


**Present:** President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.


**Also present to observe:** Commissioner-Elect Donald E. Leggett, II; Thomas Clapper, Carroll County Messenger; Sheriff Calvin A. Graham; and Captain Kip Dowling, Jail Administrator.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, November 28, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20777	Contract Services 9-1-1	20777-21200-53300	\$14,788.05
20400	Repairs and Maintenance – Public Assistance Fund	20400-51320-53430	\$2,500.00
20850	Salaries	20850-21550-50020	\$9,512.00
20011	Salaries	20011-21200-50020	\$0.12
20011	PERS	20011-21200-51070	\$133.47

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FROM			TO		
FUND	NAME	CODE	NAME	CODE	AMOUNT
20000	Salaries - Emp	20000-21300-50021	Salaries – Dept Head	20000-21300-50030	\$3,500.00
10000	Salaries	10000-12174-50020	Salaries	10000-12170-50010	\$1,669.87
10000	PERS	10000-12174-51070	PERS	10000-12170-51070	\$508.16
10000	Medicare	10000-12174-51090	Medicare	10000-12170-51090	\$1,247.06
10000	Health Insurance	10000-12174-51100	Health Insurance	10000-12170-51100	\$7,646.08
50200	Projects – BTMSD	50200-31450-53305	Clin Assessment BTM	50200-31450-56090	\$400.00
10000	PERS – Prosecutor	10000-11120-51070	Salaries-Emp-Pros	10000-11120-50020	\$10,000.00
10000	Health Ins. – Pros.	10000-11120-51100	Salaries -Emp -Pros	10000-11120-50020	\$20,000.00
20420	Health Ins – Road	20420-31355-51100	Health Ins – Eng	20420-31350-51100	\$53,787.00
20420	Health Ins – Road	20420-31355-51100	Health Ins – Bridge	20420-31360-51100	\$65,888.00
20850	W/C – EMA	20850-21550-51080	Sal - EMA Spec. Plan	20850-21550-50020	\$746.48
20850	W/C – EMA	20850-21550-51080	PERS EMA Spec. Plan	20850-21550-51070	\$253.52
20850	Medicare-EMA	20850-21550-51090	PERS EMA Spec. Plan	20850-21550-51070	\$373.18
10000	Salaries-EE-EMA	10000-21550-50020	Sal – EE – Flood Plain	10000-21551-50020	\$2,068.00
10000	Salaries-EE-EMA	10000-21550-50020	PERS Flood Plain	10000-21551-51070	\$519.91
10000	Salaries-EE-EMA	10000-21550-50020	Medicare-Flood Plain	10000-21551-51090	\$29.98
10000	Salaries-EE-EMA	10000-21550-50020	Contract Services	10000-21550-53300	\$4,000.00
20420	Mat.-Eng.-Road	20420-31355-54400	Other Exp.-Eng-Road	20420-31355-56090	\$18,000.00


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Frontier, \$728.16.


**DJFS:** Willow Branches of Healing, LLC., \$18,380.00; Key Bank, \$3,136.22; Kensington Greene, \$1,222.00; Key Bank, \$676.38; Northeast Ohio Natural Gas, \$189.66; & Key Bank, \$419.41.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
COMMISSIONERS OFFICE**

 9:02 AM

Commissioner Modranski advised there will be no meeting on Thursday, December 8, 2022 due to the Commissioners attending the County Commissioners Association of Ohio Winter Conference in Columbus, Ohio.

**IN THE MATTER OF  
SHERIFF'S OFFICE  
COUNTY JAIL DOORS**


 9:02 AM

Sheriff Calvin A. Graham and Captain Kip Dowling, Jail Administrator appeared before the board to discuss issues with doors in the County Jail. Captain Dowling advised the doors in the jail have never been inspected. Sheriff Graham reached out to the company that installed them in 1976 and scheduled to have the doors inspected on December 20<sup>th</sup>. Captain Dowling advised that there is one door that does not function. It is stuck in the open position. Captain Dowling stated that it is good to have the other doors inspected. Captain Dowling advised that there is a possibility to upgrade the current doors. Commissioner Modranski asked if Captain Dowling has an estimate for the cost to inspect the doors. Captain Dowling answered \$2,680.00. This includes a four-hour site visit for an assessment, solution and recommendation on the condition of the sliding detention doors.


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**Motion:** to permit the sheriff to have the jail doors and present to the Board any recommendations for maintenance, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
ENGINEER  
RIGHT OF WAY OBSTRUCTION**

 9:05 AM

Commissioner Modranski advised the Board has received a letter from Brian J. Wise, County Engineer. As a follow-up to the Apollo Rd. (CR 12) right-of-way obstruction discussion held during the November 14, 2022 meeting, Mr. Wise has advised the Board that the homeowner has removed all obstructions that were in close proximity to the edge of the pavement. Mr. Wise advised the obstructions were moved within the established timeframe and there is no further action required at this point.

**IN THE MATTER OF  
APPALACHIAN COMMUNITY GRANT**

 9:05 AM


Commissioner Modranski provided an update on the Appalachian Community Grant. Commissioner Modranski advised that there is \$500 million available for community grants in three eligible areas: workforce, health care, and outdoor recreation. Commissioner Modranski advised that a steering committee of about 14 members has been formed to develop ideas or needs for the county. Once the state established the guidelines for the grant, the committee started meeting weekly to develop projects. The steering committee established four subcommittees: Wellness / Community/ Health Care Center Committee, Downtown Revitalization /

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Workforce Committee, Parks / Walking Trail Committee, and Agriculture Center / Hub Committee. These subcommittees are charged with coming up with ideas and vetting them to ensure they follow the established guidelines, are sustainable and benefit not only Carroll County but the surrounding counties as well. Commissioner Modranski advised that the state is looking for regionalized projects. The Board has received requests letter of supports for four other projects. Commissioner Modranski advised that the committee vetted all four requests and recommends that the Board to approve send letters of support for these four projects.


**IN THE MATTER OF  
LETTER OF SUPPORT  
UTICA SHALE ACADEMY – APPALACHIAN COMMUNITY GRANT**

 9:09 AM


Commissioner Modranski advised that the Utica Shale Academy is similar to a charter academy that focuses on oil and gas careers and is located in Salineville. The academy teaches at-risk youth skills related to the oil and gas industry, such as welding. There have been seven graduates from the academy who are from Carrollton, and there are currently 15 students from Carrollton who are enrolled through the academy. The academy is applying for the grant funding to build a new building and purchase new equipment to expand their services. The academy has long term plans to build a facility in Carroll County because many students from the county utilize the academy either through the Probate Juvenile Court, Carrollton Schools or Malvern Schools. Commissioner Modranski advised that there is no cost to the students. The tuition is covered by grants.

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**Motion:** to approve a Letter of Support to the Ohio Department of Development offering the Board’s support for the Utica Shale Academy’s grant application for funding through the Appalachian Community Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
LETTER OF SUPPORT  
MUSKINGUM WATERSHED CONSERVANCY DISTRICT – APPALACHIAN COMMUNITY GRANT**

 9:10 AM


Commissioner Modranski advised that the Muskingum Watershed Conservancy District (MWCD) is in the planning phase of a \$11 million project that includes multiple lakes, including Atwood Lake. Commissioner Modranski advised half of the costs will be covered by the state grant, and the remaining costs will be paid by MWCD. The MWCD is providing a letter of support for Carroll County Projects and has a member on the steering committee.

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**Motion:** to approve a Letter of Support to the Ohio Department of Development offering the Board’s support for the Muskingum Watershed Conservancy District’s grant application for funding through the Appalachian Community Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
LETTER OF SUPPORT  
ADAMHS BOARD OF TUSCARAWAS AND CARROLL COUNTIES – APPALACHIAN COMMUNITY GRANT**

 9:12 AM


Commissioner Modranski advised that the Alcohol, Drug Addiction and Mental Health System (ADAMHS) Board looking to expand its services in agricultural communities. Commissioner Modranski advised that there is a rise in suicide, especially among farmers. The ADAMHS Board would like to provide a current farmer training to be able to reach out to other farmers and help them manage the stress that goes with running a farm business. Commissioner Modranski advised that this would be a four-county regional program including Carroll, Harrison, Tuscarawas and Jefferson County.

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**Motion:** to approve a Letter of Support to the Ohio Department of Development offering the Board’s support for the ADAMHS Board Of Tuscarawas and Carroll County’s grant application for funding through the Appalachian Community Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
LETTER OF SUPPORT AND PARTNERSHIP  
MUSKINGUM WATERSHED CONSERVANCY DISTRICT – APPALACHIAN COMMUNITY GRANT**

 9:14 AM

Commissioner Modranski advised that this letter is for a planning grant initiative to work with Harrison County and Jefferson County. Both Carroll County and Harrison County has identified projects extend trails that connect communities with visitors, and a project

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that would deliver more healthcare options to the county. Jefferson County’s “From Rust Belt to Green Belt Projects” identifies activities such as the Morgan’s Raid Activity, the Ohio Pollinator Trails and the bicycle trail extension of the Great American Rail Trail into and through Carroll County will benefit Carroll County’s tourism economy. Commissioner Wirkner advised that the funds are not discretionary, and there are guidelines that the county needs to follow. Commissioner Modranski advised that these are only applications for the grant. There are two phases, a planning phase and a development phase. Commissioner Modranski advised that, in the planning phase, there are funds available for development if there are projects already past the planning phase and are “shovel ready”. Commissioner Modranski advised that the planning funds will be used to develop projects including feasibility studies and other steps to make the project “shovel ready”. The state is providing professional services such as engineers, architects or legal counsel. Commissioner Wirkner clarified that residents should be aware that the \$500 million funds cannot be spent any way that the county wishes. Commissioner Modranski agreed and further clarified that there is no guarantee that the county will receive any funding. Carroll County will have to compete with other applicants for this funding.

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**Motion:** to approve a Letter of Support and Partnership to the Ohio Department of Development offering the Board’s support and intent to partner with Harrison County and Jefferson County to present proposals for funding through the Appalachian Community Grant, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
JAIL PROJECTS CAPITAL IMPROVEMENT GRANTS  
APPLICATION**

**Motion:** to approve the HB 687 Local Jails Projects application and authorize the Board to sign same, retroactive to November 30, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the contract with S&L Specialty Contracting, Inc. for the County Jail Window Project to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Encino Energy, LLC for the purpose of installing 16” HDPE pipe via conventional bore, Pillar Rd. (TR 365), Section 3 in Union Township, for the Mitchell TWL, HOP#1,

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
VARIOUS APPLICANTS**

**Motion:** to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:


- 1. Dawson Geophysical Company for the purpose of seismic work on 72 roads located in Brown, Rose, and Monroe Townships; a copy of the Special Hauling permit is on file in the Commissioners’ office;
- 2. Advanced Hardwoods, LLC for hauling over Bellflower Rd. (CR 30) in Brown Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;
- 3. Carroll County Logging for hauling over Aurora Rd (CR 18) in Augusta Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;
- 4. Carroll County Logging for hauling over Bark Rd (CR 26) in Rose Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF ANNUAL MEETING - COUNTY ENGINEER & TOWNSHIP TRUSTEES**

**Motion:** to approve the annual meeting per Ohio Revised Code 5543.06 with the County Engineer and township officials on December 1, 2022 at 6:30 p.m. at the Carrollton Fraternal Order of Eagle with expenses estimated at \$750.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF CARROLL GOLDEN AGE RETREAT MONTHLY UPDATE**

 9:23 AM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for November 2022. Ms. Faulk advised that anyone who is interested in providing Christmas gifts for the residents to contact the office. Ms. Faulk advised that there are a couple of cases of COVID among staff and residents, and CGAR has resumed COVID protocols including taking temperatures, wearing a mask and visitors going directly to the resident’s room. Group dining and activities are currently on hold. Residents from CGAR participated in the holiday parade. Upcoming activities include light tours and Christmas crafts. Ms. Faulk advised that residents have been going out every Wednesday to eat and to go shopping. With the cold weather approaching, CGAR is going to resume the hospitality cart. Residents can use their bingo winnings to purchase items from the cart. Ms. Faulk thanks the community for their continued support and donations. Ms. Faulk advised that CGAR is in need of a full-time assistant cook, a full-time nurse aide, a part-time nurse aid and a part-time or as needed PRN nurse. There have been three new admissions for the month November, one respite stay. There are currently 9 males and 26 females for a total of 35 residents.

**IN THE MATTER OF CLERK’S REPORT**

 9:27 AM


Melissa N. Schaar, Clerk advised there are many Christmas activities going on around Carroll County during the month of December. The Carroll County Convention and Visitors Bureau has created a list of activities which kick off tomorrow with a Candlelight Tour Downtown at the Public Square at 7:00 p.m. tomorrow, a Cookies and Cupcakes Holiday Party at DanceAbel Studio at 7:00 p.m., and an Advent Festival at Carrollton First United Methodist Church from 6:00 p.m. to 8:00 p.m. Other activities throughout the month include Christmas Workshops, a Train Exhibit, Community Christmas at Dellroy Community Hall, the annual Cookie Walk at the Carrollton Church of God and more. Ms. Schaar advised the events list has been shared to the Commissioners Facebook page.

**IN THE MATTER OF CLERK’S REPORT**

 9:28 AM

Melissa N. Schaar, Clerk advised the Carroll County OSU Extension office will have several closures throughout the month of December due to annual conference, the holiday break, and the office’s move to their new location. Residents who need to visit the OSU Extension office during the month of December are asked to call the office at 330.627.4310 to schedule an appointment. Ms. Schaar advised the closure schedule has been posted to the Commissioners’ Facebook page.

**IN THE MATTER OF APPALACHIAN COMMUNITY GRANT**


 9:29 AM

Commissioner Wirkner thanked the Appalachian Community Grant Committee for their work and thanked Commissioner Modranski for his leadership. Commissioner Modranski thanked the members of the committee especially those who take time away from their work to be on the committee.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:30 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner