



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:00 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 13, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Corinne Barbo, SW II Monica Masalko, SW II	JFS	Domestic Violence Training	Akron, OH	4/20/23-4/21/23	-0-
Brandie Jo Tinlin, Supervisor	JFS	Building our APS Bridge Together	Westerville, OH	4/19/23-4/20/23	\$200.00
Corinne Barbo, SW II Monica Masalko, SW II	JFS	Human Trafficking: Modern Day Strategy	Akron, OH	Retroactive to 4/12/23	\$25.00
Abbie Geiger, SW II	JFS	DV Safe & Together	Akron, OH	4/17/23-4/18/23	-0-

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
 Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20888	Transfer Out – Transit Grant	20888-51506-59200	\$1,430.48
20707	Reimbursements	20707-51505-58000	\$1,430.48

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
 Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20888	20888-51506-59200	20707-51505-49800	\$1,460.48


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Carroll County Treasurer, \$11,810.00; Cintas Corporation, LOC 316, \$192.64; & Shaklee, John P, \$120.85.

DJFS: RWMC, LLC, \$ 400.00; The Carroll County Messenger, \$225.00; & Middaugh Printers, \$120.85

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of April 9, 2023, to April 15, 2023 showing 5 dogs impounded, 6 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
SPECTRUM MIDAMERICA**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Spectrum MidAmerica, LLC for aerial cable construction in Harrison Township, Avalon Road (CR 20);

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
RESOLUTION #2023-14 - 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM**

Motion: to adopt resolution #2023-14 authorizing Ohio Regional Development Corporation to file a PY-2023 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency on behalf of Carroll County and to authorize the execution of an agreement with ORDC for administration and implementation services, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM

RESOLUTION #2023-14
AUTHORIZING THE COMMISSIONERS TO ENTER INTO A CONTRACT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR ADMINISTRATION SERVICES FOR 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING ORDC TO SUBMIT THE PY 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF CARROLL COUNTY

WHEREAS, Carroll County, hereinafter the "Grantee", is applying for PY 2023 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD) in the amount of \$400,000 for the purpose of addressing local housing needs; and

WHEREAS, OCD Policy 15-02, 2 CFR 200.320, and the Partnership Agreement authorizes the Grantee to hire an administrative consultant, on its behalf, and those services are detailed in this contract for administrative services; and

WHEREAS, Ohio Regional Development Corporation, hereinafter the "Consultant", is an Ohio non- profit Corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio; and

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WHEREAS, Grantee and Consultant understand this agreement is contingent on PY 2023 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio:

Section 1: The Carroll County Commissioners authorize the execution of an Agreement for the PY-2023 Community Housing Impact and Preservation (CHIP) Program for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2023 CHIP, therefore contingent upon funding from the State of Ohio, Development Services Agency. ORDC is to work with and at the direction of the Carroll County Commissioners in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CHIP guidelines are provided.

Section 2: That Carroll County hereby approves and authorizes Ohio Regional Development Corporation, to submit a PY-2023 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, on behalf of Carroll County and to provide all information and documentation required in said Application submission. Carroll County is the Grantee, and accepts responsibility for and authority over the entire CHIP Program Grant.

Section 3: Carroll County authorizes Ohio Regional Development Corporation to execute the HOME written agreement on their behalf for the CHIP projects, or any other necessary documents for CHIP projects.

This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said contract/agreement.

BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, Yes; Mr. Wirkner, Yes; Mr. Modranski, Yes.

Motion carried on unanimous vote. Resolution adopted this 17th day of April, 2023.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President


/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
JFS HIRING RECOMMENDATION**


 9:05 AM

Kate Offenberger, JFS Director appeared before the Board to request permission to hire Skylar Neer as a Social Service Worker 2 at a rate of \$20.05, effective Monday, April 17, 2023. Commissioner Wirkner asked Ms. Offenberger if Ms. Neer was being hired as a replacement for another position. Ms. Offenberger advised that an employee left in January, and another employee was promoted, leaving two openings in her office and Ms. Neer will be filling one of them. Ms. Offenberger advised that she is still attempting to fill one position.

Motion: to hire Skylar Neer as a Social Service Worker 2 at a rate of \$20.05, effective Monday, April 17, 2023, as directed by JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that this week is National Work Zone Awareness Week. This week is set aside each year to remind drivers of the need to pay extra attention in work zones to keep both themselves and workers safe. Mr. Nuzzolillo advised that the theme for this year is “Work With Us,” because everyone has a role to play in work zone safety. Mr. Nuzzolillo advised in Ohio, there were 4,477 work zone related crashes last year. Of those 21 were deadly resulting in 23 deaths. All fatalities last year were motorists and their passengers. This Wednesday is Go Orange Day. The public is encouraged to wear orange to show awareness for work zone safety and support for road workers. Photos can be shared on social media using the hashtags #NWZAW and #Orange4Safety. A moment of silence will be observed on Friday. More information about National Work Zone Awareness Week can be found on the Commissioners’ Facebook page.

**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES
LAKE MOHAWK**

 9:06 AM

Commissioner Leggett advised that the bottom of the power box at Lake Mohawk that is operated by the Carroll County Environmental Services had previously rotted out and it has now been replaced.

**IN THE MATTER OF
NEXT GEN-9-1-1**


 9:07 AM


Commissioner Wirkner advised that when Carroll County migrated to Next Generation 9-1-1, the county had the option of buying its own equipment or sharing with Morgan County. Commissioner Wirkner advised that several counties, including Columbiana County, entered a cost sharing plan with Morgan County to share the equipment. Commissioner Wirkner advised that Carroll County’s share is \$36,000.00 a year. Commissioner Wirkner advised that there is question as to when the cost sharing was to begin. Commissioner Wirkner advised that the commissioners’ office received a bill that needs clarification, and he will be researching this with the other counties. He is not sure when the county was supposed to start paying the \$36,000.00 a year, whether at the time of the purchase of the equipment or when the county went live with Next Generation 9-1-1.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(2) to consider the purchase of property for public purposes, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:09 AM


The Board reconvened with no action taken at  9:22 AM.

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the promotion or compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:23 AM


The Board reconvened with no action taken at  9:45 AM.

**IN THE MATTER OF
ED EICK**


 9:46 AM

Commissioner Modranski advised that the commissioners discussed the promotion of two employees. Commissioner Wirkner advised that the county owns and operates several different buildings and the responsibility to maintain the Route 9 tower and all the county buildings in town, falls on the Maintenance Supervisor, Ed Eick. Commissioner Wirkner advised that the commissioners would like to promote Mr. Eick.

Motion: to promote Ed Eick to Superintendent of Buildings and Grounds at a rate of \$25.00 per hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:47 AM


**IN THE MATTER OF
MELISSA SCHAAR**

 9:47 AM

Commissioner Wirkner advised that up to this point, the commissioner’s office has had a shared management style concerning the office clerks. Commissioner Wirkner advised that Clerk Melissa Schaar has taken the lead on several different agendas in the office and the commissioners would like to promote her.

Motion: to promote Melissa N. Schaar as Superintendent of Office Management and Clerks at a rate of \$20.00 per hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:48 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:48 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner