

**Present:** President Christopher R. Modranski, Commissioner Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Wirkner: Present; Commissioner Leggett: Present.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
REORGANIZING FOR 2023**

 9:01 AM

Commissioner Wirkner advised he wants to commend Commissioner Modranski for a job well done in his first year as President of the Board. Commissioner Wirkner advised he recommends the Board go back to the regular rotation of the officers, which would be Commissioner Modranski as President, Commissioner Wirkner as Vice President, and Commissioner Leggett as Board member for 2023.

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**Motion:** to appoint Commissioner Christopher R. Modranski as President of the Board, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Commissioner Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
REORGANIZING FOR 2023**

**Motion:** to appoint Commissioner Robert E. Wirkner as Vice President of the Board, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Commissioner Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE – RESPONSIBILITIES**

 9:02 AM

Commissioner Modranski advised each commissioner has the revised list of responsibilities for 2023. Commissioner Wirkner advised that he has taken the Public Defender Board responsibility, and will continue to do Board of Revisions for 2023. Commissioner Leggett advised he will do the Corrections Planning Board, Employee Benefits Committee, Law Library Resource Board, and Multi-County Board of Trustees. All Commissioners were in agreement with the list of responsibilities for 2023.

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**Motion:** to approve the Commissioners list of responsibilities 2023; a copy of the list is on file in the Commissioners' Office, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, December 29, 2022, and the electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, JFS Director	JFS	Licking Co. Director Retirement	Newark, OH	Retroactive to 12-29-22	-0-

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20892	Admin Salary	20892-15156-50020	\$9,756.00
20892	Admin PERS	20892-15156-51070	\$1,365.00
20892	Admin MM	20892-15156-51090	\$141.00
20892	GPS Electronic Monitor	20892-15156-54451	\$995.00
20892	Truancy Intervention	20892-15156-54452	\$0.00
20892	Carey Group QA	20892-15156-54453	\$8,000.00
20892	Pay Back Hours	20892-15156-56032	\$415.00
20892	Probation Salary	20892-16156-50020	\$11,471.00
20892	Probation PERS	20892-16156-51070	\$1,606.00
20892	Probation MM	20892-16156-51090	\$167.00
20892	Probation Travel	20892-16156-52050	\$1,200.00
20892	Probation Prosocial	20892-16156-53399	\$225.00
20892	Diversion Salary	20892-17156-50020	\$11,471.00
20892	Diversion PERS	20892-17156-51070	\$1,606.00
20892	Diversion MM	20892-17156-51090	\$167.00
20892	Diversion Prosocial	20892-17156-53399	\$225.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM NAME	CODE	TO NAME	CODE	AMOUNT
10000	Commissioners Travel	10000-11001-52050	Building & Grounds Travel	10000-11025-52050	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF YEAR END ADVANCES**

**Motion:** to authorize the following year end advances nunc pro tunc to December 31, 2022:

FROM	TO	AMOUNT
County General (10000)	School RO (20773)	\$11,967.19
County General (10000)	911 Emergency System Fund (20775)	\$2.34
County General (10000)	Ohio Law Body Armor (20854)	(\$4,019.63)
County General (10000)	CHIP (HOME) (20915)	\$620.00
County General (10000)	CDBG COMM DEVELOP (20918)	\$284.53
County General (10000)	CDBG Amsterdam (20919)	\$1,750.00
County General (10000)	COMM BASED CORR PROGRAM	\$2,114.04
County General (10000)	VOCA (20978)	\$49,673.86
County General (10000)	WATER POLL CONTROL (21201)	\$16,722.47
County General (10000)	Guardian Insurance (80202)	\$359.98

**Action** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Quill Corporation, \$133.96; Environmental Systems Research, \$3,700.00; and ISSG, Inc., \$159,662.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
BOARD OF REVISIONS**

**Motion:** to appoint Vice President Robert E. Wirkner to the Board of Revisions for 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
RESOLUTION #2023-01  
ODOT COOPERATIVE PURCHASE PROGRAM**

**Motion:** to approve Resolution 2023-01 authorizing participation in the ODOT Cooperative Purchase Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION #2023-01  
AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM**

**WHEREAS**, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County:

**SECTION 1.** That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

**SECTION 2.** That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

**SECTION 3.** That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

**SECTION 4.** That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption

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of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Wirkner moved for the adoption of the preceding Resolution; Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2023.

ATTEST:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett

Donald E. Leggett II, Commissioner

**IN THE MATTER OF  
RESOLUTION #2023-02 – FORCE ACCOUNT**

**Motion:** to approve Resolution 2023-02 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION #2023-02  
FORCE ACCOUNT**

**WHEREAS**, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by “Force Account” in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and, **NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by “Force Account” as the County Engineer may determine during calendar year 2022.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution; Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2023.

ATTEST:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett

Donald E. Leggett II, Commissioner

**IN THE MATTER OF  
RESOLUTION #2023-03 –COOPERATIVE AGREEMENT**

**Motion:** to approve Resolution 2023-03, a Cooperative Agreement for the Engineer’s Office in order to proceed with 2023 projects, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION #2023-03**  
**A COOPERATIVE AGREEMENT RESOLUTION - CARROLL COUNTY ENGINEER**

**WHEREAS**, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;  
**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads, culverts and bridges throughout calendar year 2023; and  
**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2023.

ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Commissioner

**IN THE MATTER OF**  
**RESOLUTION #2023-04 –BRIDGE LOAD POSTING**

**Motion:** to approve resolution 2023-04, authorizing the County Engineer to ascertain the safe carrying capacity of the bridges on roads and highways under his jurisdiction and to post appropriate warning notice, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION #2023-04**  
**BRIDGE LOAD POSTING RESOLUTION - CARROLL COUNTY ENGINEER**

**WHEREAS**, it has been determined by the Board of Commissioners of Carroll County that the health, welfare, and safety of the general public can best and most efficiently be served by the posting of load limits on bridges where the safe carrying capacity is determined by the Carroll County Engineer to be less than the load limits prescribed by law;  
**THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County, that pursuant to section 5591.42 of the Ohio revised Code, the Carroll County Engineer is hereby authorized to ascertain the safe carrying capacity of the bridges on roads or highways under his jurisdiction; and  
**RESOLVED FURTHER** that, where the safe carrying capacity of any such bridge is ascertained and found to be less than the load limit prescribed by sections 5577.01 to 5577.12 of the Ohio Revised Code, the Carroll County Engineer is hereby authorized to post appropriate warning notice in compliance with section 5591.42 and 5577.071 of the Ohio Revised Code. Notice of the reduced capacity shall be provided to the Board of Commissioners of Carroll County.  
**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2023.

ATTEST:  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Commissioner

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE  
2023 MEETING DATES**

**Motion:** to approve the Carroll County Board of Commissioners’ 2023 meeting dates for Mondays and Thursdays at 9:00 a.m. unless otherwise noted, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CARROLL ELECTRIC COOPERATIVE**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Carroll Electric Cooperative for temporary traffic control to replace electric pole in Rose Township, Bachelor Rd. (CR 23);

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
GRANT AGREEMENT  
2023 CEBCO WELLNESS GRANT**

**Motion:** to approve the 2023 CEBCO Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO) for wellness in the total amount of \$12,430.00 effective January 1, 2023 and ending December 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
CARROLL COUNTY COUNCIL ON AGING, INC  
IN KIND MATCH, III-B PROGRAM**

 9:13 AM

Commissioner Wirkner advised this is a very good price for building rental. Commissioner Modranski advised he will have the Clerk check with Tonya Myers, Director at the Friendship Center to see if it would be helpful if the amount is increased.

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**Motion:** to approve a letter for the In-Kind Match, III-B Program, per the request of Tonya Myers, Director of the Carroll County Council on Aging; the letter states that if the Board charged rent for the Senior Citizen Friendship Center the rate would be at least \$7,800.00 for the period of January 1, 2023 through December 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
JFS HIRING RECOMMENDATIONS**

 9:13 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to hire Robin Darr as a Social Service Worker 1 at a rate of \$18.91 effective January 23, 2023. Ms. Offenberger advised that Ms. Darr will be replacing an employee who went to another county.

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**Motion:** to hire Robin Darr as a Social Service Worker 1 at a rate of \$18.91 effective January 23, 2023, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
SHERIFF’S DEPARTMENT  
JAIL REPAIRS**

 9:14 AM

Sheriff Calvin Graham appeared before the Board to discuss repairs to a broken jail cell door. Sheriff Graham advised there is a cell in the north block day room that needs a new motor. During the inspection that took place in December, it was discovered that the

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door had no motor. The cost of the repair is \$1,406.17. Sheriff Graham advised the motor needs to be replaced so the door will secure automatically for the safety of the inmates and the officers. Commissioner Modranski asked if this is the door that was seized up. Sheriff Graham advised that a different door was seized up, and it was discovered that a wire had come off of the motor. Sheriff Graham advised the seized door has been repaired.

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**Motion:** to authorize the purchase of a new motor for a jail cell in the amount of \$1,406.17, as recommended by Sheriff Calvin Graham, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:16 AM

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Sheriff Graham advised there is a yearly maintenance program for the jail cell doors in the amount of \$7,507.00. Sheriff Graham advised that to his knowledge, there has never been yearly maintenance performed on the cells. Commissioner Leggett asked how the cell doors perform. Sheriff Graham advised they do not operate smoothly. Sheriff Graham advised he would like to purchase the yearly maintenance service one time, and asked to have Ed Eick, Maintenance Supervisor shadow the technician to see what needs to be done. Commissioner Wirkner asked if the service provider understands this will be a one-time contract. Sheriff Graham advised that is correct.

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**Motion:** to authorize a one-time service contract in the amount of \$7,507.00 to Willo Products Company, as recommended by Sheriff Calvin Graham, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:17 AM

#### IN THE MATTER OF DOG WARDEN MONTHLY REPORT

 9:18 AM

Ronald M. Nuzzolillo, Jr advised that Cason Leggett, Dog Warden called in and will not be able to make it in today. Warden Leggett will be in Monday, January 9, 2023 to present his monthly report.

#### IN THE MATTER OF CLERK'S REPORT

 9:18 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that on Tuesday, January 3, 2023, Governor Mike DeWine signed Senate Bill 288 into law. Mr. Nuzzolillo advised that Senate Bill 288 designates the use of cell phones and other electronic communications devices while driving as a primary traffic offense for all drivers and allows law enforcement to immediately pull over a distracted driver upon witnessing a violation. Under the previous law, distracted driving was a primary offense only for juvenile drivers, preventing officers from stopping adult distracted drivers unless those drivers also committed a separate primary traffic violation, such as speeding or running a red light. Mr. Nuzzolillo advised that under the new law, a driver may still use their device in specific circumstances, such as when their vehicle is parked or stopped at a red light. Drivers are also permitted to swipe their phones to answer a call and to hold their phones to their ears during phone conversations. Emergency calls are also permitted in all circumstances. Mr. Nuzzolillo advised that Senate Bill 288 will go into effect in 90 days. Law enforcement will issue warnings to drivers found violating the law for the first six months following the effective date. After this six-month grace period, law enforcement will have the authority to issue citations. Penalties include a fine of up to \$150 for a driver's first offense and two points on their license unless a distracted driving safety course is completed. Increased penalties can occur if the driver is a repeat offender.

#### IN THE MATTER OF COMMISSIONER LEGGETT

 9:20 AM

Commissioner Modranski welcomed Commissioner Donald E. Leggett II to the Board.

#### IN THE MATTER OF ENCINO ENERGY UPDATE

 9:20 AM

Jackie Stewart, Director of External Affairs for Encino Energy appeared before the Board to introduce herself, as well as a new employee, Zach Kent. Ms. Stewart advised that Encino Energy moved to a new location in Carrollton last year. Ms. Stewart advised that Carroll County is a great location for Encino Energy since they are so active in the county. Ms. Stewart advised a quarterly newsletter is mailed to landowners, and a yearly community report is emailed to landowners, and both can be found on their website. Ms. Stewart advised that Encino Energy continues to build on their commitment to transparency and community outreach. Community outreach is accomplished through the Community Partnership Program. Commissioner Wirkner advised that Ms. Stewart has done

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an excellent job on outreach in the community. Ms. Stewart advised that Encino Energy is always looking to improve. If residents see anything happening with their contractors out on the road, they need to let her know. Ms. Stewart introduced Zach Kent and advised that Mr. Kent's primary role will be community relations, but he will also work with Doug Schafer on road use maintenance agreements (RUMAs), Lucas Shipper and drilling services, and landowner relations. Mr. Kent advised he will be happy to help with any questions that come up. Mr. Kent advised that Encino Energy's Community Partnership Program is a grant program for projects in the community. Last year Encino Energy helped the Cadiz police department get their K-9 department up and running. The program covers a whole range of things including first responders, 4-H kids and more. Commissioner Modranski expressed his gratitude to Encino Energy for their generous donations that have helped several townships, parks and the Village of Carrollton. Commissioner Wirkner advised that, for the first time, Carroll County has the President of the southeast district for the County Commissioners Association of Ohio (CCAO) and County Engineers Association of Ohio (CEAO) and will be hosting a district meeting in 2023. Commissioner Wirkner advised the majority of the counties in the southeast district have oil and gas activity. Commissioner Wirkner invited Encino Energy to support the district meeting. Commissioner Leggett advised he looks forward to working with Encino Energy, and noted that Doug Schafer does a great job.

**IN THE MATTER OF****9-1-1**

9:28 AM

Commissioner Wirkner provided an update on 9-1-1 dispatch procedures. Commissioner Wirkner advised that during the attacks on September 11, 2001 a glaring error was exposed. Interoperability between departments was nonexistent, which created chaos during the attempted response to the attacks. After this, it was imperative to create interoperability of emergency services through every state in the country. Ohio's answer to this was the MARCS system. Commissioner Wirkner advised that the MARCS system provides interoperability among all emergency services responders. Commissioner Modranski asked what is MARCS an acronym for. Commissioner Wirkner and Sheriff Calvin A. Graham answered Multi-Agency Radio Communication System. Commissioner Wirkner advised that one thing that prevented Carroll County's migration to the MARCS system was that 9-1-1 funds could not be used to fund fire, EMT, or volunteer services. To mitigate that problem, the Carroll County Board of Commissioners agreed to purchase MARCS pagers for every fire department in the county. Commissioner Wirkner advised that due diligence was done to make sure all MARCS pagers work in all parts of the county. Commissioner Wirkner advised that not only did the Board purchase the better of the MARCS pagers, but it also purchased amplified base stations. These amplified base stations ensure that firefighters who may be in deeper valleys to still be able to receive any pages. Commissioner Wirkner advised that of all of the fire departments in the county, only one department received the MARCS pagers and decided not to utilize them. Commissioner Wirkner advised that before the county utilized the MARCS system, the county used the 400 system as the primary communications tool. As of now, there are only two entities in the county that still use the 400 system. Of those two, only one is dispatched through the Public Safety Answering Point (PSAP). That one department is the Great Trail Fire Department. Commissioner Wirkner advised that the county provided the Great Trail Fire Department pagers that were programmed and ready to go. Commissioner Wirkner advised that Sheriff Graham approached the 9-1-1 Technical Services Advisory Committee for their support to transition all paging in the county to the MARCS system, including the Great Trail Fire Department. Commissioner Wirkner added that there is no cost to use the pagers either. Commissioner Wirkner advised that the 9-1-1 Technical Services Advisory Committee agreed to support Sheriff Graham's request to fully migrate to the MARCS system. Commissioner Wirkner stated that there are efficiency and safety benefits to the county using an interoperable system where everyone is on the same page. The 9-1-1 Technical Services Advisory Committee sent their recommendation to the 9-1-1 Planning Committee. The 9-1-1 Planning Committee met and agreed to present the Board of Commissioners of Carroll County, Ohio the following recommendation: since the Great Trail Fire Department has been issued the pagers necessary to switch to the MARCS system, Great Trail Fire Department has until March 1, 2023 to switch to the MARCS paging system. At that point, the Sheriff will no longer page using both MARCS and 400 systems and will only page using the MARCS system. The 9-1-1 Planning Committee also recommended that the Great Trail Fire Department switch to the MARCS radio system for dispatching and communications. The State Fire Marshal provided a grant to pay for MARCS radios. Great Trail turned those funds back in to the Fire Marshal. The 9-1-1 Planning Committee has voted to establish December 31, 2023 as the cut-off date to get off of the 400 system. The Planning Committee has a couple of exceptions to that date. The date could be pushed back if Great Trail Fire Department is working to obtain MARCS radios. Commissioner Wirkner advised there are extensive costs for the Sheriff's office just for one department, including extra training for dispatch. Sheriff Graham advised all surrounding counties are using MARCS radios. The interoperability portion is critical for communications between all emergency agencies. There is a possibility to patch the system to include the 400 system. However, that patch is cumbersome for dispatch because it ties up more radio channels. Sheriff Graham advised that grants are available. The current grant cycle pays for 50% of the radio purchase. The grant funds that Great Trail Fire Department returned would have paid for 100% of the cost of the radios. Commissioner Modranski asked if all state agencies use MARCS. Commissioner Wirkner answered yes, this is part of interoperability. Commissioner Modranski asked what other department is using the 400 system. Commissioner Wirkner answered the Engineer's office, but they are not part of dispatch. Commissioner Wirkner thanked Encino for the donations that allowed EMA to purchase MARCS radios, and also helped upgrade the PSAP. Commissioner Wirkner advised that because 9-1-1 funds cannot be used for fire services, the county had to contribute to purchase equipment for dispatch. Commissioner Modranski asked if Great Trail already has pagers. Commissioner Wirkner answered yes, but Great Trail Fire Department decided not to use them. Great Trail Fire Department can apply for a grant for the radios. Sheriff Graham advised there is a \$10.00 per month, per radio charge that his office, and all of the other fire departments pay. Commissioner Wirkner advised that there is a grant for the fees as well. Departments can apply for the grant for the radios, and once they have the radios, they can then apply for the grant to help with the fees. Commissioner Modranski asked if all departments being on MARCS will make dispatch more effective. Sheriff Graham answered yes. There will be less chance of confusion and no longer a need to construct a second tower at the secondary PSAP.

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**Motion:** to establish the date of March 1, 2023 for the Great Trail Fire Department to migrate their communications to the MARCS system for countywide uniformity, and to establish the date of December 31, 2023 for the Great Trail Fire Department to migrate to use of the 800 system, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:37 AM

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Nancy Schaar, Free Press Standard reporter asked if there were any other reasons why Great Trail Fire Department has decided not to use the MARCS pagers besides the monthly fee. Wirkner answered that the New York City police department, fire department and emergency management agency had the best communication system that money could buy, however they were all on different systems, and the lack of interoperability led to chaos. Commissioner Wirkner advised that Great Trail Fire Department has invested money into the 400 system, but now they are the only department that is on the system. Thomas Clapper, Carroll County Messenger reporter asked how long Great Trail Fire Department has had the pagers on the shelf. Commissioner Wirkner advised pagers were passed out around August 2022. Commissioner Wirkner advised they tested pagers by taking them to the worst parts of the county. Amplified base stations that boost the signal were purchased to ensure that there are no dead spots. New towers were put online in Stark County that fixed the areas in Brown Township that did not work. Commissioner Wirkner advised he feels the reason why Great Trail Fire Department will not use pagers is not because of the \$10 per radio monthly charge, but because of the money they have invested in their 400 system.

**IN THE MATTER OF  
BROADBAND INTERNET**

 9:51 AM

Commissioner Modranski advised that the State of Ohio is striving to improve newly released federal maps that show internet availability and speed in Ohio. From now through January 13, 2023, residents can help provide crucial feedback to the federal government that will ensure Ohio receives as much support as possible to expand high-speed internet. Residents can go to BroadbandMap.fcc.gov to search for their address and then verify information to the best of their knowledge. Commissioner Modranski advised this information will be shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
VA HOSPITALS**

 9:52 AM

Commissioner Modranski advised that Washington County Commissioner James Booth did a presentation at the County Commissioners Association of Ohio (CCAO) Winter Conference to raise support for VA hospitals. The letter of support that was sent to the Board is specifically for a Chillicothe, Ohio VA hospital. Commissioner Modranski advised he feels that a letter of support should be geared to all VA hospitals. Commissioner Wirkner advised that he supports a letter to support all VA hospitals. Commissioner Leggett agreed. Commissioner Modranski advised he will have the clerks type a more inclusive letter and have it ready for Monday’s meeting.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:52 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Commissioner