



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, February 13, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher Modranski, Commissioner	Commissioners	OMEGA Executive Board Meeting	New Philadelphia, OH	2/21/23	\$32.00
Christopher Modranski, Commissioner	Commissioners	HARCATUS Executive Board Meeting	New Philadelphia, OH	2/22/23	\$35.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Salaries-Officials-Comms-CO	10000-11001-50010	-\$6,562.86
10000	Salaries-Employees-Comms-CO	10000-11001-50020	-\$4,057.85
10000	Salaries-Employees-Buildings and Grounds	10000-11025-50020	-\$4,278.30
10000	Salaries-Officials-Auditor-CO	10000-11101-50010	-\$2,862.88
10000	Salaries-Employees-Auditor-CO	10000-11101-50020	-\$6,498.94
10000	Salaries-Officials-Treasurer-CO	10000-11100-50010	-\$2,225.12
10000	Salaries-Employees-Treasurer-CO	10000-11110-50020	-\$4,074.90
10000	Salaries-Officials-Prosecutor-CO	10000-11120-50010	-\$5,218.15
10000	Salaries-Employees-Prosecutor-CO	10000-11120-50020	-\$13,296.16
10000	Salaries-Officials-Board of Elections-CO	10000-11180-50010	-\$1,006.92
10000	Salaries-Employees-Board of Elections-CO	10000-11180-50020	-\$6,708.80
10000	Salaries-Officials-Recorder-CO	10000-11250-50010	-\$2,126.19
10000	Salaries-Employees-Recorder-CO	10000-11250-50020	-\$5,889.80
10000	Salaries-Officials-Common Pleas Court-CO	10000-12130-50010	-\$184.78
10000	Salaries-Employees-Common Pleas Court-CO	10000-12130-50020	-\$4,282.00
10000	Salaries-Employees-Adult Probation-CO	10000-12131-50020	-\$5,819.94
10000	Salaries-Employees-Jury Commission-CO	10000-12132-50020	-\$425.84
10000	Salaries-Employees-Juvenile Court-CO	10000-12140-50020	-\$3,385.90
10000	Salaries-Employees-Juvenile Court Probation	10000-12141-50020	-\$3,693.20

10000	Salaries-Officials-Probate Court-CO	10000-12155-50010	-\$184.78
10000	Salaries-Employees-Probate Court-CO	10000-12155-50020	-\$1,509.90
10000	Salaries-Officials-Clerk of Courts-CO	10000-12160-50010	-\$2,225.12
10000	Salaries-Employees-Clerk of Courts CO	10000-12160-50020	-\$5,233.90
10000	Salaries-Officials-Municipal Court-CO	10000-12170-50010	-\$2,432.69
10000	Salaries-Employees-Municipal Court-CO	10000-12170-50020	-\$7,573.77
10000	Salaries-Employees-Municipal Court-CO	10000-12174-50020	-\$3,566.08
10000	Salaries-Officials-Coroner-CO	10000-21165-50010	-\$1,384.42
10000	Salaries-Employees-Coroner-CO	10000-21165-50020	-\$192.30
10000	Salaries-Officials-Sheriff-CO	10000-21200-50010	-\$2,983.38
10000	Salaries-Employees-Sheriff-CO	10000-21200-50020	-\$80,758.12
10000	Salaries-Employees-EMA-CO	10000-21550-50020	-\$2,727.20
10000	Salaries-Employees-EMA-Flood	10000-21551-50020	-\$1,745.60
10000	Salaries-Employees-Engineer Map-CO	10000-31370-50020	-\$2,236.95
10000	Salaries-Officials-Veterans Service-CO	10000-51255-50010	-\$580.00
10000	Salaries-Employees-Veterans Service-CO	10000-51255-50020	-\$5,513.42
20721	Salaries-Officials-Comms-CO	20721-11001-50010	\$6,562.86
20721	Salaries-Employees-Comms-CO	20721-11001-50020	\$4,057.85
20721	Salaries-Employees-Buildings and Grounds	20721-11025-50020	\$4,278.30
20721	Salaries-Officials-Auditor-CO	20721-11101-50010	\$2,862.88
20721	Salaries-Employees-Auditor-CO	20721-11101-50020	\$6,498.94
20721	Salaries-Officials-Treasurer-CO	20721-11100-50010	\$2,225.12
20721	Salaries-Employees-Treasurer-CO	20721-11110-50020	\$4,074.90
20721	Salaries-Officials-Prosecutor-CO	20721-11120-50010	\$5,218.15
20721	Salaries-Employees-Prosecutor-CO	20721-11120-50020	\$13,296.16
20721	Salaries-Officials-Board of Elections-CO	20721-11180-50010	\$1,006.92
20721	Salaries-Employees-Board of Elections-CO	20721-11180-50020	\$6,708.80
20721	Salaries-Officials-Recorder-CO	20721-11250-50010	\$2,126.19
20721	Salaries-Employees-Recorder-CO	20721-11250-50020	\$5,889.80
20721	Salaries-Officials-Common Pleas Court-CO	20721-12130-50010	\$184.78
20721	Salaries-Employees-Common Pleas Court-CO	20721-12130-50020	\$4,282.00
20721	Salaries-Employees-Adult Probation-CO	20721-12131-50020	\$5,819.94
20721	Salaries-Employees-Jury Commission-CO	20721-12132-50020	\$425.84
20721	Salaries-Employees-Juvenile Court-CO	20721-12140-50020	\$3,385.90
20721	Salaries-Employees-Juvenile Court Probation	20721-12141-50020	\$3,693.20
20721	Salaries-Officials-Probate Court-CO	20721-12155-50010	\$184.78
20721	Salaries-Employees-Probate Court-CO	20721-12155-50020	\$1,509.90
20721	Salaries-Officials-Clerk of Courts-CO	20721-12160-50010	\$2,225.12
20721	Salaries-Employees-Clerk of Courts CO	20721-12160-50020	\$5,233.90
20721	Salaries-Officials-Municipal Court-CO	20721-12170-50010	\$2,432.69
20721	Salaries-Employees-Municipal Court-CO	20721-12170-50020	\$7,573.77
20721	Salaries-Employees-Municipal Court-CO	20721-12174-50020	\$3,566.08
20721	Salaries-Officials-Coroner-CO	20721-21165-50010	\$1,384.42
20721	Salaries-Employees-Coroner-CO	20721-21165-50020	\$192.30
20721	Salaries-Officials-Sheriff-CO	20721-21200-50010	\$2,983.38
20721	Salaries-Employees-Sheriff-CO	20721-21200-50020	\$80,758.12
20721	Salaries-Employees-EMA-CO	20721-21550-50020	\$2,727.20
20721	Salaries-Employees-EMA-CO	20721-21551-50020	\$1,745.60
20721	Salaries-Employees-Engineer Map-CO	20721-31370-50020	\$2,236.95
20721	Salaries-Officials-Veterans Service-CO	20721-51255-50010	\$580.00
20721	Salaries-Employees-Veterans Service-CO	20721-51255-50020	\$5,513.42
20708	Special Fund	20708-11180-54440	\$1,097.00
21339	Specialized Docket Grant	21339-12130-53300	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** American Electric Power, \$3,942.89; Carroll Electric Cooperative, \$2,411.81; Dynegy Energy Service, \$4,436.14; Hoffman Analytic Services Inc, \$559.00; WEX Bank \$377.43; Swift Information Technology Consulting Inc, \$14,619.12; Huntington Bank, \$582.50; Nickles Bakery, \$332.93; Best Commercial Energy Services Inc, \$1,390.71; Henry Heating & Cooling Inc, \$490.00; & Mahoning County Treasurer, \$35,812.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
STANLEY MILLER CONSTRUCTION**

**Motion:** to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:


- 1. Stanley Miller Construction for hauling over Caddy Rd. (CR 52) and Camille Rd. (CR 53) in Monroe and Orange Townships; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
BID NOTICE  
2022 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

**Motion:** to accept bids up to and opened at 9:00 a.m. on March 9, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2022-01, installation of two Home Sewage Treatment Systems and abandonment of the current septic systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
BID NOTICE  
2022 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

**Motion:** to accept bids up to and opened at 9:00 a.m. on March 9, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2022-05, connection of three homes to the Amsterdam Wastewater Treatment System, and abandonment of the current septic systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
GARDINER WATER TREATMENT**

**Motion:** to approve a contract with Gardiner Water Treatment of Solon, Ohio in the amount of \$2,142.00 for annual boiler maintenance for the term retroactive to February 1, 2023 through January 31, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Carroll County General Health District	1/1/23 – 9/30/23	\$25.00 per hour plus expenses, amended to include reimbursement of fringe benefits	Adult Protective Services and Health Screenings for Foster Youth	Service	Amendment	2/10/23


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
OFFICIAL BOND**

**KATHRYN OFFENBERGER, PUBLIC CHILDREN’S SERVICE AGENCY DIRECTOR**


**Motion:** to approve the official bond (#BND 0924200) for Kathryn Offenberger to the office of Director of Public Children’s Service Agency for one (1) year beginning February 21, 2023 and ending on February 21, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
OFFICIAL BOND**

**KATHRYN OFFENBERGER, JFS DIRECTOR**


**Motion:** to approve the official bond (#BND 0924175) for Kathryn Offenberger to the office of Director of Job & Family Services for one (1) year beginning February 21, 2023 and ending on February 21, 2024, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
OFFICIAL BOND**

**LYNN FAIRCLOUGH, AUDITOR**

**Motion:** to approve the official bond (#BND 3574058) for Lynn Fairclough to the office of Auditor for four (4) years beginning March 9, 2023 and ending on March 9, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
CARROLL COUNTY GENERAL HEALTH DISTRICT  
COMMUNITY HEALTH ASSESSMENT**

 9:07 AM


Commissioner Wirkner asked if other partners are contributing to this report. Commissioner Modranski advised there are other partners. Commissioner Modranski advised that the Community Health Assessment is done every three years, and the Board contributed \$1,500.00 to the project last time, as well.

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**Motion:** to pay \$1,500.00 for the Community Health Assessment, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
BID OPENING  
WATER POLLUTION CONTROL LOAN FUND PROJECT #2021-03**

 9:08 AM


Commissioner Modranski advised the bids for WPCLF Project #2021-03, connection of two homes to the Amsterdam Sewer System, and abandonment of the homes’ septic systems, were received on February 16, 2023 at 9:00 am. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that four bids were received, and the information is as follows:

COMPANY	LOCATION	BID
Jon Stewart Excavating	Cadiz, OH	\$7,000.00
Streamline Excavating	Malvern, OH	\$5,460.51
TDT Septic and Excavating	Dennison, OH	\$10,350.00
Dayton Excavating	Salineville, OH	\$9,800.00


Commissioner Leggett asked why there is such a price difference, and asked if the bidders view the projects. Mr. Nuzzolillo advised that the contractors are advised they should go to the homes and view the jobs before bidding. Commissioner Leggett asked if the Health Department checks the projects. Mr. Nuzzolillo advised that, for this particular project, the only thing the Health Department will check will be the abandoned septic systems. The Jefferson County Sewer District will monitor the sewer hookup. Mr. Nuzzolillo advised that on project #2021-04, the Health Department will be checking the abandoned septic systems, and the Village of Carrollton will monitor the sewer hookups.

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**Motion:** to table bids for further review until Thursday, February 23, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
BID OPENING  
WATER POLLUTION CONTROL LOAN FUND PROJECT #2021-04**


 9:12 AM

Commissioner Modranski advised the bids for WPCLF Project #2021-04, connection of two homes to the Carrollton Sewer System, and abandonment of the homes' septic systems, were received on February 16, 2023 at 9:00 am. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that two bids were received, and the information is as follows:

COMPANY	LOCATION	BID
TDT Septic and Excavating	Dennison, OH	\$29,375.00
Dayton Excavating	Salineville, OH	\$25,120.00

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**Motion:** to table bids for further review until Thursday, February 23, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:13 AM

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Commissioner Modranski thanked all the bidders for submitting bids, and thanked Tim Dayton, of Dayton Excavating for attending the bid opening. Mr. Dayton advised there are several reasons for a big difference in bids, including the distance from the road, and amount of lift needed.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:15 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I reminded residents that property taxes are due tomorrow, Friday, February 17, 2023. Mr. Nuzzolillo advised payments can be made at the Treasurer's Office from 8:00 a.m. to 4:00 p.m. or dropped off at the secure drop box located outside of the Treasurer's entrance of the courthouse after hours. Residents who plan to pay by mail must have their payment postmarked tomorrow.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:15 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the courthouse and non-emergency offices will be closed Monday, February 20, 2023 in observance of Presidents Day.

**IN THE MATTER OF  
SHERIFF'S DEPARTMENT  
JAIL CELL DOOR REPAIR**

 9:15 AM


Commissioner Leggett advised the new motor has been installed on the jail cell, and the remaining doors have been serviced.

**IN THE MATTER OF  
EMERGENCY SERVICES APPRECIATION**

 9:16 AM

Commissioner Wirkner advised the Emergency Services Appreciation ceremony will be held in March. This is the last call for nominations.

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
OPEN BURNING**


 9:16 AM

Commissioner Modranski advised he spoke with Tom Cottis, Emergency Management Agency (EMA) Director about the danger of burning during the current dry conditions. Mr. Cottis advised Commissioner Modranski that there was a brush fire in Sherrodsville yesterday that required a lot of resources. Six fire departments responded to the fire, as well as Regional EMS. Commissioner Modranski advised that while open burning is currently allowed, he is asking residents to please avoid burning during the current dry, windy conditions. Commissioner Modranski advised that he will have the clerks post a notice on the Commissioners Facebook page.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:17 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett, Commissioner