



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Nancy Schaar, Free Press Standard, and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:00 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 23, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sean R. H. Smith, Judge	Probate/Juvenile	2023 OAPJ Annual Summer Conference	Cambridge, OH	6/6-6/8/23	\$850.00
Christopher R. Modranski, Commissioner	Commissioners	OMEGA Annual Membership Meeting	Coshocton, OH	3/28/23	\$80.00
Sherri Lewis, IM Supervisor Lynn McClelland, Fraud Investigator/ERSII	JFS	Ohio Council on Welfare Fund Conference	Newark, OH	3/23-3/24/23	\$400.00
Shelley Martin, Director	CSEA	Canton/Cleveland District OCDA Dues	N/A	N/A	\$80.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 REPORT OF COUNTY DOG WARDEN**

 9:01 AM


Cason Leggett, Dog Warden, filed his report for the week of March 19, 2023 to March 25, 2023 showing 11 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
MCKAY GROSS DIVISION**

**Motion:** to approve a special hauling permit to McKay Gross Division for hauling over Avalon Road in Harrison and Brown Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
ENGINEER TRUCK BID**

 9:02 AM


Commissioner Modranski advised that Brian J. Wise, County Engineer sent a letter to the Commissioners stating that Guess Ford has withdrawn its bid due to a mathematical error in calculating the unit price.

\*\*\*\*\*

**Motion:** to rescind the motion that was made on March 20, 2023 by Vice President Robert E. Wirkner and seconded by Commissioner Donald E. Leggett, II to accept the bid from Guess Ford, Inc. of Carrollton, Ohio in the amount of \$53,356.80 for a 2023 Ford F550 Super Cab 4X4, as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
ENGINEER TRUCK BID**

 9:03 AM

Commissioner Modranski advised that Brian Wise, County Engineer stated that due to inconsistencies in the remaining bid amounts, he is recommending to reject all current bids.


\*\*\*\*\*

**Motion:** to reject all bids that were received to the Engineer’s office on March 16, 2023, for a four-wheel drive truck cab and chassis as directed by Brian J. Wise, Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
EMPLOYEE BENEFITS**

**Motion:** to authorize the Board President to sign the In-Service Transfer Out for an employee’s Ohio Deferred Compensation, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**


**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Carroll County Sheriff's Office	4/1/23-3/31/24	\$100.00 per vehicle	Vehicle detailing	MOU	New	3/19/2023

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
EMA**

 9:06 AM


Tom Cottis, EMA Director appeared before the Board to discuss the FY 2022 Emergency Management Performance Grant (EMPG). Mr. Cottis advised that this grant runs a year behind. Mr. Cottis advised that it is a 50/50 matching grant that the EMA uses every year. Mr. Cottis advised that this year’s grant amount is \$58,770.00 and that the EMA will spend the money and receive the match back against wages and benefits. Mr. Cottis is seeking permission to be the signatory for the grant.

\*\*\*\*\*


**CONTINUED ON THE NEXT PAGE**

**CONTINUED FROM PREVIOUS PAGE**

**Motion:** to allow Tom Cottis to be the signatory on the Emergency Management Performance Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF WEATHER UPDATE**

 9:07 AM

Tom Cottis, Emergency Management Agency (EMA) Director advised that the recent weather storm started Thursday and Friday with rainfall totaling 1.77 inches. Mr. Cottis advised that the rain saturated and soaked into the ground prior to winds starting. The highest wind gust recorded at the airport on Saturday at 4:01 pm was 65 miles per hour. Mr. Cottis advised that Carroll County had 20 mile per hour winds recorded over a 12-hour period. Mr. Cottis advised that there are power lines and trees down but there was not a tornado in Carroll County. He stated that the county received higher winds than with a tornado, but there was no rotation with it. Mr. Cottis advised that the National Weather Service did not register a microburst. Mr. Cottis advised that damage would have been worse if the trees had been loaded with leaves. Mr. Cottis advised that limbs and trees were uprooted all over the whole county. Mr. Cottis advised that Stark County has a lot of power outages. He advised that power companies are working to get everyone’s power restored in Carroll, Stark, and Tuscarawas counties. Mr. Cottis advised that the EMA would have to find out what percentage of residents are still without power before they consider setting up a respite center. Mr. Cottis advised that shelter criteria must be met before they consider setting up a shelter, such as lower or higher temperatures and a high percentage of customers without power. Mr. Cottis advised that several roofs are missing shingles and buildings lost siding due to the high wind. Commissioner Modranski asked Mr. Cottis if the EMA needs any home damage reports. Mr. Cottis advised that they would put a message out later today asking people to submit pictures of damage that was sustained. Mr. Cottis advised that FEMA changed the requirements on declarations. Mr. Cottis advised that no storms in Ohio have reached the threshold numbers to get a FEMA declaration. Commissioner Modranski asked about setting up a respite center and what it is. Mr. Cottis advised that it is a place where people can go inside and get a hot meal. Mr. Cottis advised that the EMA would talk to Tonya Myers at the Senior Citizen’s Center or some of the churches about setting up a respite center in Carroll County. Commissioner Modranski asked Mr. Cottis what residents with medical conditions who require electricity should do. Mr. Cottis advised that they should call the EMA and they will call the Red Cross to establish a shelter. Mr. Cottis advised that they opened a shelter in 2004 and only one family showed up to utilize it. Mr. Cottis advised that in situations like that, it is cheaper for the Red Cross to provide a hotel for the family.


**IN THE MATTER OF ROUTE 9 TOWER**

 9:16 AM


Commissioner Wirkner advised that when Tom Wheaton was a commissioner, he was responsible for the Route 9 tower. Commissioner Wirkner advised that when Tom left, he gave him the folders and information to manage the tower. Commissioner Wirkner advised that there was never any formal vote by the commissioners to make that a responsibility. Commissioner Wirkner is asking for a motion to establish a responsible manager for the tower. Commissioner Modranski asked him if he had someone in mind. Commissioner Wirkner advised that he has already been managing the tower for many years and that he is willing to continue if it is the will of the Board. Commissioner Modranski advised that he would appreciate Commissioner Wirkner to continue to manage the tower. Commissioner Leggett advised that he agrees.

\*\*\*\*\*

**Motion:** to appoint Commissioner Wirkner the responsibility of managing the tower, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF ROUTE 9 TOWER INSPECTIONS**


 9:18 AM

Commissioner Wirkner advised that years ago verbal instructions were given to the EMA to perform daily inspections on the Route 9 tower to ensure that the beacon was operational. Commissioner Wirkner would like a motion approved to have the EMA perform these daily tower inspections. Commissioner Leggett asked if this includes Saturday and Sunday. Commissioner Wirkner advised that he has further motions to cover the weekends. Commissioner Modranski asked if someone from the EMA is checking the regular cell phone tower beacons and Mr. Cottis advised that those are the responsibility of the owners of the tower and most of those ones are set up to alert them if the lights fail.


\*\*\*\*\*

**Motion:** to have the Emergency Management Agency be responsible for beacon operations and to journalize the daily inspection of the Route 9 tower, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF  
ROUTE 9 TOWER  
INSPECTIONS**

 9:18 AM

Commissioner Wirkner advised that the Sheriff can assign deputies to do weekend inspections of the Route 9 tower to ensure that the beacons are operational. Commissioner Wirkner advised that the beacons are in close proximity to the airport so if the beacons fail, they must know immediately. Commissioner Wirkner advised that the Sheriff has agreed to include the weekend inspection in the deputies' duties. Commissioner Modranski asked if the beacon fails, is a phone call made to the airport. Tom Cottis, EMA Director, advised that if the beacon fails, the Federal Aviation Administration (FAA) would have to be notified and they would send a message out so pilots would know. Mr. Cottis advised that there are two lights and if one fails, the second one is still on. Mr. Cottis advised that if the generator runs during a power outage, the second light will stay lit. Mr. Cottis advised that tower inspections are important to ensure that there is at least one light on.

**IN THE MATTER OF  
ROUTE 9 TOWER**


**WI-FI**

 9:22 AM


Commissioner Wirkner advised that there was a problem at the Route 9 tower this weekend with the Wi-Fi. Commissioner Wirkner advised that power was lost at the tower and there were problems with the generator. Commissioner Wirkner would like a motion to put out for bid Wi-Fi installation at the tower to establish security with cameras and be able to communicate through internet connection with the generator. Commissioner Wirkner advised that Wi-Fi would notify them if there was a power outage and if the generator failed and why. Ronald M. Nuzzolillo Jr., Assistant Clerk I, advised that the commissioners currently pay for Wi-Fi at the tower and there are security cameras. Commissioner Wirkner advised that the Wi-Fi is being supplied by a vendor on the tower and he doesn't want a scenario where the vendor says that they are doing something for the commissioners and wants something in return. Commissioner Wirkner would rather put it out for a competitive bid and get the lowest price and there would be no strings attached to that service. Mr. Nuzzolillo advised that he just wanted viewers to understand why the commissioners are wanting to duplicate a service they already have. Commissioner Wirkner advised that the Wi-Fi and the cameras do not work and it needs to be clarified why they are not working. Commissioner Wirkner advised that there needs to be reliable service that allows communication between the generator and the maintenance person.

\*\*\*\*\*

**Motion:** to install Wi-Fi at the tower or determine why the current internet is not in operation, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF  
ROUTE 9 TOWER  
GENERATOR**

 9:27 AM


Commissioner Wirkner advised that the generator at the Route 9 tower failed this weekend and he does not know why. The Maintenance Supervisor is going through the error codes on the generator to see why it failed. Commissioner Wirkner advised that there needs to be regular inspection of the generator. Commissioner Wirkner advised that the Maintenance Supervisor has agreed to do a two-week inspection and maintenance as needed. There will be a sign in sheet for him to document his inspections and maintenance.

\*\*\*\*\*

**Motion:** to have the Maintenance Supervisor perform an inspection at the tower every two weeks in the containment structure, the outside of the tower, the mainstays, and the generator and perform regular mowing and clearing of mainstay cables as required, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
ROUTE 9 TOWER  
PHOTOGRAPHIC SITE SURVEY**

 9:28 AM

Commissioner Wirkner advised that Staley Technologies was given a purchase order and the site survey at the Route 9 tower is in progress. Commissioner Wirkner advised that the survey will provide a photographic survey of the containment structure, all the equipment in it, and the equipment that is on the tower. Commissioner Wirkner advised that there should be a physical description and a photograph of everything. Commissioner Wirkner advised that in the case of an emergency, it will be easy to recognize who owns what equipment.

**IN THE MATTER OF  
ROUTE 9 TOWER CONTRACT**


 9:29 AM

Commissioner Wirkner advised that he is working with Ronald M. Nuzzolillo Jr., Assistant Clerk I, on drafting a model contract that will be used for all users of the Route 9 tower. The contract will be sent to the Prosecutor for his review when it is completed.

\*\*\*\*\*

**Motion:** to have a model contract drafted for all users of the Route 9 tower, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
THE ROUTE 9 TOWER**


Commissioner Wirkner advised there are other things that need to be updated regarding the Route 9 tower. Commissioner Wirkner advised that he will work with Ed Eick, Maintenance Supervisor, to update contact information for the equipment. Commissioner Leggett advised that he would like for all the equipment to be tagged. Commissioner Wirkner advised that some of the equipment is already tagged but a lot of it is not. Commissioner Wirkner advised that there are several items that no one is sure what it does or who it belongs to. Commissioner Modranski asked what kind of information would be on the tag and is it possible that the owner may not want certain information listed on the tag, such as wavelength information. Commissioner Wirkner advised that proprietary information will not be on the tag, just the name of the equipment owner and contact information for them.

\*\*\*\*\*

**Motion:** to have all the equipment at the Route 9 tower tagged with owner’s name and contact information, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:33 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I, advised that AEP Ohio sent the Board a notice advising that there will be an increase in electric bills beginning in June. AEP Ohio advised that the rise in costs is due to an increase in generation supply charges and increased energy use in the summer months. AEP Ohio has shared some information such as energy saving tips, enrollment in their Average Monthly Payment Plan, and a link to view current offers from electric generation suppliers at [energychoice.ohio.gov](http://energychoice.ohio.gov). Mr. Nuzzolillo advised that this information has been shared on the Commissioners’ Facebook page. Commissioner Modranski advised that it was his understanding that customers who partake in the electric aggregation will not be affected by this. Commissioner Wirkner advised that it was his understanding that if an average citizen has chosen another carrier, they will not be impacted by this. Commissioner Modranski advised that the Village of Carrollton has Dynegy as their aggregate, so they will not be impacted. Commissioner Wirkner advised that the county buildings are all on Dynegy as well. Commissioner Modranski advised that customers of AEP received an e-mail about the increase as well. Commissioner Wirkner advised that the reason that AEP notified the commissioners office is to make the commissioners aware that constituents that are facing a rapid increase may reach out to the commissioners.

**IN THE MATTER OF  
APPRECIATION**

 9:35 AM

Commissioner Leggett advised that he wanted to thank all the county and township workers, as well as the power companies for cutting trees and clearing roads this weekend after the storm.

**IN THE MATTER OF  
BUILDING AND GROUNDS**


 9:37 AM


Commissioner Modranski asked Commissioner Leggett if he had heard from Buildings and Grounds whether there was any damage done to any of the county buildings over the weekend. Commissioner Leggett advised that he had not heard anything yet. Commissioner Wirkner advised that he spoke to the Maintenance Supervisor when they went to inspect the tower, and he plans to inspect the courthouse roof today.

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:38 AM

-----  
The Board reconvened with no action taken at  9:52 AM.


**IN THE MATTER OF  
SHERIFF’S OFFICE  
UNION NEGOTIATIONS**

 9:52 AM

Commissioner Wirkner advised that during union negotiations, the union made a counter proposal, asking for a ½ percent increase in the first and second years. Commissioner Wirkner advised that the commissioners will need to make a decision whether to maintain the original proposal or entertain the ½ percent increase. Commissioner Modranski clarified with Commissioner Wirkner that the union is asking for a ½ percent increase over the original proposal that the commissioners offered. Commissioner Wirkner answered yes. Commissioner Leggett advised that he is voting to maintain the original proposal. Commissioner Modranski advised that he feels it was a very fair proposal and he votes to maintain the original proposal as well. Commissioner Wirkner advised that he would notify the union representative of the Board’s decision.


\*\*\*\*\*

**Motion:** for the Board to maintain their original proposal as presented, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:53 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:54 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner