



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.
Also present to observe: Tom Clapper, Carroll County Messenger and Commissioner-elect Donald E. Leggett, II.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 12, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sean R. H. Smith, Judge	Probate/Juvenile	Ohio Association of Probate Judges Dues	N/A	N/A	\$350.00
Robert E. Wirkner, Commissioner	Commissioners	RTIP meeting	Minerva, Oh	12/16/22	\$20.00
Christopher R. Modranski, Commissioner	Commissioners	COG meeting	Cadiz, Oh	12/16/22	\$35.00
Jill Tucker	JFS	Regional Children’s Trust Fund Meeting	Cambridge, Oh	1/10/23	\$50.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20025	Health Insurance	20025-12161-51100	\$6,139.79
10000	Transfer Out	10000-81280-59200	\$200.00
	Law Library resource fund-		
20745	Publication	20745-12245-53324	\$136.50
20745	PERS	20745-12245-51070	\$63.50
20708	Special	20708-11180-53300	\$12,000.00
20993	Consult/Contract/Phone	20993-51646-53300	\$2,523.00
20993	Supplies	20993-51646-54400	\$1,785.00
20993	Printing	20993-51646-53320	\$602.00
20993	Membership Training	20993-51646-52020	\$1,090.00
	Other Expenses-Juvenile		
20799	Court Discretionary	20799-12148-56090	\$20,694.00
	Small Tools & Minor		
10000	Equipment – Commissioners	10000-11001-54440	\$10,353.75

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Small Tools & Minor Equipment	10000-12140-54440	Transfer Out	10000-12140-59200	\$5,000.00
10000	Child Support	10000-12140-56030	Transfer Out	10000-12140-59200	\$7,450.00
10000	PASS Program- Juvenile Court	10000-12141-56100	Transfer Out	10000-12141-56100	\$5,550.00
10000	Small Tools & Minor Equipment	10000-12155-54440	Transfer Out	10000-12155-59200	\$2,694.00
20745	Workers Compensation	20745-12245-51080	PERS	20745-12245-51070	\$90.00
10000	Health Insurance- Prosecutor	10000-11120-51100	Contract Services- Prosecutor	10000-11120-53300	\$4,225.00
10000	Health Insurance- Prosecutor	10000-11120-51100	Small Tools and Minor Equipment	10000-11120-54440	\$21,100.00
10000	Contract Services	10000-12131-53300	Health Insurance	10000-12131-51100	\$2,000.00
10000	Contract Services	10000-12131-53300	Payroll	10000-12131-50020	\$7,000.00
10000	Contract Services	10000-12131-53300	PERS	10000-12131-51070	\$2,000.00
10000	Contract Services	10000-12131-53300	Medicare	10000-12131-51090	\$1,000.00
10000	Contract Services	10000-21165-53300	PERS-Coroner	10000-21165-51070	\$550.00
20470	Health Insurance	20470-51330-51100	Salaries – Employees	20470-51330-50020	\$14,000.00
20470	Non-Food Supplies	20470-51330-54407	Salaries – Dept	20470-51330-50030	\$3,400.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	10000-12140-59200	20799-12148-49800	\$12,450.00
10000	10000-12141-59200	20799-12148-49800	\$5,550.00
10000	10000-12155-59200	20799-12148-49800	\$2,694.00
20745	10000-81280-59200	20745-12245-49800	\$200.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Huntington National Bank, \$1,067.49; Huntington National Bank, \$566.37; Matthew Bender & Company, Inc., \$452.61; Staples Business Advantage, \$1,881.31; Matthew Bender & Company, Inc., \$2,799.89; Frontier, \$539.09; and Frontier, \$4,201.90.
DJFS: Goodwill Industries Rehabilitation, \$300.28; Goodwill Industries Rehabilitation, \$6,257.87; Carroll County Transit, \$1,660.75; Willow Branches of Healing, LLC, \$17,400.00; Stark County Treasurer, \$12,785.40; Redemption, Inc., \$26,880.00; Journey Home, \$3,000.00; Allison, Casey, \$750.00; Bailey, Jamie Mitchell, \$881.88; Carroll County Transit, \$976.50; Carroll County Council on Aging, \$4,737.20; Carroll County Transit, \$4,184.58; Goodwill Industries Rehabilitation, \$6,330.52; Key Bank, \$2,031.11; Masters, Brad, \$248.00; Warner Home Comfort, LLC, \$496.00; and Kempthorn Motors, \$1,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:04 AM


Cason Leggett, Dog Warden, filed his report for the week of December 4, 2022, to December 10, 2022, showing 0 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – AUGUST 2022
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:04 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the November 2022 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,133 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
ENGINEER
2022 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

 9:04 AM

Commissioner Modranski advised the mileage was 306.685 miles in 2020, then increased to 307.088 miles in 2021.

Motion: to approve the 2022 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 307.088 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
RAY TROYER & DENOON LUMBER COMPANY**

Motion: to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:

- 1. Maysville Timber for hauling over Bane Rd. (CR 25) in East Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Agreement for Apiary Services between the Board of Commissioners of Carroll County, Ohio and Carroll County Soil and Water Conservation District to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/22-9/30/23	\$86,874.00	Kinship Navigator Program	Service	Renewal	12/13/2022


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF


**PROCLAMATION
JENNIFER COLLINS RETIREMENT**

 9:07 AM


Ryan Buck, Director of Educational Services for the Carroll County Board of Developmental Disabilities (CCBDD) and Jennifer Collins, Vocational and Wellness Assistant appeared before the Board for the presentation of a retirement proclamation for Ms. Collins. Mr. Buck advised that he has worked with Ms. Collins for the ten years he has been at the CCBDD. Ms. Collins has worn many hats during her time at the CCBDD and has done a lot for the students. Mr. Buck thanked Ms. Collins for her service and congratulated her on her retirement. Commissioner Modranski read the proclamation.

Motion: to adopt a Proclamation recognizing Jennifer Collins for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:11 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise the Carroll County General Health District is offering free COVID-19 test kits through their contactless pickup. Residents can call the Health Department at 330.627.4866 extension 1530 to request their free kits. There is a limit of two kits per person.

**IN THE MATTER OF
CLERK’S REPORT**

 9:11 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise that today is Commissioner Ohler’s wedding anniversary. Commissioner Ohler and his wife have been married for 49 years. The Board congratulated Commissioner Ohler.

**IN THE MATTER OF
MEETINGS**

 9:12 AM


Commissioner Wirkner advised that he will be attending the Regional Transportation Improvement Project (RTIP) committee meeting tomorrow, and he has a Board of Revisions meeting at 10:00 a.m. today.

**IN THE MATTER OF
9-1-1**

 9:12 AM


Commissioner Wirkner advised there have been repeated instances of older residents who call the 330.627.2141 administration line for the Sheriff’s office, instead of 9-1-1. Commissioner Wirkner asked for the media’s help in getting the word out to residents. If a resident is having an emergency of any kind, they need to call 9-1-1. When a call comes in to 9-1-1, it automatically generates a new call through the dispatch computer system, which pre-fills certain information, if available. This information could include your phone number or address, if the call comes from a landline. A call that comes in to 9-1-1 enables the dispatchers to quickly transfer the caller to other emergency services, if needed. Dispatchers are also able to obtain and track your location information, if it is available. A call to the administrative line does not provide location information. Calling 9-1-1 gets you directly to dispatch quickly, instead of going through the administrative line auto prompts. Calls that come into 9-1-1 take precedence and are answered before administrative line calls during high call volumes. Commissioner Wirkner advised that so far in 2022, there have been 30 potentially life-threatening calls that have come in on the administrative line. Those calls included 12 chest pain/heart problem calls, one choking call, three diabetic calls, five breathing difficulty calls, six unconscious/unresponsive calls, one electrocution/lightning strike call, one industrial/machinery accident call, and one overdose/poisoning call. Commissioner Wirkner advised the public needs to be educated that emergency calls must go to 9-1-1, and non-emergency calls to the administrative line. Commissioner Modranski advised that possibly this information could be shared with the Senior Citizen’s Friendship Center, and those seniors can then share the information with their friends.

**IN THE MATTER OF
LANDFILL –
PUBLIC MEETING**

 9:17 AM


Commissioner Ohler advised there will be a public meeting today at 2:00 p.m. in the Commissioner’s meeting room. The meeting is a formality required by the Ohio Environmental Protection Agency to present information about the Corrective Measures Plan for the landfill.

**IN THE MATTER OF
BOARD OF DEVELOPMENTAL DISABILITIES
FUEL TANK**

 9:17 AM

Commissioner Modranski advised that Matt Campbell, Superintendent of the Carroll County Board of Developmental Disabilities (CCBDD) is looking into getting a diesel tank at Carroll Hills School for the buses. Commissioner Modranski advised that he recommended Mr. Campbell speak to Missy Burchfield, Director at CCH Solid Waste District, as she has been looking in to the same thing. Commissioner Wirkner advised that at the last CCH Solid Waste District Board of Directors meeting, the Board had authorized Tony Guidone, Recycling Coordinator to research purchasing versus leasing a new tank, as well as the possibility of partnering with another agency.

**IN THE MATTER OF
MEETINGS**


 9:19 AM

Commissioner Modranski advised he and Commissioner-elect Donald E. Leggett, II will be attending the Council of Governments (COG) meeting in Cadiz, Ohio on Friday, December 16, 2022.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:19 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner