



**Present:** President Christopher R. Modranski and Commissioner Robert E. Wirkner. **Absent:** Vice President Jeffrey L. Ohler.  
**Also present to observe:** Nancy Schaar, Free Press Standard, Donald E. Leggett, II, Commissioner Elect.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Ohler: Absent; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:03 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, November 10, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Carroll County Treasurer, \$258.00; Carroll County Treasurer, \$178.00; Fairfield Computer Services, LLC; \$100.00; J.W. Walters D.V.M., \$133.50; Carroll County Treasurer, \$9,071.00; Serversim, \$899.00; Wohlheter, Ken, \$1,000.00; US Bank Equipment Finance, \$466.40.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


| FUND            | FROM     |                  | TO                    |                  | AMOUNT   |
|-----------------|----------|------------------|-----------------------|------------------|----------|
|                 | NAME     | CODE             | NAME                  | CODE             |          |
| ADULT PROBATION | SALARIES | 2022-12135-50020 | REPAIRS & MAINTENANCE | 2022-12135-53430 | \$220.00 |
| ADULT PROBATION | SALARIES | 2022-12135-50020 | CONTRACTUAL SERVICES  | 2022-12135-53300 | \$900.00 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Cason Leggett, Dog Warden, filed his report for the week of November 6, 2022 to November 12, 2022 showing 3 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
INR OHIO, LLC**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. INR Ohio, LLC for installation of a 12-inch diameter HDPE waterline in Washington Township, Brenner Road (CR 38), HOP #1;
2. Carroll Electric Cooperative for setting pole and anchor across Apollo Road SE (CR 12) in Lee Township, Section 9;
3. INR Ohio, LLC for a driveway on Brenner Rd NE (CR 38), Washington Township, TAR #1 for the Grunder B Temporary Water Line;
4. INR Ohio, LLC for a driveway on Brenner Rd NE (CR 38), Washington Township, TAR #2 for the Grunder B Temporary Water Line;
5. INR Ohio, LLC for a driveway on Gallo Rd (CR 152), Washington Township, TAR #3 for the Grunder B Temporary Water Line;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
MIRTH & METER ROAD PROJECT  
CONTRACT AMENDMENT**

**Motion:** to approve an amendment to the contract for the Ohio Department of Transportation (ODOT) Jobs and Commerce Economic Development (JCED) Grant for the Mirth & Meter Road Project; the purpose of the amendment is to extend the deadline for reimbursement to December 1, 2023; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II  
MULTI-COUNTY JUVENILE ATTENTION CENTER (MCJAS) BOARD OF TRUSTEES**

**Motion:** to appoint Donald E. Leggett II to the Multi-County Juvenile Attention System (MCJAS) Board of Trustees for the term from January 1, 2023, through December 31, 2028; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – JON STEWART EXCAVATING, LLC  
2021 WATER POLLUTION CONTROL LOAN FUND - #2021-06**

**Motion:** to approve a contract and issue a notice to proceed to Jon Stewart Excavating, LLC of Cadiz, OH in the amount of \$22,900.00 to install two septic systems for the 2021 Water Pollution Control Loan Fund project at residences located on Doral Road and Waynesburg Road NW, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
JON STEWART EXCAVATING, LLC CONTRACT**


**Motion:** to send the 2021 Water Pollution Control Loan Fund contract with Jon Stewart Excavating, LLC, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT – DAYTON EXCAVATING, LLC  
2021 WATER POLLUTION CONTROL LOAN FUND - #2021-07**

**Motion:** to approve a contract and issue a notice to proceed to Dayton Excavating, LLC of Salineville, OH in the amount of \$12,602.00 to connect two households to the Village of Carrollton Wastewater Treatment System and abandon current systems for the 2021 Water Pollution Control Loan Fund project at residences located on Kensington Road NE, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
DAYTON EXCAVATING, LLC CONTRACT**

**Motion:** to send the 2021 Water Pollution Control Loan Fund contract with Dayton Excavating, LLC, to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
COUNTY ENGINEER**

 9:08 AM


Brian J. Wise, County Engineer and Steven D. Barnett, Prosecutor appeared before the Board to advise of an obstruction in a county right of way. Mr. Wise dispersed pictures of the site of obstruction which is located at a property on Apollo Road (CR 12). Mr. Wise advised that the resident of the property is parking his vehicles too close to the edge of the road, in the right of way, which is going to make it difficult for the road crews to plow this winter. Mr. Wise advised that the resident has been asked to move his vehicles and equipment and he has refused. Mr. Barnett advised that the Ohio Revised Code (ORC) deals with removal of items that interfere with safe operation in the roadway or right of way. Mr. Barnett advised that ORC 5547.03 requires a decision by the Board of Commissioners for the Engineer and Prosecutor to proceed further. Mr. Barnett advised that the ORC states that if the Board decides that there is an obstruction, they can have the obstruction removed and the cost for removal can be certified with the Auditor for collection on the resident’s taxes. Commissioner Modranski advised that he drove past the site in question over the weekend, and he agrees that it is obstructing the right of way. Commissioner Wirkner advised that based on the photos, there is a definite obstruction.

**Motion:** to find that there is an obstruction of the right of way on Apollo Road (CR 12) that needs removed, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:12 AM


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 9:12 AM


Mr. Barnett advised that he would need a letter sent to his office with the Board’s findings so he may proceed.

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**Motion:** to send a letter to the Prosecutor with the Board’s findings so that the Prosecutor may initiate a letter to the property owner, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
DOG WARDEN**


 9:12 AM

Commissioner Modranski advised that Cason Leggett, Dog Warden, is present in session to discuss an employee issue. Commissioner Modranski would like to request an Executive Session.


**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider a public employee. Commissioner Wirkner would like Commissioner Elect, Donald E. Leggett II to join them in Executive session, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:13 AM

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The Board reconvened with no action taken at  9:22 AM

**IN THE MATTER OF EXECUTIVE SESSION**

**Motion:** to come out of executive session, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF DOG WARDEN**

 9:22 AM


Commissioner Modranski advised that Cason Leggett, Dog Warden has an employee who has a sick family member that they need to utilize sick time to take care of. Commissioner Wirkner advised that the employee’s family member is an uncle, and the current policy only covers immediate family members. Commissioner Wirkner advised that after reviewing the situation, his opinion is that the employee should be allowed to utilize their sick time. Commissioner Modranski agrees. Commissioner Wirkner advised that the employee has been exemplary and that contributed to the Board’s decision.

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**Motion:** to amend the county’s sick leave policy in this situation to allow an employee to utilize their sick time to care for an uncle who is ill, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF DOG WARDEN**

 9:24 AM


Cason Leggett, Dog Warden advised that the dog box has been completed and placed on the truck.

**IN THE MATTER OF CLERK’S REPORT**

 9:25 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that winter weather is not far off, and residents need to be prepared. Ms. Schaar advised she shared a post from the US National Weather Service (Pittsburgh PA) with recommendations for an emergency preparedness kit for vehicles. The post can be found on the Commissioners’ Facebook page.

**IN THE MATTER OF AIRPORT AUTHORITY BOARD MEETING**

 9:25 AM

Commissioner Wirkner advised that there is an Airport Authority meeting tonight and that Commissioner Elect, Donald E. Leggett II will be attending with him.


**IN THE MATTER OF MULTI-COUNTY JUVENILE ATTENTION SYSTEM (MCJAS) MEETING**

 9:25 AM

Commissioner Wirkner advised that there is a MCJAS meeting next week, and he asked Commissioner Elect, Donald E. Leggett II if he will be attending that meeting. Mr. Leggett advised that he is.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:27 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner