



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Nancy Schaar, Free Press Standard, and Matthew Hein, CCI Commercial Construction, LLC.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:00 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 6, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Ronald M. Nuzzolillo Jr., Assistant Clerk I	Commissioners	Stark County Safety Council	Canton, OH	4/13/23	\$45.00
Melissa N. Schaar, Clerk	Commissioners	CCC-EAPA Training	Delaware, OH	4/14/23	\$200.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
 REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Tuscarawas County Auditor, \$500.00; Pioneer Basement Waterproof, \$6500.00; Ohio Regional Development Corporation, \$1,430.00; Staples Credit Plan, \$166.86.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
BID NOTICE
BUILDING DEMOLITION AND SITE REVITALIZATION GRANT – PACKAGE A**

 9:03 AM

Commissioner Wirkner asked if package A included the church. Melissa N. Schaar, Clerk advised that the church was included in package B. Commissioner Wirkner advised that he would abstain from voting when package B was voted on.

Motion: to accept bids up to and opened at 9:00 a.m. on April 27, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Building Demolition and Site Revitalization grant; bids are being accepted for Package A, demolition of four properties, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BID NOTICE
BUILDING DEMOLITION AND SITE REVITALIZATION GRANT – PACKAGE B**

Motion: to accept bids up to and opened at 9:00 a.m. on April 27, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Building Demolition and Site Revitalization grant; bids are being accepted for Package B, demolition of three properties, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: Vice President Robert E. Wirkner, **Moved by** Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
CDBG PY21
BID ACCEPTANCE AND NOTICE OF AWARD**

Motion: to accept the bid from Richardson Electric, LLC of Carrollton, Ohio in the amount of \$44,746.00 and issue a Notice of Award for the PY21 CDBG Generator Installation project at the Dellroy Community Center, as recommended by Susan Moore of Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction and Release of Mortgage for George E. Luff and Beverly A. Luff’s Community Housing Impact and Preservation (CHIP) rehab in the amount of \$36,009.00 due to the foreclosure and Sheriff’s Sale of the property, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that there are four trucks and a motor grader listed on GovDeals. Three of the trucks are still at \$1,000 each. Residents can view the listings by going to carrollcountyohio.us, click on Quick Links, then Public Notices, then the GovDeals logo. All items currently listed by Carroll County will be shown on this link. Ms. Schaar advised that this information has been shared to the commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:06 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that we are getting closer to the next Retire the Tire Event sponsored by the Carroll County General Health District. The event will be held Saturday, April 29, 2023, from 9:00 a.m. to 12:00 p.m. at the Carroll County Fairgrounds, behind the grandstands. Ms. Schaar advised that this information has been shared to the commissioners’ Facebook page. Commissioner Wirkner asked Ms. Schaar how many tires each individual could bring. Ms. Schaar answered 10 tires and they must be passenger car or truck tires off the rim.

**IN THE MATTER OF
CLERK’S REPORT**

 9:06 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that there is a Special Election on May 2, 2023, for Malvern, Carrollton A, and Carrollton B only. Early voting is currently in process in the Board of Elections office. The early voting hours for April 10, 2023, through April 14, 2023, are 8:00 a.m. to 5:00 p.m. If residents would like to vote by mail or have any questions, they should call the Board of Elections office at 330.627.2610. Ms. Schaar advised that this information has been shared to the commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:06 AM

Melissa N. Schaar, Clerk appeared before the Board to advise the Commissioners’ office will be closed on Friday, April 14, 2023, so the Clerks can attend a training in Delaware County.

**IN THE MATTER OF
BID OPENING – HEALTH DEPARTMENT
STORAGE BUILDING**

 9:07 AM

Commissioner Modranski advised that is time for the bid opening for the Health Department storage building. Ronald M. Nuzzolillo Jr., Director of Special Projects, appeared before the Board to open the bids. Mr. Nuzzolillo advised that two bids were received, and information is as follows:


**BID TAB
CARROLL COUNTY GENERAL HEALTH DISTRICT
STORAGE BUILDING PROJECT**

COMPANY	LOCATION	TOTAL
CCI Commercial Construction, LLC	Canton, OH	\$79,995.00
Pete-Hart CCC, LLC	Mechanicstown, OH	\$69,000.00


Mr. Nuzzolillo asked to table the bids for further review until Thursday, April 13, 2023. Commissioner Modranski asked Mr. Nuzzolillo how much the cost of the estimate for the building was. Mr. Nuzzolillo advised that Ed Eick, Maintenance Supervisor, did not obtain an estimate because one of the people he was going to obtain an estimate from was a perspective bidder. Commissioner Modranski asked Mr. Nuzzolillo how long he needed. Mr. Nuzzolillo advised that Thursday would be enough time for him to review the bids with Commissioner Leggett and Mr. Eick.

Motion: to table bids for further review until Thursday, April 13, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
MEETINGS**

 9:10 AM


Commissioner Wirkner advised that there is an Airport Authority Board meeting tonight and a Board of Revisions meeting tomorrow.

**IN THE MATTER OF
ROUTE 9 TOWER**

 9:10 AM

Commissioner Wirkner advised that there is Wi-Fi at the route 9 tower and the emergency markings are completed and notifications are set up at the Public Safety Answering Point (PSAP). Commissioner Wirkner advised that things are moving forward at the tower with the projects that were previously discussed.

**IN THE MATTER OF
LOCAL GOVERNMENT FUNDS**


 9:11 AM

Commissioner Modranski advised that he reached out to State Representative Monica Robb Blasdel as well as Don Jones, urging their support on the budget to increase the Local Government Funds, as well as the Indigent Defense Funds. Commissioner Modranski advised that they were both very supportive of this and today at 4:00 pm, the Board of Directors of the County Commissioners Association of Ohio(CCAO) is scheduled to have a conference call with Governor Mike Dewine to talk about his budget proposal.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:12 AM

Board members reconvened at  9:30 AM.

**IN THE MATTER OF
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP)
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
& FAIR HOUSING PUBLIC HEARING**


 9:30 AM

Susan Moore, Community Development Specialist opened the public hearing for the PY23 Community Housing Impact & Preservation (CHIP) Program, the Community Development Block Grant Program (CDBG), and Fair Housing at 9:30 a.m. Ms. Moore advised that Carroll County is eligible to apply for up to \$400,000.00 through the CHIP Program. Ms. Moore advised that Owner Rehabilitation is capped at \$75,000.00 per project and can be for home ownership or rental. Rentals are eligible for assistance, but the landlord must contribute 50%. Owner Rehabilitation projects address multiple issues in a home. Commissioner Modranski asked Ms. Moore if the \$75,000.00 cap is per house, and she said yes. Commissioner Modranski asked if there is a minimum and she said no. Commissioner Wirkner asked if the cost to rehabilitate a house exceeds the capped amount, can the owner pay the overage. Ms. Moore advised that there is a point that is reached that if a house exceeds the capped amount, they will walk away from the house and not fix it. Ms. Moore advised that sometimes there is structural damage or foundation problems that cause them to walk away. Commissioner Leggett asked if the landlord’s portion is included in the cap. Ms. Moore advised that she does not think so, but she will check on that and get back to Commissioner Leggett. Ms. Moore advised that Home Repair is capped at \$22,000.00. Home Repair projects focus on one significant problem with the home, such as roofing, furnace, or septic repair. Ms. Moore advised that occasionally they may go over the \$22,000.00 if they get into a problem that exceeds that amount but those are considered on a case-by-case basis. Ms. Moore advised that the Homeowner Down Payment Assistance program is capped at \$78,000.00. This program’s purpose is to increase the number of owner-occupied households. Ms. Moore advised that it is for LMI families to provide a down payment for the purchase of a house. Ms. Moore advised that the deadline to submit the grant is June 21, 2023. Scott Hillis is the grant coordinator and oversees the CHIP Program for Carroll County. Ms. Moore moved on to talk about the Community Development Block Grant (CDBG) Program. Ms. Moore advised that there are national objectives that CDBG projects need to meet. Ms. Moore advised that those objectives are LMI Benefit (determined by the Census and Income Survey), Direct Benefit, and Limited Clientele. Ms. Moore advised that there are areas in the county that qualify automatically if they have 51% or more LMI people. Ms. Moore advised that Direct Benefit is a project that benefits individual households, such as a new septic system. In that case, you qualify the individual household. Ms. Moore advised that Limited Clientele refers to a group of individuals that are LMI based on their status, such as abused children, battered persons, senior citizens, severe illiterate people, homeless, and disabled adults. Commissioner Modranski asked if the project must benefit that clientele only or can it benefit other people as well. Commissioner Modranski gave an example regarding a handicapped bathroom at a park that would benefit other people as well as someone who is handicapped. Ms. Moore advised that in that case, the project would be considered since it is a public facility and would benefit handicapped individuals as well as everyone else. Tom Konst, Regional Planning Director asked Ms. Moore if the project benefits a specific group, the survey would not be needed. Ms. Moore advised that is correct. Ms. Moore advised that another national objective is the prevention or elimination of slum and blight. This grant is mostly used for downtown grants or building demolition projects where you are trying to improve an area or remove a building that is considered a hazard. Ms. Moore advised that the allocation program is an automatic grant that the county applies for and if the projects qualify, the county receives the money. The grant application is due to the state by June 14, 2023. Ms. Moore advised that Carroll County qualifies for \$150,000.00, which includes administration and the mandatory fair housing program that the ORDC handles. There is also \$120,000.00 that can be used for project or planning costs. Ms. Moore advised that every five years, the county must do an analysis of impediments to Fair Housing. The last one was done in 2019 and is due again in 2024. Ms. Moore advised that it could be paid for as a planning activity with the allocation grant. Ms. Moore advised that it will need to be done this year because the program is for 2023 and 2024. Commissioner Modranski asked if the cost to do the analysis comes out of the \$150,000.00. Ms. Moore advised that it comes out of the \$120,000.00 project costs but it does not count as a project. The county is eligible to do two projects. Ms. Moore advised that last year the state allowed three projects, but they lowered it this year because they want the county to do bigger projects that offer more impact. Ms. Moore advised that there is no minimum price for projects, and you can just do one project if all the funding is needed for that project. Ms. Moore advised that you can no longer use any of the funds for street work, such as resurfacing. The project applications from the county will be due May 18, 2023, by 1:00 pm. Commissioner Modranski asked who should be applying for the grant. Ms. Moore advised that any stakeholders or non-profits can apply. Commissioner Modranski asked if it was still the “rule of thumb” that you apply for grant in 2023 and you receive the money in 2024. Ms. Moore advised that usually receive the grant agreement in October and typically everything is completed, and the funds are available by February. Ms. Moore advised that there are still several competitive grants, and the first-round applications are June 14, 2023. A second round will be done for remaining funds. These grants include a Neighborhood Revitalization Grant in the amount of \$750,000.00 for project to improve the quality of life, livability and functionality of distressed areas and neighborhoods. Ms. Moore advised that resurfacing and paving are eligible in this grant, but it must be a distressed area or neighborhood. The Critical Infrastructure Grant in the amount of \$500,000.00 is for projects designed to assist communities with high-priority, single component projects, such as flood and sewer, structural road improvements and bridges. Ms. Moore advised If it is a small water or

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Critical Infrastructure Grant in the amount of \$500,000.00 is for projects designed to assist communities with high-priority, single component projects, such as flood and sewer, structural road improvements and bridges. Ms. Moore advised If it is a small water or sewer project, it should be applied for under critical infrastructure. If the project exceeds more than \$650,000.00, it should be applied for under the larger Public Infrastructure Grant. Ms. Moore advised that the Economic Development Loan program will be retained and is used to create and retain jobs for LMI persons. The Residential Public Infrastructure Grant is used to create safe and sanitary living environments through the provision of safe and reliable drinking water and proper disposal of sanitary waste. Commissioner Modranski asked if the project had to be for both water and sewer. Ms. Moore said no, it could be one or the other. Ms. Moore advised that the Target of Opportunity Grant Program includes the Downtown Revitalization Grant in the amount of \$250,000.00, which is to improve Central Business Districts and aid in elimination of slum and blight. Ms. Moore advised that you could do up to three projects or the money could be used to revitalize one large project. Typically, business owners are asked to pay half of the project but that is at the discretion of the commissioners. Ms. Moore that the Target of Opportunity Grant is for projects that don't fit other categories and are reviewed on a case-by-case basis. These grants are not capped and can be used for economic or community developments. The New Horizons Fair Housing Assistance - Set Aside program is a \$15,000.00 grant to provide funds to affirmatively further fair housing and eliminate impediments to fair housing. The Ohio Housing Trust Fund Target of Opportunity provides funding for operations in permanent supportive housing and facility-based transitional housing programs for LMI citizens. The Homelessness Target of Opportunity grant includes the Supportive Housing Program and Homeless Crisis Response Program to help the homeless in the community. Ms. Moore advised that all these programs are under the CDBG umbrella, and the county is eligible to apply for any of them. If the village wants to apply for any of the grants, they will have to go through the commissioners, they are not eligible to apply for them on their own. Ms. Moore advised that all the programs come with fair housing requirements. Ms. Moore advised that a Community Development Implementation Strategy (CDIS) meeting will be held on Thursday, April 20, 2023, at 7:00 p.m. in the Village of Carrollton Municipal Building. This meeting will be for interested stakeholders to ask questions about the program. Commissioner Modranski asked if all the villages and townships would be invited to this meeting and Ms. Moore answered yes. Ms. Moore believes that an e-mail gets sent out to all the fiscal officers and the mayors. Everyone is welcome to attend. Ms. Moore advised that once projects have been chosen, the commissioners will make a recommendation on what projects fit into the programs that will be applied for on June 14, 2023. There will be a second public hearing where the decision will be announced, and the public will have a chance to provide feedback or ask questions. Ms. Moore advised the hearing date will be set after they figure out the prospective projects. The second hearing date will be published. Ms. Moore moved on to discuss Fair Housing. Ms. Moore advised that the ORDC office does outreach and training for Fair Housing, as well as answering phone calls in their office. A lot of the calls they get are not fair housing issues, but rather landlord-tenant issues and they cannot answer those questions because they are not attorneys. However, Ms. Moore advised that they do direct those callers to the appropriate numbers to get them assistance. Commissioner Wirkner asked if a person was to call 211, would ORDC's services be listed in the directory. Ms. Moore does not think so because their service only extends to contracted counties. Ms. Moore advised that they get calls from counties that they do not serve, and they try to direct those callers to the right person in their county. Commissioner Modranski asked Ms. Moore if her outreach material had her contact information on it, she said yes. Commissioner Modranski advised that a lot of times we get calls at the commissioners' office and the clerks will transfer them or provide resources to the caller. Ms. Moore advised that the Fair Housing component is a requirement because the money for the programs comes from the federal government. Ms. Moore advised that ORDC complies with the Fair Housing mandate by doing short presentations in the counties and providing brochures with fair housing information. More realtors and landlords are requesting fair housing meetings. Ms. Moore advised that the Fair Housing information is provided so that people know they have the right to live where they want as long as it's within their means. There are seven protected classes for fair housing: age, religion, color, national origin, gender, familial status, and disability. Ms. Moore advised that Ohio has added two more classes: military veterans and ancestry. Discrimination can include charging more for rent, higher mortgage rates, or a realtor refusing to show a house. Ms. Moore advised that if someone feels they are being discriminated against, they should call the ORDC office. There is an intake form that gets filled out to determine if it is a fair housing issue or a landlord-tenant issue and then their office proceeds accordingly. Mr. Konst advised that a lot of times he gets calls in his office and refers them to Julie Kiser at ORDC. Mr. Konst advised that Carroll County's HUD houses are managed by the Stark County Metropolitan Housing District, so any calls regarding HUD should be referred to them. Mr. Konst advised that any landlord-tenant issues can be referred to Southeast Legal Services in Steubenville. Commissioner Modranski asked if Southeast helped low-income families and Mr. Konst advised yes. Commissioner Modranski stated that he wanted viewers to know that there was free legal help available. Commissioner Modranski asked Ms. Moore if a landlord can refuse to rent to someone because of the number of family members. Ms. Moore advised that there could be limits if the dwelling is too small to hold the number of family members. Commissioner Modranski closed the public meeting at 10:07 AM.

**IN THE MATTER OF
MEETING CORRECTION**
 10:08 AM

Commissioner Wirkner advised that there was an error on the calendar and there is no Airport Authority Board meeting tonight.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 10:08 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner