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**TRANSPORTATION ADVISORY COMMITTEE
(TAC)**

MEETING MINUTES

Date: July 28, 2021

Time: 9:30 a.m.

Location: Carroll County Transit

NAME	AGENCY	PRESENT	ABSENT	NAME	AGENCY	PRESENT	ABSENT
Cindy Black	CCVSC		X	Sherri Lewis (A)	CDJFS		
Jodi Bracken	CHCC		X	Tonya Myers	CCCOA	X	
Mathual Campbell	CCBDD		X	Kate Offenberger	CDJFS	X	
Tricia Green	CEVSD		X	Vicky Peoples	Transit	X	
Laura Hanna	CVCC		X	Rachel Rinkes	Prob/Juv	X	
Ray Heaston (A)	CCBDD	X		Weslee Warner	Southeast		X
Sonja Trbovich	Transit	X					

Other(s) present: Terry Chevront, CCT Operations Manager; Jill Cunningham, Mobility Manager

Mrs. Trbovich opened the meeting and introduced Jill Cunningham, Mobility Manager and she advised she has been in this position for 2 months. Ms. Cunningham stated public transit is for everyone and she is here to help with any needs or gaps and wants to get the education out to others in the community. All members present introduced their self and what agency they were with.

Mrs. Trbovich asked for approval on previous minutes from February 26, 2020.

Motion was made by Mrs. Rinkes and seconded by Mrs. Offenberger to approve minutes from February 26, 2020, all in favor, motion carried.

OLD BUSINESS:

Mrs. Trbovich advised on the following 2020 Grant:

- 2020 CARES ACT Grant – Operating – Capitalized Maintenance – 100% paid (Award amount was \$585,290)
- Federal Capital Grant – 1 LTN Bus – 100% Cares Act Grant (\$64,730 awarded) (should be getting ordered soon)
- Purchase of cameras for all vehicles – 100% Cares Act Grant as well (\$23,000 awarded) waiting on concurrence letter to award Safety Vision in the amount of \$22,999.64
- 2021(applied for) – 5311 Operating 50% - \$317,516 (\$755,991) and Maintenance 80% - \$69,729 (\$87,162) Grant – No increase due to State taking a hit with Coronavirus

- New hires – Only 4 applied and 1 was hired
- Barbara Plunket resigned and moved therefore had to hire a new Operations Manager, which Terry Chevront was awarded the position.
- Since Terry Chevront is the new Operations Manager, had to advertise for a new Dispatcher
- Then Maintenance employee passed away and the other employee who knew quite a bit about everything has retired therefore had to hire a new Fleet & Facility Maintenance Specialist
- Transit Reserve Fund – ODOT recommended we have this fund which is used to help with matching funds for the Capital Grant as well as Operating. Just waiting on approval from the State Auditor – Set up – Contract monies

NEW BUSINESS:

Mrs. Trbovich advised on the following 2021 & 2022 Grant:

- 2021 CARES ACT Grant – Operating – Capitalized Maintenance – Additional Federal Award \$253,753 total Federal Award \$448,850. 2nd Amendment \$50,000 waiting.
 - Mrs. Rinkes questioned if Transit was asking for it or if they were just giving the money – Mrs. Trbovich advised ODOT is just giving it to us.
 - Mrs. Myers questioned if the contract money is not being used? Mrs. Trbovich replied it is not and therefore we have been putting that money into the Transit Reserve Fund which will be used to help with our match for capital and operating if needed.
- Ohio Rides to Community Immunity Program Grant - \$17,408 this was to be used for transporting individuals to places to receive their COVID vaccination – however, in the 1st & 2nd quarters we have only used \$1,794.48 and we are now allowed to use this money for any medical appointments, Mrs. Trbovich wants to get more clarification on this before utilizing the rest of it for this. Ms. Cunningham replied as long as they don't have any other source (JFS/Sr. Ctr) and this grant is good through December, 2022.
- Applied through the National Rural Transit Assistance Program (RTAP) for the Community Rides Grant Program – grant award not to exceed \$100,000 – still waiting to see who was awarded the grant. This is to help get the seniors outside the village limit to the Sr. Center
- Applied for the OMEGA Media Outreach Campaign – awarded \$3,812.50 this helped purchase billboard advertising in Malvern. There will also be a PSA television ad being done by OMEGA with all Transits in the Region.
- Applied for Ohio Transit Partnership Program (OTP2) Grant – to help with Operating Assistance in the amount of \$120,532 – still waiting to see who was awarded the grant
- 2022 – 5311 Operating 50% - \$333,242 (\$795,155) and Maintenance 80% - \$76,698 (\$95,873) Grant
- 2022 – 5339 Bus & Bus Facilities Grant – 1 MMV and 1 AV (replacements)
- New hires – Part-time Drivers (4) deadline is August 6th, 2021
- Operating Hours 8/2/21 – 7am-4:30p – temporarily reduced until new employees are hired, possibly until October, not positive though. Mrs. Trbovich advised she is stuck between a rock and hard place, because the drivers that are here were hired as part-time and that is what they want to work, not the 10- or 11-hour days. Some have even advised they may quit/resign if they continue working those long hours; she knows Transit is needed but she had to make a decision and that is why she reduced the hours. Mrs. Offenberger questioned what about the ones going to work that uses Transit? Mrs. Trbovich replied it is posted in all the vehicles as well as the local newspapers and when scheduling rides the dispatchers advised as well.
- Transit Reserve Fund
 - The amount which may be put into this fund is capped at a maximum of 40% of the system's total annual budget (including the amount for both operating and capitalized maintenance). Tonya questioned of that money goes back to Commissioners or

ODOT, Mrs. Trbovich replied no however, if we wish to use this money from the fund, we must get prior written concurrence from ODOT.

- Mrs. Offenberger questioned if we were reducing GP fares cost? Mrs. Trbovich replied no, those monies actually get reported in the CARES Act Grant and Mrs. Myers stated it is like a cash match.
- Mrs. Trbovich questioned the committee if they had any recommendations for and individual to replace Shelva Chiurco whom has passed away. Mrs. Myers stated she has a board meeting coming up and will ask them as well. Then Mrs. Myers suggested someone possibly from Malvern or Sherrodsville area. Mrs. Offenberger agreed and suggested someone out of Carrollton since there's more on the committee from Carrollton (in town)
- The 2021 & 2022 schedule of TAC meetings at 9:30 a.m. The following dates are:
 - July 28, 2021
 - October 27, 2021
 - January 26, 2022
 - April 27, 2022
 - July 27, 2022
 - October 26, 2022
- A motion was made by Mrs. Myers and seconded by Mrs. Rinkes to accept the 2021 & 2022 TAC meeting dates.

OTHER BUSINESS:

Mrs. Trbovich questioned if anyone had anything else to present to the committee. Mrs. Trbovich advised that whoever is in the CCT vehicles, masks are still required per FTA until September 13, 2021 but this could be extended. The next meeting will be October 27, 2021 @ 9:30 at Carroll County Transit.

Motion was made by Mrs. Rinkes, seconded by Mrs. Myers to adjourn @ 10:27 a.m., all in favor, motion carried.

Minutes by: *Victoria (Vicky) S. Peoples*