



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 4, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by:** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski	Commissioners	CCAO/CEAO NE District Meeting	Canton, OH	Retroactive to 5/5/23	\$40.00
Donald E. Leggett, II Robert E. Wirkner	Commissioners	CCAO/CEAO NE District Meeting	Canton, OH	Retroactive to 5/5/23	\$40.00
Jeff Yeager	Commissioners	County Treasurer’s Association	Dayton, OH	4/25-4/27/23	\$1,144.81

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20748	Contract Services	20748-11535-53300	\$7,900.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cuyahoga Co Medical Examiner, \$1,475.00; Griffeth & Son Trucking Inc., \$25,219.62; Quill Corporation, \$148.29.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
MONTHLY REPORT – APRIL
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:03 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the April 2023 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,139 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Mayle Homes	4/1/23-3/31/25	Maximum amount payable \$200,000.00	Placement for Foster Children	Service	New	03/02/2023

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
COUNCIL ON AGING UPDATES**

 9:04 AM

Tonya Myers, Executive Director of the Council on Aging appeared before the Board to give updates on the Senior Citizens Friendship Center. Ms. Myers advised that this month is Older Americans Month (OAM) and there are lots of activities planned at the Friendship Center. Ms. Myers advised that in addition to their birthday dinner, they will be hosting a Senior Citizen Day on May 18th from 10:00 am to 2:00 pm. Ms. Myers advised that they will have activities, exercise demonstrations, and a nice lunch that day. There will be health care vendors there that day to help seniors with insurance questions. Ms. Myers advised that the Aultman Wow van will be there to do blood pressure checks. Ms. Myers advised that for dessert they will be doing Cupcake Wars. Commissioner Modranski asked what Cupcake Wars are, and Ms. Myers advised that 20 people will bring in 24 decorated cupcakes each and they will all be judged in various categories. They will have some judges, and the seniors will vote on a winner too.

**IN THE MATTER OF
COUNCIL ON AGING
KITCHEN PROJECT**


 9:06 AM

Tonya Myers, Executive Director of the Council on Aging appeared before the Board to give updates regarding the Senior Citizens Friendship Center kitchen project. Ms. Myers advised that she discussed this with the Board almost a year ago. Since that time, the Health Department has been in to offer further guidance on necessities. Ms. Myers advised that the kitchen was not originally designed for what they are doing now, and the state guidelines and requirements have changed. Ms. Myers advised that the project originally was below the \$50,000.00 threshold for putting out to bid, and they were not going to use an architect. Ms. Myers advised that she was working with a contractor, but he got busy with some bigger projects and has not been able to start the kitchen. Ms. Myers advised that she has been working with the Health Department and talking to architect, Joe Sekely. Ms. Myers advised that they are going to take out the bathrooms to allow for a dish room, which will clear up more space in the kitchen for staff to prepare meals. Ms. Myers advised that the project is going to exceed the \$50,000.00 threshold, and she has taken the issue to her board. Ms. Myers advised that Carrollton High School is going to allow them to use their kitchen to prepare meals during the time the school is closed for summer break. Ms. Myers advised that the project will be put out to bid for two weeks, and the bid will close at 8:00 am on May 25th. Ms. Myers advised that her board will open the bids that morning, choose a bidder, and let the Board of Commissioners know so that a motion can be made in session to accept the bid. Ms. Myers advised that she did put in the bid that the project is time sensitive and must be done during the school’s summer break, excluding the week of the Fair when the school is closed. Ms. Myers advised that she brought a copy of her board’s minutes for the Board of Commissioners. Commissioner Leggett asked Ms. Myers about changing out her grease trap system. Ms. Myers advised that they do not have one but will need to have one installed.

CONTINUED ON NEXT PAGE

CONTINUED FROM PREVIOUS PAGE

Mr. Leggett asked if they are changing out their hood vents. Ms. Myers advised that the hoods are still good. Ms. Myers advised that new equipment has been purchased with American Rescue Plan Act (ARPA) dollars. The new kitchen will be more commercial grade with stainless steel shelving. Ms. Myers advised that the current cupboards are made of material that disintegrates if it gets wet overtime. Ms. Myers advised that the updates are all required by the Health Department. Commissioner Leggett asked if the Ansul Fire Suppression system is up to date. Ms. Myers advised that it is up to date, and they are not getting a new stove or oven. Ms. Myers advised that electricity would have to be run to that part of the building, which will likely drive up the cost of the project. Commissioner Modranski advised Ms. Myers to directly mail the bid to some contractors. Ms. Myers advised that no grant funding will be used for this project, only local dollars. Ms. Myers advised that the Davis family donated \$10,000.00, the New Life Christian Church donated \$15,000.00, and the Fraternal Order of Eagles has donated toward the kitchen project. Anything over the amount donated can be covered by levy dollars. Commissioner Wirkner asked how usership of the facilities has been since Covid. Ms. Myers advised that she will talk about that next.

**IN THE MATTER OF
COUNCIL ON AGING
LEVY** 9:14 AM


Tonya Myers, Director of the Senior Citizens Friendship Center appeared before the Board to discuss a levy. Ms. Myers advised that she will be asking for a resolution requesting the necessity of a levy on the November 8th, 2023, ballot. Ms. Myers advised that the options are a renewal, a replacement, or a renewal with additional millage. Ms. Myers advised that she will be asking for a renewal with additional millage. She is asking for .25 millage. Ms. Myers asked the Auditor's office how much they would receive for a renewal, and it is \$516,320.00. They would receive \$610,960.00 for a replacement levy and \$821,780.00 for a levy renewal with an addition. Ms. Myers advised that in 2021 they received \$454,000.00 and in 2022 they received \$440,000.00 which is less than what the levy was for. Ms. Myers advised that currently residents pay \$17.50 per \$100,000.00 and with the renewal and addition, they will pay \$26.25 per \$100,000.00. Ms. Myers advised that after Covid, their numbers have very much returned to normal. She thought that they would decrease after Covid, but they are increasing. Ms. Myers advised that their congregate meal numbers have increased as well. Ms. Myers advised that she thought that their curbside meal numbers would decrease, and they are not, as people are realizing they can still get a balanced meal for \$2.00. Ms. Myers advised that she spoke to the Area Agency on Aging (AAA), and even if they had to continue to offer these services without any funding from AAA, they would continue to do so because it's important for the community. One of her board members asked her what the easiest way is to explain to a taxpayer why the center would need more money. Ms. Myers advised that last year, raw food costs went up \$200,000.00. Ms. Myers advised that staff costs have also increased. Because they have increased their services, they need more staff, and they try to keep up with minimum wage. Commissioner Wirkner asked how many meals they deliver. Ms. Myers answered that they do about 270 home delivered meals a day, and on Wednesday and Thursday, they do additional frozen meals for the weekend. Last year, they delivered 80,500 meals. Ms. Myers advised that this year, for the first quarter, 19,181 meals have gone out and 2,733 meals have been served at the center. Commissioner Wirkner advised that he is a big advocate for the home delivered meals as they also serve to do a well check on residents. Ms. Myers advised that Transit costs are back up to where they were before Covid. The Transit bill is \$8,000-\$9,000 a month for transporting residents to their doctor's appointments to Canton, Cleveland, and New Philadelphia. Commissioner Leggett asked what the age requirement is to receive home delivered meals, and do you have to be home bound. Ms. Myers answered that the age requirement is 60 years and older and it is home bound driven, but that requirement is not as stringent as it used to be. Ms. Myers advised that occasionally they ran into situations where people were not home, and they found out that some of them were at chemotherapy or dialysis appointments. Ms. Myers advised that the solution was to add a full-time driver who goes back out to deliver meals and checks on these seniors after they get home from their treatments. Ms. Myers advised that care givers can get meals too. Commissioner Wirkner commented that he thinks this service is an asset to many. On Senior Day, the delivery drivers will be delivering individual cards with a personal note to each of the meal recipients on their route. Commissioner Modranski asked Ms. Myers if she knew how many people they serve annually, and Ms. Myers advised that she would get that number for him. Commissioner Modranski asked how many meals are served every day, and Ms. Myers said 360. Ms. Myers advised that they have received calls from insurance companies offering to pay for 10 meals for seniors after they have surgery, and at this point, they do not have the capability to bill private insurance, only Medicaid. Ms. Myers advised that they do not turn those people away, they just provide the meals to them. Commissioner Wirkner asked if the services run in cycles according to the seasons. Ms. Myers advised that in summertime, some clients will stop their service because they get more visitors and family members taking them to lunch. However, she has noticed an uptick in services this time of year due to seniors getting knee and hip replacements and being more homebound. Ms. Myers advised that she always sees more of an increase in the winter because seniors do not go out as much. Ms. Myers advised that they still have their Welcome and Wellness Program. If a senior is homebound, 200% below the poverty level, and they do an application through Job & Family Services and qualify, one of Tonya's employees can deliver their groceries and pharmacy items to them. Commissioner Wirkner advised that he would like the public to be aware that the Senior Citizens Friendship Center is not just a place to get a meal, but that they offer outreach beyond the building. Ms. Myers advised that she had thought about posting a billboard advertising their Meals on Wheels Program. Commissioner Modranski advised that Ms. Myers might consider having a professional video made highlighting the Friendship Center's services, and it could also be used for her levy campaign. Ms. Myers advised that she is not allowed to use levy funds to promote the levy, but she agrees a video would be a good idea. Ms. Myers advised that she tries to post a lot of in-house activities on their Facebook page, but that she should share photos of Meals on Wheels deliveries. She has been sharing the National Meals on Wheels video to try to advocate for the program. Ms. Myers advised that there is a congressman who is trying to cut funding for Meals on Wheels. She invites the public to contact their senators and congressman to advocate for the program. Commissioner Wirkner reiterated that the program goes beyond supplying a meal. Ms. Myers advised that they have received grant funding

CONTINUED ON NEXT PAGE


CONTINUED FROM PREVIOUS PAGE

through the AAA, and they are working on creating an all-call system that calls out to seniors and prompts them to press 1 if they are not feeling well so they will know that senior needs extra attention. Cason Leggett, Dog Warden advised that he has worked with the Senior Citizens Friendship Center this past year when a few seniors surrendered their dogs, not being able to care for them any longer. He has heard outstanding reviews and encourages residents to reach out to them if they are in need. Melissa Schaar, Clerk, advised that when the Board of DD came before the Board to discuss their levy, the Board made a motion to accept their board’s recommendation for their levy.

Motion: to accept the recommendation of the Carroll County Council on Aging Board to place a levy renewal with increase on the ballot for the November 7th election, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:33 AM

**IN THE MATTER OF
DOG WARDEN
WEEKLY REPORT**

 9:33 AM


Cason Leggett, Dog Warden, appeared before the Board to give his report for the week of April 30, 2023, to May 6, 2023, showing 12 dogs impounded, 6 adopted out, 6 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT – APRIL 2023**

 9:34 AM


Cason Leggett, Dog Warden appeared before the Board to give his report for the month of April. Warden Leggett advised that during the month of April, 17 dogs were taken in, 16 dogs were adopted out, eight dogs were reclaimed by their owners, no dogs were euthanized for aggression, two citations for no license were issued, and two citations for running at large were issued.

**IN THE MATTER OF
DOG WARDEN**

 9:34 AM


Cason Leggett, Dog Warden appeared before the Board to advise that he started making calls last week to citizens who did not renew their dog licenses. Warden Leggett advised that they got halfway through the list and realized that people were missing from the list. Warden Leggett advised that he checked with the Auditor, and it was not their fault. The problem was with the website that they were using to track the licenses. Warden Leggett advised that they found another way to track the license, and they are finished with their phone calls. Warden Leggett advised that they would start this week to go in person to check licenses. Currently, licenses cost \$32.00 per dog. Warden Leggett advised that the citation for not having a license is \$125.00 plus the cost of the license. Commissioner Modranski asked if the phone calls were a warning, and Warden Leggett advised he likes to refer to it as a friendly reminder. Commissioner Modranski asked Warden Leggett if he plans to start issuing citations next week. Warden Leggett advised that they were going to start this week. Commissioner Modranski advised Warden Leggett to wait until Monday so the newspaper would have a chance to remind residents one more time to get their license before they receive a citation. Warden Leggett agreed. Commissioner Modranski asked where individuals can get their license. Warden Leggett advised that they can be purchased at the Auditor’s office, the Dog Warden’s office, Carrollton or Minerva Drugmart, or Gordon Graphics in Malvern. Commissioner Leggett advised that he thinks the Dog Warden has been fair, considering that we are almost halfway through the year. Commissioner Wirkner advised that he thinks people got complacent while things were shut down during Covid. Warden Leggett agreed, stating that they could not go door to door to issue citations during Covid.

**IN THE MATTER OF
CLERK’S REPORT**

 9:39 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the flags are currently at half-staff. As a mark of respect for the victims of the senseless acts of violence perpetrated on May 6, 2023, in Allen, Texas, President Biden has ordered that the flag of the United States shall be flown at half-staff at the White House and upon all public buildings and grounds, at all military posts and naval stations, and on all naval vessels of the Federal Government in the District of Columbia and throughout the United States and its Territories and possessions until sunset, May 11, 2023. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
JAIL WINDOWS**

 9:40 AM


Commissioner Leggett advised that there are four jail windows that the welders splashed while they were installing them and it’s going to be four to five weeks before the new ones come in and hopefully, at that time the tint can be put on them. Commissioner Modranski asked if they are replacing the whole window. Commissioner Leggett advised that they are just replacing the glass and frame housing, not the entire casing. Commissioner Modranski asked if other than are the windows complete, and Commissioner Leggett advised yes.

**IN THE MATTER OF
AIRPORT AUTHORITY BOARD**

 9:40 AM

Commissioner Wirkner advised that there is an Airport Authority Board Meeting this evening.

**IN THE MATTER OF
APRIL D. MAYLE**


 9:40 AM

Commissioner Modranski wished Assistant Clerk II, April D. Mayle a Happy Birthday.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:40 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner