



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** None.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, May 11, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Patty Brill, ESS II	JFS	Goal 4 It Training	Delaware, OH	6/14/23	\$100.00
Alex Logan, QC Trainer Rebecca Leggett, ERS I Brandie Jo Tinlin, SS Supervisor	JFS	ODJFSDA Conference	Columbus, OH	5/16-5/18/23	\$800.00
Jennifer Burns, Program Administrator	JFS	Business Advisory Council	Canton, OH	5/23/23	\$50.00
Sonja Trbovich, Director	Transit	OMEGA Steering Committee	New Philadelphia, OH	5/17/23	\$45.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Professional & Technical Services	10000-11001-53340	\$100.00
20400	Public Assistance	20400-51320-48600	(\$33,279.23)
20400	Public Assistance	20400-51320-49800	\$33,279.23

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20400	Public Assistance Fund	20400-51320-56205	Travel & Expenses – Public Assistance Fund	20400-51320-52050	\$9,300.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Woolpert Inc., \$84,879.64; Loveless Exterminating, LLC, \$350.00; & Personnel Research & Development, \$3,100.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
ESTABLISH NEW FUND**

**Motion:** to establish a new fund titled 20944 Appalachian Community Grant Program FY23-26 - Commissioners; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Cason Leggett, Dog Warden, filed his report for the week of May 7, 2023 to May 13,2023 showing 10 dogs impounded, 5 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER COMMUNICATIONS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications for non-excavation utility work in Center Township, Section 1 of Antigua Rd SW;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
EMPLOYEE BENEFITS**

**ANTHEM AGENT OF RECORD – MCGOHAN BRABENDER**


**Motion:** to send a letter of notification to Anthem Insurance designating McGohan Brabender the agent of record (AOR) and to allow them to act on our behalf in connection with all matters pertaining to our Anthem Insurance Group #W51059M582; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
EMPLOYEE BENEFITS**

**DELTA DENTAL AGENT OF RECORD – MCGOHAN BRABENDER**


**Motion:** to send a letter of notification to Delta Dental Insurance designating McGohan Brabender the agent of record (AOR) and to allow them to act on our behalf in connection with all matters pertaining to our Delta Dental Insurance Group #9917; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
BID NOTICE**

**2022 WPCLF/HSTS**

**Motion:** to accept bids up to and opened at 9:00 a.m. on June 1, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2022-11, repair of one septic system, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
2022 WPCLF/HSTS PROJECT #2022-04  
CHANGE ORDER #1**

 9:06 AM

Commissioner Modranski asked Ronald M. Nuzzolillo Jr. if the total cost of \$27,920.00 is just for hookup to a garage. Mr. Nuzzolillo advised that the \$27,920.00 includes the hookup of two homes and the additional \$2,800.00 includes the hookup to a garage that was not included in the original agreement. Mr. Nuzzolillo advised that when they collapsed the homeowner’s septic, they realized that there was an additional line running to the garage.


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**Motion:** to approve change order #1 for the 2022 Water Pollution Control Loan Fund project #2022-04 to connect a detached garage to the Carrollton Sewer System. The original contract amount for this project was \$25,120.00 and the adjusted contract amount factoring the addition is \$27,920.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT – J. GREEN EXCAVATING, LLC  
BUILDING DEMOLITION SITE REVITALIZATION - PROJECT A**

**Motion:** to approve a contract with J. Green Excavating, LLC of Mechanicstown, Ohio, in the amount of \$117,286.00 to perform and complete all work required for the demolition of the project, namely, the Carroll County Demolition and Site Revitalization Program Package A and to issue a Notice to Proceed on May 30<sup>th</sup>, 2023 for said project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – ASTER OILFIELD SERVICES, INC.  
BUILDING DEMOLITION SITE REVITALIZATION – PROJECT B**


**Motion:** to approve a contract with Aster Oilfield Services, Inc of Bellaire, Ohio, in the amount of \$106,000.00 to perform and complete all work required for the demolition of the project, namely, the Carroll County Demolition and Site Revitalization Program Package B and to issue a Notice to Proceed on May 25<sup>th</sup>, 2023 for said project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
RESOLUTION #2023-16  
FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION**

**Motion:** to adopt Resolution 2023-16 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA), **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION #2023-16  
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF  
TRANSPORTATION BY SONJA G. TRBOVICH, TRANSIT DIRECTOR**

Resolution No: 2023-16

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5339, Grants for Buses and Bus Facilities, Ohio’s Bus and Bus Facilities Transportation Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Bus and Bus Facilities Transportation Program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5339 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED BY **The Board of Commissioners of Carroll County, Ohio**

1. That Sonja G. Trbovich, Transit Director is authorized on behalf of Carroll County Transit
  - a. to execute and file
    - i. Proposals to aid in the financing of capital and operating assistance projects
    - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
    - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
    - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project
2. That Sonja G. Trbovich, Transit Director is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.
3. The undersigned duly qualified and acting Clerk of the The Board of Commissioners of Carroll County, Ohio

certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Board of Commissioners of Carroll County, Ohio Held on 5/15/2023

<u>/s/ Melissa N. Schaar</u>	<u>5/15/2023</u>
Signature of Recording Officer, Title	Date

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY


/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett, II  
Robert E. Wirkner, Commissioner

ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**IN THE MATTER OF  
PROCLAMATION  
MARCIA SCHAFFER**


 9:10 AM

Commissioner Modranski asked that the Board adopt a proclamation for Marcia Schaffer, Carroll County Children’s Librarian on the occasion of her retirement. Commissioner Modranski advised that Ms. Schaffer has been the Children’s Librarian at the Carroll County Library for 29 years and has been a very positive influence on many people in the community. Commissioner Modranski read the proclamation. Commissioner Modranski advised that there is an open house scheduled today at the Carroll County Library honoring Ms. Schaffer, and he will present the proclamation to her today. Commissioner Modranski asked the Assistant Clerk to confirm the time of the open house.

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**Motion:** to adopt a Proclamation recognizing Marcia Schaffer for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Appalachian Community Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
CGAR CDBG APPLICATION  
SPRINKLER SYSTEM REPLACEMENT**

 9:14 AM


Dawn Faulk, Superintendent of the Carroll County Golden Age Retreat (CGAR) appeared before the Board to advise that the fire panel project is scheduled to be completed in August, and the sprinkler system replacement is now on the list of projects to complete. Ms. Faulk is working on an application for the Community Development Block Grant (CDBG) for the sprinkler project, and the application requests information regarding sources of other funding for the project. Ms. Faulk is requesting \$100,000.00 from the Capital Project Fund to be used for the project, and in addition, she is requesting an additional \$19,400.00 from the Board of Commissioners. Ms. Faulk advised that she would repay the money with additional funding coming into the Capital Project fund in 2024 from gas and oil royalties. Ms. Faulk advised that she will need a letter of financial commitment from the commissioners to include with her application. Commissioner Modranski asked Ms. Faulk if she is required to provide leverage with her application for the CDBG and that the amount she is leveraging is up to \$119,400.00, and Ms. Faulk said yes. Commissioner Modranski asked Ms. Faulk if she already has the \$100,000.00 in her account from past oil and gas royalties, and she said that is correct. Commissioner Modranski asked if Ms. Faulk intended to pay the \$19,400.00 from the Board of Commissioners back with additional gas and oil revenue, and she said yes. Commissioner Wirkner asked Ms. Faulk if one year’s revenue did not cover the \$19,400.00, would the amount then be split into payments, and Ms. Faulk said that is correct.

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**Motion:** to advance the Carroll County Golden Age Retreat \$19,400.00 for their sprinkler system replacement project, contingent upon approval of the Community Development Block Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:17 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Retirement Open House for Miss Marcia will be held today from 10:00 a.m. to 2:00 p.m. at the Carroll County District Library. Commissioner Modranski thanked Mr. Nuzzolillo for obtaining the details of the Open House.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:17 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that this Thursday, May 18, 2023, is the Senior Day at the Friendship Senior Center and is open to the public. This will be a great opportunity to celebrate the seniors in our community and see the services that they offer at The Friendship Center. The event will run from 10:00 a.m. until 1:00 p.m. with lunch being served at 11:30 a.m. and BINGO to follow. There will be demonstrations of exercise programs, blood pressure checks, information from the Auditor’s office about the Homestead program and Cupcake Wars! The Friendship Senior Center does ask those interested in joining to RSVP if they plan to join the center for lunch at 330-627-7017.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:18 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that on June 3, 2023, the Carroll County General Health District will host a free in-person car seat checkup event. This will be part of the Community Baby Shower hosted by the Carroll County Early Intervention. The event will run from 9:00 a.m. to 11:00 a.m. at the Carroll Hills school located at 2167 Kensington Rd NE, Carrollton, OH. The Community Baby Shower is for those who are expecting or have young children. Anyone who has questions can call 330-627-4866, extension 1558.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:18 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that today, May 15, 2023, is Peace Officers Memorial Day. At the National Law Enforcement Memorial in Washington, D.C. there is a quote engraved on the wall that reads, “It is not how these officers died that made them heroes, it is how they lived.” To honor the courageous men and women who made the ultimate sacrifice, President Joseph R. Biden Jr signed an order to fly the flag a half-staff until sunset.


**IN THE MATTER OF  
NEXT GEN 9-1-1**

 9:19 AM


Commissioner Wirkner advised that he and the 9-1-1 coordinator had a meeting with Comtech on Friday, and it is anticipated that there will be some changes made at the Network Operating Center (NOC) that will improve troubleshooting in the system. Commissioner Wirkner advised that all the counties that are in the pilot program have different dates they came on board with the program. Commissioner Wirkner advised that as part of the new contract, all the counties in the pilot program are going to enter a contract with Morgan County on the same date. Commissioner Wirkner advised that when the state of Ohio mandates that all counties migrate to Next Generation 9-1-1, it will allow the pilot counties seamlessly integrate into the state system.

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Motion: to send the Memorandum of Agreement with Morgan County for Next Generation 9-1-1 Pilot Program to the Prosecutor for his review for form and function, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

 9:22 AM


**IN THE MATTER OF  
OHIO POLICE WEEK**

 9:22 AM


Commissioner Modranski advised that Ohio Attorney General, Dave Yost tweeted that today marks the start of Ohio Police Week, a time to show support to law enforcement personnel who protect our communities and a way to honor and respect those who have paid the ultimate sacrifice. Commissioner Modranski asked for a motion to light the courthouse belltower blue in honor of our police personnel.

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**Motion:** to light the courthouse bell tower blue this week to show support for local law enforcement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
PY23 CHIP PUBLIC HEARING #2**

 9:30 AM

Commissioner Modranski advised that it is time to open the second public hearing for the PY23 CHIP. Dale Hartle, Ohio Regional Development Corporation (ORDC) President opened the 2<sup>nd</sup> public hearing for the Community Housing Impact and Preservation (CHIP) program at 9:30 a.m. Mr. Hartle advised that the first program is the Homeowner Rehabilitation program. The sources for the funds for this project are CDBG and HOME. The maximum amount allowed for this program is \$75,000 per home. The homeowner must be at 80% Low to Moderate Income (LMI) or less. There is a five-year declining mortgage for Home Rehabilitation projects. The mortgage declines by 20% for each year of the five-year term. The Rental Rehabilitation program is similar to the Homeowner Rehabilitation program. It too, has a \$75,000 maximum amount per home. The homeowner has to meet the financial requirements of 80% LMI. The landlord would have to contribute 50% of the project costs. Homeowner Rehabilitation projects do not have the requirement for the homeowner to contribute. The Owner Home Repair project is a grant not a mortgage. The maximum amount for Home Repair projects is \$22,000 per home. The income requirement for these projects is also 80% LMI. The Rental Repair program is the similar to the Home Repair. For these projects, the landlord contributes 50% of the project costs. The Homeownership Down Payment Assistance program helps those who are wishing to buy a house by covering the down payment. The income level for this program is 80% LMI. The maximum amount allowed for this program is \$78,000. The home does need to meet the residential rehab standards. To meet those standards, funds may come out of \$78,000 to make any necessary repairs. The Tennant Based Rental Assistance program is modeled off of the Section 8 voucher plan and is typically managed through the Metropolitan Housing Authority. Mr. Hartle provided the income guidelines for CHIP projects. If there is one person in the

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household, their income can be \$46,050 or less to be eligible. Households with two people can have an income of \$49,200 or less to be eligible, and households with three people can have an income of \$55,350 or less to be eligible. Mr. Hartle provided a handout that shows the various income levels. Mr. Hartle advised that the proposed budget for PY23 is \$232,000 for Homeowner Rehabilitation projects. This would allow three projects and would benefit nine recipients. \$125,000 is the budget for Homeowner Repair projects. This would allow six projects to help 18 recipients. This is assuming that we are paying the maximum amount for each project. It is typical not to spend the entire \$18,000 on repair projects. ORDC is estimating to complete six projects but may be able to get up to 10. Mr. Hartle advised that the Homeowner Repair Projects are first come first serve. Home Repair projects are designed to be for emergency repairs. For example, it is in the middle of January and the furnace goes out. The Homeowner Rehabilitation projects are weighted on the basis of the need of the project. Once an applicant is qualified by income, the housing specialist will then go to each property and determine the need for each project. Points are awarded by needs of the project and the demographics of the applicant household, for example: elderly, handicapped, with children. CHIP is a two-year program. Applications for the grant from the state are due June 1<sup>st</sup>. Carroll County should get a response in October or November. Commissioner Modranski asked if mobile homes are eligible for the Homeowner Rehabilitation program. Mr. Hartle answered not for the Homeowner Rehabilitation program, but it may be eligible for the Homeowner Repair program. Commissioner Modranski asked what happens if a tenant qualifies for LMI, and the landlord pays the 50% of the costs, and then the tenant moves out and is replaced by someone who does not qualify for LMI. Mr. Hartle answered that the landlord would be responsible to pay for the remaining 50% of the costs. If the LMI qualified tenant leaves and is replaced with another LMI qualified tenant, there is no need for the landlord to pay the remaining 50% of the costs. Commissioner Modranski asked if the three Homeowner Rehabilitation projects have been completed, and the county hasn't spent the entire \$232,000 allocated for the program, can those funds go towards additional Homeowner Repair projects? Mr. Hartle answered, that depends what needs to be done. Homeowner Repair projects are funded by Community Development Block Grant (CDBG) and Ohio Housing Trust Funds (OHTF) funds. Mr. Hartle advised that CDBG funds are versatile and can be used for a variety of projects. Homeowner Rehabilitation projects are funded primarily with HOME funds which are more limited on how they are used. The extra funds can be used for a Repair project by using an amendment, but they would still have to follow the HOME guidelines. Mr. Hartle advised that if there are extra funds left over, ORDC will look at remaining applications to see if any would fit within the remaining budget. Ronald M. Nuzzolillo Jr, Director of Special Projects stated that the office is already receiving phone calls from residents who would like to apply for the next round of CHIP funding. Mr. Nuzzolillo asked when applications would be ready for residents. Mr. Hartle answered that applications will not be ready to go out until the beginning of next year or possibly the end of this year. It is not recommended to send out applications until the county has been approved for the PY23 grant. Mr. Nuzzolillo asked if there are residents who are interested in the CHIP program, but applications are not ready, should the office create a waitlist of prospective applicants, or should the office wait until applications are ready to go out. Mr. Hartle advised that the county should wait until applications are ready, and the award announcement has been made. Commissioner Modranski stated it would be fair for all if there was no waitlist and to collect applications once the award is made and applications are ready. Commissioner Modranski recommended that residents who need assistance to utilize 2-1-1 to see what other services are available in the area. Commissioner Modranski stated that it will be at least a year and a half until the PY23 CHIP projects will begin. There are some residents that may not be able to wait that long for their project. Commissioner Wirkner stated that we don't want to create unrealistic expectations when there are other programs available. The public hearing closed at 9:48 a.m.

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**Motion:** to close the 2<sup>nd</sup> Public Hearing to the PY23 CHIP program, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:48 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:49 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner