



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner.
Also present to observe: Commissioner-Elect Donald E. Leggett, II, Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 17, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote

 9:02 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Commissioners	2022 CCAO Winter Conference	Columbus, Ohio	12/7-9/22	\$1,200.00
Robert E. Wirkner, Commissioner	Commissioners	2022 CCAO Winter Conference	Columbus, Ohio	12/7-9/22	\$1,200.00
Donald E. Leggett, II, Commissioner-Elect	Commissioners	2022 CCAO Winter Conference	Columbus, Ohio	12/7-9/22	\$1,200.00
Ronald M. Nuzzolillo Jr., Assistant Clerk	Commissioners	2022 CCAO Winter Conference	Columbus, Ohio	12/8/22	\$505.00
Patty Brill, ESS II	JFS	CCMEP	Steubenville, Ohio	11/30/22	\$50.00
Patty Brill, ESS II	JFS	CCMEP	Steubenville, Ohio	12/14/22	\$100.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
10000	Salaries-Officials-Comms-CO	10000-11001-50010	-\$6,450.00
10000	Salaries-Employees-Comms-CO	10000-11001-50020	-\$3,939.51
10000	Salaries-Employees-Buildings and Grounds	10000-11025-50020	-\$3,440.32
10000	Salaries-Officials-Auditor-CO	10000-11101-50010	-\$2,825.17
10000	Salaries-Employees-Auditor-CO	10000-11101-50020	-\$6,793.95
10000	Salaries-Officials-Treasurer-CO	10000-11100-50010	-\$2,312.23

10000	Salaries-Employees-Treasurer-CO	10000-11110-50020	-\$3,949.00
10000	Salaries-Officials-Prosecutor-CO	10000-11120-50010	-\$5,128.42
10000	Salaries-Employees-Prosecutor-CO	10000-11120-50020	-\$9,387.05
10000	Salaries-Officials-Board of Elections-CO	10000-11180-50010	-\$989.52
10000	Salaries-Employees-Board of Elections-CO	10000-11180-50020	-\$6,388.20
10000	Salaries – Precent Officials – Board of Elections-CO	10000-11180-50021	-\$155.62
10000	Salaries-Officials-Recorder-CO	10000-11250-50010	-\$2,089.62
10000	Salaries-Employees-Recorder-CO	10000-11250-50020	-\$5,670.00
10000	Salaries-Officials-Common Pleas Court-CO	10000-12130-50010	-\$199.63
10000	Salaries-Employees-Common Pleas Court-CO	10000-12130-50020	-\$4,130.77
10000	Salaries-Employees-Transcripts-Common Pleas-CO	10000-12130-52004	-\$0.00
10000	Salaries-Employees-Adult Probation-CO	10000-12131-50020	-\$5,651.38
10000	Salaries-Employees-Jury Commission-CO	10000-12132-50020	-\$413.44
10000	Salaries-Employees-Juvenile Court-CO	10000-12140-50020	-\$3,287.30
10000	Salaries-Employees-Juvenile Court Probation	10000-12141-50020	-\$1,224.00
10000	Salaries-Officials-Probate Court-CO	10000-12155-50010	-\$199.63
10000	Salaries-Employees-Probate Court-CO	10000-12155-50020	-\$1,465.80
10000	Salaries-Officials-Clerk of Courts-CO	10000-12160-50010	-\$2,186.85
10000	Salaries-Employees-Clerk of Courts CO	10000-12160-50020	-\$5,040.00
10000	Salaries-Officials-Municipal Court-CO	10000-12170-50010	-\$2,432.69
10000	Salaries-Employees-Municipal Court-CO	10000-12170-50020	-\$7,268.15
10000	Salaries-Employees-Municipal Court-CO	10000-12174-50020	-\$3,401.31
10000	Salaries-Officials-Coroner-CO	10000-21165-50010	-\$1,360.62
10000	Salaries-Employees-Coroner-CO	10000-21165-50020	-\$148.10
10000	Salaries-Officials-Sheriff-CO	10000-21200-50010	-\$2,932.04
10000	Salaries-Employees-Sheriff-CO	10000-21200-50020	-\$110,667.58
10000	Salaries-Employees-EMA-CO	10000-21550-50020	-\$2,648.00
10000	Salaries-Employees-Engineer Map-CO	10000-31370-50020	-\$1,547.70
10000	Salaries-Officials-Veterans Service-CO	10000-51255-50010	-\$580.00
10000	Salaries-Employees-Veterans Service-CO	10000-51255-50020	-\$4,833.40
20721	Salaries-Officials-Comms-CO	20721-11001-50010	\$6,450.00
20721	Salaries-Employees-Comms-CO	20721-11001-50020	\$3,939.51
20721	Salaries-Employees-Buildings and Grounds	20721-11025-50020	\$3,440.32
20721	Salaries-Officials-Auditor-CO	20721-11101-50010	\$2,825.17
20721	Salaries-Employees-Auditor-CO	20721-11101-50020	\$6,793.95

20721	Salaries-Officials-Treasurer-CO	20721-11100-50010	\$2,312.23
20721	Salaries-Employees-Treasurer-CO	20721-11110-50020	\$3,949.00
20721	Salaries-Officials-Prosecutor-CO	20721-11120-50010	\$5,128.42
20721	Salaries-Employees-Prosecutor-CO	20721-11120-50020	\$9,387.05
20721	Salaries-Officials-Board of Elections-CO	20721-11180-50010	\$989.52
20721	Salaries-Employees-Board of Elections-CO	20721-11180-50020	\$6,388.20
20721	Salaries – Precent Officials - Board of Elections – CO	20721-11180-50021	\$155.62
20721	Salaries-Officials-Recorder-CO	20721-11250-50010	\$2,089.62
20721	Salaries-Employees-Recorder-CO	20721-11250-50020	\$5,670.00
20721	Salaries-Officials-Common Pleas Court-CO	20721-12130-50010	\$199.63
20721	Salaries-Employees-Common Pleas Court-CO	20721-12130-50020	\$4,130.77
20721	Salaries-Employees-Transcripts-Common Pleas-CO	20721-12130-52004	\$0.00
20721	Salaries-Employees-Adult Probation-CO	20721-12131-50020	\$5,651.38
20721	Salaries-Employees-Jury Commission-CO	20721-12132-50020	\$413.44
20721	Salaries-Employees-Juvenile Court-CO	20721-12140-50020	\$3,287.30
20721	Salaries-Employees-Juvenile Court Probation	20721-12141-50020	\$1,224.00
20721	Salaries-Officials-Probate Court-CO	20721-12155-50010	\$199.63
20721	Salaries-Employees-Probate Court-CO	20721-12155-50020	\$1,465.80
20721	Salaries-Officials-Clerk of Courts-CO	20721-12160-50010	\$2,186.85
20721	Salaries-Employees-Clerk of Courts CO	20721-12160-50020	\$5,040.00
20721	Salaries-Officials-Municipal Court-CO	20721-12170-50010	\$2,432.69
20721	Salaries-Employees-Municipal Court-CO	20721-12170-50020	\$7,268.15
20721	Salaries-Employees-Municipal Court-CO	20721-12174-50020	\$3,401.31
20721	Salaries-Officials-Coroner-CO	20721-21165-50010	\$1,360.62
20721	Salaries-Employees-Coroner-CO	20721-21165-50020	\$148.10
20721	Salaries-Officials-Sheriff-CO	20721-21200-50010	\$2,932.04
20721	Salaries-Employees-Sheriff-CO	20721-21200-50020	\$110,667.58
20721	Salaries-Employees-EMA-CO	20721-21550-50020	\$2,648.00
20721	Salaries-Employees-Engineer Map-CO	20721-31370-50020	\$1,547.70
20721	Salaries-Officials-Veterans Service-CO	20721-51255-50010	\$580.00
20721	Salaries-Employees-Veterans Service-CO	20721-51255-50020	\$4,833.40

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
M & G	Materials - Engineer - Road	20420-31355- 54400	Travel - Engineer	20420-31350- 52050	\$1,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carroll County Treasurer, \$11,042.00; Quadiant, \$1,497.99; Cabol Inc. DBA Huebner Chevrolet, \$942.69; Mirabel Promotions LTD, \$1,164.52; Village of Carrollton, \$816.25; Huntington National Bank, \$475.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:04 AM

Cason Leggett, Dog Warden, filed his report for the week of November 13, 2022, to November 19, 2022 showing 1 dog impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
AUGUSTA TWP. MIRTH & METER ROAD PROJECT
CHANGE ORDER – ALLISON CONTRACTING, LLC**

Motion: to approve a change order for Allison Contracting, LLC for the Mirth & Meter Road Project, extending the contract time to June 1, 2023, due to economic conditions that have affected the supply and delivery of raw materials used in this project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC
2021 WATER POLLUTION CONTROL LOAN FUND - #2021-09**

Motion: to approve a contract and issue a notice to proceed to M. Griffith Design & Service, LLC of East Canton, OH in the amount of \$1,650.00 to design three septic systems for the 2021 Water Pollution Control Loan Fund Project #2021-09, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PROSECUTOR OPINION**


M. GRIFFITH DESIGN & SERVICE, LLC

Motion: to send the 2021 Water Pollution Control Loan Fund contract with M. Griffith Design & Service, LLC, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
2021 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2021-03**

Motion: to accept the quote from Stark Aeration & Excavation the amount of \$3,099.25 for the 2021 WPCLF/HSTS project #2021-03, to repair one septic system and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr., Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
STATE OF OHIO REGISTERED STATE BASIC AGENCY PROGRAM**

Motion: to approve a grant agreement with the State of Ohio Department of Development for the State of Ohio Registered Basic Agency Program and allow Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
CARROLL COUNTY JAIL WINDOWS RENOVATION
BID ACCEPTANCE & NOTICE OF AWARD**

Motion: to accept the bid of S & L Specialty Contracting, Inc. of Syracuse, NY for the amount of \$211,400.00 for the Carroll County Jail Windows Renovation, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
GRANT
CGAR HVAC PROJECT – ADMIN**

 9:07 AM


Commissioner Modranski advised the Ohio Mid-Eastern Governments Association (OMEGA) has asked the Board to sign all admin invoices for their records.

Motion: to approve Invoice No. Carroll Co - 01 for the Ohio Mid-Eastern Governments Association in the amount of \$10,000.00 for admin services provided for the CGAR HVAC Project, retroactive to November 22, 2021 and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
GRANT
CGAR HVAC PROJECT – ADMIN**

Motion: to approve Invoice No. Carroll Co - 02 for the Ohio Mid-Eastern Governments Association in the amount of \$5,000.00 for admin services provided for the CGAR HVAC Project, retroactive to April 4, 2022 and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
PROSECUTOR'S OPINION**

Motion: to send the foreclosure complaint of US Bank National Association vs Graham to the Prosecutor for his review and opinion, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROCLAMATION**

 9:09 AM


Kate Offenberger, Job, and Family Service Director appeared before the Board for the Retirement Proclamation in honor of Cheri Miller, Social Service Supervisor. Ms. Offenberger thanked Ms. Miller for her service. Commissioner Modranski thanked Ms. Miller for her years with the county. Commissioner Wirkner advised that he remembers working with Ms. Miller and Ms. Offenberger when he worked for the Sheriff’s office, and they had handled many cases together. Commissioner Modranski read the Proclamation.

Motion: to adopt a Proclamation recognizing Cheri Miller for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:12 AM

Carol McIntire, Carroll County Messenger took a picture of Ms. Miller and Ms. Offenberger with the Board of Commissioners.


 9:12 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:15 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that SR 542 is scheduled to close today for a bridge replacement project located just north of Dellroy over Atwood Lake. The project requires a 150-day closure of the road in both directions. The detour is SR 212 east to SR 39 east, SR 39 east back to SR 542, and reverse. Ms. Schaar advised that the road closure notice has been posted to the Commissioners Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:15 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the flags are currently at half-staff in honor of the life and service of Cleveland Firefighter Johnny Tetrick. Governor DeWine has ordered that the flags of the United States and the State of Ohio shall be flown at half-staff upon all public buildings and grounds throughout Cuyahoga County, the Ohio Statehouse, the Vern Riffe center, and the Rhodes State Office Tower until sunset on the day of his funeral. All other public buildings and grounds throughout the state may fly the flags of the United States and the State of Ohio at their discretion for the same time period.

**IN THE MATTER OF
CLERK’S REPORT**

 9:16 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Courthouse and all non-emergency offices will be closed Thursday, November 24, 2022, and Friday, November 25, 2022, in observance of the Thanksgiving holiday.

**IN THE MATTER OF
THANKSGIVING HOLIDAY**


 9:16 AM

Commissioner Modranski wished everyone a Happy Thanksgiving.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:17 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner