



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler. **Absent:** Commissioner Robert E. Wirkner.
Also present to observe: Carol McIntire, Carroll County Messenger and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Absent.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 22, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20745	Other Expense	20745-12245-56090	Publications	20745-12245-53324	\$593.70

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

- COUNTY:** Emergency Medical Transport, \$360.00; & Embassy Suites, \$129.00;
- DJFS:** Goodwill Industries Rehab, \$723.55; Goodwill Industries Rehab, \$7,463.99; Carroll County Juvenile Court, \$351.00, Willow Branches of Healing LLC, \$17,080.00; Ohio Mentor, Inc, \$3,426.12; Village of Minerva, \$181.58; Moyer, Michael J., \$500.00; Kensington Greene, \$535.00; Kensington Greene, \$611.00; & Goodwill Industries Rehab, \$2,768.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Frontier Communications for the purpose of boring 25' of fiber on Aurora Rd. (CR 18) in East Township,

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
REQUEST FOR DISBURSEMENT
OHIO PUBLIC WORKS COMMISSION**

Motion: to approve a Disbursement Request Form and Certification to the Ohio Public Works Commission for the Carroll County Culvert Replacement Project "PER-C37-4.21", #DNY01 in the amount of \$67,999.94, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
CARROLL COUNTY CULVERT REPLACEMENT PROJECT – PER-C37-4.21**

Motion: to release the performance bond of Sheckler Excavating in the amount of \$75,902.55 for the Carroll County Culvert Replacement Project "PER-C37-4.21", as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PROSECUTOR'S OPINION
MCGOHAN BRABENDER**

Motion: to send the Brokerage and Consulting Services Agreement between the Carroll County Board of Commissioners and McGohan Brabender to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
EMPLOYEE BENEFITS
HUMMEL GROUP – TERMINATION LETTER**

Motion: to send a letter to Hummel Group to terminate services effective September 30, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
COUNTY JAIL WINDOWS PROJECT**


 9:04 AM

Ed Eick, Maintenance Supervisor appeared before the Board to provide an update on the County Jail Windows Project. Mr. Eick advised that one question that has come up during the planning phase of the project is whether the windows should be operable or fixed. The first thing to evaluate is the HVAC system, which has been updated and allows enough fresh air into the jail to meet the state standards. Mr. Eick spoke with the jail staff and Major Calvin Graham, and all agreed to use fixed windows. Mr. Eick advised that Scott Filicky with the Ohio Department Rehabilitation and Correction (ODRC) came to evaluate the windows. Mr. Eick advised that the windows are the original windows from when the jail was built and are not up to current ODRC standards. One standard that the windows do not meet is windows below six feet above the ground must be sealed. The current jail windows are only three and a half feet above the ground and can open. It was also discovered that there are also security concerns with the current operable windows. Another issue with operable windows is they can be opened while air conditioning or heating is running and can lose energy. Commissioner Ohler asked if there are any Ohio Revised Codes that pertains to jail windows. Mr. Eick answered there is fresh air mandate which the HVAC system meets. Commissioner Modranski asked if there is a cost difference. Mr. Eick answered that the fixed windows should be cheaper than operable windows.

Motion: to use fixed windows for the Jail Renovation Project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
CGAR MONTHLY REPORT**

 9:11 AM

Dawn Faulk, Superintendent, Carroll Golden Age Retreat (CGAR) appeared before the Board to give her monthly report. Ms. Faulk thanked the local supporters who came to the open house that was held last weekend. The open house was very successful. Ms. Faulk advised that volunteers are back in the building. Anyone wishing to become a volunteer can speak with Ms. Faulk for more information. Ms. Faulk provided a COVID procedure update. Visitors will have a temperature check, fill out a survey, and wear a mask. Residents are able to go out with families and participate in outings. It is advised to avoid crowded areas such as busy stores or restaurants. Ms. Faulk advised that the HVAC System Project is currently waiting for parts. The air handlers and duct work has been installed. Ms. Faulk advised CGAR is ending the month with 33 residents: 23 female, 10 male, and two new admissions.


**IN THE MATTER OF
JOB AND FAMILY SERVICES**

 9:13 AM

Kate Offenberger, Job and Family Services (JFS) Director appeared before the Board to provide an update on the Temporary Aid for Needy Families (TANF). Ms. Offenberger presented information on the Back-to-School TANF Clothing and School Supply Program. In the past, JFS would give \$200 vouchers to families to spend at Walmart. However, this program was stopped because Walmart would no longer take the paper vouchers. Ms. Offenberger advised that, typically, this voucher program would total around \$275,000. Because the voucher program is no longer used, there are TANF funds that weren't used plus additional \$110,000 TANF funds added this year. Ms. Offenberger advised that JFS ran reports and identified 536 households that receive either TANF or Supplemental Nutrition Assistant Program (SNAP) assistance and have minor children. These families will receive \$300 per child to pay for school clothes and school supplies. Ms. Offenberger advised that 1,161 children will be served with this program. The program will total around \$348,600. This will be all federal funding with no funding coming from the county. Commissioner Modranski asked if there are any regulations tied to this program. Ms. Offenberger advised that the checks will be written directly to the families. These funds are to be used for school supplies. Commissioner Ohler asked if receipts are to be turned in. Ms. Offenberger answered that was discussed, but it is not required. Ms. Offenberger advised that there was a state-wide discussion on spending TANF funds, and it was decided that without Walmart accepting the vouchers, this is the best method. Commissioner Modranski asked if the county does not spend the money, does it go back. Ms. Offenberger answered that if the county does not spend the TANF funds, the money will go back to the state who will then disburse the funds to other counties. Ms. Offenberger advised that she can also transfer unused funds to other counties. Commissioner Modranski stated that it is best to keep these funds in Carroll County.

Motion: to approve the Back-to-School Temporary Aid for Needy Families Clothing and School Supply Program, as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the compensation of a public employee per the request from Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:19 AM

The Board reconvened with no action taken at  10:16 AM.


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion to come out of Executive Session, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 10:16 AM

**IN THE MATTER OF
CLERK'S REPORT**

 10:16 AM


Melissa N. Schaar, Clerk advised that AEP Ohio has plans to upgrade 29 miles of the Carrollton – Gable Transmission line in Carroll, Harrison, and Jefferson Counties. Construction is expected to begin next week between Amsterdam and Smithfield and is expected to last into 2024, depending on weather and other factors.

**IN THE MATTER OF
CLERK’S REPORT**

 10:17 AM

Melissa N. Schaar, Clerk advised that there are currently four items listed on GovDeals. A 2011 Ford Econoline van, a set of 2 office chairs, a copier/printer/scanner, and a LaserJet printer all end tomorrow morning. The auction link can be found by going to carrollcountyohio.us, click on Quick Links, then click on the GovDeals button to see all items.

**IN THE MATTER OF
CLERK’S REPORT**


 10:17 AM

Melissa N. Schaar, Clerk advised that the Carroll County General Health District currently has free, at-home COVID-19 test kits available, while supplies last. Residents can call the Health Department at 330.627.4866, and dial extension 1530 to request test kits for a contactless pick-up. Ms. Schaar advised the information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 10:18 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
Absent
Robert E. Wirkner, Commissioner