



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski.
Also present to observe: Carol McIntire, Carroll County Messenger and Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 29, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
CC Eldercare	Capital Outlay	40030-61545-55000	\$0.32
80200	Claims – Commissioners	80200-11011-56060	\$1,134.62

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
10000	Transcripts	10000-12130-52004	Atty Fees	10000-12130-52001	\$800.00
	Supplies/Mat				
10000	Com	10000-12130-54400	Atty Fees	10000-12130-52001	\$800.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote


 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Borland, Hunter, \$900.72; Strock, Kelly, \$969.26; Fairclough, Byron, \$580.08; OCCA, \$1,992.52; Augusta Township Trustees, \$14,330.00; Ohio Mid-Eastern Governments Assoc., \$10,000.00; Carolina Crisis Systems, \$385.00; Quill Corporation, \$141.47; Verizon Wireless, \$131.88; and Postmaster, \$200.00.

DJFS: Columbia Gas of Ohio, \$236.88; Shine, Bobbi Jo, \$500.00; Heritage Glass Repair, LLC, \$400.00; Shine, Bobbi Jo, \$400.00; Bryon, Diane, \$1,290.00; Ohio Health Consortium, \$648.00; Eick, Machele E., \$1,025.00; & Heritage Glass Repair, LLC, \$400.00.
Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.
 Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 REPORT OF COUNTY DOG WARDEN
 MONTHLY UPDATE**

 9:05 AM


Cason Leggett, Dog Warden, appeared before the Board to give his dog pound report for the month of November. His report reflects that there were 13 dogs impounded, 10 adopted out, 4 redeemed, 0 euthanized, 6 citations for no license, and 2 citations for running at large.

**IN THE MATTER OF
 DOG AND KENNEL FEES
 COUNTY DOG WARDEN**


 9:06 AM

Cason Leggett, Dog Warden, appeared before the Board to recommend that the county raise the adoption fees at the dog pound. Warden Leggett advised that currently the adoption fee is \$32.00, and the dog pound took a loss of \$6.61 for every dog adopted out in 2021. Dogs adopted at the pound receive a five-way vaccine, a microchip, and a dog license. Warden Leggett explained that it costs approximately \$3.00 per day, per dog for food, shelter, and general care. Warden Leggett is asking for permission from the Board to raise the adoption prices to cover the rising costs of licenses, microchips, vaccines, and food. He is recommending the adoption fee for a Senior dog, which is any dog that is at or below 25% of life expectancy and special needs dogs which includes any dog that requires care above that of a normal dog, be raised to \$35.00 per dog. Warden Leggett recommends that the adoption fee for puppies should be raised to \$45.00. A puppy would be considered any dog that still has puppy teeth. Adoptions for all other dogs would be \$40.00. Commissioner Modranski asked Warden Leggett how these prices compare to the adoption costs at other counties. Warden Leggett advised that most surrounding counties charge \$40.00 per adoption, which does not include vaccines or microchips, and in some counties, this cost does not even cover a license for the dog. Some larger counties are charging \$150.00 to \$225.00 per dog and include spay or neutering, vaccinations, and microchips, but not licenses. Warden Leggett feels like these increases would be in line with surrounding counties of similar size. Commissioner Wirkner advised that he recommends lowering the adoption cost for special needs dogs to attract more people to adopt them, alleviating the amount of time that they spend at the pound. Commissioner Modranski expressed concern that lowering the cost may encourage people to adopt the dogs and then not care for them properly. Warden Leggett advised that individuals who use dogs for fighting look for free or cheaper dogs to use in dog fights, and he does not want to attract those types of people. Commissioner Wirkner suggested that the adoption fee for special needs dogs be lowered to \$25.00 and the other dog's adoption fees be raised to the amount Warden Leggett suggested. Commissioner Ohler suggested that the Board approve the prices that Warden Leggett suggested for all the dogs, and if the special needs dogs are not getting adopted in a timely manner, then the Board can revisit this discussion later.

Motion: to approve the adoption cost increase suggested by Cason Leggett, Dog Warden, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: President Robert E. Wirkner; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski., **Seconded by** Vice President Jeffrey L. Ohler.
 Motion carried on a two to one vote.

 9:18 AM

**IN THE MATTER OF
 HEALTH DEPARTMENT
 COVID UPDATE**


 9:19 AM

Kelly Engelhart, Carroll County Health Commissioner appeared before the Board to provide the weekly COVID-19 update. Ms. Engelhart advised that 457 cases were reported for November 2021 compared to 375 cases for October 2021. Ms. Engelhart advised that cases have been high this week due to Thanksgiving gatherings. Her office is seeing approximately 60 cases per day right now. Ms. Engelhart advised that there were 14 deaths in October 2021 and eight deaths in November 2021. The hospitalization rates were also high in November: 8% of November cases were hospitalized. Ms. Engelhart advised that 21% of the cases are residents that are 18 years of age or less, and 40% of cases are residents 21 to 49 years old. These two age groups also have the lowest vaccination rates. Ms. Engelhart advised that of the 457 cases in November, 122 cases were vaccinated and 326 cases were unvaccinated. The November deaths included residents aged 22 to 94 years old, four males and four females. Of those, only one was unvaccinated. Ms. Engelhart advised that 43.65% of residents in Carroll County have started the vaccine series compared to 57.9% of Ohio, and 40.6% of residents have completed the series (not including the booster) compared to 53% of Ohio. Ms. Engelhart advised that Carroll County is lagging behind the state, however the numbers are in line with surrounding rural counties. The Health Department has administered 3,264 booster doses so far. Ms. Engelhart advised that testing had been temporarily suspended due to staffing issues but is now available daily. Residents should call the Health Department to schedule. Ms. Engelhart advised that her office is giving out an average of 300 home test kits per day. While the tests are convenient for the public, it has been hard for her office to manage. Ms. Engelhart advised that there will be a vaccination clinic at the old high school gym on Third

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Street today from 3:00 p.m. to 5:00 p.m. There are 120 appointments scheduled, and walk-ins are welcome. Ms. Engelhart advised that all vaccines are available at this clinic, as well as pediatric doses and boosters. Ms. Engelhart advised that her office will be receiving five pallets of test kits today and Devin Herrington, Emergency Management Agency Deputy Director will be helping to unload and distribute the kits. Ms. Engelhart advised that school numbers for COVID are significantly increasing. Carrollton Schools had 22 cases reported in the last week and 15 of those cases were identified yesterday. Commissioner Wirkner confirmed with Ms. Engelhart that her office is giving out 300 test kits per day. Ms. Engelhart advised that is correct. Ms. Engelhart advised that her office has been tracking who the kits are going to, but if they start having community help with passing out the kits, they will only keep track of which agencies are given tests to pass out. Commissioner Modranski asked how much it costs to get tested. Ms. Engelhart advised that the rapid tests are \$40.00 for the swab plus a fee for insured residents and \$30 for residents with no insurance. The at-home test kits are free. Ms. Engelhart advised that if a school is requiring tests for sports, etc., the test must be proctored. The at-home test kits that are done with a telehealth provider are considered proctored. The tests that can be purchased over the counter have an app that the results are reported to and are not considered proctored. Commissioner Modranski asked when residents can receive their booster, and are they given a notice when they are eligible for the booster. Ms. Engelhart advised that residents can receive their booster six months after their last dose, and they are not given a notice when they are eligible. Ms. Engelhart advised that residents are self-seeking the booster, and 60% of the residents who completed the vaccine series have received their booster. Commissioner Modranski asked if the charge is different if residents get tested because they are sick versus getting tested because they want to attend a concert. Ms. Engelhart advised the charge is not different, but they have stopped doing the tests for concerts, etc. due to time constraints. Ms. Engelhart advised that between testing, vaccinating, and giving out test kits, there is a constant flow of traffic through her office. Residents receiving boosters can come in the office if it's raining, but tests and vaccinations are done in the parking lot. Ms. Engelhart advised that her office just received a tent that has drive through capabilities. Commissioner Modranski asked if Ms. Engelhart could have the total number of tests administered and the positivity rate during the whole pandemic. Ms. Engelhart advised that she will provide the data. Commissioner Wirkner asked if any tests were received from the strategic stockpile. Mr. Herrington advised that Carroll County received two pallets. Ms. Engelhart advised that 3,500 test kits have been distributed from the Health Department since August. Commissioner Modranski asked if people must be Carroll County residents in order to get a test kit. Ms. Engelhart advised they do not as the test kits are distributed statewide. Commissioner Modranski asked if the cost of testing is different in other counties. Ms. Engelhart advised that not all Health Departments do COVID testing. Carroll County has limited resources and that's why the Health Department has chosen to do testing. Commissioner Modranski asked if the Courthouse distributed test kits, would they be for employees or for county residents, and how would the distribution be handled. Ms. Engelhart advised that originally, the plan had been to provide test kits for each employee, but now that they have more test kits on the way, it would be for residents, too. Ms. Engelhart advised that each person receives two kits in case they mess up on the first kit. Ronald M. Nuzzolillo, Jr., Assistant Clerk I asked if the test kit results are reported to the Health Department. Ms. Engelhart advised that results from the test kits that utilize a telehealth service are reported to the Health Department. Over-the-counter test kits require the person who took the call to report to the Health Department. Mr. Nuzzolillo asked if those results are included in the positivity rate. Ms. Engelhart advised that the positivity rate only includes data from testing done at the Health Department. Mr. Nuzzolillo advised that a viewer on Facebook is asking what the most common symptoms are. Ms. Engelhart advised that the most common symptoms are nasal congestion, sinus pressure, and cough. Fever is rarely seen as an initial symptom. Ms. Engelhart advised that sometimes people will get a fever a day or two after the congestion begins. Most people think that they are having allergies or a sinus infection, and then several days later it progresses into other COVID symptoms.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
WEATHER STATION APP**

 9:38 AM


Devin Herrington, Emergency Management Agency Deputy Director appeared before the Board to provide an update on the weather station app. Mr. Herrington advised that the app is in the rough draft stage, and he shared some screenshots of what the app is capable of doing. Mr. Herrington advised the app will interface with the current Wireless Emergency Network System (WENS). Commissioner Wirkner advised that the app needs to start out with the basic weather information and then have a button that users can utilize if they want more in-depth information. Commissioner Ohler advised that it would be nice to have a 24-hour weather outlook on the app. Commissioner Wirkner advised that the weather app is one of the building blocks to making Carroll County a storm-ready county.

**IN THE MATTER OF
HEALTH DEPARTMENT
COVID UPDATE**

 9:56 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that a viewer on Facebook has a question for Kelly Engelhart, Carroll County Health Commissioner. Mr. Nuzzolillo advised that the viewer asked if intestinal issues can be a symptom of COVID-19. Ms. Engelhart advised that abdominal pain, nausea, vomiting, and diarrhea can all be symptoms of COVID. Some people start with those symptoms, and others develop the symptoms two or three days later.

**IN THE MATTER OF
ENVIRONMENTAL SERVICES
REFINANCE**

 9:58 AM


Ralph Castelucci, Director of Environmental Services appeared before the Board to advise that the refinance of the United States Department of Agriculture (USDA) loans is complete. Mr. Castelucci advised that the two USDA loans were refinanced with the Ohio

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Water Development Authority (OWDA) and will save almost \$1.1 million over the next 20 years. Carol McIntire, Carroll County Messenger reporter asked what the loans were for. Mr. Castelucci advised that the treatment plant was expanded in 1999 and was financed by USDA grants and two low-interest loans.

IN THE MATTER OF ENVIRONMENTAL SERVICES LAKE MOHAWK

 9:59 AM


Carol McIntire, Carroll County Messenger reporter asked Ralph Castelucci, Director of Environmental Services if he has heard from the Ohio Environmental Protection Agency regarding the Lake Mohawk sewer discharge. Mr. Castelucci advised that he has not heard anything officially.

IN THE MATTER OF TRANSIT – NEW HIRES

 10:00 AM


Commissioner Wirkner advised that Sonja Trbovich, Transit Director contacted the office to advise that Kevin Malone, a part-time driver at Transit went to full-time retroactive to November 29, 2021. Ms. Trbovich advised that both full-time positions are now filled, however she is still advertising for part-time positions. Ms. Trbovich also requested approval for the hiring of a part-time driver.

Motion: to hire Alexander Brant of Minerva as a part-time driver at a rate of \$11.00 per hour with a start date of December 6, 2021, at the recommendation of Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 10:00 AM

IN THE MATTER OF RELEASE OF PERFORMANCE BOND 2021 PAVEMENT MARKING PROJECT, T-1-2021

Motion: to release the performance bond of The Aero-Mark Company LLC in the amount of \$138,600.00 for the Carroll County 2021 Pavement Marking Project T-1-2021 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 10:01 AM

IN THE MATTER OF JFS – VARIOUS CONTRACTS


Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Redemption House	1/1/22 – 12/31/23	Dependent on use	Placement for foster children	Service	Renewal	11/22/21
House of Samuel	1/1/22 – 12/31/23	Dependent on use	Placement for foster children	Service	Renewal	11/23/21
Eastern Gateway Community College	11/2/21 – 9/30/22	\$99,079.79	Adult Education and Workplace Training	Service	New	11/23/21

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 10:02 AM

IN THE MATTER OF HEALTH DEPARTMENT COVID

 10:05 AM


Commissioner Ohler asked if negative COVID tests are required to attend concerts. Kelly Engelhart, Carroll County Health Commissioner advised that concert attendees should check the venue rules to be certain, but if a person is vaccinated, they just need to show their vaccination card.

IN THE MATTER OF CLERK’S REPORT

 10:08 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that on Wednesday, December 8, 2021 the Ohio Statehouse is dedicating the Ohio Counties Interactive Display in the Map Room. This interactive display features information and pictures from every county in Ohio. Mr. Nuzzolillo advised that the Commissioners’ Office submitted photos and information to be displayed. If anyone is in the Columbus area, they should swing by the Map Room in the State House.

**IN THE MATTER OF
CLERK’S REPORT**

 10:08 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that any senior citizens in the county who need assistance obtaining a COVID vaccine can contact the Friendship Center at 330-627-7017. Commissioner Wirkner asked if this also applies to testing. Mr. Nuzzolillo answered yes, the Friendship Center can assist senior citizens with testing.

**IN THE MATTER OF
CLERK’S REPORT**

 10:08 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that the 2022 Dog Licenses are now available to purchase. Residents can purchase their dog’s license at the Dog Pound, Auditor’s Office, Atwood Deli, Baxter’s General Store, Carrollton Discount Drug Mart, Minerva Discount Drug Mart, and Gordon’s Graphics. Mr. Nuzzolillo advised that residents can purchase dog licenses until January 31, 2022.

**IN THE MATTER OF
AMERICAN RESCUE PLAN FUNDS
HEALTH DEPARTMENT PARKING LOT**


 10:09 AM

Commissioner Ohler advised that the Health Department needs their parking lot paved and they are hoping to use American Rescue Plan Act (ARPA) funds. Ronald M. Nuzzolillo, Jr., Director of Special Projects advised that he checked the IRS guidelines to make sure that the project would be approved. Mr. Nuzzolillo advised that the paving project falls under capital improvements that will assist with COVID related matters. Mr. Nuzzolillo advised that the project will assist the Health Department with administering vaccines and testing. Commissioner Wirkner asked if the committee has approved the expenditure. Mr. Nuzzolillo advised that the committee is aware of the project but has not voted to approve/disapprove the project. Commissioner Wirkner advised that it is premature for the Board to approve the expense without the ARPA committee’s approval. Commissioner Ohler advised that was fine since the project can’t be done until spring. Ms. Engelhart asked if she could be on the ARPA committee. Commissioner Wirkner advised that the committee members have already been appointed. Ms. Engelhart asked if it was the same committee that handled the CARES funds. Commissioner Modranski advised that it is not the same committee. Commissioner Modranski advised that at the next ARPA meeting, a process for requesting funds needs to be put in place. Mr. Nuzzolillo advised that he will be sure that Ms. Engelhart is invited to the next meeting so that she can present her request. Ms. Engelhart advised that she would also like to present the mobile testing clinic to the ARPA committee. Many congregate facilities in the county are interested in having a mobile testing clinic come in, but it will require a fee to the requesting facility. Ms. Engelhart advised that most facilities do not have the funds to do this.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 10:16 AM

PREPARED BY:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Vice President

/s/ Christopher R. Modranski

Christopher R. Modranski, Commissioner