



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 1, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Dayton, Timothy; \$1,500.00, Kramer, Ralph J III; \$980.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of May 28, 2023 to June 3, 2023 showing 0 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PROSECUTOR’S OPINION**

Motion: to send the Memorandum of Understanding between Carroll County Job and Family Services and the Carroll County Child Support Enforcement Agency to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PY2023 CHIP
ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM**

Motion: to authorize the Board President to sign the Environmental Review Documentation and Certification Form for the program year 2023 Community Housing Impact and Preservation (CHIP) grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER COMMUNICATIONS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Frontier Communications for buried service wire in Fox Township, Apollo Rd (CR 12),

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
WORK ORDER
VILLAGE OF DELLROY**

Motion: to approve a blanket work order for the Village of Dellroy for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
RESOLUTION 2023-21
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**

Motion: to adopt Resolution 2023-21 for the purpose of authorizing the submission of the Program Year 2023 Community Development Block Grant program applications: Community Development Block Grant Allocation and Competitive Critical Infrastructure Grant with the State of Ohio, on behalf of Carroll County, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**2023-21
AUTHORIZING THE SUBMISSION OF THE PY 2023 CDBG PROGRAM APPLICATIONS:
CDBG ALLOCATION AND COMPETITIVE CRITICAL INFRASTRUCTURE GRANT
WITH THE STATE OF OHIO ON BEHALF OF CARROLL COUNTY**

WHEREAS, Carroll County is applying for funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD) for the purpose of addressing local needs through the Community Development CDBG Programs for PY 2023 Allocation Grant Program.

WHEREAS, the State of Ohio, Development Services Agency, provides communities with a flexible housing and community development resource that can be used to address locally identified needs that are eligible Community Development Block Grant (CDBG) activities and qualify under the national objective of Low- and Moderate-Income (LMI) Benefit or Elimination of Slum and Blight.

WHEREAS, Carroll County, Ohio wishes to participate in, and receive financial assistance in the amount of \$150,000 through the 2023 CDBG Community Development Allocation Program provided through the State of Ohio, Development Services Agency;

WHEREAS, Carroll County, Ohio wishes to direct and authorize Ohio Regional Development Corporation to act in connection with said Program Applications, and provide such additional information as may be required;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio:

Section 1: That Carroll County authorizes Ohio Regional Development Corporation, to file a PY-2023 CDBG Community Development Program Application(s) with the State of Ohio, Department of Development, and to provide all information and documentation required in said Application submission(s).

Section 2: That Carroll County hereby approves the filing of said Application(s) by the June 14, 2023 deadline.

Section 3: That Carroll County hereby understands and agrees that participation in said Program will require compliance with program guidelines and assurances.

Section 4: That the Board of Commissioners of Carroll County, Ohio hereby understands and agree, that the community as a recipient of CDBG funds will affirmatively further Fair Housing, develop proposed actions to affirmatively further fair housing, seek and obtain state approval of the proposed program, and implement the proposed actions

Section 5: That Carroll County hereby commits itself to provide its local share of funding, described in the Application.

Section 6: The Board of Commissioners of Carroll County, Ohio executed a Contract for Services for the PY-2023 CDBG Community Development Programs for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2023 grants, therefore contingent upon funding from the State of Ohio, Department of Development, ORDC is to work with and at the direction of the Board of Commissioners of Carroll County, Ohio in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CDBG guidelines are provided.

This resolution also authorizes the president and/or vice president of the Board of Commissioners of Carroll County, Ohio to sign any and all documentation related to the execution of said contract/agreement.

RESOLVED FURTHER that this Board of Commissioners of Carroll County, Ohio hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of June, 2023.

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

Christopher R. Modranski
Christopher R. Modranski, President

Robert E. Wirkner
Robert E. Wirkner, Vice President

Donald E. Leggett
Donald E. Leggett II, Commissioner


ATTEST:

April D. Mayle
April D. Mayle, Assistant Clerk II

**IN THE MATTER OF
RESOLUTION 2023-22
ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN**

Motion: to adopt Resolution 2023-22 for the purpose of adopting an Anti-Displacement and Relocation Assistance Plan, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

RESOLUTION 2023-22
A RESOLUTION ADOPTING AN ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS Carroll County is required to adopt an Anti-Displacement and Relocation Assistance Plan before it would be eligible to receive certain State or Federal Funding, and

WHEREAS, the County desires to obtain Federal and/or State Funding to assist with Community Development needs.

NOW THEREFORE, be it resolved by the Board of Commissioners of Carroll County, Ohio.

SECTION I: That the County hereby adopts the following Anti-Displacement and Relocation Assistance Plan. The effective date of this plan is June 5, 2023, Carroll County will replace all occupied and vacant occupiable low-and moderate-income (LMI) dwelling units demolished or converted to a use other than LMI housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in 24 CFR 570.488 HUD regulations have extended this requirement to the HOME Program as well.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, this County will make public and submit to the Ohio Development Services Agency’s Office of Community Development (OCD) the following information in writing:

1. A description of the proposed assisted activity;
2. The location of each site on a map and the number of dwelling units by bedroom size that will be demolished or converted to a use other than as LMI dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by bedroom size that will be provided as replacement dwelling unit;
5. The source of funding and time schedule for the provision of replacement dwelling units;
6. An explanation of how the replacement dwelling unit will remain a LMI unit for at least 10 years from the date of initial occupancy;
7. An analysis determining whether a dwelling unit proposed to be demolished is occupiable or not; and;
8. An analysis determining whether a dwelling unit proposed to be demolished or converted is considered a LMI unit.

Carroll County will provide relocation assistance, as described in 24 CFR 570.488, to each LMI household displaced by the demolition of housing or conversion of a LMI dwelling to another use as a direct result of assisted activities.

SECTION II: That this Resolution will take effect at the earliest time allowed by law.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of June, 2023.

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

Christopher R. Modranski

Christopher R. Modranski, President

Robert E. Wirkner

Robert E. Wirkner, Vice President

Donald E. Leggett II

Donald E. Leggett II, Commissioner

ATTEST:

April D. Mayle


April D. Mayle, Assistant Clerk II

**IN THE MATTER OF
RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN
CDBG PY23**


Commissioner Wirkner asked Commissioner Modranski what the initiative is for this plan. Commissioner Modranski advised that the approval of this plan is a requirement for the Community Housing Impact and Preservation (CHIP) Program.

Motion: to approve the Residential Anti-Displacement and Relocation Assistance Plan, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
TRANSIT – PARKING LOT RESEAL**


 9:06 AM

Sonja Trbovich, Carroll County Transit Director appeared before the Board to present the quotes she received for the parking lot reseal project at Carroll County Transit. Ms. Trbovich advised that she asked five companies for quotes but she only received two. Ms. Trbovich advised that she received a quote from Carroll Asphalt & Sales, LLC in the amount of \$6,430.00 and one from Milhoan Asphalt Maintenance, Inc. in the amount of \$5,700.00. Commissioner Modranski asked if the bids were comparable. Ms. Trbovich advised that yes, she asked all companies for an estimate to clean, prep, fill cracks, seal asphalt, and restripe all existing parking spots. Ms. Trbovich advised that after looking at the quotes, she discovered that Milhoan’s quote only included one coat of Sealmaster asphalt sealer, whereas Carroll Asphalt’s estimate included two coats of Sealmaster. Commissioner Leggett advised that is a huge difference. Ms. Trbovich advised that even though their quote is higher, it is better to have two coats of sealer, and it is her recommendation they choose Carroll Asphalt & Sales LLC. Commissioner Leggett asked if she was going to involve Ed Eick, Superintendent of Buildings and Ground in this project. Commissioner Modranski advised that she just let Mr. Eick know when they were coming to do the project so he could check on it. Ms. Trbovich agreed to do so.

Motion: to accept the quote from Carroll Asphalt & Sales, LLC from Carrollton, Ohio in the amount of \$6,430.00 to reseal the parking lot at Carroll County Transit as recommended by Sonja Trbovich, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
TRANSIT ELECTRIC**

 9:09 AM


Sonja Trbovich, Transit Director advised that when she arrived at Transit this morning, the generator was running, indicating that their electricity was off. Ms. Trbovich advised that it was caused by a bird and American Electric Power (AEP) opened the electric panel box and discovered that the wires were very corroded. His recommendation is to have an electrician look at it. Ms. Trbovich suggested that Ed Eick, Superintendent of Buildings and Grounds, come look at it. Commissioner Modranski asked if it is where the power comes into the building. Ms. Trbovich said yes, and that the AEP worker told her it will cost a lot more money later if the entire box corrodes. He advised that most companies apply grease when they install the wires and apparently whoever did the work did not apply grease and now moisture has corroded the wires. Commissioner Leggett asked if the wires could be removed, cleaned, greased, and put back together. Ms. Trbovich advised that she hopes that is possible. Ms. Trbovich advised that she will contact Mr. Eick and have him look at it and go from there. Commissioner Wirkner asked how long Transit was running on the generator and Ms. Trbovich advised that when her employee arrived at 5:30 am, the generator was already running so they had no way of knowing when the power failed. Commissioner Wirkner advised that at the Route 9 tower, the generator is set up to communicate with Mr. Eick. Commissioner Wirkner advised that maybe something that Ms. Trbovich could set up with her maintenance person.

**IN THE MATTER OF
CLERK'S REPORT**

 9:11 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Carroll County General Health District will offer physicals for students playing sports next school year and for those in boy scouts as well. The Health District is accepting appointments on June 7, 2023, and July 19, 2023, from 1:00 p.m. to 4:00 p.m. Anyone needing a physical will need to bring in the required form and call the Health District at 330-627-4866 ext. 1530 to schedule an appointment.

**IN THE MATTER OF
CLERK'S REPORT**

 9:12 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that today, June 5, 2023, the Carrollton Exempted Village School District kicks off the Summer Meal Program at the Carrollton High School / Middle School Cafeteria. Breakfast will be served Monday through Thursday from 8:00 a.m. to 9:30 a.m. Lunch will be served Monday through Wednesday from 11:00 a.m. to 12:30 p.m. On Thursdays, meal packages will be available for pickup from 9:30 a.m. to noon. The Summer Meal Program is available to all children 18 and under and will run until August 4, 2023. Mr. Nuzzolillo advised that Brown Local School district is also holding a Summer Meals program. Their program started May 31, 2023, and will run until June 15, 2023. Breakfast will be served Monday through Friday from 8:30 a.m. to 9:00 a.m. Lunch will be served Monday through Friday from 11:45 a.m. to 12:15 p.m. Mr. Nuzzolillo advised that this program is also available to all children 18 and under.

**IN THE MATTER OF
CLERK'S REPORT**

 9:13 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that today, June 5, 2023, is Commissioner Wirkner's birthday. Mr. Nuzzolillo wished Commissioner Wirkner a happy birthday from the Commissioners' Office.

**IN THE MATTER OF
ROADWORK**

 9:13 AM

Commissioner Leggett advised Carroll County residents that the Engineer's office and the township trustees will be spraying a lot of emulsion and chipping and sealing a lot of roads and it will take a couple of days for everything to dry up. Commissioner Leggett recommends that residents slow down if they see tar.


**IN THE MATTER OF
COURTHOUSE PAINTING**

 9:14 AM

Commissioner Wirkner advised that the Chamber of Commerce had given the courthouse a painting that was painted by county resident, Joe Butler many years ago. Commissioner Wirkner advised that Henry Howe did a pencil sketch of Carrollton's square and Mr. Butler had used that sketch as a reference for his painting. Mr. Butler passed away before finishing the painting and there are areas of the painting that are only sketched. Commissioner Wirkner advised that recently, Mr. Butler's son contacted the commissioners' office to see if the commissioners would agree to let a professional artist finish the painting as it was intended by his father. Commissioner Modranski advised that it's his understanding that the artist is the grandson of Joe Butler. Commissioner Wirkner advised that is correct. Commissioner Modranski asked if there is a cost involved and Commissioner Wirkner advised no.

Motion: to allow the Butler family to finish the painting that is located on the second floor of the courthouse, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner