



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Nancy Schaar, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 10:31 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 10:31 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 10:32 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 9, 2023, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 10:32 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP	Minerva, Ohio	3/17/23	\$20.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 10:32 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20724	CEBCO Wellness Admin	20724-11024-56001	(-\$4,000.00)
20724	CEBCO Wellness Programming	20724-11024-53343	(-\$8,430.00)

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 10:32 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 10:32 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Courtview Justice Solutions, \$10,361.00; Treasurer, State of Ohio, \$9,493.61.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 10:33 AM

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Fox Run Hospital	2/1/23-12/31/24	Maximum amount payable \$275,000.00	Placement for foster children	Service	New	3/26/2023
Carroll County Prosecutor & Carroll County Sheriff	1/1/23-12/31/23	\$45,500.00	Investigator Services	MOU	Renewal	3/7/2023

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 10:34 AM


**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Minerva Local I Annexation Petition to the Prosecutor for his review, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 10:34 AM

**IN THE MATTER OF  
LIQUOR PERMIT**

**Motion:** to approve a liquor permit for Childs Investments Company, LLC dba Kilgore General Store located at 4276 Amsterdam Road, Loudon Township, Carrollton, Ohio 44615, with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 10:35 AM


**IN THE MATTER OF  
LANDFILL**

 10:35 AM

Commissioner Modranski asked if this motion was regarding the landfill. Commissioner Leggett advised yes and that this will allow Farmer’s Exchange to bill the commissioners’ office directly instead of reimbursing Bruce Hilliard over \$4,000.00 to purchase the fertilizer.

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**Motion:** to approve the credit application and Blanket Certificate of Exemption with the Carrollton Farmers Exchange, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 10:35 AM

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Commissioner Wirkner asked how many authorized users would be listed on the credit account. Commissioner Modranski advised that Commissioner Leggett and Bruce Hilliard would be authorized to use the account. Commissioner Wirkner asked what Mr. Hilliard’s function is and Commissioner Leggett advised that he is the person who spreads the fertilizer at the landfill. Commissioner Wirkner asked Commissioner Leggett if Mr. Hilliard would be collaborating with him and he said yes.

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**Motion:** to approve letter to the Carrollton Farmers Exchange listing the authorized users for the credit account, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett, II. Motion carried on unanimous vote.


 10:37 AM

**IN THE MATTER OF  
PY21 & PY23 CHIP UPDATE**

 10:37 AM

Dale Hartle, Ohio Regional Development Corporation (ORDC) President and David Winner, appeared before the Board to give a PY2021 and PY2023 Community Housing Impact and Preservation (CHIP) Program update. Mr. Hartle advised that the PY2021 CHIP budget is \$425,100.00 and jobs through this grant are currently in progress with a work completion date of February 29, 2024. Mr. Hartle advised that they projected use of four units for owner rehab. Mr. Hartle advised that owner rehab is where they evaluate all the systems of the house and bring everything up to code. Mr. Hartle advised that if the money allocated to bring the house up to code is not enough, they have to walk away from it. Mr. Hartle advised that they can spend up to \$75,000.00 on a rehab house, which may sound like a lot, but building material cost has sky rocketed. Mr. Hartle advised that one rehab unit is in the rehab process, two are ready to be written up and the fourth will be written up by early summer. Mr. Hartle advised that the second part of the grant is for home repair which costs about \$15,000.00 to \$20,000.00 per project because they only need to fix one or two things in the home and not bring the entire house up to code. Mr. Hartle advised that it was projected that they would do seven units for home repair. Mr. Hartle advised that one house is already completed, five units are in progress, and they plan to do one or two more before the end of the grant in 2024. Mr. Hartle and Mr. Winner advised that the projects are going well, and people are pleased with the work being done on their homes. Mr. Hartle advised that is time to write an application for PY2023 CHIP. The applications are due June 21, 2023. Mr. Hartle advised that a Request for Proposal (RFP) for services will need to be done and that the ORDC would like to be chosen to write the grant for the county. Mr. Hartle advised that if ORDC is chosen, they will have two public hearings for the grant. Mr. Hartle advised that most of the communities that he works in would like to do many more home repairs where they address one or two issues instead of a whole house rehab, but the state only allows a certain percentage to go to home repairs. Mr. Hartle advised that home repairs are done with Community Development Block Grant (CDBG) dollars and rehabs are done with HOME Program dollars. Mr. Hartle advised that the state gets a lot more HOME Program dollars than CDBG dollars. Mr. Hartle asked if the county also received allocation money through the CDBG and Commissioner Modranski answered yes. Mr. Hartle advised that the state requires that each county does an Analysis of Impediments Study every five years. Mr. Hartle advised that the study needs to be done in 2024 and that Julie Kiser, Fair Housing Specialist from his office could write the study. He advised that it would cost \$6,000.00 and the cost comes directly out of the allocation program, not the general fund. Commissioner Modranski advised that Tom Konst runs the county's CDBG allocation program and partners with Sue from ORDC and is probably already aware of the study. Commissioner Modranski asked Mr. Hartle if the state is going to run the allocation program again. Mr. Hartle advised that a few years ago, he told all the counties to call their state representatives and tell them that they want this program to continue. Commissioner Modranski advised that they did call. Mr. Hartle advised that the allocation money does paving, culverts, water lines, and community parks. Mr. Hartle advised that through the CDBG funding, the county has been able to do several projects, such as a rail line to North Canton, a water sewage treatment plant for the Carroll Golden Age Retreat, air conditioning and furnaces in the courthouse. Mr. Hartle advised that so far, thanks to those that contacted their state representatives, the program continues. Commissioner Modranski advised that several municipalities used the funds to pave their streets before the state decided that the money could not be used for paving projects. Mr. Hartle and Commissioner Modranski both agreed that allocation is some of the greatest money the county receives. Commissioner Modranski advised that the allocation has an impact on more people community wide than CHIP does. Commissioner Modranski thanked Mr. Hartle and Mr. Winner for visiting Carroll County.

**IN THE MATTER OF  
CLERK'S REPORT**


 10:52 AM


Melissa N. Schaar, Clerk advised reminded viewers that repairs are being made at the track crossing by the BMV until approximately noon today. Eastbound traffic is being maintained through the center lane, which should cause minimal delays. Residents are encouraged to be mindful as they drive through this intersection. Commissioner Modranski advised that they are now done with the repairs.

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider compensation of a public employee. **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 10:53 AM

The Board reconvened with no action taken at  11:16 AM

**IN THE MATTER OF  
TOWER**


 11:17 AM

Commissioner Wirkner asked the Board for permission to do a photographic survey at the tower with every piece of equipment that's in the containment structure and on the tower. The survey would consist of photographing equipment, labeling each piece of equipment with the owner's name and its purpose, as well as documenting everything. Commissioner Wirkner advised that this would help identify who to call in an emergency. Commissioner Modranski asked Commissioner Wirkner if he had a vendor in mind. Commissioner Wirkner advised that he would like to use Staley Technologies, who works on the 9-1-1 equipment. Commissioner Modranski asked if he knew the cost. Commissioner Wirkner advised that at this time, he wants to ask for a proposal from Staley Technologies.

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**Motion:** to allow Commissioner Wirkner to obtain a proposal for a photographic survey at the tower property from Staley Technologies, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 11:18 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 11:18 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner