



**Present:** President Christopher R. Modranski and Commissioner Robert E. Wirkner. **Absent:** Vice President Jeffrey L. Ohler  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Absent; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, February 10, 2022, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

| FUND  | NAME                                  | CODE              | AMOUNT      |
|-------|---------------------------------------|-------------------|-------------|
| 21219 | JCED Grant (Mirth & Meter Rd. Project | 21219-11001-53300 | \$60,670.00 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
YEAR END ADVANCES**

**Motion:** to authorize the following year end advances Nunc Pro Tunc to December 30, 2021:

| FROM                   | TO                    | AMOUNT   |
|------------------------|-----------------------|----------|
| County General (10000) | CT Based BHVL (20939) | \$744.44 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
REVERSE YEAR END ADVANCES**

**Motion:** to authorize the following reverse year end advances Nunc Pro Tunc to January 6, 2022:

| FROM                  | TO                     | AMOUNT   |
|-----------------------|------------------------|----------|
| CT Based BHVL (20939) | County General (10000) | \$744.44 |

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Ohio Alcohol Monitoring Systems, \$279.00; Carroll Electric Cooperative, \$2,147.15; American Electric Power, \$3,477.19; Columbia Gas of Ohio, \$1,189.22; Wex Bank, \$175.09; Carroll County Treasurer, \$3,135.00; S.S. & E. INC., \$283.24; Kimble Recycling & Disposal, \$366.69; Jessica Faulk, \$162.27; Borden Office Equipment, \$639.49; Huntington National Bank, \$103.96; Ohio Health Consortium Inc., \$1,528.75; American Electric Power, \$690.19; Carrollton Ace Hardware, \$174.71; BIS Digital, \$1,504.42; Avertest, LLC, \$661.00; James Myers, \$3,379.20; Ohio Alcohol Monitoring System, \$708.50; Henschen & Associates Inc., \$968.18; Long's Lockup, \$540.00; Frontier, \$333.06; Stephen Kandel, \$1,950.00; Treasurer, State of Ohio fund, \$3,230.00; Verizon Wireless, \$541.80


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Cason Leggett, Dog Warden, filed his report for the week of February 6, 2022 to February 12, 2022 showing 4 dogs impounded, 2 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
2022 ANNUAL REPORT**

**STATE EMPLOYMENT RELATIONS BOARD**

**Motion:** to approve the 2022 Public Employer Annual Information Report for the Ohio State Employment Relations Board, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
OFFICIAL BOND**

**KATHRYN OFFENBERGER, PUBLIC CHILDREN'S SERVICE AGENCY DIRECTOR**

**Motion:** to approve the official bond (#BND 0924200) for Kathryn Offenberger to the office of Director of Public Children's Service Agency for one (1) year beginning February 21, 2022 and ending on February 21, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
OFFICIAL BOND**


**KATHRYN OFFENBERGER, JFS DIRECTOR**

**Motion:** to approve the official bond (#BND 0924175) for Kathryn Offenberger to the office of Director of Job & Family Services for one (1) year beginning February 21, 2022 and ending on February 21, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
2021 ANNUAL REPORT  
MUNICIPAL COURT**

 9:05 AM

Judge Gary L. Willen, Carroll County Municipal Court, submitted his 2021 annual report. A copy of the report is on file with the Commissioners' Office. Commissioner Modranski read highlights from the report.

**IN THE MATTER OF  
MONTHLY REPORT – JANUARY  
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:06 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed the January 2022 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,160 open, active cases. A copy is on file in the Commissioners' Office.

**IN THE MATTER OF  
FY 2021 COST ALLOCATION PLAN**

**Motion:** to approve the Cost Allocation Plan for Fiscal Year 2021 for use in 2023, for Fiscal Year 2022 for use in 2024, and for Fiscal Year 2023 for use in 2025 as prepared by De Novo Consulting Solutions, LLC and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the agreement with De Novo Consulting Solutions, LLC to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
MOUNTAIN RUN FORESTRY LLC**

**Motion:** to approve a special hauling permit to Mountain Run Forestry, LLC for hauling over Arrow Road in Harrison Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF  
COURTHOUSE CLOSED**

 9:08 AM


Commissioner Modranski advised the Courthouse will be closed on Monday, February 21, 2022, in observance of Presidents' Day.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:09 AM


Melissa N. Schaar appeared before the Board to advise that Wednesday, February 16, 2022 is the due date for property taxes. Ms. Schaar advised that beginning Thursday, February 17, 2022, the late fee is 5% of the total bill for 10 days, and then the late fee goes to 10% of the total bill. The Treasurer's office is open from 8:00 a.m. to 4:00 p.m., Monday through Friday.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:09 AM


Melissa N. Schaar, Clerk appeared before the Board to wish everyone a Happy Valentine's Day.

**IN THE MATTER OF WEATHER**

 9:09 AM

Commissioner Wirkner advised that he spoke to Tom Cottis, Director of the Emergency Management Agency (EMA) this morning and he advised that the rapid cool down in temperature we experienced over the weekend helped to slow down some of the melt off from entering the already full rivers. Commissioner Wirkner advised that the forecast indicates that the temperatures will be increasing again this week and Mr. Cottis will keep him updated regarding any flooding risks.

**IN THE MATTER OF MEETINGS**


 9:11 AM

Commissioner Modranski advised that he will be attending an Ohio Mid-Eastern Governments Association (OMEGA) Executive Board meeting tomorrow in Dennison, and they will be discussing the formation of a regional group to deal with the Opioid lawsuit. Commissioner Modranski will report more at Thursday’s meeting.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
Absent  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner