



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:08 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:09 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**

 9:09 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, November 8, 2021, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.  9:10 AM

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sean R.H. Smith, Judge	Juvenile & Probate	Ohio State Bar Association	N/A	N/A	\$315.00
Sonja Trbovich, Director of Transit	Transit	OMEGA Transportation Area Committee	New Philadelphia, Ohio	11/18/21	\$40.00
Mikayla Brannick, Social Worker II	DJFS	Core 7 Child Development Training	Cambridge, Ohio	11/8/21	-0-
Commissioner Modranski	Commissioners	Harcatus Executive Board Meeting	New Philadelphia, Ohio	11/17/21	\$28.50

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.  9:10 AM


**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CCBDD General Operating	Salaries	20710-51400-50020	\$70,000.00
CCBDD General Operating	OPERS	20710-51400-51070	\$20,000.00
CCBDD General Operating	Mandatory Medicare	20710-51400-51090	\$2,000.00
CCBDD General Operating	Transfers Out	20710-51400-59200	\$1,000,000.00
Residential Services	Supported Living	20712-51400-56090	\$10,000.00
CCBDD Special Levy Fund	Salaries	20715-51400-50020	\$20,000.00
CCBDD Special Levy Fund	STRS	20715-51400-51072	\$2,000.00
CCBDD Special Levy Fund	Mandatory Medicare	20715-51400-51090	\$1,000.00
Co General	Advertising	10000-11101-53325	\$1,900.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
B025	Health Insurance	20025-12161-51100	Employee Salaries	20025-12161-50020	\$2,300.00
B025	Health Insurance	20025-12161-51100	PERS	S0025-12161-51070	\$500.00
B025	Health Insurance	20025-12161-51100	Medicare	20025-12161-51090	\$10.00
A000	Small Tools and Minor Equipment-Commissioners	10000-11001-54440	Supplies and Materials-Commissioners	10000-11001-54400	\$2,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
CCBDD Residential Services	20710-51400-59200	20712-51400-49800	\$1,000,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


DTN, \$2,628.00; Cintas Corporation, LOC, \$150.48; Minerva Data Center, \$150.00; Crawl Lumber Co, \$162.54; The Carroll County Messenger LLC, \$6,412.50; CEBCO, \$100.00; Carson’s, \$865.41; Goodwill Industries Rehabilitation, \$785.61; Carroll County Treasurer, \$19,647.75; Richard Stidom, \$1,388.00; Carroll County Treasurer \$2,198.78; Verizon Wireless, \$145.88; Verizon Wireless \$433.48; Sanders Market, \$336.01; Ashley Hyde, \$278.22; Minerva Data Center, \$150.00; Suburban Propane \$1,498.86.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:19 AM

Cason Leggett, Dog Warden, filed his report for the week of November 7, 2021, to November 13, 2021, showing 4 dogs impounded, 2 adopted out, 3 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Goodwill Industries of Greater Cleveland and East Central Ohio	10/1/21-9/30/22	\$11,361.60	Employment G.P.S (Goals, Planning, Support)	Service	New	10/28/21
J and M Mentoring	10/1/21-9/30/22	\$60,000.00	Mentoring services	Service	New	10/30/21

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF  
APPOINTMENT- ROSE WEISS  
AREA AGENCY ON AGING REGION 9 REGIONAL ADVISORY COUNCIL**


 9:22 AM

Commissioner Modranski advised that he met with Tonya Myers, Director of the Senior Citizen’s Friendship Center and Rose Weiss, Area Agency on Aging, Region 9 (AAA9) appointment candidate. Ms. Myers is recommending Ms. Weiss, who is already on the Senior Center Board and is willing to travel to Cambridge four times a year for the AAA9 Regional Advisory Council meetings. Commissioner Modranski advised that he thinks she will do a good job.

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**Motion:** to appoint Rose Weiss to the Area Agency on Aging Region 9, Inc. (AAA9) Regional Advisory Council as recommended by Tonya Myers, Director of the Senior Citizens’ Friendship Center. **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF  
PROSECUTOR  
EQUITABLE ADVISORS**

**Motion:** to send the Equitable Advisors contract to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
2021 BUDGET DISCUSSION**

 9:25 AM

Commissioner Wirkner advised that the Fire Services’ pagers are going to cost about \$125,000.00. Commissioner Wirkner advised that there is enough in unappropriated funds to cover the Fire Services pagers and to cover the shortage of funds in the amount of \$200,000.00 for the Sheriff’s Office that was first discussed at the Carroll County Commissioners’ meeting on November 4, 2021. Commissioner Ohler advised that the money for the Fire Services’ pagers will be coming out of the transfer out funds, not the unappropriated.

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**Motion:** to approve the use of the transfer out funds to cover the cost of the Fire Services’ pagers in the amount of \$125,000.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

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**Motion:** to approve the use of unappropriated funds to cover the shortage of the Sheriff’s Office budget in the amount of \$200,000.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


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Commissioner Wirkner advised that regarding the Fire Services’ pagers, he is going to clarify that the price quoted was a state bid price and if not, the Board will need to seek the Prosecutor’s opinion at that time regarding opening bids. Commissioner Wirkner advised that he would report his findings to the Board.

**IN THE MATTER OF  
RELEASE OF PERFORMANCE BOND  
CARROLL COUNTY CR 19 PAVEMENT RESURFACING PROJECT**

**Motion:** to release the performance bond of Northstar Asphalt, Inc. for the Carroll County CR 19 Pavement Resurfacing Project due to the project being completed satisfactorily, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:28 AM


**IN THE MATTER OF  
TRANSIT RAISES**

**Motion:** to amend the motion that was made by Commissioner Christopher R. Modranski and seconded by Vice President Jeffrey L. Ohler on November 8, 2021, to increase all current Transit driver’s wages by \$1.00 per hour, to correctly say to increase all current Transit employee’s wages by \$1.00 per hour, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:29 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that Dale Hartle, President of the Ohio Regional Development Corporation contacted the office on Friday to advise that the Board has been awarded the Community Housing Improvement Program (CHIP) grant for program year 2021. Ms. Schaar advised that more information will be coming soon.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:29 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that Carroll County Transit is currently hiring full-time and part-time drivers. Interested applicants may pick up an application and job description at 2205 Commerce Drive, Carrollton, OH or at [www.carrollcountyohio.us](http://www.carrollcountyohio.us) or by calling (330) 627-1900 between 8 am and 4 pm Monday - Friday. Ms. Schaar advised that the job postings are also available on the Commissioners’ Facebook page.


**IN THE MATTER OF  
CLERK’S REPORT**

 9:30AM

Melissa N. Schaar, Clerk appeared before the Board to advise that in a coordinated effort with the Ohio Committee for Severe Weather Awareness, Governor Mike DeWine and Lt. Governor Jon Husted have declared November 14 - 20 as Winter Safety Awareness Week. The awareness effort encourages Ohioans to take action now to help minimize the potential risks associated with winter weather. Residents are advised to take time to restock their emergency supply kits, ensure their home and vehicles are prepped and maintained, and review their emergency plans. According to the National Oceanic Atmospheric Administration’s (NOAA) annual U.S. Winter Outlook precipitation map, states in the Midwest including Ohio are leaning toward above-normal or wetter-than-average precipitation this winter. Sima Merick, Executive Director of the Ohio Emergency Management Agency (EMA) advised that residents need to be mindful that preparing for winter is not just getting ready for snow and ice. Just last month, a total of six tornadoes touched down in Ross, Highland, and Pickaway counties. Ms. Schaar advised that the Ohio EMA has shared some helpful safety tips which she will share on the Commissioners Facebook page.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:32AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner