



Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Carol McIntire, Carroll County Messenger, Nancy Schaar, Free Press Standard and Sheriff Calvin Graham.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 6, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
10000	Contract Services – Court of Appeals	10000-12006-53390	\$812.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Dynegy Energy Services, \$943.33; Interaction Insight GLR, \$2,175.00; M Griffith Designs & Service, LLC, \$380.00; M Griffith Designs & Service, LLC, \$1,650.00; & M Griffith Designs & Service, LLC, \$1,650.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 21242 ATP Funding FY 2023 Grant Fund; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER COMMUNICATIONS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Frontier Communications for the excavation or boring parallel to and crossing the pavement in Harrison Township, Arrow Rd (CR 15);
2. Frontier Communications for the excavation or boring parallel to and crossing the pavement in Center Township, Chase Rd (CR 66);
3. Frontier Communications for the excavation or boring parallel to and crossing the pavement in Center and Union Township, Alamo Rd (CR 8), Allegheny Rd (CR 8A), and Ascot Rd (CR 16);
4. Frontier Communications for the excavation or boring parallel to and crossing the pavement in Harrison Township, Bacon Rd NW (CR 24) and Arrow Rd NW (CR 15);
5. Frontier Communications for non-excavation utility work in Brown and Augusta Township, Arrow Rd NW (CR 15) and Arbor Rd NW (CR 14);

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
COUNTY JAIL WINDOWS RENOVATION PROJECT
CHANGE ORDER – S & L SPECIALTY CONTRACTING**

 9:03 AM


Commission Wirkner asked if Commissioner Leggett approves the change order. Commissioner Leggett answered yes.

Motion: to approve a change order for S & L Specialty Contracting for the County Jail Windows Renovation project to extend the project completion date by 122 calendar days. The original completion date for this project was March 31, 2023, and the new project completion date shall be July 30, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
CARROLL COUNTY TRANSIT
POLICY UPDATE**

 9:03 AM


Commissioner Wirkner advised that after having discussions about the fare policy, the section pertaining to require passengers to donate has been removed. Commissioner Modranski read the changes to the policy.

Motion: to accept the revised Transit Fare Collection and Reconciliation Policy as submitted by Sonja Trbovich, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
PY 2023 CDBG
REQUEST FOR QUALIFICATIONS – CONSULTING**

 9:05 AM


Tom Konst, Community Development Block Grant (CDBG) Coordinator appeared before the Board to provide an update on current CDBG projects, as well as the 2023 program. Mr. Konst advised that the Dellroy Community Center generator project is waiting on the gas company to complete their adaptation of the system. As soon as the gas company is done, Susan Moore at Ohio Regional Development Corporation (ORDC) will have the contractor come in and install the generator. Mr. Konst advised that for the Carroll Golden Age Retreat (CGAR) fire alarm project, Ms. Moore is working with the contractor to iron out the details with the wages. There will be one more year of the allocation grant for CDBG projects. Mr. Konst advised the amount of the grant is unknown at this time, but the county will only be permitted to do two projects with the grant funds. Mr. Konst advised it is now time to advertise for an administrator for the PY2023 CDBG program. The qualifications and proposals are due March 3, 2023. The Board can then review the qualifications and proposals, and make a decision. Commissioner Modranski asked if there is an estimated completion date for the gas line. Mr. Konst advised that the gas company has not provided a date. Commissioner Modranski advised the County is only looking for a consultant at this time, not for projects. Mr. Konst advised that is correct. Commissioner Modranski advised that it is important to let the public know that it is not time to seek projects. Mr. Konst agreed, stating that he does not know how much grant money will be available for potential projects.

Motion: to accept Requests for Qualifications and Proposals (RFQ/P) for the PY 2023 Community Development and Block Grant (CDBG) for consulting services, to be due to the Commissioners’ office no later than Friday, March 3, 2023 by 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
BID OPENING**


WATER POLLUTION CONTROL LOAN FUND PROJECT #2021-01

 9:10 AM

Commissioner Modranski advised the bids for WPCLF Project #2021-01, installation of three home sewer treatment systems, and abandonment of the homes’ septic systems, were received on February 9, 2023 at 9:00 am. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that four bids were received, and the information is as follows:


COMPANY	LOCATION	BID
Advanced Excavating & Septic Services, LLC	East Liverpool, OH	\$77,920.00
Higgins Excavating LTD	Navarre, OH	\$107,740.44
Streamline Excavating LLC	Malvern, OH	\$66,201.55
TDT Septic & Excavating, LLC	Dennison, OH	\$58,705.00

Motion: to table bids for further review until Monday February 13, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
BID OPENING**


WATER POLLUTION CONTROL LOAN FUND PROJECT #2021-09

 9:14 AM

Commissioner Modranski advised the bids for WPCLF Project #2021-09, installation of three home sewer treatment systems, and abandonment of the homes’ septic systems, were received on February 9, 2023 at 9:00 am. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that five bids were received, and the information is as follows:


COMPANY	LOCATION	BID
Advanced Excavating & Septic Services, LLC	East Liverpool, OH	\$68,437.00
Higgins Excavating LTD	Navarre, OH	\$107,740.44
Jon Stewart Excavating, LLC	Cadiz, OH	\$50,840.00
Streamline Excavating LLC	Malvern, OH	\$76,144.70
TDT Septic & Excavating, LLC	Dennison, OH	\$61,685.00

Motion: to table bids for further review until Monday February 13, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
BID OPENING**


2023 WATER POLLUTION CONTROL LOAN FUND

 9:17 AM


Commissioner Modranski advised the time has arrived to open proposals for the designers, test hole excavators, and soil evaluators for the 2023 Water Pollution Control Loan Fund/Household Sewer Treatment System projects, and the following was received:

COMPANY	PROJECT	LOCATION	QUOTE
Advanced Excavating & Septic Services, LLC	Test Hole Excavator	East Liverpool, OH	\$285.00 per site
Kugler Excavating, LLC	Test Hole Excavator	Carrollton, OH	\$500.00 per site
Streamline Excavating, LLC	Test Hole Excavator	Malvern, OH	\$400.00 per site
TDT Septic & Excavating, LLC	Test Hole Excavator	Dennison, OH	\$600.00 per site
Accurate Onsite, LLC	Designer	Wooster, OH	Mound/Drip/Spray: \$890.00 NPDES: \$690.00 Leach Field: \$790.00
Kugler Excavating, LLC	Designer	Carrollton, OH	Mound/Drip/Spray: \$1,250.00 NPDES: \$600.00 Leach Field: \$800.00
M. Griffith Designs & Service	Designer	East Canton, OH	Mound/Drip/Spray: \$650.00 NPDES: \$380.00 Leach Field: \$550.00
OnSite Design Solutions	Designer	East Liverpool, OH	Mound/Drip/Spray: \$999.00 NPDES: \$499.00 Leach Field: \$845.00

Motion: to table bids for further review until Monday, February 13, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:22 AM


April D. Mayle, Assistant Clerk II appeared before the Board to remind viewers that tomorrow, February 10th, the Caring Hands will hold a Valentine’s Bake Sale on the second floor of the courthouse. They will be selling cookies, cakes, candies, caramel corn, veggie pizza, and more.

**IN THE MATTER OF
FOUNDATION MEETING**

 9:22 AM


Commissioner Wirkner advised that he will be attending a Foundation meeting this evening at the Chop House Restaurant.

**IN THE MATTER OF
HANDICAPPED PARKING SPOT**

 9:23 AM


Commissioner Wirkner advised that he would like one of the commissioner’s parking spot in front of the main entrance converted to a handicapped accessible parking spot, and the curb would need to be lowered to create a ramp. Commissioner Wirkner advised that the county would need to coordinate with the village to make this change, but it would be a worthwhile investment since that is the only entrance for visitors to enter the courthouse. Commissioner Modranski advised that Ed Eick, Maintenance Supervisor would need to consult with an architect to make sure the project is done according to legal standards. Commissioner Leggett asked if Commissioner Wirkner was referring to one of the Sheriff’s spaces. Commissioner Wirkner answered no, he is referring to one of the commissioners’ spaces.


Motion: to explore the idea of converting one of the commissioners’ parking spaces to a handicapped accessible parking space, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(2) to consider the purchase of property for public purposes, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:25 AM

The Board reconvened with no action taken at  9:36 AM.


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to come out of executive session, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF
PURCHASE OF PROPERTY**

Motion: to allow the Board President to spend up to \$425,000.00 to explore the purchase of a courthouse annex building for the purpose of housing the Department of Job and Family Services and the Board of Elections, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:37 AM


**IN THE MATTER OF
MEDIA**

 9:37 AM

Carol McIntire, Carroll County Messenger, asked about the proposed expansion. Commissioner Wirkner advised that the Department of Job and Family Services has been running out of space, and the Board of Elections is looking to expand. Nancy Schaar, Free Press Standard asked if a site has been picked out, or if the Commissioners are just shopping. Commissioner Modranski answered that they are just shopping. Commissioner Modranski added that Job and Family Services has been operating out of two separate buildings and would like to be housed together.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:39 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Donald E. Leggett II
Donald E. Leggett, Commissioner