



**Present:** President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.  
**Also present to observe:** Carol McIntire, Carroll County Messenger and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 29, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Noel Bertini Baker, Social Service Worker II	DJFS	Operation Street Smart	Zanesville, OH	Retroactive to 08/30/2022	\$15.00
Laiton Carter, QC/Trainer	DJFS	Planful Placements	Cambridge, OH	09/01/2022	\$75.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20008	Tax Lien	20008-11110-56000	\$114.00
10000	Salaries-Officials-Comms-CO	10000-11001-50010	-\$6,450.00
10000	Salaries-Employees-Comms-CO	10000-11001-50020	-\$3,992.28
10000	Salaries-Employees-Buildings and Grounds	10000-11025-50020	-\$4,108.68
10000	Salaries-Officials-Auditor-CO	10000-11101-50010	-\$2,825.17
10000	Salaries-Employees-Auditor-CO	10000-11101-50020	-\$5,706.44
10000	Salaries-Officials-Treasurer-CO	10000-11100-50010	-\$2,149.23
10000	Salaries-Employees-Treasurer-CO	10000-11110-50020	-\$3,949.00
10000	Salaries-Officials-Prosecutor-CO	10000-11120-50010	-\$5,128.42
10000	Salaries-Employees-Prosecutor-CO	10000-11120-50020	-\$9,387.05
10000	Salaries-Officials-Board of Elections-CO	10000-11180-50010	-\$989.52
10000	Salaries-Employees-Board of Elections-CO	10000-11180-50020	-\$6,179.60
10000	Salaries-Officials-Recorder-CO	10000-11250-50010	-\$2,089.62
10000	Salaries-Employees-Recorder-CO	10000-11250-50020	-\$5,334.00
10000	Salaries-Officials-Common Pleas Court-CO	10000-12130-50010	-\$199.63
10000	Salaries-Employees-Common Pleas Court-CO	10000-12130-50020	-\$4,130.77
10000	Salaries-Employees-Adult Probation-CO	10000-12131-50020	-\$6,363.28
10000	Salaries-Employees-Jury Commission-CO	10000-12132-50020	-\$413.44
10000	Salaries-Employees-Juvenile Court-CO	10000-12140-50020	-\$3,287.30
10000	Salaries-Employees-Juvenile Court Probation	10000-12141-50020	-\$1,224.00
10000	Salaries-Officials-Probate Court-CO	10000-12155-50010	-\$199.63

10000	Salaries-Employees-Probate Court-CO	10000-12155-50020	-\$1,465.80
10000	Salaries-Officials-Clerk of Courts-CO	10000-12160-50010	-\$2,186.85
10000	Salaries-Employees-Clerk of Courts CO	10000-12160-50020	-\$5,040.00
10000	Salaries-Officials-Municipal Court-CO	10000-12170-50010	-\$2,432.69
10000	Salaries-Employees-Municipal Court-CO	10000-12170-50020	-\$7,268.15
10000	Salaries-Employees-Municipal Court-CO	10000-12174-50020	-\$3,401.31
10000	Salaries-Employees-Public Defender-CO	10000-12185-50020	\$0.00
10000	Salaries-Officials-Coroner-CO	10000-21165-50010	-\$1,360.62
10000	Salaries-Employees-Coroner-CO	10000-21165-50020	-\$148.10
10000	Salaries-Officials-Sheriff-CO	10000-21200-50010	-\$2,932.04
10000	Salaries-Employees-Sheriff-CO	10000-21200-50020	-\$86,686.73
10000	Salaries-Employees-EMA-CO	10000-21550-50020	-\$2,648.00
10000	Salaries-Employees-Flood Plain-CO	10000-21551-50020	\$0.00
10000	Salaries-Employees-Engineer Map-CO	10000-31370-50020	-\$2,262.45
10000	Salaries-Officials-Veterans Service-CO	10000-51255-50010	-\$580.00
10000	Salaries-Employees-Veterans Service-CO	10000-51255-50020	-\$4,473.40
20721	Salaries-Officials-Comms-CO	20721-11001-50010	\$6,450.00
20721	Salaries-Employees-Comms-CO	20721-11001-50020	\$3,992.28
20721	Salaries-Employees-Buildings and Grounds	20721-11025-50020	\$4,108.68
20721	Salaries-Officials-Auditor-CO	20721-11101-50010	\$2,825.17
20721	Salaries-Employees-Auditor-CO	20721-11101-50020	\$5706.44
20721	Salaries-Employees-Treasurer-CO	20721-11101-50020	\$5,418.95
20721	Salaries-Officials-Treasurer-CO	20721-11110-50010	\$2,149.23
20721	Salaries-Employees-Treasurer-CO	20721-11110-50020	\$3,949.00
20721	Salaries-Officials-Prosecutor-CO	20721-11120-50010	\$5,128.42
20721	Salaries-Employees-Prosecutor-CO	20721-11120-50020	\$9,387.05
20721	Salaries-Officials-Board of Elections-CO	20721-11180-50010	\$989.52
20721	Salaries-Employees-Board of Elections-CO	20721-11180-50020	\$6,179.60
20721	Salaries-Officials-Recorder-CO	20721-11250-50010	\$2,089.62
20721	Salaries-Employees-Recorder-CO	20721-11250-50020	\$5,334.00
20721	Salaries-Officials-Common Pleas Court-CO	20721-12130-50010	\$199.63
20721	Salaries-Employees-Common Pleas Court-CO	20721-12130-50020	\$4,130.77
20721	Salaries-Employees-Adult Probation-CO	20721-12131-50020	\$6,363.28
20721	Salaries-Employees-Jury Commission-CO	20721-12132-50020	\$413.44
20721	Salaries-Employees-Juvenile Court-CO	20721-12140-50020	\$3,287.30
20721	Salaries-Employees-Juvenile Court Probation	20721-12141-50020	\$1,224.00
20721	Salaries-Officials-Probate Court-CO	20721-12155-50010	\$199.63
20721	Salaries-Employees-Probate Court-CO	20721-12155-50020	\$1,465.80
20721	Salaries-Officials-Clerk of Courts-CO	20721-12160-50010	\$2,186.85
20721	Salaries-Employees-Clerk of Courts CO	20721-12160-50020	\$5,040.00
20721	Salaries-Officials-Municipal Court-CO	20721-12170-50010	\$2,432.69
20721	Salaries-Employees-Municipal Court-CO	20721-12170-50020	\$7,268.15
20721	Salaries-Employees-Municipal Court-CO	20721-12174-50020	\$3,401.31
20721	Salaries-Employees-Public Defender-CO	20721-12185-50020	\$0.00
20721	Salaries-Officials-Coroner-CO	20721-21165-50010	\$1,360.62
20721	Salaries-Employees-Coroner	20721-21165-50020	\$148.10
20721	Salaries--Sheriff-CO	20721-21200-50010	\$2,932.04
20721	Salaries-Employees-Sheriff-CO	20721-21200-50020	\$83,351.25
20721	Salaries-Employees-EMA-CO	20721-21550-50020	\$2,648.00
20721	Salaries-Employees-Flood Plain-CO	20721-21551-50020	\$0.00
20721	Salaries-Employees-Engineer Map-CO	20721-31370-50020	\$2,236.95
20721	Salaries-Officials-Veterans Service-CO	20721-51255-50010	\$580.00
20721	Salaries-Employees-Veterans Service-CO	20721-51255-50020	\$4,480.90

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20708	Supplies	20708-11180-54400	Equipment	20708-11180-54400	\$2,900.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** None

**DJFS:** Key Bank, \$1,213.52; Key Bank, \$2,471.43; Heritage Cooperative, Inc. \$417.99; and Morgan, Samantha C., \$900.00.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
COURTHOUSE CLOSED  
LABOR DAY**

 9:04 AM

Commissioner Modranski advised the Courthouse will be closed on Monday, September 5, 2022 in observance of Labor Day.


**IN THE MATTER OF  
DEPARTMENT OF JOB & FAMILY SERVICES  
ADJUSTMENTS – CHILDREN SERVICES FUND 20700**

**Motion:** to approve the adjustment of \$106,000.00 of the \$212,000.00 appropriated to the 10000-51033-53300 account be placed in the Children Services Fund 20700 to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 166, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
LETTER OF SUPPORT - NATIONAL TELECOMMUNICATIONS AND INFORMATION  
ADMINISTRATION GRANT TEAM**

**Motion:** to approve a Letter of Support to the National Telecommunications and Information Administration (NTIA) grant team offering the Board’s support for AEP Ohio’s grant application for funding through the Middle Mile Broadband Infrastructure Program, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
2022 ANNUAL REPORT – CARROLL COUNTY PROSECUTOR’S OFFICE**

 9:05 AM


Commissioner Modranski advised Prosecutor Steven D. Barnett filed his 2022 Annual Report for the Carroll County Prosecutor’s Office. A copy of the report is on file in the Commissioners’ Office.

**IN THE MATTER OF  
JFS HIRING RECOMMENDATIONS**


 9:06 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to do internal promotions.  
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**Motion:** to appoint Brandie Jo Tinlin as Social Service Supervisor, Step 1, effective September 3, 2022 at the rate of \$24.39 per hour; and to appoint Laiton Carter as Social Service Supervisor, Step 1, effective September 3, 2022 at the rate of \$24.66 per hour, which includes a longevity raise, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
DOG WARDEN  
MONTHLY REPORT**

 9:07 AM


Cason Leggett, Dog Warden appeared before the Board to provide the monthly dog pound report for August 2022. Mr. Leggett advised there were 23 dogs were impounded, 9 dogs were adopted out, 11 dogs were reclaimed by their owners, 0 dogs were euthanized, 4 citations were issued for no licenses, and 0 citations were issues for dogs at large. Ms. Leggett advised the Kim Davis Insurance Agency did a fundraiser for the Dog Pound. For every person who sent in a picture of themselves with their dog, Kim Davis donated \$10 to the Dog Pound. Mr. Leggett advised the Dog Pound will be receiving \$240.00. Commissioner Wirkner asked Mr. Leggett to let the Commissioners’ office know next time there is a fundraiser like this, so the information can be shared on the Commissioner Facebook page to help increase awareness.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:09 AM


April D. Mayle, Assistant Clerk II appeared before the board to advise viewers that the Solid Waste District will be holding a Household Hazardous Waste Day for all Carroll, Columbiana, & Harrison County residents at the Columbiana County Fairground on September 29<sup>th</sup> from 2:00 pm to 6:00 pm and at their new facility at 1130 Cobbler Rd NE, Carrollton, on October 13, from 2:00 pm to 6:00 pm. They will accept up to 100 pounds of hazardous waste per household in containers no larger than five gallons. They will accept a number of hazardous items. A list of all acceptable items is on the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:10 AM


April D. Mayle, Assistant Clerk II appeared before the Board to advise viewers that the Solid Waste District is hiring a full-time driver for local work servicing recycling drop-off sites located in Carroll, Columbiana, & Harrison Counties. The job is 40 hours a week, it pays \$18.00 an hour with benefits. The job Requires a valid Class A or B CDL license. Full details can be found on the Commissioners’ Facebook page.

**IN THE MATTER OF  
ROUTE 9 TOWER**

 9:10 AM

Commissioner Wirkner advised the Route 9 Tower is currently being evaluated for rehabilitation versus replacement.


**IN THE MATTER OF  
MEDIA**

 9:11 AM

Carol McIntire, Carroll County Messenger reporter introduced the Messenger’s newest employee, Thomas Clapper. Ms. McIntire advised Mr. Clapper will replace Leigh Ann Rutledge, and will do general news reporting, including Courthouse business. The Board welcomed Mr. Clapper.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:11 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner