



**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, January 23, 2023 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Other Expenses	10000-11001-56090	\$5,000.00
10000	Contract Services – Ext. Service - Grant	10000-11191-53300	\$1,459.00
10000	Transfer Out	10000-81280-59200	\$11,614.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20771	Small Tools & Equip	20771-21200-54440	Drug Buy Money	20771-21200-56070	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20919	10000-81280-59200	20919-11600-49800	\$11,614.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Gaddis, Inc, \$234.00; Ohio Utilities Protection Service, \$168.86; Consortium of County Law, \$258.78; Apollo Corporation, \$276.20; Borden Dairy Company, \$194.44; Borden Dairy Company, \$107.15; Refrigeration 77, LLC, \$1,031.53; Twin Med, LLC, \$176.82; Village of Carrollton, \$2,265.02; C & J Noble Construction, \$16,682.00; Great Lakes Community Action Partnership, \$4,250.00; J. Green Excavating, LLC, \$2,183.00; JT's Excavating & Aggregate, LLC, \$90,655.00; Ohio Regional Development Corp, \$4,500.00; Ohio Regional Development Corp, \$833.00; Ohio Regional Development Corp, \$3,670.00; Willo Products Company, LLC, \$2,680.00; Timothy J Timberlake Jr, \$100.00; Matthew Bender & Company, Inc, \$3,509.57; Thomson West, \$867.25; & Thomson West, \$560.38.


**DJFS:** Morrow County Job and Family Services, \$1,389.85.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of January 1, 2023 to January 7, 2023 showing 0 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
ESTABLISH NEW FUND**

**Motion:** to establish a new fund titled 20723 Local Assistance and Tribal Consistency Fund; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
RUMA TERMINATION AGREEMENT  
OHIO POWER COMPANY**

**Motion:** to approve a Road Use Maintenance Termination Agreement by and between the Board of Commissioners and Ohio Power Company for CR 68 (Citrus Rd), TR 205 (Krone Rd), TR 204 (Knight Rd), TR 200 (June Rd), TR 203 (King Rd), TR 193 (Ivory Rd), CR 15 (Arrow Rd), CR 42 (Bronze Rd), TR 212 (Laramie Rd), TR 196 (Jasmine Rd), TR 152 (Gallo Rd), CR (24 Bacon Rd), TR 213 (Lardon Rd), TR 214 (Largo Rd), and CR 20 (Avalon Rd) per the recommendation of Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
RUMA AGREEMENT – FANG CBN8 #1 MONITOR WELL  
EOG RESOURCES, INC.**

**Motion:** to approve an agreement by and between the Board of Commissioners and EOG Resources, Inc. to commence use of 0.6 miles of CR 32 (Blade Road NW) for the purpose of ingress to and egress from the Fang CBN8 #1, Monitor Well, for traffic necessary for the purpose of construction and completion operations of the Fang CBN8 #1 Monitor Well located in Brown Township, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
RUMA AGREEMENT – PATTERSONVILLE PIPELINE EXTENSION & BOWLING WELL CONNECT  
CARDINAL GAS SERVICES, LLC**

**Motion:** to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, L.L.C. to commence use of 1.5 miles of TR 224 (Lemon Rd SW), 2.6 miles of TR 228 (Lilly Rd), 2.3 miles of TR 237 (Lynn Rd), 1.2 miles of TR 238 (Macaw Rd), 1.4 miles of TR 242 (Mackel Rd), 1.3 miles of CR 14 (Arbor Rd), 1.6 miles of CR 15 (Arrow Rd), and 3.1 miles of CR 30 (Bellflower Rd) for the purpose of ingress to and egress from the Pattersonville Pipeline Extension & Bowling Well Connect, for traffic necessary for the purpose of construction and completion operations of the Pattersonville Pipeline Extension & Bowling Well Connect in Augusta and Brown Township, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CARDINAL GAS SERVICE, LLC**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Cardinal Gas Services, LLC for the installation of natural gas pipeline for Pattersonville Pipeline Extension & Bowling Well Connect in Brown Township, Arrow Rd. (CR 15), HOP #1;
2. Cardinal Gas Services, LLC for a driveway on Arrow Rd. (CR 15) in Brown Township, TAR #1 for the Pattersonville Pipeline & Bowling Well Connect;
3. Cardinal Gas Services, LLC for a driveway on Arrow Rd. (CR 15) in Brown Township, TAR #2 for the Pattersonville Pipeline & Bowling Well Connect;
4. Cardinal Gas Services, LLC for the installation of natural gas pipeline for Pattersonville Pipeline Extension & Bowling Well Connect in Brown Township, Macaw Rd. (TR 238), HOP #2;
5. Cardinal Gas Services, LLC for a driveway on Macaw Rd. (TR 238) in Brown Township, TAR #3 for the Pattersonville Pipeline & Bowling Well Connect;
6. Cardinal Gas Services, LLC for a driveway on Macaw Rd. (TR 238) in Brown Township, TAR #4 for the Pattersonville Pipeline & Bowling Well Connect;
7. Cardinal Gas Services, LLC for the installation of natural gas pipeline for Pattersonville Pipeline Extension & Bowling Well Connect in Augusta Township, Bellflower Rd. (CR 30), HOP #3;
8. Cardinal Gas Services, LLC for a driveway on Bellflower Rd. (CR 30) in Augusta Township, TAR #5 for the Pattersonville Pipeline & Bowling Well Connect;
9. Cardinal Gas Services, LLC for a driveway on Bellflower Rd. (CR 30) in Augusta Township, TAR #6 for the Pattersonville Pipeline & Bowling Well Connect;
10. Cardinal Gas Services, LLC for the installation of natural gas pipeline for Pattersonville Pipeline Extension & Bowling Well Connect in Augusta Township, Mackel Rd. (TR 242), HOP #4;
11. Cardinal Gas Services, LLC for a driveway on Mackel Rd. (TR 242) in Augusta Township, TAR #7 for the Pattersonville Pipeline & Bowling Well Connect;
12. Cardinal Gas Services, LLC for a driveway on Mackel Rd. (TR 242) in Augusta Township, TAR #8 for the Pattersonville Pipeline & Bowling Well Connect;
13. Cardinal Gas Services, LLC for the installation of natural gas pipeline for Pattersonville Pipeline Extension & Bowling Well Connect in Augusta Township, Lynn Rd. (TR 237), HOP #5;
14. Cardinal Gas Services, LLC for a driveway on Lynn Rd. (TR 237) in Augusta Township, TAR #9 for the Pattersonville Pipeline & Bowling Well Connect;
15. Cardinal Gas Services, LLC for a driveway on Lynn Rd. (TR 237) in Augusta Township, TAR #10 for the Pattersonville Pipeline & Bowling Well Connect;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
APPOINTMENT — OMEGA MEMBERSHIP BOARD – MARK WELLS**

**Motion:** to appoint Mark Wells as the alternate member representative to the OMEGA Membership Board for a term of one year retroactive to January 1, 2023 through December 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
REQUEST FOR PROPOSALS**

**APPALACHIAN COMMUNITY GRANT – PROJECT MANAGER**


**Motion:** to accept proposals up to and opened at 12:00 p.m. on March 1, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615; proposals are being accepted for the Project Manager for the Appalachian Community Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
BID NOTICE**

**2022 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**


**Motion:** to accept bids up to and opened at 9:00 a.m. on February 16, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2021-03, connection of two homes to the Amsterdam Sewer System and abandonment of the current septic systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
BID NOTICE**


**2022 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

**Motion:** to accept bids up to and opened at 9:00 a.m. on February 16, 2023 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2021-04, connection of two homes to the Village of Carrollton Sewer System and abandonment of the current septic systems, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
CARING HANDS**

**Motion:** to allow Caring Hands to hold their Valentine’s Day Bake Sale in the Courthouse on Thursday February 9, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF  
LETTER TO COLUMBIA GAS**

**Motion:** to send a letter to Columbia Gas adding the Commissioners’ clerks as authorized account contacts, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
RESOLUTION NO. 2023-08  
AUTHORIZING THE CARROLL COUNTY LEPC TO APPLY FOR THE 2023 RIGHT-TO-KNOW GRANT**

 9:10 AM

Devin Herrington, Emergency Management Agency (EMA) Deputy Director appeared before the Board to seek approval for Resolution 2023-08 to allow him to apply for the 2023 Right-to-Know Grant. Mr. Herrington advised that this is a grant that the Local Emergency Planning Committee (LEPC) applies for every year. Mr. Herrington advised that over the past few years, the LEPC has received just over \$14,000 per year from the grant. Commissioner Wirkner advised the Right-to-Know grant is funded because the county has the right to know what hazardous materials are present. Mr. Herrington read the resolution. Commissioner Modranski asked what is the grant money used for. Mr. Herrington advised that grant funds offset wages with various activities such as filing tier 2 reports with the state. Commissioner Modranski asked who provides the reports. Mr. Herrington answered oil and gas companies, the natural gas power plant, and other tier 2 reporters that store hazardous materials such as gas stations. Not all gas stations are required to report. For example, the Speedway on the corner does not report because their storage tanks are below the threshold that is required to report.

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**Motion:** to approve Resolution No. 2023-08 authorizing the Carroll County Local Emergency Planning Committee to apply for the 2023 Right-to-Know Grant, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:15 AM

**RESOLUTION #2023-08**  
**AUTHORIZING THE CARROLL COUNTY LEPC TO APPLY FOR THE 2023 RIGHT-TO-KNOW GRANT**

**WHEREAS**, according to Code Chapter 3750-50-10(E) of the Ohio Revised Code each county must pass a resolution to apply for the Right-to-Know Grant. The Carroll County Local Emergency Planning Committee (LEPC) will complete the grant application packet and submit it to the Ohio EPA Right-to-Know Program.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Carroll County, Ohio hereby authorizes the Carroll County LEPC to apply for the 2023 Right-to-Know Grant.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Leggett, Yes; Mr. Wirkner, Yes; Mr. Modranski, Yes.

Motion carried on unanimous vote. Resolution adopted this 26<sup>th</sup> day of January, 2023.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk


/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

The undersigned duly qualified and acting Clerk of the Carroll County Commissioners certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Carroll County Commissioners held on January 26, 2023. Journal 49, Page \_\_.

If applicant has an official seal, impress here. /s/ Melissa N. Schaar  
Signature of Recording Officer


January 26, 2023  
Date Clerk  
Title of Recording Officer

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
MONTHLY UPDATE**

 9:15 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for January 2023. Ms. Faulk advised that the Golden Age Improvement Fund / Citizens County Home committee met on January 24<sup>th</sup>. Ms. Faulk advised that this provided an opportunity to recognize Dean Rinehart for his dedication and service as the treasurer for the past 23 years. Nancy Campbell will take over as the new treasurer. The committee also welcomed five new board members. Ms. Faulk advised that the next committee meeting will take place at end of March or beginning of April. Ms. Faulk advised that there are openings for two full-time nurse aides, one hospitality aide, and one part-time nurse. Ms. Faulk advised that CGAR does provide one-week to two-week respite care. CGAR also provides assisted living care up to total care. This allows residents to age in place. Residents can come in needing assisted living care and can stay when they need total care. Ms. Faulk advised that there are currently seven males and 31 females for a total of 38 residents with five new admissions for the month of January.

**IN THE MATTER OF  
CARROLL COUNTY TRANSIT  
POLICY UPDATE**

 9:18 AM


Sonja Trbovich, Transit Director appeared before the Board to present revisions to Transit’s financial policy and procedures. Ms. Trbovich advised that Ohio Department of Transportation provided a template for them to use. Ms. Trbovich advised that she only received a response from Commissioner Modranski, who had a recommendation about the fare box policy. Ms. Trbovich advised that the current policy states that individuals shall pay a fare upon boarding the vehicle. Ms. Trbovich advised that the proposed change now states individuals shall pay a fare upon boarding the vehicle unless the passenger is under an approved contract as prepaid funds, utilizing a gift certificate, or has made prior arrangements with transit, prior to the trip. For example, an individual

needs to stop at the bank to get money to pay the fare. The policy continues and states that individuals must pay with exact fare, and the drivers cannot make change. Ms. Trbovich advised that if a rider comes with a payment larger than the fare, the remaining balance becomes a donation. Ms. Trbovich advised that she received a recommendation from Commissioner Modranski concerning that policy. Ms. Trbovich advised that the recommendation was that Transit keeps a spreadsheet of a tab of riders who over pay. Ms. Trbovich recommended that there is a threshold of any overpayment that is over a dollar. Commissioner Wirkner advised that he reviewed Commissioner Modranski’s recommendations and agrees. Ms. Trbovich stated that she also agrees but feels that anything under a dollar shouldn’t be recorded. Ms. Trbovich advised that the change in the policy is passengers must pay exact fares and drivers cannot make change. If a passenger does not have the exact fare, any additional funds will be documented by the driver and recorded as a donation for anything under \$1.00. No refunds will be made to passengers. However, the overpayment will be place on a prepaid tab and utilized for future rides, unless the passengers states that it is a donation to transit. Commissioner Modranski advised that he is okay with a donation, if passenger wishes to donate, but does not want them to feel they have to donate. Ms. Trbovich advised that she has not had any complaints about the donation policy. Commissioner Leggett asked if the driver can issue a receipt that the rider can keep and use towards the next trip. Ms. Trbovich advised that the time schedule does not allow extra time for drivers to write receipts. Ms. Trbovich advised that if a customer does want a receipt, Transit will create one at the office and give to the passenger the next time they ride. Commissioner Wirkner asked if the driver can provide a card that lists the amount of overpayment. Then it would be up to rider to keep track of the card. Commissioner Leggett added that if the passenger lost the card, it would be on them, not Transit. Commissioner Modranski advised that a time limit could be added to the card. Commissioner Leggett added that after 30 days, the extra funds would become a donation. Ms. Trbovich asked what should the driver do when a passenger presents a card with a balance, and the system automatically generates a fare of \$3.50. Commissioner Modranski suggested that if a rider pays \$4.00 for a \$3.50 fare, the driver would issue a card for \$0.50. The passenger could then use the \$0.50 card and pay \$3.00 for the fare. Commissioner Wirkner added the card would be same as cash. Commissioner Leggett recommended that the card should have the date issued listed and the director’s signature to prevent forgery. Commissioner Modranski added there should be an issue number and a carbon copy to keep track of the 30-day time limit. Ms. Trbovich asked if she can start a trial of this policy starting on March 1<sup>st</sup>. Commissioner Modranski answered that would work. Commissioner Modranski asked if there is a deadline that the policy and procedure changes needs to be submitted by. Ms. Trbovich answered they need to be submitted by the end of the month. Commissioner Modranski recommended approving the policy change without the fair box changes. Ms. Trbovich advised that, due to grant guidelines, she now needs to keep a copy of every cleared check paid by transit which will be provided by the Treasurer.

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**Motion:** to accept the revised Transit Financial Policies and Procedures without the Fare Box Policy change as recommended by Sonja Trbovich, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:35 AM


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**IN THE MATTER OF**  
**CLERK’S REPORT**

 9:36 AM


April D. Mayle, Assistant Clerk II advised that the Carroll County Visitors Bureau is hosting a Snowmen on the Square contest. Ms. Mayle advised that any individual, business, organization, or club can take part. Ms. Mayle advised that the snowmen can be made from anything but snow. Ms. Mayle advised that the entry fee is \$5.00 and set up is February 20th from 11:00 am to 3:00 pm at the public square, with judging taking place at 3:00 pm. Pre-registration is required by February 15th. For more information and to register, call Tielle at 330-627-4811 extension 2, or e-mail her at tielle@carrollcountyohio.com. Ms. Mayle advised that the information will also be shared on the Commissioner’s Facebook page.

**IN THE MATTER OF**  
**CLERK’S REPORT**

 9:37 AM

April D. Mayle, Assistant Clerk II advised that next Tuesday, January 31<sup>st</sup>, is the last day to buy dog licenses for \$16.00. After that date, the cost will double. Ms. Mayle advised that dog licenses can be purchased in the Auditor’s office, the Carroll County Dog Pound, Gordon’s Graphics, Atwood Deli, Baxter’s General Store, and both Carrollton and Minerva Drug Mart stores.


**IN THE MATTER OF**  
**CLERK’S REPORT**

 9:37 AM

April D. Mayle, Assistant Clerk II advised that Carroll County real estate tax bills are being sent out and are due to the Treasurer’s office by February 17<sup>th</sup>. Ms. Mayle advised that after the 17th, a 10% penalty will be added to the bill. Commissioner Modranski advised that tax payments can be mailed in, dropped off at the Treasurer’s office, or dropped off at a 24-hour surveillance drop box outside the courthouse.


**IN THE MATTER OF**

**JAIL WINDOWS RENOVATION**

 9:38 AM


Commissioner Leggett advised that windows for the jail should come in April 28<sup>th</sup>. The neighbor allowed the county to place a trailer on their property to store the windows. Commissioner Leggett advised that the contractor plans to begin the installation of the windows on May 1<sup>st</sup>. Commissioner Leggett advised that they will work with judges to keep inmates out of the cells where the windows are being replaced. Commissioner Modranski asked if scaffolding will be used outside. Commissioner Leggett answered he is not sure. Commissioner Modranski advised that if it scaffolding will be used, the Village of Carrollton should be contacted since there is an alley where the scaffolding would be placed.

**IN THE MATTER OF  
HB 126**

 9:39 AM


Commissioner Wirkner advised that he met with Common Pleas Judge Michael V. Repella II, Treasurer Jeffrey Yeager, Auditor Lynn Fairclough, and Attorney Jennifer Thomas to discuss House Bill 126 and how it impacts how the Board of Revisions holds their hearings. Commissioner Wirkner advised that since Board of Revisions hearings are official hearings, witnesses will need sworn in and any evidence must be maintained. Commissioner Wirkner added that any objections during the hearing will need to be recorded. Commissioner Wirkner advised that HB 126 changes how the Auditor handles complaints and how they are processed.

**IN THE MATTER OF  
SPRINGVALE HEALTH CARE CENTER**

 9:41 AM


Commissioner Wirkner advised that he attended presentation from the Springvale Health Care Center. Commissioner Wirkner advised that they currently have an office next to Sanders. However, they recently purchased land next to Lumber Service, and plan to build new center.

**IN THE MATTER OF  
CCA0/CEAO SOUTHEAST DISTRICT**

 9:41 AM

Commissioner Wirkner advised that he met with County Commissioners Association of Ohio – County Engineers Association of Ohio (CCA0/CEAO) Northeast Region Director Sabrina Bennet. Commission Wirkner advised that the Northeast Region invited the Southeast Region to the Northeast Region meeting which will be located at the Football Hall of Fame in Canton, Ohio. The Southeast Region invited the Northeast Region to the Southeast Region meeting which will be located at an active well site.


**IN THE MATTER OF  
MEDIA**

 9:43 AM

Carol McIntire, Carroll County Messenger asked what was the name of well site listed on the Road Use Maintenance Agreement. Commissioner Modranski answered the Fang Well Site.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:43 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner