



Present: President Christopher R. Modranski and Commissioner Robert E. Wirkner. **Absent:** Vice President Jeffrey L. Ohler
Also present to observe: Carol McIntire, Carroll County Messenger, and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 2:00 PM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 2:00 PM

Commissioner Modranski: Present; Commissioner Ohler: Absent; Commissioner Wirkner: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 2:00 PM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 24, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.
 Motion carried on unanimous vote.

 2:01 PM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Shelley Martin, Child Support Enforcement Agency (CSEA) Director	CSEA	Ohio Child Support Directors Association (OCDA) membership	NA – membership	NA	\$4,033.00
Sean R. H. Smith, Judge	Probate/Juvenile	Ohio Association of Juvenile Court Judges (OAJCJ)	Columbus, OH	12/1-2/22	\$625.00
Sonja G. Trbovich, Director	Transit	OMEGA Steering Committee	New Philadelphia, OH	10/27/22	\$45.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 2:01 PM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
10000	Equipment – Computer/Imaging	10000-11001-54421	-\$47,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 2:01 PM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20707	Contract Services	20707-51505-53300	Local Match	20707-51505-56040	\$632.92
20400	Unemployment Compensation – Public Assistance Fund	20400-51320-51085	Travel and Expenses – Public Assistance Fund - Social	20400-51321-52050	\$1,000.00
20400	Repairs and Maintenance – Public Assistance Fund	20400-51320-53430	Travel and Expenses – Public Assistance Fund - Social	20400-51321-52050	\$1,000.00
20400	Small Tools and Minor Equipment – Public Assistance Fund	20400-51320-54440	Travel and Expenses – Public Assistance Fund - Social	20400-51321-52050	\$500.00

10000	Professional Services	10000-11001-50040	Equip. – Comp & Imag	10000-11001-54421	\$47,000.00
-------	-----------------------	-------------------	----------------------	-------------------	-------------

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 2:01 PM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 2:02 PM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: None.

DJFS: Willow Branches of Healing LLC, \$11,400.00; Ohio Mentor, Inc., \$6,351.50; Ohio Mentor, Inc., \$5,839.84; Stark County Treasurer, \$2,190.17; Stark County Treasurer, \$10,595.23; and Key Bank, \$2,047.43.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 2:02 PM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
BROWN TOWNSHIP**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Brown Township for improvement of the intersection of Krone Rd. (TR 205) and Citrus Rd. (CR 68) in Section 24 in Brown Township;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 2:03 PM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
MONTHLY UPDATE**

 2:03 PM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide the monthly update for October 2022. Ms. Faulk advised the Board of Elections was at the facility on Wednesday, October 26, 2022 to assist all residents who wished to vote with their absentee ballots. Ms. Faulk advised the new bipolar ionization HVAC system will be ready for the test run on November 1, 2022. The system will not be able to be used until the new fire alarm system is installed because the current fire alarm system cannot be tied into the new bipolar ionization HVAC system. Ms. Faulk thanked the Carroll Mason Lodge 124 for their donation of 18 mums that were planted outside of the building. Ms. Faulk expressed her appreciation to the Ruritans for regularly bringing over dessert for the residents. Ms. Faulk advised she attended the Chamber of Commerce’s Dessert Extravaganza, which had a record turnout. There have been three new admissions for the month October. There are currently 10 males and 26 females for a total of 36 residents. Commissioner Modranski advised the bipolar ionization project has been paid for with Community Development Block Grant – Coronavirus Relief funds (CDBG-CV), and the fire alarm project will be partially paid for with CDBG funds.

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
POLICY UPDATES**

 2:06 PM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to present revised policies for the dress code and cell phones at CGAR. Ms. Faulk advised the policies have been revised to bring them up to current standards and have been reviewed by an attorney at the County Risk Sharing Authority (CORSA). Ms. Faulk advised the cell phone policy gives more guidance as to when cell phones may be carried on an employee’s person. This is due to CGAR previously having landlines and the phones now run on wifi. If the wifi is down, there is no telephone service in the building. Ms. Faulk advised staff does not carry cell phones,

CONTINUED FROM PREVIOUS PAGE

but for safety reasons, they would need to when the wifi is down. As a general rule, the wifi is only down one or two times per year. Ms. Faulk advised the dress code policy has been updated to reflect the current uniform requirements and to address the wearing of fragrances. Commissioner Wirkner advised he is uncomfortable with the cell phone policy because of potential emergency situations. Commissioner Wirkner stated he has a problem with employees not having their cell phone on their person during working hours. Commissioner Wirkner advised he has no problem with disciplinary action being put in place for employees who have their phones out during working hours. Ms. Faulk advised there are issues with phones due to the cameras and recording devices creating a Health Insurance Portability and Accountability Act (HIPAA) violation. The nurses on each shift generally carry a cell phone, and there are 32 phones throughout the whole building. Ms. Faulk advised that employees having their cell phones on their person all the time will lead to issues and constant reprimands. Ms. Faulk asked for recommendations for discipline for first, second, and third offenses. Commissioner Wirkner advised the discipline is up to Ms. Faulk, he is just not comfortable removing the cell phones from an employee’s person. Ms. Faulk advised that currently, employees can keep their cell phones in their purse and are encouraged to tell family members who may need to contact them to call CGAR directly. In the case of family illnesses, employees may carry their cell phone with permission from Ms. Faulk or their direct supervisor. Ms. Faulk advised that she sees the safety concern, but knows it will be a constant reprimand issue and what does she reprimand employees with when staffing is a constant issue. Commissioner Modranski advised that he sees both points that are being made.

Motion: to approve the updated dress code and cell phone policies for the Carroll Golden Age Retreat (CGAR) as recommended by Dawn Faulk, CGAR Superintendent, **Action:** Vote was recorded as follows: YEA: None; NEY: President Christopher R. Modranski and Commissioner Robert E. Wirkner; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion failed on unanimous vote.

 2:08 PM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
POLICY UPDATES**

Motion: to approve the updated dress code policy for the Carroll Golden Age Retreat (CGAR) as recommended by Dawn Faulk, CGAR Superintendent, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 2:18 PM


**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT
POLICY UPDATES**

Motion: to table the cell phone policy update for the Carroll Golden Age Retreat (CGAR) until Thursday, November 3, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 2:18 PM

**IN THE MATTER OF
CLERK’S REPORT**

 2:18 PM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that this weekend different communities in the county will be celebrating Halloween. Malvern will hold trick-or-treat this evening from 5:30 p.m. to 7:00 p.m. On Saturday October 29, 2022, the Carrollton First United Methodist Church and the Carroll County 4-H program will host a trunk-or-treat at the Carroll County Fairgrounds from 3:30 p.m. to 5:30 p.m.; Perry Township will host a Halloween Party at the Perry Township Hall from 6:30 p.m. to 8:00 p.m.; and Scio will hold trick-or-treat from 3:00 p.m. to 5:30 p.m. On Sunday, October 30, Sherrodsville will hold trick-or-treat from 5:00 p.m. to 6:30 p.m. On Monday, October 31, 2022 Minerva will hold trick-or-treat from 4:30 p.m. to 6:30 p.m.; Dellroy will hold trick-or-treat from 6:00 p.m. to 7:00 p.m.; Carrollton will hold trick-or-treat from 5:00 p.m. to 7:00 p.m.; and Leesville will hold trick-or-treat from 6:00 p.m. to 7:30 p.m. Mr. Nuzzolillo reminded motorist to keep an eye out for trick-or-treaters in these communities.


**IN THE MATTER OF
HARCATUS
HEAP WINTER CRISIS PROGRAM**

 2:19 PM

Commissioner Modranski advised the HEAP Winter Crisis Program will be available November 1, 2022 through March 31, 2023, and will be administered by the local HARCATUS office. Commissioner Modranski advised there is Electric/Natural Gas Utility Assistance of up to \$175.00 for regulated utility customers, and up to \$750.00 for unregulated utility customers. Bulk Fuel/Propane/Fuel Oil/Kerosene Assistance is up to \$900.00, and Coal or Wood Assistance is up to \$550.00. There is an additional benefit for Heating Unit Repair of up to \$500.00 for heating unit repair or replacement assistance. Commissioner Modranski advised the information will be shared on the Commissioners’ Facebook page and website.

IN THE MATTER OF


9-1-1

 2:20 PM

Commissioner Wirkner advised that he shared previously that 9-1-1 has been capped at \$90,000.00 per year from the State for 9-1-1 Wireless funding. Commissioner Wirkner advised that amount has been bumped up, and he is very thankful for that but there is still a large shortfall. Commissioner Wirkner advised that there are plans for the Emergency Services Internet Protocol Network (ESINet) committee to vote on adjusting how the funding is done. Commissioner Wirkner advised he hopes to learn of the results of that vote in time to impact the decision making for the 2023 budget.

IN THE MATTER OF


9-1-1

 2:21 PM

Commissioner Wirkner advised there will be a Technical Services Advisory Committee meeting on November 1, 2022 at 3:00 p.m. There will be a discussion of inoperability issues with ambulance services. Commissioner Wirkner advised the planning committee approved a letter to be sent to the Director of the Multi-Agency Radio Communication System (MARCS). The Director will be on the call during the meeting next week to discuss a resolution to the issues.

IN THE MATTER OF


MEETINGS

 2:22 PM

Commissioner Wirkner advised he met with a provider regarding our internet. Commissioner Wirkner advised the courthouse phones are voice over internet protocol (VoIP) phones and only have 100 mbs capability. Commissioner Wirkner advised the company is planning to offer several phones with expanded capacity for the county to try, to see if that will resolve the internet problems.

IN THE MATTER OF

QUICK ACTION PLAN

 2:23 PM

Commissioner Wirkner advised he met with Sheriff Calvin Graham regarding the Quick Action Plan. The plan is to be reviewed yearly and updated if necessary. Commissioner Wirkner advised the Quick Action Plan is currently being reviewed by various stakeholders.

IN THE MATTER OF

ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
Absent
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner