



**Present:** President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Nancy Schaar, Free Press Standard and Commissioner-Elect Donald E. Leggett, II.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:00 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, December 15, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20888	Transit – Prof & Tech Services	20888-51506-53340	PERS	20888-51506-51070	\$38.41
10000	Health Insurance	10000-12170-51100	PERS	10000-12174-51070	\$476.18
10000	EMA – Salaries	10000-21550-50020	Contractual Services	10000-21550-53300	\$3,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenerger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Goodwill Industries of Greater Cleveland and East Central Ohio	1/1/23 – 6/30/23	Increase hourly rate to \$10.50	Program elements for youth services	Service	Amendment	12/14/2022

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
 APIARY INSPECTIONS**

 9:04 AM


Amanda Tubaugh, Director of Carroll County Soil and Water Conservation District appeared before the Board to give an update regarding the apiary inspections done for 2022. Ms. Tubaugh thanked the Board for allowing Soil and Water to do the apiary inspections. Ms. Tubaugh advised that it gave them the opportunity to get acquainted with people they had not worked with

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previously. Ms. Tubaugh advised that she was able to inspect 22 apiaries and 99 different bee colonies. Ms. Tubaugh advised that no American Foulbrood or European Foulbrood was found in any of the colonies. Ms. Tubaugh advised that she found 44 instances of Varroa mites, which is a pest that attaches itself to the honeybee while it is forming and causes malformation so it will slowly deteriorate the hive. Ms. Tubaugh advised that she found six cases of Small Hive Beetle. Ms. Tubaugh advised that she contacted 22 people on the list who no longer keep bees and there were 14 people she was unable to contact. Commissioner Wirkner asked Ms. Tubaugh why the inspections are done, and Ms. Tubaugh advised that the purpose of the inspections is to ensure that the honeybees are pest and disease free so that they can pollinate crops and food. Commissioner Wirkner asked Ms. Tubaugh what steps would be taken if she found a hive that was diseased. Ms. Tubaugh advised that for small hive beetle, there are traps you can place in your hives to get rid of them, and for Varroa mites you can put acid in the hive to kill the mites. Ms. Tubaugh advised that if the hive is infected with American Foulbrood, the whole hive must be incinerated. Commissioner Ohler asked Ms. Tubaugh how she became educated about bees, and she stated that she has enjoyed keeping bees on her farm and has read a lot about them.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:07 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the flags are currently at half-staff in honor of the life and service of Wyandot County Sheriff’s Deputy Daniel J. Kin. Our flags will remain at half-staff until sunset on Thursday, December 22, 2022, the day of Deputy Kin’s burial.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:07 AM


Melissa N. Schaar, Clerk appeared before the Board the Ohio Department of Agriculture has released the 2023 schedule of agricultural society fairs. The schedule includes 87 county fairs, seven independent fairs, and the Ohio State Fair. Of note, Licking County is the only county without a county fair. The Carroll County fair is scheduled for July 17 – 23, 2023. Ms. Schaar advised the full schedule will be posted to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:07 AM


Melissa N. Schaar, Clerk appeared before the Board to advise all Courthouse departments, except two, will be closing at noon on Friday, December 23<sup>rd</sup> and Friday, December 30<sup>th</sup>. Probate / Juvenile Court and the Clerk of Courts offices will be open until 4:00 p.m. both days. A complete listing will be posted on the Commissioners’ Facebook page soon.

**IN THE MATTER OF  
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)**

 9:08 AM


Commissioner Wirkner advised that he attended a Rural Transportation Improvement (RTIP) meeting on Friday and today there is going to be a transfer of right of way from RTIP to Ohio Department of Transportation (ODOT). Commissioner Wirkner advised that there has been a total of 100 acres acquired in Stark County and not all of it will be dedicated to the right of way, some will be going to a business adjoining those properties. Commissioner Wirkner advised that there will be a tariff charged to help pay for the project.

**IN THE MATTER OF  
COUNTY OF GOVERNMENTS MEETING**

 9:09 AM

Commissioner Modranski advised that he and Commissioner-elect Donald E. Leggett, II, attended a Council of Governments (COG) meeting on Friday. Commissioner Modranski advised that the four counties, Carroll, Harrison, Jefferson, and Belmont workforce group purchased 10 virtual reality headsets and software to use throughout the schools. Commissioner Modranski advised that students can put the headsets on and view 40 different careers virtually to see if they are interested in any of the careers. Commissioner Modranski advised that they will start implementing them in January of 2023. Commissioner Modranski advised that they think they can purchase more headsets in the future.


**IN THE MATTER OF  
TEMPORARY RECESS**

 9:11 AM

Commissioner Modranski advised that today is the last day that bills can be submitted for payment and the Board will recess until 3:00 pm to allow departments time to submit bills to the Auditor’s office.

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**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:12 AM

Board members reconvened at  3:02 PM.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 3:02 PM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** CINTAS Corporation, LOC 316, \$157.64; Carolina Crisis Systems, \$385.00; Verizon Wireless, \$197.62; Heritage Glass Repair, LLC, \$180.00; East Fairfield Coal Co., \$126,968.60; Huntington National Bank, \$1,002.82; Mayle Homes Inc., \$4,400.00; Serversim, \$3450.00; JH Consulting, LLC, \$3,250.00; Time Warner Cable, \$230.36; US Postal Service, \$5,690.00; Text & Data Technologies, \$21,085.00; Staples Business Advantage, \$415.74; Text & Data Technologies, \$4,225.00; Modranski, Christopher, \$163.75.

**DJFS:** Ohioguidestone, \$1,692.29; Hill, Randy D., \$1,500.00; Framco Services, Inc., \$359.80, Framco Services, Inc., \$591.15.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 3:02 PM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20708	BOE-Special Fund Travel	20708-11180- 52050	BOE-Special Fund Medicare	20708-11180- 51090	\$2.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 3:03 PM

**IN THE MATTER OF  
CARROLL COUNTY ENVIRONMENTAL SERVICES**

**Motion:** to remove Amy Willis’ name from the Carroll County Environmental Services account with US Bank and add Stacy Taylor’s name to the account effective January 20, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 3:03 PM


**IN THE MATTER OF  
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)**

 3:03 PM

Commissioner Wirkner advised that Senator Schuring informed him that the legislature has approved \$150,000.00 in administration fees for the Regional Transportation Improvement Program (RTIP) and there may be more money available.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 3:04 PM

**PREPARED BY:**  
/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner