



**Present:** President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.  
**Also present to observe:** Carol McIntire, Carroll County Messenger; and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, October 31, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Devin Herrington, Deputy Director	EMA	Natural Disaster Emergency Management Expo	New York, NY	11/15/22-11/18/22	\$850.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20865	Reimbursements	20865-51400-58000	\$54,506.23
20715	Reimbursements	20715-51400-58000	\$488,000.00
20011	Salaries	20011-21200-50020	\$6,165.68
20011	PERS	20011-21200-51070	\$1,020.86
20011	Medicare	20011-21200-51090	\$79.92
20011	Contractual Services	20011-21200-53300	\$178.25
20011	Health Insurance	20011-21200-51100	\$5,243.47
10000	Transfer Out	10000-81280-59200	\$5,000.00
20400	Other Expenses – Pub. Asst.	20400-51320-56090	\$9,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Health Insurance	10000-11260-51100	Health Ins. Juv. CT	10000-12140-51100	\$6,550.00
10000	Equip-Comp&Imag	10000-11001-54421	Prof & Tech Serv	10000-11001-53340	\$3,500.00
20771	Salary	20771-21200-50020	Drug Buy Money	20071-21200-56070	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
20745	10000-81280-59200	20745-12245-49800	\$5,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** None.

**DJFS:** D & D TV & Appliance, \$950.15; D & D TV & Appliance, \$549.75; Goodwill Industries Rehabilitation, \$23.15; Goodwill Industries Rehabilitation, \$5,043.84; Goodwill Industries Rehabilitation, \$6,241.91; and The User-Friendly Phone Book, \$778.00.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
LANDFILL – PUBLIC MEETING**


 9:02 AM

Commissioner Modranski advised that the Board of Carroll County Commissioners will hold a public meeting regarding a groundwater Corrective Measures Plan for the Carroll County Landfill which is located at 3163 Chase Road, Carrollton, Ohio. The public meeting will be held at 2:00 p.m. on Thursday, December 15, 2022 at the Carroll County Commissioners Office, located at 119 South Lisbon Street, Suite 201, Carrollton, Ohio.

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**Motion:** to advertise a public notice for a public meeting regarding the Corrective Measures Plan for the Carroll County Landfill in the Carroll County Messenger one time on November 9, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:03 AM

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Melissa N. Schaar, Clerk advised that copies of the Corrective Measures Plan will be available at the Carroll County Public Library for residents to view before the public meeting.

**IN THE MATTER OF  
JOB & FAMILY SERVICES  
MEMORANDUM OF UNDERSTANDING**


 9:04 AM

Commissioner Modranski advised that Kate Offenberger sent an email explaining that the reason the Memorandum of Understanding is being approved retroactively is due to using left-over Federal Title XX funds to cover costs the Juvenile Court paid to Multi-County Juvenile Attention System for placing a girl at the New Philadelphia Girls Group Home.

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**Motion:** to approve the Memorandum of Understanding between Carroll County Job & Family Services and the Board of Commissioners of Carroll County, Ohio for the purpose of providing short term residential treatment services or group home services to children who are placed with the Multi-County Juvenile Attention System retroactive from October 1, 2021 to September 30, 2022 as recommended by Kate Offenberger, Job & Family Services Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
AGREEMENT – LEASE  
JOB & FAMILY SERVICES, 95 E. MAIN STREET**

**Motion:** to approve an agreement with the Carroll County Job & Family Services for the lease of 95 E. Main Street for the term of January 1, 2023 to December 31, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.  
Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
AGREEMENT – LEASE  
JOB & FAMILY SERVICES, 55 E. MAIN STREET**

**Motion:** to approve an agreement with the Carroll County Job & Family Services for the lease of 55 E. Main Street for the term of January 1, 2023 to December 31, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.  
Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
AGREEMENT – LEASE  
CHILD SUPPORT ENFORCEMENT AGENCY, 55 E. MAIN STREET**

**Motion:** to approve an agreement with the Carroll County Child Support Enforcement Agency for the lease of 55 E. Main Street for the term of January 1, 2023 to December 31, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.  
Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
CGAR HVAC PROJECT  
APPLICATION/CERTIFICATE FOR PAYMENT**

 9:07 AM


Commissioner Wirkner asked for progress of the HVAC project. Commissioner Modranski advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent advised last week that the project has been completed. The HVAC system is currently in the testing phase. However, they must wait for the fire panel project to be completed before the HVAC system can go on-line.

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**Motion:** to approve the Application and Certificate for Payment #8 to Johnson Controls, Inc. for \$88,973.00 for the Carroll Golden Age Retreat CDBG HVAC project and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.  
Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF  
DOG WARDEN – MONTHLY REPORT**

 9:08 AM


Cason Leggett, Dog Warden appeared before the Board to provide the monthly dog pound report for October 2022. Warden Leggett advised there were 28 dogs impounded, 18 dogs were adopted out, 3 dogs were reclaimed by their owners, 0 dogs were euthanized, 2 citations were issued for no licenses, and 3 citations were issued for dogs at large. Commissioner Wirkner asked how the new Deputy Warden is working out. Warden Leggett answered that he is doing well. Commissioner Modranski asked when will the new dog licenses for 2023 go on sale. Warden Leggett answered the 2023 dog licenses will go on sale starting December 1, 2022 to January 31, 2023. Licenses purchased after January 31, 2022 will incur a late fee of \$16.00 in addition to the \$16.00 license fee for a total of \$32.00. Warden Leggett advised that license fees did not increase for 2023. Commissioner Modranski asked if the new policy changes help get some dogs out of the pound. Warden Leggett answered yes, after the policy change, eight dogs have been transferred to rescues.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:10 AM


Melissa N. Schaar, Clerk advised the Board of Elections is open for early voting. The hours for today and tomorrow are 8:00 a.m. to 7:00 pm, Saturday 8:00 a.m. to 4:00 p.m., Sunday 1:00 p.m. to 4:00 p.m., and Monday 8:00 a.m. to 2:00 p.m. The polls will be open Tuesday, November 8, 2022 from 6:30 a.m. to 7:30 p.m. Ms. Schaar advised the early voting hours have been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:11AM

Melissa N. Schaar, Clerk appeared before the Board to advise there are some great events going on around Carroll County during the month of November. There are numerous craft shows and open houses, a 5K and Children’s Fun Run, a Christmas concert, and the Winter Nights and Magical Lights Christmas Parade. Ms. Schaar advised the November Events Calendar from the Carroll County Convention and Visitors Bureau has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
EMA**


 9:13 AM

Commissioner Wirkner advised that he and Tom Cottis, EMA Director recommend Devin Herrington, EMA Deputy Director to attend the Natural Disaster Emergency Management Expo. Commissioner Wirkner advised that part of the event costs will be reimbursed so there will be no spending of county money to attend the event, once the reimbursement is received. Commissioner Wirkner advised that the event is from November 15, 2022 to November 18, 2022. Commissioner Wirkner advised included in the itinerary is flood plain management and chemical leaks. Commissioner Modranski asked if Mr. Herrington will fly or drive to the expo. Commissioner Wirkner advised that Mr. Herrington will drive to the expo.


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**Motion:** to send Devin Herrington, EMA Deputy Director to the Natural Disaster Emergency Management Expo in New York City, New York from November 15, 2022 to November 18, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
9-1-1**


 9:13 AM

Commissioner Wirkner advised that he had attended Technical Services Advisory Committee and Planning Committee meetings this week. Commissioner Wirkner advised that both committees recommended the 9-1-1 Coordinator to spend up to \$3,000.00 to purchase a laptop and related software licensing exclusively for 9-1-1 purposes. Commissioner Wirkner advised that the laptop will be used for training and allow the 9-1-1 Coordinator to work remotely.


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**Motion:** to allow the 9-1-1 Coordinator to spend up to \$3,000.00 to purchase a laptop and related software licensing exclusively for 9-1-1 purposes, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF  
9-1-1**

 9:14 AM

Commissioner Wirkner advised that in the past there has been interoperability issues that the county has been trying to resolve with Multi-Agency Radio Communications System (MARCS). Commissioner Wirkner advised that they received a response from MARCS, and MARCS will accommodate the requests made by the county. The MARCS radios used by Emergency Medical Transport (EMT) will work regionally, but they will not ping off the towers once they are outside the region. Commissioner Wirkner advised that the next step is to work with EMT to complete the transition. Commissioner Modranski asked if the Planning Committee will work with EMT. Commissioner Wirkner answered the 9-1-1 Coordinator will work with EMT. If the 9-1-1 Coordinator, is unable to facilitate the transition, then it will go to the Technical Services Advisory Committee and Planning Committee.

**IN THE MATTER OF  
VETERANS DAY – OPERATION GREEN LIGHT**


 9:16 AM

Commissioner Modranski advised that the Board received a notification from the County Commissioners Association of Ohio (CCAO) that this coming Veterans Day, the National Association of Counties (NACo) and the National Association of County Veterans Service Officers (NACVSO) invite the nation’s 3,069 counties, parishes and boroughs to join Operation Green Light for Veterans by lighting municipal buildings green from November 7, 2022 to November 13, 2022. By shining a green light, county governments and residents will let veterans know that they are seen, appreciated and supported.


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**Motion:** to light the courthouse green from November 7, 2022 to November 13, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
MEDIA**


 9:17 AM

Carol McIntire, Carroll County Messenger asked what is the name of the event that Devon Herrington, EMA Deputy Director is attending. Commissioner Wirkner answered the 2022 Natural Disaster Emergency Management Expo.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:17 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.

Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski

Christopher R. Modranski, President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Vice President

/s/ Robert E. Wirkner

Robert E. Wirkner, Commissioner