



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.
Also present to observe: Carol McIntire, Carroll County Messenger and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 8, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:00 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Carson Dolvin, SSW I Danielle Shreve, SSW I	JFS	Foster Home Recruitment Meeting	Cadiz, OH	Retroactive to 8/9/22	\$50.00
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Commissioners	Stark Safety Council Meeting	Canton, OH	8/11/22	\$40.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20760	Contract Services	20760-11028-56090	\$110.54
20708	Special	20708-11180-52050	\$591.21

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

 9:02 AM

Commissioner Wirkner advised that there is a larger bill without prior certification which is related to Next-Gen 911. Commissioner Wirkner advised that he will discuss this later in the meeting.


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Edge Document Solutions, \$895.00; Pivot Point Partners, LLC, \$12,455.60; Huntington National Bank, \$162.81; Huntington National Bank, \$193.31; US Foodservice, \$2,004.12; CCBDD, \$5,800.00; Huntington National Bank, \$125.01; Ohio Alcohol Monitoring System, \$341.00; Treasurer State of Ohio – Fund 83F, \$600.00; Comtech Nextgen, LLC, \$50,123.85; & Ohio Health Consortium Inc, \$235.50.


DJFS: Columbia Gas of Ohio, \$578.12; East Central Ohio ESC, \$357.86; Family & Children First Council, \$6,778.80; Village of Carrollton, \$152.19; Brian T Courtney Auto Sales, Inc, \$1,253.75; & Grimes, Doji, \$1,500.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
MONTHLY REPORT – JULY 2022
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:02 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the July 2022 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,152 open, active cases. A copy is on file in the Commissioners’ Office.


**IN THE MATTER OF
SPECIAL HAULING PERMIT
J.K. LOGGING & CHIPWOOD**

Motion: to approve a special hauling permit to J.K. Logging & Chipwood for hauling over Clover Rd (CR 70), Avon Rd (CR 21) and Colony Rd. (CR 74) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
GRANT AGREEMENT – BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM**

 9:03 AM


Commissioner Wirkner asked how many buildings are included in this program. Commissioner Modranski answered 11.

Motion: to approve a revised agreement with the Ohio Department of Development for the Building Demolition and Site Revitalization Program and authorize the Board President to sign the same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
TRANSIT – NEW HIRES**

 9:04 AM


Commissioner Wirkner asked how many full-time drivers are being hired. Commissioner Modranski answered two full-time and two part-time drivers. Commissioner Wirkner stated that it appears that Sonja Trbovich, Transit Director took the Board’s advice by hiring more full-time employees.

Motion: to hire Carl Smith and Kelli Burwell as full-time drivers and Rodney Wise and Beth Bacon as part-time drivers all at a rate of \$11.00 per hour with an estimated start date of August 29, 2022 pending pre-employment testing per the recommendation of Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM


Melissa N. Schaar, Clerk advised that the Back-to-School Warrior Bash will be held today from 5:00 p.m. to 7:30 p.m. The event will include free school supplies, brand new backpacks, inflatables, green house tours, and food. Ms. Schaar advised the information has been shared on the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:05 AM

Melissa N. Schaar, Clerk advised that Carroll County Caring Hands will be sponsoring Lunch on the Square this Friday, August 12th from 11a.m. to 1:30 p.m. Hot dogs, coneys, chips, fruit salad, drinks & desserts will be available, and the lunch is by donation only. Tickets for the Patriotic quilt drawing to be held on Veterans Day, and tickets for the Quarter Auction to be held on September 18, 2022 will also be available. Ms. Schaar advised this information is available on the Commissioners’ Facebook page.


**IN THE MATTER OF
CDBG - AMSTERDAM SEWER PROJECT UPDATE**

 9:06 AM

Misty Tolzda, Community Project Development Manager, Rural Community Assistance Program (RCAP) appeared before the Board to provide an updated on the Community Development Block Grant (CDBG) Amsterdam Sewer Project. Ms. Tolzda advised that the project is now in the connection phase. Ms. Tolzda advised that starting March 2021 she began to take applications for low to moderate income residents. At the time, only a few Carroll County residents applied. Since then, more residents have applied. Ms. Tolzda advised that because the cost of materials have gone up and more residents have applied for assistance, the county has exceeded the \$100,000 set aside for connecting residents. Ms. Tolzda advised that 27 homeowners have been approved, and there is one pending application. Ms. Tolzda advised that the cost to connect the 27 homeowners is \$122,439 which is \$22,439 over the \$100,000 allocated for the project. Ms. Tolzda asked for the Boards opinion on how to move forward in regards to the amount over the \$100,000. Would the Board supplement the funds to complete the additional connections or stop project at \$100,000. Ms. Tolzda advised that she has already solicited bids and qualified homeowners for the low to moderate income requirement. This is why Jefferson County agreed to go ahead and supplement the costs. Ms. Tolzda advised that Jefferson County also paid the \$500 tap fee for all residents including Carroll County residents. Commissioner Modranski asked how many homeowners will be impacted. Ms. Tolzda answered 27 and one pending. Commissioner Modranski asked what is the average cost per homeowner. Ms. Tolzda answered the range is between \$2,183 to \$7,590. The average is around \$3,500. Commissioner Modranski asked how many homeowners would be served if the county stops at \$100,000. Ms. Tolzda advised that depends how to accept applications, first-come first-serve or based on severity of low income. If the county goes by first-come first-serve, at least eight homeowners will not be served. Of those, five are extremely low income and two are below 50% of the federal poverty level. Commissioner Wirkner asked if the one pending is approved, will this require Ms. Tolzda to come back to ask for additional funds. Ms. Tolzda answered yes. Commissioner Modranski asked if Ms. Tolzda knows how much the connection would be for the pending homeowner. Ms. Tolzda answered she does not know. Commissioner Modranski stated that it is his understanding that RCAP is operating without additional funding from the state which is why Ms. Tolzda is meeting with the Board via Zoom instead of in-person. Commissioner Modranski asked if RCAP will continue to monitor the outcome of the Amsterdam Sewer Project. Ms. Tolzda answered yes, RCAP will continue to monitor the progress of the project. RCAP has acquired funding from other sources to cover the costs of completing the administration of the project. Commissioner Wirkner asked how will this impact the ability to fund other sewer projects. Commissioner Modranski answered that there would be less funding available for future projects. Commissioner Wirkner asked what is the progress on the other sewer projects. Commissioner Modranski advised that they are still in the feasibility phase. Commissioner Wirkner asked if this would come from unappropriated funds. Commissioner Ohler answered that it would.


Motion: to approve \$22,439 to cover the cost of connecting Carroll County residents to the Amsterdam Sewer System, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:20 AM

Commissioner Modranski advised Ms. Tolzda to speak with Melissa Schaar, Clerk to work on getting these connections paid. Ms. Tolzda advised that she will work with the county. Ms. Tolzda advised that the payment will go directly from the county to the contractor, and she will take care of the documentation.

**IN THE MATTER OF
9-1-1**

 9:21 AM


Commissioner Wirkner advised that earlier in the week, Encino Energy presented a check for \$20,000 to the Emergency Management Agency (EMA). \$10,000 is to finish upgrading the EMA’s portion of the MARCS radio system. The other \$10,000 is for the secondary Public Safety Answering Point (PSAP) base station. The cost of upgrading the base station is \$10,353.75. The Encino check will cover the majority of the cost of the base station. The Technical Service Advisory Committee and Planning Committee approved the installation of the base station for the secondary PSAP.

Motion: to approve the installation of the base station for the secondary PSAP as recommended by TAC and planning, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:23 AM


Commissioner Wirkner advised that the secondary PSAP project has taken a long time. Work done at the Dorothy Long building has established a connection from the secondary PSAP to State of Ohio Computer Center (SOC) in Columbus. Once the base station is completed, the secondary PSAP will mirror the primary PSAP. Commissioner Modranski asked if Commissioner Wirkner can explain what the PSAP and SOC are. Commissioner Wirkner answered that the PSAP is the dispatch that can handle 9-1-1 calls. The SOC is the State of Ohio Computer Center.

**IN THE MATTER OF
9-1-1**

 9:24 AM


Commissioner Wirkner advised that there have been interoperability issues between MARCS and EMT. The Technical Services Advisory Committee created a subcommittee to address this issue. That subcommittee was unable to resolve the issue. Neither was the Technical Services Advisory Committee nor the Planning Committee were unable to come up with a solution. Commissioner Wirkner advised the Planning committee is going to send letter to MARCS outlining why need the interoperability issue needs fixed and for a proposal for a solution to the problem.

**IN THE MATTER OF
MEETINGS**

 9:26 AM


Commissioner Wirkner advised that he will attend a Carroll County Foundation meeting this evening.

**IN THE MATTER OF
9-1-1**

 9:26 AM


Commissioner Wirkner advised that in the bills without prior certification there is a bill for Next-Gen 9-1-1 equipment. Commissioner Wirkner advised that he has a conference call scheduled with Samantha Shafer, 9-1-1 Coordinator and Comtech. Commissioner Wirkner advised that the issue is when the Next-Gen 9-1-1 equipment was purchased, there was a maintenance agreement for a period of time. That time is set to expire, and another maintenance agreement will need purchased. Commissioner Wirkner advised that it is necessary to clarify if this purchase is a new contract or a renewal of the current contract. This is needed to be determined because the cost is over the \$50,000 threshold.

**IN THE MATTER OF
CARROLL COUNTY JAIL PROJECT**


 9:28 AM

Commissioner Ohler advised that the engineering documents should be ready for the bid packet soon.

Motion: to go out to bid for the Carroll County Jail Windows project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF
MEDIA**

 9:29 AM


Carrol McIntire, Carroll County Messenger asked for the name of the second part-time driver. Commissioner Modranski answered Beth Bacon.

**IN THE MATTER OF
TRANSIT**

 9:29 AM

Commissioner Wirkner stated that the Board has not heard any further discussion about Carroll County Transit modifying their hours.

**IN THE MATTER OF
BID OPENING – 2021 WPCLF/HSTS PROJECT #2021-03**

 9:31 AM

Commissioner Modranski advised that the time has arrived to open bids for the 2021 WPCLF/HSTS Project #2021-03. Melissa N. Schaar, Clerk advised that no bids have been submitted. Ronald M. Nuzzolillo Jr, Director of Special projects stated that one likely reason there were no bids submitted is this project is not a replacement project where a new system is installed. This project is for the repair of a current system. Mr. Nuzzolillo advised that he spoke with a contractor that has installed systems for the WPCLF/HSTS


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program, and they advised that installers typically don't repair systems. They usually work with the system's vendor for repairs. Mr. Nuzzolillo advised that the next step is to re-advertise for this project. Mr. Nuzzolillo advised that he will reach out to repair companies to see if they are interested in bidding on this project.


Motion: to re-advertise for bids for the the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #2021-03, repair of one septic system, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:33 AM

Commissioner Ohler asked if Mr. Nuzzolillo could explain what the contractors would be doing for this project. Mr. Nuzzolillo advised that the homeowners septic system has been determined that it is failing but not to the point where it needs replaced. There are a few components to the system that are failing and need repaired. Mr. Nuzzolillo advised that he will reach out to companies who repair septic systems. Mr. Nuzzolillo advised that in the past, there have been projects where there were no bids submitted. When that happened, the EPA required for those projects to be rebid. Mr. Nuzzolillo advised that if no bids were received for a second time, he then and solicited quotes for the project. Commissioner Modranski asked if repair companies have to be licensed with the Health Department like installers. Mr. Nuzzolillo advised that he will contact the Health Department to see if that is necessary. Commissioner Ohler asked if local plumbers can work on this project. Mr. Nuzzolillo advised that he will reach out to local plumbers to see if they would be interested in bidding on this project.

**IN THE MATTER OF
TRANSIT**


 9:33 AM

Melissa N. Schaar, Clerk advised that Sonja Trbovich sent an email advising that if the new hires work out, transit will keep operating hours from 6:00 a.m. to 6:00 p.m.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:34 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner