



**Present:** President Christopher R. Modranski and Vice President Jeffrey L. Ohler. **Absent:** Commissioner Robert E. Wirkner. **Also present to observe:** Nancy Schaar, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Absent

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, August 18, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Patricia Oyer, Recorder	Recorder	Ohio Recorder’s Association Continuing Education Meeting	Columbus, OH	09/14/22 to 09/15/22	\$329.00
Cheryl Halter, Chief Deputy	Recorder	Ohio Recorder’s Association Continuing Education Meeting	Columbus, OH	09/14/22 to 09/15/22	\$200.00
Christopher R. Modranski, Commissioner	Commissioner	HARCATUS	New Philadelphia, OH	8/24/22	\$32.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20721	Salaries-Emp. Probate Court	20721-12155-50020	\$1,465.80


**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Govos, Inc., \$1,878.80; Ohio Association of Probate Judges, \$200.00.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Cason Leggett, Dog Warden, filed his report for the week of August 14, 2022, to August 20, 2022 showing 10 dogs impounded, 6 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
RUMA AGREEMENT – TL-400 PIPELINE  
EAP, LLC**

**Motion:** to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and EAP, LLC to commence use of 2.05 miles of CR 19 (Autumn Road) for the purpose of ingress to and egress from the Mitchell Well Pad, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as hauling of gas and liquids at the Mitchell Well Pad; **Action:** Vote was recorded as follows: YEA: President Christopher R.

Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
CGAR HVAC PROJECT  
APPLICATION/CERTIFICATE FOR PAYMENT**

**Motion:** to approve the Application and Certificate for Payment #6 to Johnson Controls, Inc. for \$108,787.00 for the Carroll Golden Age Retreat CDBG HVAC project and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA:

President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
PROSECUTOR'S OPINION  
LEASE AGREEMENT**

**Motion:** to send the Lease Agreement between the Carroll County Board of Commissioners and the Board of Developmental Disabilities to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
CEBCO 2<sup>ND</sup> QUARTER REPORT**


 9:05 AM

Wendy Dillingham, Senior Benefits Specialist for the County Employee Benefits Consortium of Ohio (CEBCO) appeared before the Board to give her 2<sup>nd</sup> Quarter report for 2022. A copy of the report is on file at the Commissioners' Office. Ms. Dillingham advised that the CEBCO virtual renewal meeting is scheduled for September 2, 2022, at 10:00 am. Melissa Schaar, Clerk advised that she and Commissioner Wirkner will be attending. Brittany Tangler, Chief Deputy II, commented that Ms. Dillingham has been great to work with. Kate Offenberger, Job and Family Service Director advised that she became aware of the employee assistance program when she was at another county's JFS meeting. Ms. Offenberger advised that she would like to utilize the service and is not sure how to get it started with her employees. Ms. Dillingham advised that CEBCO offers every Carroll County employee service through ComPsych, and CEBCO absorbs the cost for these services. Ms. Dillingham advised that the service offers five free in-person or virtual counseling sessions per incident, free legal consultations, and financial advisement to anyone living in the household of a Carroll County employee, even if the employee is not insured through CEBCO. In addition, there are four educational hours that are available to the county. Ms. Dillingham advised that there are over 100 educational trainings that ComPsych offers in person or

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through Webinars. Ms. Dillingham advised that there is also a Concierge service available for large purchases. Ms. Dillingham advised that she used the service to purchase a new car. The service did research of cars and dealers in the area and presented her with the information which she found very helpful. Ms. Dillingham advised that the service can also be used to research purchases of large appliances or plan vacations.


**IN THE MATTER OF  
CARROLL COUNTY TRANSIT  
DRUG & ALCOHOL POLICY**

 9:32 AM


Sonja Trbovich, Transit Director appeared before the Board to present revisions from the state to the Drug and Alcohol policy for Transit. A copy is on file at the Commissioners’ office.

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**Motion:** to accept the Transit policy and procedure manual with revisions, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:34 AM


**IN THE MATTER OF  
JFS HIRING RECOMMENDATIONS**

 9:35 AM


Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to hire four individuals for the Social Service Workers II position at a rate of \$19.55 per hour. The new hires are Carson Dolvin, effective September 5, 2022, Monica Masalko, Corinne Barbo, and Abbie Geiger all effective September 6, 2022.

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**Motion:** to hire Carson Dolvin, effective September 5, 2022, Monica Masalko, Corinne Barbo, and Abbie Geiger effective September 6, 2022 as Social Service Workers II at the rate of \$19.55 an hour, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:37 AM


Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Back-to-School Safety and Wellness Extravaganza for Conotton Valley will be held Wednesday, August 24, 2022, from 5:30 p.m. to 7:00 p.m. at the Conotton Valley Campus.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:37 AM

Melissa N. Schaar, Clerk appeared before the Board to advise there are currently four items listed on GovDeals including a 2011 Ford Econoline van, a set of two office chairs, a copier/scanner/printer, and a LaserJet printer. Ms. Schaar advised residents can view items by going to the county website at [carrollcountyohio.us](http://carrollcountyohio.us), click on Quick Links, then click on Public Notices. The GovDeals link will take residents to the list of items currently listed by Carroll County.

**IN THE MATTER OF  
CLERK’S REPORT**


 9:37 AM

Melissa N. Schaar, Clerk appeared before the Board to advise viewers that a WENS alert was received shortly before session began. The WENS alert advised construction has begun at the SR 43 / SR 171 intersection. Travelers should exercise caution traveling through the area and be prepared for traffic delays.


**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to enter Executive Session per ORC 121.22(G)(1) to consider employment of a public employee or official; **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:38 AM

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The Board reconvened with no action taken at  9:44 AM.


**IN THE MATTER OF  
ASSISTANT DOG WARDEN  
RESIGNATION**

**Motion:** to accept a letter of resignation from Brett Barna, Carroll County Assistant Dog Warden; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:44 AM


**IN THE MATTER OF  
PROSECUTOR’S OPINION  
ASSISTANT DOG WARDEN POSITION**

**Motion:** to seek the Prosecutor’s opinion on moving forward with hiring the backup candidate for the Assistant Dog Warden position, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:45 AM

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Board members reconvened at  2:31 PM.


**IN THE MATTER OF  
VOLUNTARY BENEFITS RFP**

 2:31 PM

Commissioner Ohler advised that there were three great vendors that submitted proposals for the voluntary RFP. After input from the Auditor’s office, the decision was made to choose McGohan Brabender.


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**Motion:** to select McGohan Brabender as the Voluntary Benefits Broker for county employees, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 2:32 PM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 2:32 PM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
          
Absent  
          
Robert E. Wirkner, Commissioner

