



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.
Also present to observe: Donald E. Leggett II, Commissioner-Elect; & Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 14, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
 Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	11/18/22	\$20.00
Robert E. Wirkner, Commissioner	Commissioners	MCJAS Commissioners Meeting	Canton, OH	11/22/22	\$35.00
Christopher R. Modranski, Commissioner	Commissioners	MCJAS Commissioners Meeting	Canton, OH	11/22/22	\$35.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20400	Reimbursements to CS50 Fund	20400-51321-5800	\$14,669.19

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Equip-Comp/Imag	10000-11001-54421	Electricity – B & G	10000-11025-53311	\$1,100.00
10000	Equip-Comp/Imag	10000-11001-54421	Travel – Comm	10000-11001-52050	\$1,100.00
10000	Equip-Comp/Imag	10000-11001-54421	Advertising	10000-11001-53325	\$2,600.00
10000	Equip-Comp/Imag	10000-11001-54421	Supplies & Materials	10000-11001-54400	\$365.00
10000	Salaries-Clerk/Jdg	10000-11180-50021	Contract Services	10000-11180-53300	\$2,000.00
10000	Advertising	10000-11180-53325	Contract Services	10000-11180-53300	\$2,000.00
10000	Equipment	10000-11180-54440	Contract Services	10000-11180-53300	\$3,106.00
10000	Supplies & Mats	10000-11101-54400	Sup. & Mat – W/M	10000-11102-54400	\$200.00
25440	Phone/Other	25400-61710-56000	Contract Services	25440-61710-53300	\$600.00
20022	Salaries	20022-12135-50020	Repairs & Maint	20022-12135-53430	\$40.00
20022	Salaries	20022-12135-50020	Contract Services	20022-12135-53300	\$100.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 20854 Ohio Law Enforcement Body Armor Program; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: J.W. Walters, D.V.M., \$133.50; Serversim, \$899.00; & U.S. Bank Equipment Finance, \$466.40.

DJFS: Carroll County Treasurer, \$15,212.12.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
COURTHOUSE CLOSED**


 9:03 AM

Commissioner Modranski advised the Courthouse will be closed on Thursday, November 24, 2022 and Friday, November 25, 2022 in observance of Thanksgiving.

**IN THE MATTER OF
WORK ORDER
VILLAGE OF DELLROY**

Motion: to approve a blanket work order for the Village of Dellroy for salt, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
2022 PAVEMENT MARKING PROJECT T-1-2022**

Motion: to release the performance bond of Aero-Mark Company, LLC in the amount of \$111,000.00 for the 2022 Pavement Marking Project T-1-2022 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
CDBG – CGAR HVAC PROJECT**

Motion: to authorize the Board President to sign invoice #Carroll Co-03 from Ohio Mid-Eastern Governments Association for administration services for the Carroll Golden Age Retreat HVAC project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
TRANSIT
BOILER REPLACEMENT**

 9:05 AM

Commissioner Modranski advised that Ed Eick, Building Maintenance Supervisor inspected the boiler and advised that the boiler will need to be replaced.

Motion: to accept the quote from Warner Home Comfort in the amount of \$26,017.42 for the replacement of the boiler at Carroll County Transit as recommended by Sonja Trbovich, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PROSECUTOR OPINION
STATE OF OHIO REGISTERED BASIC AGENCY PROGRAM GRANT AGREEMENT**

Motion: to send the State of Ohio Registered State Basic Agency Program Grant Agreement to the Prosecutor for his approval for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC
2021 WATER POLLUTION CONTROL LOAN FUND - #2021-01**

Motion: to approve a contract and issue a notice to proceed to M. Griffith Design & Service, LLC of East Canton, OH in the amount of \$1,650.00 to design three septic systems for the 2021 Water Pollution Control Loan Fund Project #2021-01, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION
M. GRIFFITH DESIGN & SERVICE, LLC**

Motion: to send the 2021 Water Pollution Control Loan Fund contract with M. Griffith Design & Service, LLC, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – JON STEWART EXCAVATING, LLC
2021 WATER POLLUTION CONTROL LOAN FUND - #2021-04**

Motion: to approve a contract and issue a notice to proceed to Jon Stewart Excavating, LLC of Cadiz, OH in the amount of \$18,000.00 to install one septic system for the 2021 Water Pollution Control Loan Fund Project #2021-04 at a residence located on Amsterdam Rd SE, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION
JON STEWART EXCAVATING, LLC CONTRACT**


Motion: to send the 2021 Water Pollution Control Loan Fund contract with Jon Stewart Excavating, LLC, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
2021 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT #2021-08**

Motion: to accept the bid of TDT Septic & Excavating, LLC in the amount of \$26,487.00 for the 2021 WPCLF/HSTS project #2021-08, to install two septic systems and to issue a Notice of Award regarding the same, as recommended by Ronald M. Nuzzolillo Jr., Director of Special Projects, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
NORTON LIFELOCK**

Motion: to approve the Norton LifeLock Group Application for identity theft coverage, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
NAVIA BENEFIT SOLUTIONS**

Motion: to approve the Navia Benefit Solutions Administrative Services Agreement for COBRA Services, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
CARROLL COUNTY AGRICULTURE SOCIETY**


 9:10 AM

Commissioner Modranski asked what event is on December 14, 2022. Ronald M. Nuzzolillo Jr, Director of Special Projects advised that the event is the annual HR Training through CORSA.

Motion: to approve a contract with Carroll County Agriculture Society of Carrollton, Ohio, in the amount of \$150.00 for the rental of the Ashton Event Center on December 14, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
CCAO WINTER CONFERENCE**


 9:11 AM

Commissioner Wirkner asked if this expense is appropriate use of funds. Commissioner Modranski advised that it was found that this expense was approved for then Commissioner-Elect Lewis A. Mickley and then Commissioner-Elect Robert E. Wirkner.

Motion: to approve the registration fee, hotel and mileage expense for Commissioner-Elect Donald E. Leggett, II to attend the County Commissioners Association of Ohio (CCAO) Winter Conference, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
EMA – EMPG GRANT APPLICATION**


 9:11 AM

Tom Cottis, EMA Director appeared before the Board for the approval of the 2022-2023 EMPG Grant application. Mr. Cottis advised that there were funds left over from the 2021-2022 program year. Mr. Cottis advised that the county received \$19,782.00 from the state. Mr. Cottis asked for the Board’s permission to designate him as a signatory for the grant agreement. Mr. Cottis advised that the funds need to be used between June 30, 2022 and December 31, 2022. Mr. Cottis advised that the grant will be used to reimburse the wages of the EMA Director.

Motion: to authorize Tom Cottis, EMA Director to sign the EMPG Grant Agreement, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
EMA – EMERGENCY EXERCISE**

 9:13 AM


Tom Cottis, EMA Director advised that EMA held an emergency exercise with Williams Energy. Mr. Cottis advised that even though this was a planned event, all calls went through dispatch as if they were responding to a live event. Mr. Cottis advised that the state will issue a passing grade on the exercise. Mr. Cottis advised that Williams Energy scheduled the exercise, and Mr. Cottis decided to have county participate as well. Mr. Cottis advised that the Village of Carrollton and Loudon Township fire departments participated in the exercise as well.

**IN THE MATTER OF
CLERK’S REPORT**

 9:15 AM


April D. Mayle, Assistant Clerk II advised viewers that this week is Winter Safety Awareness Week. Residents can receive emergency notifications and weather alerts by text or voice message for Carroll County by texting the word Carroll to 69310. This information will also be shared to the Commissioners’ Facebook page. Commissioner Modranski asked if that alert is also on the county app. Commissioner Wirkner answered yes.

**IN THE MATTER OF
9-1-1**

 9:15 AM

Commissioner Wirkner advised that he attended a meeting with ODOT, CDOT, the Regional Planning Director, the 911 Director and the Sheriff to address issues with mapping and how to correct those issues.

**IN THE MATTER OF
RTIP**


 9:16 AM

Commissioner Wirkner advised that he has a Board of Directors meeting with RTIP on Friday, November 18, 2022.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:16 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner