. Mr. Eick advised that he will accompany them into the building, just as he will for the employees. Mr. Eick advised that the crane will not be in constant use. He expects the crane to be in operation for approximately one hour all together.

**IN THE MATTER OF
MAINTENANCE – MOWING & LAWN MAINTENANCE**


 9:06 AM

Ed Eick, Superintendent of Buildings and Grounds appeared before the Board to provide an update on the purchase of a tractor for the mowing of county properties. Mr. Eick advised that he and Commissioner Leggett went to a few local sub-compact tractor dealers to look for a tractor to maintain various county properties. Mr. Eick presented a memo that lists the price of tractors at each dealership. Mr. Eick advised that he reached out to Unkefer Sales in Minerva, Ag-Pro in Alliance, Kubota in St. Clairsville, and Vernon Dell in Carrollton. Mr. Eick recommended purchasing a John Deere 2025R from Ag-Pro of Alliance. Mr. Eick advised that the price of \$18,724.67 which, because it is through the state purchasing program, is below what other dealers can offer. Mr. Eick advised that the John Deere is comparable to the other models such as the Kubota. Mr. Eick advised that the John Deere also has an availability of a few weeks. Commissioner Modranski asked what kind of tires are they looking for. Mr. Eick advised that they will be the turf tires instead of the industrial tires. Mr. Eick advised that the tractor will not only be used for the property on Moody Avenue but also for the property at the landfill and communications tower. Commissioner Leggett advised that the tractor can also be fitted with a snow broom that can be used in the winter.

Motion: to purchase a John Deere 2025R tractor from Ag-Pro in Alliance in the amount of \$18,724.67, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
APPROPRIATION(S)**

 9:12 AM


Commissioner Leggett advised he had an appropriation ready for the purchase of the tractor. Commissioner Wirkner asked where the funds for the tractor will come from. Commissioner Modranski advised that the tractor will be paid for with moved American Rescue Plan Act (ARPA) funds.

Motion: to approve the following appropriation(s):


<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
10000	Small Tools and Minor Equipment – Commissioners	10000-11001-54440	\$20,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY REPORT**

 9:14 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly report for June 2023. Due to technical difficulties, Ms. Faulk was unable to deliver the report. Commissioner Modranski asked Ms. Faulk to appear in session in person on Monday, July 3, 2023 to give her report.

**IN THE MATTER OF
JOB AND FAMILY SERVICES
PRC PLAN ADDITION**

 9:15 AM


Kate Offenberger Job and Family Services Director appeared before the Board to provide an update on the Prevention, Retention and Contingency (PRC) Plan. Ms. Offenberger advised that PRC plan is going to be amended to include a back-to-school clothing and supplies program. Ms. Offenberger advised that this has been an on-going program that was suspended temporarily due to COVID. Ms. Offenberger advised that the program used to pass out vouchers to Walmart, but due to Walmart no longer accepting the vouchers, the program now issues checks to the recipients. Ms. Offenberger advised that this year, the program will run from July 1, 2023 to September 29, 2023. This year, those who wish to participate will need to fill out an application. To qualify, the applicant must have an income up to 200% of the federal poverty level. If they qualify, they will receive a \$200 check for every child in the household. Ms. Offenberger advised that the program is funded through the Federal Temporary Aid for Needy Families (TANF) program. Commissioner Modranski asked when can residents pick up applications. Ms. Offenberger answered starting Monday, July 3, 2023. Commissioner Wirkner asked if there is any oversight to verify that the checks are being used to purchase clothing and school supplies. Ms. Offenberger answered no, but added that her office has received a lot of positive feedback from those who benefited from the program. Ms. Offenberger advised that last year was the first year they issued checks, and they did not receive any reports of misused funds. Ms. Offenberger advised that no motion is needed to approve the amendment.

**IN THE MATTER OF
CLERK'S REPORT**

 9:19


Ronald M. Nuzzolillo Jr, Assistant Clerk I reminded residents that property taxes are due Friday, July 14, 2023. Mr. Nuzzolillo advised payments can be made at the Treasurer's Office from 8:00 a.m. to 4:00 p.m. or dropped off at the secure drop box located outside of the Treasurer's entrance of the courthouse after hours. Residents who plan to pay by mail must have their payment postmarked by July 14th.

**IN THE MATTER OF
CLERK'S REPORT**

 9:20 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the next Friendship Center's Day Trip will be July 5, 2023. The bus will leave at 9:30 a.m. and will go to the Hershberger Farm and Bakery in Millersburg. While there, guests will enjoy wagon rides, the bakery, a food truck, fresh produce, a craft store, and animal feedings. The trip is open for residents age 60 and older. Any seniors interested in going will need to RSVP by July 3, 2023 by calling 330-627-7017.

**IN THE MATTER OF
BUILDINGS AND GROUNDS UPDATE**

 9:21 AM

Commissioner Leggett advised that the materials have been delivered for the Health Department Storage Building. Commissioner Leggett advised that he is working with an architect to find a solution to the drainage problem on the north end of the courthouse. Commissioner Leggett advised that he met with the supervisor of the Ohio Department of Transportation garage project, and they are willing to bring fill dirt over to the county home to fill the abandoned septic system. Commissioner Wirkner asked how will the fill dirt be transported. Commissioner Leggett answered that the excavation company will transport the dirt and Dayton Excavating will finish the grading.


**IN THE MATTER OF
COURTHOUSE
HISTORIC BUTLER PAINTING**

 9:22 AM

Commissioner Wirkner advised that Carrollton resident Joe Butler began a painting of the town square in 1953. The painting was not completed because Mr. Butler died of a heart attack at age 51. Mr. Butler's son Don, who is now 85 years old, tracked down the painting at the courthouse. Commissioner Wirkner advised that he met with Mr. Don Butler who advised that his son, Curtis Butler is a professional painter, and they would like to see the painting completed. Mr. Don Butler advised that he and his son will cover the cost of completing the painting. Mr. Curtis Butler has an art studio in North Carolina, and they will pay a courier to pick up the painting, as well as return the painting once it is complete. Commissioner Wirkner spoke to Mr. Curtis Butler on the phone, and he will do a composition study of the painting and send it to the Commissioners for their approval before he starts painting. Mr. Curtis Butler advised Commissioner Wirkner that he will use the original engravings that his grandfather used, which were based on engravings by Henry Howe in the 1800's. Commissioner Wirkner advised that Mr. Don Butler was a boy when his father began the painting, and he remembers his father working on the painting in the living room of their house on 2nd Street. Commissioner Wirkner advised there are doodles on the painting that were done by Mr. Don Butler. Commissioner Wirkner asked for a motion to allow Mr. Curtis Butler to complete the painting at no cost to the county. Commissioner Wirkner advised that Mr. Curtis Butler indicated that he would provide monthly progress reports on the painting.

Motion: to allow the Butler family to complete the painting depicting the square in 1850 at no cost to the county, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:27 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner