



**Present:** President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, January 31, 2022 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Columbia Gas of Ohio, \$2,464.68; Dayton, Timothy N., \$23,800.00; Sedon, Pamela L., \$300.00; and Carroll County Treasurer, \$11,364.00.


**DJFS:** Albaugh, Kayla, \$160.52 and Goodwill Industries Rehabilitation, \$2,714.87.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
MONTHLY REPORT – JANUARY  
SHERIFF’S OFFICE**

 9:01 AM

Commissioner Modranski advised Sheriff Dale R. Williams filed his report for the month of January 2022 showing 1,111 meals served and 117 washes completed. A copy is on file in the Commissioners’ office.


**IN THE MATTER OF  
PUBLIC EMPLOYMENT RISK REDUCTION PROGRAM (PERRP)  
SUMMARY OF WORK-RELATED INJURIES & ILLNESSES FORM 300AP**

 9:02 AM

Commissioner Modranski advised that there are Public Employer Risk Reduction Program (PERRP) summaries for the Carroll County Commissioners, Carroll County Board of Developmental Disabilities, the Carroll County Engineer, and the Carroll Golden Age Retreat. There are a total of three recordable injuries for 2021, up from two in 2020.


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**Motion:** to approve the 2021 Summary of Work-Related Injuries and Illnesses report for the Public Employment Risk Reduction Program (PERRP), **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
GARDINER WATER TREATMENT**

**Motion:** to approve a contract with Gardiner Water Treatment of Solon, Ohio in the amount of \$2,040.00 for annual boiler maintenance for the term of February 1, 2022 to January 31, 2023, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
YODER WOOD PRODUCTS**

**Motion:** to approve the following special hauling permit(s) as recommended by Brian J. Wise, County Engineer:


1. Monroe Yoder of Yoder Wood Product Ltd. for hauling over Apollo Rd. (CR 12) and Berry Rd. (CR 31) in East Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
BID NOTICE  
ASPHALT MATERIALS & ROAD OIL**

**Motion:** to accept bids up to and opened on Thursday, March 17, 2022 at 9:00 a.m. at the Engineer's Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for asphalt materials and road oil to be used by the County Highway Department for the period of April 23, 2022 through April 22, 2023, **Action** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
BID NOTICE  
PETROLEUM DIESEL FUEL**

**Motion:** to accept bids up to and opened on Thursday, March 17, 2022 at 9:00 a.m. at the Engineer's Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for furnishing 87 octane unleaded gasoline, premium grade off-road diesel fuel, and premium grade on-road diesel fuel to be delivered to the Carroll County Highway Garage located at 200 Kensington Road NE for the period of May 1, 2022 to April 30, 2023, **Action** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
BID NOTICE  
READY-MIX CONCRETE**

**Motion:** to accept bids up to and opened on Thursday, March 17, 2022 at 9:00 a.m. at the Engineer's Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for ready-mix concrete to be used by the County Highway Department for the period April 23, 2022 through April 22, 2023, **Action** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
BID NOTICE  
ENGINEER ROAD MATERIALS**

**Motion:** to accept bids up to and opened on Thursday, March 17, 2022 at 9:00 a.m. at the Engineer's Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for road materials to be used by the County Highway Department for the period of April 23, 2022 to April 22, 2023, including limestone, gravel, slag, cinders, and RACP, **Action** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
TRANSIT  
SECURITY CAMERAS**

 9:06 AM


Sonja Trbovich, Carroll County Transit Director appeared before the Board to request approval of a new Surveillance Policy. Ms. Trbovich advised that the security cameras have been installed in the vans. Within the policy, it states that there will be an interior sign visible for passenger. Ms. Trbovich showed the Board one of the signs. Ms. Trbovich advised that this policy is for the safety of the passengers and drivers. Commissioner Wirkner asked if the video/audio recordings are for documentation purposes. Ms. Trbovich advised that they can be, if need be. Commissioner Wirkner advised that he is of the opinion that the word "surveillance" suggests a negative connotation. Commissioner Ohler advised that he is fine with the word "surveillance" as that is what the cameras are doing. Commissioner Modranski asked Ms. Trbovich if the policy has been approved by the Ohio Department of Transportation (ODOT). Ms. Trbovich advised that the policy she presented to the Board came from another county Transit, who already has the cameras in place and the policy was approved by ODOT. Ms. Trbovich advised that her policy will have to be sent to ODOT for approval after the Board approves it. Commissioner Modranski acknowledged that "surveillance" can be associated with criminal acts, but the sign that passengers will see does not have the word "surveillance" on it.

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**Motion:** to approve the Surveillance Policy for Carroll County Transit, as presented by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

**IN THE MATTER OF  
TRANSIT**

 9:10 AM


Sonja Trbovich, Carroll County Transit Director appeared before the Board to advise that Transit is open today for limited rides. Ms. Trbovich advised that the main roads were good when she came in to work this morning. Transit drivers were advised not to attempt driveways, and passengers were asked to walk down to the end of their driveways. Ms. Trbovich advised that many of their riders have already cancelled their rides for today.

**IN THE MATTER OF  
DOG POUND  
REPORTS**

 9:11 AM


Cason Leggett, Dog Warden appeared before the Board to present the weekly dog pound report. Warden Leggett reported that so far for the week of January 30, 2022 to February 5, 2022, one dog was impounded, 0 were adopted out, 0 redeemed, 0 euthanized, 0 citations for no license and 0 citations for running at large. Warden Leggett reported that for the month of January 2022, 12 dogs were redeemed, seven dogs were adopted to new families, six dogs were adopted by new families, 0 dogs were euthanized, 0 citations for no license were issued, and two citations for running at large.

**IN THE MATTER OF  
DOG POUND**

 9:12 AM


Cason Leggett, Dog Warden appeared before the Board to encourage residents who are missing a dog to contact the Dog Pound. Warden Leggett advised that his office has helped get two stolen dogs back to their owners in the last two weeks. Commissioner Ohler asked if the thieves were apprehended. Warden Leggett advised that the first dog got loose from the person who stole the dog, and the owners of the second dog declined to press charges. Warden Leggett advised that he had video, photo, and license proof of ownership of the dog.

**IN THE MATTER OF  
DOG POUND  
DOG LICENSES**

 9:13 AM


Cason Leggett, Dog Warden appeared before the Board to advise that dog licenses are still available for purchase at Discount Drugmart's Carrollton and Minerva locations, Gordons Graphics in Malvern, the Dog Pound, and the Auditor's office. The State has now applied a penalty to dog licenses in the amount of the license, so a single dog license is \$32.00.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:14 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised residents to be careful today. The forecast calls for continuous freezing rain followed by snow. Mr. Nuzzolillo advised that if residents need to conduct business at any of the county offices, they should call the office they need to visit to verify that office is still open before traveling.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:15 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the Municipal Court will be closed today, February 3, 2022 due to the weather conditions. Mr. Nuzzolillo advised that if there are any other office closures, it will be posted on the Commissioners' Facebook page.

**IN THE MATTER OF  
FACEBOOK**

 9:15 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that a viewer asked about the status of the weather station at the airport. Mr. Nuzzolillo advised that the Emergency Management Agency (EMA) answered the viewer's question and provided the link to the weather station on the post.


**IN THE MATTER OF  
WEATHER**

 9:15 AM


Commissioner Wirkner advised that the weather forecast is very unsettled right now, and Carroll County is on the line of ice and rain. Commissioner Wirkner feels that Commissioner Modranski, President of the Board should be given the authority to close the courthouse at his discretion during this weather event.

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**Motion:** to give Commissioner Modranski, Board President, the authority to close the courthouse at his discretion during the weather events of February 2nd and 3rd, 2022, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
BENEFITS  
HEALTH INSURANCE**

 9:16 AM


Commissioner Ohler advised that a county employee was married on December 31, 2021, and did not get their spouse added to the insurance within the 30 days. Commissioner Ohler advised that he has no issue adding the employee's spouse on to the insurance, but a motion is needed by the Board to allow it, if the Board is in agreement.

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**Motion:** to allow the addition of an employee's wife to county health insurance plan, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID UPDATE**


 9:17 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised there is no representative waiting on Zoom from the Health Department. There will be no COVID update this week.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Jeffrey L. Ohler and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:18 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner