Present: President Christopher R. Modranski and Vice President Jeffrey L. Ohler. Absent: Commissioner Robert E. Wirkner. Also present to observe: Carol McIntire, Carroll County Messenger and Nancy Schaar, Free Press Standard.

IN THE MATTER OF **PLEDGE OF ALLEGIANCE**



Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF

ROLL CALL / BOARD MEETING ATTENDANCE



Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Absent

IN THE MATTER OF

RECORDINGS OF PROCEEDINGS



Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF

MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, September 8, 2022 and electronic recording of the proceedings, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF APPROPRIATION(S)



Commissioner Modranski advised the \$35,000.00 appropriation from Tom Cottis, Emergency Management Agency (EMA) Director is donated funds, not county general funds.

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20765	Transfers Out – Econ. Dev.	20765-61545-59200	\$186,452.00
	Contractual Services – JCED		
21219	Grant	21219-11001-53300	\$186,542.00
10000	Transfer Out	10000-81280-59200	\$300,000.00
40020	Capital Outlay	40020-11015-55000	\$300,000.00
30005	Bond Pymt. Principal	30005-11001-57010	\$104,000.00
30005	Bond Pymt. Interest	30005-11001-57020	\$17,193.41
50200	Supplies	50200-31450-54400	\$15,000.00
20735	Equipment	20735-21550-54440	\$35,000.00
	· · · · · · · · · · · · · · · · · · ·		

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:03 AM

IN THE MATTER OF

APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

	FF	ROM	ТО		
FUND	NAME	CODE	NAME	CODE	AMOUNT
10000	Contract Services	10000-11180-53300	Travel	10000-11180-52050	\$5,000.00
	Unemployment		Other Expenses –		
	Comp – Public		Public Assistance		
20400	Assistance Fund	20400-51320-51085	Fund	20400-51320-56090	\$3,000.00
10000	Child Support	10000-12140-56030	Fees – Attorney	10000-12141-52001	\$2,750.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF TRANSFER OF FUNDS

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20765	20765-61545-59200	21219-11001-49800	\$186,452.00
10000	10000-81280-59200	40020-11015-49800	\$300,000.00
10000	10000-81280-59200	30005-11001-49800	\$121,193.41

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF

PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:

REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: American Electric Power, \$3,480.94; Culligan of NE Ohio, \$118.94; Cosgrave, Laurie, \$175.00; Envirohab, LLC, \$420.00; Carroll County Health Dept, \$125.00; Ohio Regional Dev Corp, \$1,666.00; Ohio Regional Dev Corp, \$25,000.00; Carroll County Health Dept, \$1,161.97; Carroll County Health Dept, \$275.00; Axon Enterprise, Inc., \$8,928.00; Software Solutions, \$1,034.00; Postmaster, \$170.00; Carrollton Ace Hardware, \$7,925.72; and Huntington National Bank, \$438.05.

DJFS: Heritage Cooperative, \$396.96; Carroll County Transit, \$716.00; Dailey, Roy, \$1,100.00; Hubbard, Deborah, \$1,100.00; and Joseph Asset Management Co LLC, \$650.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF

REPORT OF COUNTY DOG WARDEN



9:05 AM

Cason Leggett, Dog Warden, filed his report for the week of September 4, 2022, to September 10, 2022, showing 2 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF MONTHLY REPORT – AUGUST 2022 CHILD SUPPORT ENFORCEMENT AGENCY



Commissioner Modranski advised the office of the Prosecuting Attorney filed the August 2022 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,126 open, active cases. A copy is on file in the Commissioners' Office.

IN THE MATTER OF

PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)

ENCINO ENERGY, LLC

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Encino Energy, LLC for the purpose of installing 16" HDPE pipe via conventional bore along Caddy Rd. (CR 52) in Section 31, Orange Township, HOP #1;
- 2. Encino Energy, LLC for a driveway on Caddy Rd. (CR 52) in Orange Township, TAR #1;
- 3. Encino Energy, LLC for a driveway on Caddy Rd. (CR 52) in Orange Township, TAR #2;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



IN THE MATTER OF **EMPLOYEE BENEFITS**

COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO

Motion: to accept the County Employee Benefits Consortium of Ohio (CEBCO) participation agreement for the period of January 1, 2023 through December 31, 2025, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.



9:07 AM

IN THE MATTER OF

TEMPORARY ROAD CLOSING

Motion: to approve closing approximately 500 feet of Autumn Road (CR 19) east of its intersection with State Route 332 from 7:00 a.m. to 5:00 p.m. on October 7, 8, and 9, 2022 for the purpose of conducting the annual Algonquin Mill Fall Festival; also to close this same road on Thursday, October 6, 2022 from 7:00 a.m. to 7:00 p.m. to safely set up facilities for this event, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:07 AM

IN THE MATTER OF

WORK ORDER

CARROLL COUNTY HISTORICAL SOCIETY

Motion: to approve a work order for the Carroll County Historical Society for "Road Closed" signs (quantity 2) and orange cones (quantity 4), with no charges, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:07 AM

IN THE MATTER OF

PROSECUTOR OPINION

Motion: to send the Ashton Event Center Building Rental Agreement to the Prosecutor for his review for form and function, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None: ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:08 AM

IN THE MATTER OF

GRANT

CY2022 ODOT BUS AND BUS FACILITIES (5339)

Motion: to authorize Vice President Jeffrey L. Ohler to electronically sign the Ohio Department of Transportation 5339 Bus and Bus Facilities grant amendment as recommended by Sonja Trbovich, Transit Director; the amendment adds additional federal dollars to cover the increase in costs of 2022 vehicles, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:08 AM

IN THE MATTER OF

BID NOTICE

2021 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM

Motion: to accept bids up to and opened at 9:00 a.m. on October 6, 2022 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2021-06, installation of two Home Sewage Treatment Systems and abandonment of the current septic systems, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:09 AM

IN THE MATTER OF

BID NOTICE

2021 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM

Motion: to accept bids up to and opened at 9:00 a.m. on October 6, 2022 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2021-07, connection of two houses to the Village of Carrollton wastewater treatment system, and abandonment of the homes' septic systems, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:10 AM

IN THE MATTER OF

AGREEMENT/CONTRACT - M. GRIFFITH DESIGN & SERVICE, LLC

2021 WATER POLLUTION LOAN CONTROL FUND

Motion: to approve a contract and issue a notice to proceed to M. Griffith Design & Service, LLC of East Canton, OH, in the amount of \$380.00 to design one home sewage treatment system for the 2021 Water Pollution Control Loan Fund project at a residence located on Amsterdam Rd SE, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:10 AM

IN THE MATTER OF

PROSECUTOR OPINION

M. GRIFFITH DESIGN & SERVICE, LLC CONTRACT

Motion: to send the 2021 Water Pollution Control Loan Fund contract with M. Griffith Design & Service, LLC to the Prosecutor for his approval, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:10 AM

IN THE MATTER OF

WATER POLLUTION CONTROL LOAN FUND

2023 APPLICATION

Motion: to apply for the 2023 Water Pollution Control Loan Fund Household Sewer Treatment System funding in the amount of \$150,000 and to authorize Board President Christopher R. Modranski sign the Nomination Form and application documents, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:11 AM

IN THE MATTER OF **HEALTH DEPARTMENT PROJECTS**





Edward T. Eick, Building Maintenance Supervisor appeared before the Board to discuss the architect proposals for the Health Department projects. Mr. Eick advised he received a proposal from APG Architects of Zanesville, Ohio in the amount of \$45,000.00, and a proposal from Studer Architects, LLC of Minerva, Ohio in the amount of \$16,000.00 plus \$120.00 per hour. Mr. Eick advised he recommends accepting the proposal of Studer Architects, LLC of Minerva, Ohio for the drawings for the new garage, the re-roof project, the siding project, and the interior steps project.

Motion: to accept the proposal of Studer Architects, LLC of Minerva, Ohio for the drawings for the new garage, the re-roof project, the siding project, and the interior steps project at the Health Department, in the amount of \$16,000.00 plus \$120.00 per hour. Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:12 AM

IN THE MATTER OF

JAIL WINDOWS PROJECT



Edward T. Eick, Building Maintenance Supervisor appeared before the Board to discuss the Jail Windows Project. Mr. Eick advised the architect Ralph Kramer has been working on the front-end drawings, and the project will get moving in the next week.

IN THE MATTER OF DOG POLIND

DEPUTY WARDEN POSITION



Cason Leggett, Dog Warden appeared before the Board to recommend Merle Long for the Deputy Dog Warden position. Mr. Leggett advised Mr. Long is currently working as the county Humane Society agent, but will be leaving that position at the end of the month so there will be no conflict. Mr. Leggett advised he would like to start Mr. Long in the office on Monday, September 19, 2022 so he can begin learning the job. Mr. Long will not do at-large calls until he is no longer employed by the Humane Society so there will be no conflict.

IN THE MATTER OF DOG POUND **DOG LICENSE**



Cason Leggett, Dog Warden appeared before the Board to advise residents that his office will check dog licenses within the county. Mr. Leggett advised he is getting a late start due to staffing issues. Mr. Leggett advised residents should go buy their dog tags now if they don't have them because there are no warnings for no license.

IN THE MATTER OF DOG POUND **FLAGPOLE**





Cason Leggett, Dog Warden appeared before the Board to thank the Carrollton American Electric Power (AEP) office for using their boom truck to put a new rope on the flagpole. Mr. Leggett advised he can now fly the flag again.

IN THE MATTER OF DOG POUND **ADOPTION EVENT**



Cason Leggett, Dog Warden appeared before the Board to advise Loudon Motors in Minerva is holding an adoption event on September 24, 2022 from 11:00 a.m. to 1:00 p.m. Mr. Leggett will have adoptable dogs from the Carroll County Dog Pound at the event. There will be adoptable animals, food, raffle items, and more.

IN THE MATTER OF **DOG POUND**

DEPUTY WARDEN POSITION

Motion: to hire Merle Long as the full-time Assistant Dog Warden at the rate of \$15.00 per hour with a six-month probation period, effective September 19, 2022, at the recommendation of Cason Leggett, Dog Warden; Mr. Long will be eligible for a performancebased increase of up to 3% at the end of his six-month probation period, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski. Motion carried on unanimous vote.



9:16 AM

IN THE MATTER OF **CLERK'S REPORT**



9:17 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that in accordance with the orders issued by President Joe Biden and Governor Mike DeWine and in remembrance of Her Majesty Queen Elizabeth II, the flags of the United States of America and the State of Ohio shall remain at half-staff until sunset of the day of her interment, Monday, September 19, 2022.

IN THE MATTER OF

CLERK'S REPORT



9:17 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Carroll County General Health District is hosting a free in-person car seat checkup event on Saturday, September 24, 2022 from 10:00 a.m. to 1:00 p.m. located at Huebner-Chevrolet. If any resident has a child that rides in their car, the Health Department's Nationally Certified Child Passenger Safety Technicians can help make sure their child is in the right seat for their age, weight, and height, and that it is installed properly. The Health Department will have a limited number of free convertible seats and booster seats available for eligible families whose seats are expired or otherwise deemed unsafe. For more information, residents can contact the Carroll County General Health District at 330-627-4866, ext. 1558.

IN THE MATTER OF

MEDIA



Carol McIntire, Carroll County Messenger reporter asked where Merle Long lives. Cason Leggett, Dog Warden advised Mr. Long lives in the Village of Carrollton.

IN THE MATTER OF

EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22 (G)(1) to consider the compensation of a public employee, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by. Motion carried on unanimous vote.



9:18 AM

The Board reconvened with no action taken at 🚨 9:23 AM.



IN THE MATTER OF

EXECUTIVE SESSION

Motion: to come out of executive session, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



9:24 AM

IN THE MATTER OF JOB AND FAMILY SERVICES **RETENTION POLICY**

Motion: to approve the retention policy for Fiscal Year 2023 for the Department of Job and Family Services (JFS), as recommended by Kate Offenberger, JFS Director, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



9:24 AM

IN THE MATTER OF PROSECUTOR OPINION

Motion: to send a letter to the Prosecutor regarding the sick time donation policy, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



Commissioner Ohler advised the current sick time donation policy states that once sick time is donated, it cannot be returned to the donor. Commissioner Ohler believes that sick time is given to the donee in the order in which it was donated. Commissioner Ohler stated if a sick employee passes away prior to all of the hours being used, the Prosecutor has advised that the donated hours are still gone. Commissioner Ohler advised that he is not opposed to donors getting their hours back if all of the sick time is not used. Commissioner Ohler advised employees get a 30-day pay out of their sick time when they retire, along with their unused vacation time. Commissioner Modranski advised it is his understanding that employees must use all of their available sick and vacation time before they can receive donated time. Kate Offenberger, Job and Family Services (JFS) Director advised she had a sick leave donation policy prior to the Board of Commissioners adopting their policy. Ms. Offenberger advised she did her policy by the pay period which eliminated the issue of donated time not getting used. Commissioner Ohler advised this conversation has come about because an employee donated time to a sick employee a while ago, and the time was not used before the donee passed away. The donor employee was recently ill, and they were not able to get their sick time back that they needed.

IN THE MATTER OF

MEETINGS



Commissioner Ohler advised that Commissioner Modranski will attend the Employee Benefits committee meeting for him on Tuesday, September 20, 2022.

IN THE MATTER OF

Motion: to adjourn, Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by President Christopher R. Modranski.

Motion carried on unanimous vote.



9:33 AM

PREPARED BY: /s/ Melissa N. Schaar Melissa N. Schaar, Clerk We hereby certify the foregoing to be true and correct. /s/ Melissa N. Schaar Melissa N. Schaar. Clerk /s/ Christopher R. Modranski Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski Christopher R. Modranski, President /s/ Jeffrey L. Ohler Jeffrey L. Ohler, Vice President **Absent** Robert E. Wirkner, Commissioner