



Present: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner.
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, July 28, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sandra Grim, Admin Hearing Officer	CSEA	Hearing Officer Training	Akron, OH	8/5/22	\$105.62

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21308	Elections Security Grant	21308-11180-54440	\$7,641.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Unemployment Compensation	10000-11101-51085	Contractual Services	10000-11101-53300	\$1,500.00


Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Courtview Justice Solutions, Inc., \$2,808.00; Safeguard Business Systems, \$584.63; Ohio Judicial Conference, \$375.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of July 24, 2022, to July 30, 2022 showing 3 dogs impounded, 5 adopted out, 5 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
AGREEMENT/CONTRACT
HERITAGE COOPERATIVE, INC.**

Motion: to approve a contract with Heritage Cooperative, Inc. for premium grade diesel fuel to be pumped into a county vehicle at the second party’s facility for the term of August 1, 2022 to July 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
RUMA AGREEMENT – HOLLOWAY – KNOX TRANSMISSION LINE
AMERICAN TRANSMISSION SYSTEMS, INC.**

 9:03 AM

Commissioner Wirkner asked if there was mention of a bond. Commissioner Modranski said that the townships have signed off. Clerk’s Note: See bond discussion in 8-4-22 minutes.


Motion: to approve a Road Use and Maintenance Agreement by and between the Board of Commissioners and American Transmission Systems, Inc. to commence use of:

1. The portion of CR 07 (Abbey Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 14 (Arbor Rd) and ending at the intersection of CR 18 (Aurora Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 07 (Abbey Road) for any of its Project Activities hereunder,
2. The portion of CR 10 (Andora Road NE), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of TR 466 (Rush Rd) and ending at the intersection of TR 206A (Mayham Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 10 (Andora Road NE) for any of its Project Activities hereunder,
3. The portion of CR 14 (Arbor Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 30 (Bellflower Road) and ending at the intersection of CR 44 (Brussell Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 14 (Arbor Road) for any of its Project Activities hereunder,
4. The portion of CR 18 (Aurora Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 30 (Bellflower Road) and ending at the intersection of SR 9 (Kensington Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 18 (Aurora Road) for any of its Project Activities hereunder,
5. The portion of CR 30 (Bellflower Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the Columbiana County line and ending at the intersection of CR 18 (Aurora Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 30 (Bellflower Road) for any of its Project Activities hereunder,

6. The portion of CR 43 (Brush Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of TR 254 (Manor Rd) and ending at the intersection of SR 9 (Kensington Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 43 (Brush Road) for any of its Project Activities hereunder,
7. The portion of CR 44 (Brussell Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of SR 9 (Kensington Rd) and ending at the intersection of CR 14 (Arbor Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 44 (Brussell Road) for any of its Project Activities hereunder,
8. The portion of CR 71 (Cobbler Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of SR 9 (Kensington Rd) and ending at the intersection of CR 10 (Andora Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 71 (Cobbler Road) for any of its Project Activities hereunder,
9. The portion of TR 254 (Manor Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the Columbiana County line and ending at the intersection of CR 43 (Brush Road). It is understood and agreed that the Operator shall not utilize any of the remainder of TR 254 (Manor Road) for any of its Project Activities hereunder,
10. The portion of TR 273 (Ming Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 44 (Brussell Road) and ending at the intersection of CR 10 (Andora Road). It is understood and agreed that the Operator shall not utilize any of the remainder of TR 273 (Ming Road) for any of its Project Activities hereunder,
11. The portion of TR 277 (Moccasin Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of SR 9 (Kensington Road) and ending at the intersection of CR 44 (Brussell Road). It is understood and agreed that the Operator shall not utilize any of the remainder of TR 277 (Moccasin Road) for any of its Project Activities hereunder,
12. The portion of TR 466 (Rush Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 44 (Brussell Road) and ending at the intersection of CR 10 (Andora Road). It is understood and agreed that the Operator shall not utilize any of the remainder of TR 466 (Rush Road) for any of its Project Activities hereunder,
13. The portion of CR 58 (Cashmere Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of CR 17 (Aster Road) and ending at the intersection of TR 379 (Ponona Road). It is understood and agreed that the Operator shall not utilize any of the remainder of CR 58 (Cashmere Road) for any of its Project Activities hereunder,
14. The portion of CR 59 (Castle Road), to be utilized by Operator hereunder, is that exclusive portion beginning at the intersection of SR 164 (Amsterdam Road) and ending at the Harrison County line. It is understood and agreed that the Operator shall not utilize any of the remainder of CR 59 (Castle Road) for any of its Project Activities hereunder,

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
RUMA AGREEMENT – BOWLING WELL PAD
EAP OHIO, LLC**

Motion: to approve a Road Use and Maintenance Agreement by and between the Board of Commissioners and EAP Ohio, LLC to commence use of 1.5 miles of TR 224 (Lemon Road) and 0.4 miles of TR 228 (Lily Road) for the purpose of ingress to and egress from the Bowling Well Pad, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Bowling Well Pad in Brown Township, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. AEP/TRC for the purpose of rearranging equipment on pole along Citrus Rd NW in Brown Township,
2. Jared Button for a driveway in Fox Township, Apollo Road;
3. Cardinal Gas Services, LLC for a driveway in Orange Township, Azalea Road SW (CR 22) for the Novak Compressor Facility, PAR #01;
4. American Transmission Systems, Inc. for a driveway in Washington Township, Cobbler Road (CR 71) for the Holloway-Knox Transmission Line, TAR #WP-01;
5. American Transmission Systems, Inc. for a driveway in Washington Township, Ming Road (T 273) for the Holloway-Knox Transmission Line, TAR #KW-27A;
6. American Transmission Systems, Inc. for a driveway in Washington Township, Ming Road (T 273) for the Holloway-Knox Transmission Line, TAR #KW-27;


7. American Transmission Systems, Inc. for a driveway in Washington Township, Ming Road (T 273) for the Holloway-Knox Transmission Line, TAR #KW-26;
8. American Transmission Systems, Inc. for a driveway in Washington Township, Brussell Road (CR 44) for the Holloway-Knox Transmission Line, TAR #KW-25;
9. American Transmission Systems, Inc. for a driveway in Augusta Township, Brussell Road (CR 44) for the Holloway-Knox Transmission Line, TAR #KW-24;
10. American Transmission Systems, Inc. for a driveway in Augusta Township, Moccasin Road (T 277) for the Holloway-Knox Transmission Line, TAR #KW-23;
11. American Transmission Systems, Inc. for a driveway in Augusta Township, Moccasin Road (T 277) for the Holloway-Knox Transmission Line, TAR #KW-22;
12. American Transmission Systems, Inc. for a driveway in Augusta Township, Arbor Road (CR 14) for the Holloway-Knox Transmission Line, TAR #KW-19;
13. American Transmission Systems, Inc. for a driveway in Augusta Township, Abbey Road (CR 7) for the Holloway-Knox Transmission Line, TAR #KW-18;
14. American Transmission Systems, Inc. for a driveway in Augusta Township, Abbey Road (CR 7) for the Holloway-Knox Transmission Line, TAR #KW-17;
15. American Transmission Systems, Inc. for a driveway in Augusta Township, Aurora Road (CR 18) for the Holloway-Knox Transmission Line, TAR #KW-16;
16. American Transmission Systems, Inc. for a driveway in Augusta Township, Aurora Road (CR 18) for the Holloway-Knox Transmission Line, TAR #KW-15;
17. American Transmission Systems, Inc. for a driveway in Augusta Township, Brush Road (CR 43) for the Holloway-Knox Transmission Line, TAR #KW-14;
18. American Transmission Systems, Inc. for a driveway in Augusta Township, Brush Road (CR 43) for the Holloway-Knox Transmission Line, TAR #KW-14A;
19. American Transmission Systems, Inc. for a driveway in Augusta Township, Bellflower Road (CR 30) for the Holloway-Knox Transmission Line, TAR #KW-13;
20. American Transmission Systems, Inc. for a driveway in Augusta Township, Bellflower Road (CR 30) for the Holloway-Knox Transmission Line, TAR #KW-12;
21. American Transmission Systems, Inc. for a driveway in Augusta Township, Bellflower Road (CR 30) for the Holloway-Knox Transmission Line, TAR #KW-11A;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
SPECIAL EQUIPMENT REVENUE FUND
RECORDER’S OFFICE**

 9:14 AM


Patti Oyer, Recorder appeared before the Board to present a proposal as required by Section 317.321 of the Ohio Revised Code asking for a 5-year continuation of a \$5.50 fee which covers her vendor that she pays per document, any maintenance of micrographic, computer system, or internet accessibility. The fee will go into effect October 1, 2022. Commissioner Modranski asked if the fee could be up to \$8.00 per document. Ms. Oyer advised that \$8.00 is the maximum charge per ORC but she is asking to keep her fee at \$5.50 per document which she says is sufficient. Commissioner Modranski asked if this service is what allows her to put her documents online. Ms. Oyer advised that all the recorder’s documents are scanned and available online. Ms. Oyer advised that her office does a lot of electronic recordings through this service. Commissioner Wirkner asked if this fund is earmarked for equipment needs only. Ms. Oyer advised that it covers equipment needs and document charges only, per the Prosecutor, and payroll is not permitted to be taken out of this fund. Commissioner Modranski asked if there was already a contract to approve and Ms. Oyer advised that she had to have the fund approved by the Board before she obtains the contract to sign. Commissioner Wirkner asked if the contract itself gets sent to the Prosecutor for his opinion. Ms. Oyer advised that it has in the past and she can send it to the Prosecutor again for his opinion. Commissioner Modranski asked if there was an amount on the contract. Ms. Oyer said it is just \$5.50 per document. Commissioner Modranski asked if everything is going okay at the Recorder’s Office and Ms. Oyer advised that they are receiving a lot of e-files and they are holding their own. Ms. Oyer advised that they are going to be storing their documents on the cloud and that will offer more protection for their documents and be easier to search. Ms. Oyer advised that they will no longer be sending their documents to Iron Mountain, they will be handled by their vendor. Commissioner Modranski asked how the filing of the DD214s was going. Ms. Oyer advised that they are doing wonderful, that they have over 300. She advised that the cards are good for 10 years, and the Recorder’s Office does not charge to record their DD214s. Ms. Oyer advised that they sent out letters before the fair offering veterans’ free admission to the fair if they presented their DD214 card at the gate. Commissioner Wirkner advised that he will probably have to visit her office for a renewal card. Ms. Oyer advised that she had two Century Farms that were recognized at the fair. Ms. Oyer advised that all the plat records from 1967 to present are online now.

Motion: to allow Patti Oyer to move forward with 5-year contract with Kofile; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:24 AM


Melissa N. Schaar, Clerk appeared before the Board to advise residents that beginning today, August 1, 2022, the United States Department of Agriculture will begin dropping Oral Rabies Vaccine to wildlife in our community. If you come across a blister pack of vaccine, do not touch it. If you are exposed to the liquid vaccine, thoroughly wash the exposed area with soap and water. Exposure may result in fever, sore throat, headache, or conjunctivitis. Pets consuming numerous baits may experience vomiting or diarrhea. Ms. Schaar advised the information has been shared to the Commissioners Facebook page where residents can view a picture of the blister pack, and there are links for more information.

**IN THE MATTER OF
CLERK’S REPORT**

 9:25 AM


Melissa N. Schaar, Clerk appeared before the Board to advise residents to mark their calendars for the next Retire the Tire Event. The Carroll County General Health District is sponsoring the event on Saturday, August 20, 2022, from 9:00 a.m. to 12:00 p.m. at the Carroll County Fairgrounds. This event is open to Carroll County Residents and is for car and light truck tires with no rims. There is a limit of 10 tires per Carroll County residential address, and there is no fee. Ms. Schaar advised this information has been shared to the Commissioners Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:26 AM


Melissa N. Schaar, Clerk appeared before the Board to advise today is the last day for early voting at the Board of Elections office, located on the first floor of the Courthouse. Voting is open from 8:00 a.m. until 2:00 p.m. today. Election Day Voting is available at residents regular voting location tomorrow, August 2, 2022, from 6:30 a.m. to 7:30 p.m. Ms. Schaar advised this information has been shared to the Commissioners Facebook page.

**IN THE MATTER OF
RETIRE THE TIRE EVENT**

 9:26 AM


Commissioner Wirkner advised that there is a prohibition against hauling more than 10 tires at a time.

**IN THE MATTER OF
PSAP OPERATOR CERTIFICATION**

 9:27 AM

Commissioner Wirkner advised that he had discussed getting the PSAP operators nationally certified. Commissioner Wirkner advised that he met with the 911 coordinators this morning and they now have a three-step implementation plan. The first phase is to have the 911 coordinator and one of the PSAP telecommunicators take the instructor’s course and once they have taken the course, the rest of the of the dispatchers will take the Public Safety Telecommunicator Course. Commissioner Wirkner advised that once they have the basic course in hand, they will take the Fire Dispatching Course. The total cost of the online course is \$5,162.00. Commissioner Wirkner advised that each dispatcher is required to complete 12 hours of continuing education a year and they can choose from a variety of courses.


**IN THE MATTER OF
HEALTH DEPARTMENT
BUILDING UPDATES**

 9:28 AM

Commissioner Ohler advised that he and Ed Eick, Maintenance Supervisor have reached out to four architects regarding the Health Department building project and so far, one has responded. Commissioner Ohler advised that after they all respond, he and Mr. Eick will review those responses and select an architect for the Health Department projects.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:29 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner

Christopher R. Modranski, President