



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski.  
**Also present to observe:** Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, December 13, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	12/17/21	\$18.00
Gary L. Willen, Judge	Municipal Court	AMCJO Conference	Dublin, OH	1/25-28/22	\$1100.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
NEW HIRE**

 9:05 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to hire Jill Tucker as a Social Service Worker 2 at a rate of \$18.93 per hour, effective January 10, 2022. Ms. Offenberger advised that she is currently waiting on background checks and hopes to be back in week or two with more recommendations.

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**Motion:** to hire Jill Tucker as a Social Service Worker 2 at a rate of pay of \$18.93 per hour effective January 10, 2022 as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM

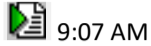
**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20009	Medicare	20009-11121-51090	\$310.00
20009	PERS	20009-11121-51070	\$3,200.00
20759	Clinical Assessment – Commissioners (CARES)	20759-11001-56090	\$2.74
20939	Salary	20939-12130-50020	\$11,043.76
20939	PERS	20939-12130-51070	\$565.35
20939	M/M	20939-12130-51090	103.37
21107 (S107)	Local Match	21107-51505-56020	\$2,350.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.



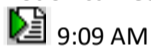
**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
2003 0	Local Match	20030-51310-56040	Salaries	20030-51370-50020	\$20,000.00
2003 0	Local Match	20030-51310-56040	PERS	20030-51370-51070	\$2,400.00
2003 0	Local Match	20030-51310-56040	Medicare	20030-51370-51090	\$300.00
2003 0	Local Match	20030-51310-56040	Insurance	20030-51310-51100	\$2,500.00
1000 0	Unemployment Comp.–Eng Map	10000-31370-51085	Salaries-Employees- Eng. Map	10000-31370-50020	\$616.00
1000 0	Supplies&Material – Eng. Map	10000-31370-54400	Salaries-Employees- Eng. Map	10000-31370-50020	\$214.00
1000 0	Small Tools & Minor Equip.- Eng.	10000-31370-54440	Salaries-Employees- Eng. Map	10000-31370-50020	\$879.00
1000 0	Advertising	10000-11180-53325	Small Tools	10000-11180-54440	\$1,000.00
2000 0	Permanent Improvement	20000-21300-55055	Salaries – Employees	20000-21300-50021	\$2,046.40

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

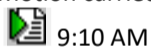
Motion carried on unanimous vote.



**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



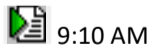
**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

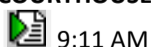
- COUNTY:** ComDoc, \$410.00; ComDoc, \$730.82; Atlantic Emergency Solutions, \$4,833.29; JH Consulting, LLC, \$15,000.00; Treasurer, State of Ohio (fund), \$3,090.00; & Huntington National Bank, \$516.00
- DJFS:** Superior Safety, \$584.86; Eastern Gateway Community College, \$4,659.34; Cintas Corporation, \$512.79; Ron Ruegg Automotive Inc., \$739.36; & Donna’s Deli, \$302.00.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



**IN THE MATTER OF  
COURTHOUSE CLOSED – CHRISTMAS DAY**



Commissioner Wirkner advised the Courthouse and all non-emergency offices will be closed Friday, December 24, 2021 in observance of Christmas Day, and Friday, December 31, 2021 in observance of New Year’s Day. Commissioner Wirkner advised that most offices in the courthouse will be closing at noon on Thursday, December 23, 2021 and on Thursday, December 30, 2021. A schedule has been provided to the media and will be posted on the county website and the Commissioners Facebook page. Outlying offices that provided their holiday schedule have been included on the schedule as well.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
TAMMEE MCINTYRE**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. Tammee McIntyre for a driveway, 459 Buck Rd. (CR 45) in Center Township;

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID UPDATE**

 9:12 AM

Amy Campbell, Office Administrator and Jessica Slater, Director of Nursing for the Carroll County Health Department appeared before the Board to give the weekly COVID update. Ms. Slater advised that there have been 384 cases reported for the month of December, and there are currently 287 active cases. There have been 13 deaths for the month of December. The deaths included 6 males and seven females of which four were vaccinated but no booster and nine were unvaccinated. Ms. Slater advised the three of the deceased residents had been in long-term care facilities. Ms. Slater advised that there are currently nine outbreaks: two at congregate living facilities, one at a church, four long-term care facilities, and two at daycares. Commissioner Wirkner advised that it has been brought to his attention that the at-home test kits that are being passed out at the courthouse are expired and the company refuses to proctor the test due to the expiration. Ms. Slater advised that the company has extended the expiration date by six months until February of 2022, but the company that proctors them is a third-party company. Ms. Slater advised that other counties are also having this problem, but the state is working to contact the third-party proctoring companies and advise them of the extension. Commissioner Wirkner asked what employees should do that use the tests but can't get proctored. Ms. Slater advised residents should self-report positive results to the Health Department. Ms. Campbell advised that the Health Department ordered 8,000 more tests but will only be receiving 5,400 tests due to the demand. This batch of tests will be like the over-the-counter tests and will not be proctored. Ms. Slater said there will be two tests per kit, and the kit will include instructions. Commissioner Wirkner asked if the Emergency Management Agency (EMA) will be doing the leg work to pick up the new order of kits. Ms. Campbell advised that the state will deliver the test kits. Ms. Slater advised that the last order was delivered by the state as well, but EMA helped unload the kits.

**IN THE MATTER OF  
SUBORDINATION AGREEMENT  
CHIP GRANT – SHAWN J. DUNN AND HEIDI D. DUNN**


 9:18 AM

Commissioner Ohler asked who the mortgage was being subordinated to. Melissa N. Schaar, Clerk advised that it is Huntington National Bank.

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**Motion:** to approve a Subordination Agreement on the mortgage and note signed by Shawn J. Dunn and Heidi D. Dunn in the amount of \$37,500.00 on property located at 10981 April Rd. NE, Salineville in Fox Township; the mortgage and note are through the CHIP Grant, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
ADMINISTRATION AGREEMENT  
HOUSING REVOLVING LOAN FUND**

**Motion:** to approve the Housing Revolving Loan Fund Administration Agreement for the period beginning January 1, 2022 and ending December 31, 2026, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
RESOLUTION NO. 2021-40  
GOVDEALS**

**Motion:** to approve Resolution No. 2021-40 to declare intent to conduct an internet auction for the sale of unneeded, obsolete or unfit county personal property in calendar year 2022, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: : President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:19 AM

**RESOLUTION #2021-40**  
**INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF**  
**UNNEEDED, OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN CALENDAR YEAR 2022**

**WHEREAS**, House Bill 226 of the 124th General Assembly, which became effective on January 6, 2002, provides that a board of county commissioners may sell county personal property, including motor vehicles acquired for the use of county offices and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by internet auction; and

**WHEREAS**, Ohio Revised Code §307.12(E), as amended by House Bill 226, requires a board of county commissioners to adopt, during each calendar year, a resolution expressing its intent to sell county personal property by internet auction; therefore, be it

**RESOLVED**, that the Board of Carroll County Commissioners hereby expresses its intent to sell, by internet auction during calendar year 2022, county personal property which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and be it further

**RESOLVED**, that the internet auction will be conducted in accordance with the terms and conditions described in the document called "Online Sales - Terms and Conditions", a true copy of which is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

**RESOLVED**, that, in addition to the terms and conditions as stated in the aforesaid document called "Online Sales - Terms and Conditions", the internet auction will also be conducted in the following manner and/or under the following additions terms and conditions:

The auction shall be conducted on a continuous basis through accessing the Carroll County website located at <http://www.carrollcountyohio.us/public-notices>; and be it further

**RESOLVED**, that the number of days of bidding on the property involved, as specified in Ohio Revised Code §307.12(E), will be 10 days, including Saturdays, Sundays, and legal holidays; and be it further

**RESOLVED**, that in order to enable the Board to use software provided by GovDeals, Inc. to facilitate the offering of county personal property for sale by internet auction, the Board does hereby approve the Online Sales – Terms and Conditions with GovDeals, Inc., a Delaware corporation having its principal place of business at 100 Capital Commerce Blvd, Ste 110, Montgomery, Alabama 36117, telephone number 866-377-1494, to conduct the internet auction on the county's behalf, and a true copy of the said Agreement is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

**RESOLVED**, that the Board will publish in the Carroll County Messenger, a newspaper of general circulation in the county, a summary of the information contained in this resolution and that this summary will be published in that newspaper on the following dates: December 22, 2021 and January 5, 2022, the second date being at least 10 days after but not more than 20 days after the first publication of the notice; and be it further

**RESOLVED**, that a notice similar to the one published in the newspaper will be posted continually throughout the remainder of the calendar year 2022 in a conspicuous place in the offices of the county auditor and the offices of the Board and on the Carroll County website at <http://www.carrollcountyohio.us/public-notices>; and be it further

**RESOLVED**, that the Board reserves unto the Board or its representative the right, at a later date, to do any or all of the following: (a) to establish the minimum prices that may be accepted for any specific items of county personal property that is the subject of the internet auction; (b) to establish other or additional terms and conditions concerning any particular internet sale that may occur, including but not limited to terms and conditions concerning requirements for pick up and/or delivery of the property, method of payment, and payment of sales tax in accordance with applicable laws; and/or (c) to reject any and all bids and/or to withdraw from sale any of the items listed; and be it further

**RESOLVED**, that the information described in the paragraph above will be provided on the internet at the time of the auction itself and, in addition, may be provided before that time, upon request, after the terms and conditions have been determined by the Board or its representative; and be it further

**RESOLVED**, that the Clerk of the Board is hereby directed to deliver a certified copy of this resolution to the County Auditor of Carroll County, Ohio so that the County Auditor can act on the Certificate of Availability of Funds that is to be attached to the Agreement pursuant to Ohio Revised Code §5705.41(D)(1); and be it further

**RESOLVED**, that the Clerk of the Board is hereby ordered to take the steps necessary to implement this Resolution including making arrangements for publication in the newspaper of a summary of the information contained in this resolution and for posting the required notices in the offices of the County Auditor and Commissioners and on the Carroll County website.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
 Mr. Ohler seconded the motion.


Upon call of the roll the vote was recorded as follows:  
 Mr. Ohler, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 16th day of December, 2021.

ATTEST:  
/s/ Melissa N. Schaar  
 Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS  
 OF CARROLL COUNTY  
/s/ Robert E. Wirkner  
 Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
 Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
 Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
APIARY INSPECTION SUMMARY-2021  
OHIO DEPARTMENT OF AGRICULTURE**


 9:20 AM

Commissioner Wirkner advised that the Ohio Department of Agriculture has filed its Registered Apiary Inspection Summary for 2021. Commissioner Wirkner advised there were 42 apiaries in the county, none of which were able to be inspected due to limitations of the apiary inspector. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
APIARY INSPECTOR**

**Motion:** to advertise for the seasonal Apiary Inspector position with applications and résumés due by 3:00 p.m., Friday, January 21, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF  
QUOTES  
COUNTY COST ALLOCATION PLAN**

**Motion:** to accept quotes for the Carroll County Cost Allocation Plan for actual costs for year ending December 31, 2021 for use in 2023, for year ending December 31, 2022 for use in 2024 and for year ending December 31, 2023 for use in 2025; quotes will be accepted until Friday, January 14, 2022 by 3:00 P.M., **Action:** Vote was recorded as follows: YEA: : President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
ARPA COMMITTEE**


 9:23 AM

Ronald M. Nuzzolillo, Jr, Director of Special Projects appeared before the Board to advise that the American Rescue Plan Act (ARPA) committee discussed purchasing a body scanner for the Sheriff's Office. Mr. Nuzzolillo advised that the scanner would keep the corrections officers from having to touch inmates during the intake process, and would reduce the risk of contracting COVID. Mr. Nuzzolillo advised that the cost of the scanner is \$117,000.00 and there would be a \$10,000.00 rebate from the County Risk Sharing Authority (CORSA) that would be returned to the ARPA funds upon receipt. Mr. Nuzzolillo advised that the Sheriff has already received quotes for the scanner. Mr. Nuzzolillo advised that the committee is in favor of purchasing the body scanner.

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**Motion:** to purchase a body scanner for the Sheriff's office using American Rescue Plan Act (ARPA) funds, at the recommendation of the ARPA committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:25 AM

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Commissioner Wirkner asked if Mr. Nuzzolillo would be the liaison with the Sheriff's Office. Mr. Nuzzolillo advised that he will work with Auditor Lynn Fairclough and Sheriff Dale Williams on the purchase.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:25 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that visitors to the Courthouse will notice different offices have their doors decorated for the holidays. Mr. Nuzzolillo advised that the Courthouse is hosting a door decorating contest. Judging of the doors will take place Friday, December 17, 2021 by Carol McIntire from the Carroll County Messenger. Mr. Nuzzolillo advised that there are three categories for the competition: Best Carroll County Themed Door, Most Creative (door only) and Most Creative (door and surrounding area.) Mr. Nuzzolillo advised the visitors can stop by the Commissioners' office and answer trivia questions about the county. A drawing will be held of all the entries with correct answers, and the winner will receive a gift card. Commissioner Wirkner asked how the decorations and prizes were funded. Mr. Nuzzolillo advised that no county funds were used. Door decorations were purchased personally by various staff members. All of the gift cards for prizes were purchased personally by the Commissioners.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:26 AM GOVDEALS


Ronald M. Nuzzolillo Jr, Assistant Clerk I provided an update on GovDeals. Mr. Nuzzolillo advised that in 2021, there were 78 auctions totaling \$81,947.00. Since the county started using GovDeals, there were 186 auctions totaling \$276,463.43.

**IN THE MATTER OF  
ARPA COMMITTEE**

 9:27 AM


Commissioner Ohler asked Ronald M. Nuzzolillo, Jr., Director of Special Projects when the American Rescue Plan Act (ARPA) committee will be meeting again. Mr. Nuzzolillo advised that due to holidays schedules, it looks like the committee will be meeting the second week of January. Commissioner Ohler asked Mr. Nuzzolillo if the Carroll County Environmental Services (CCES) sewer improvements are on the agenda. Ms. Nuzzolillo advised that item is on the agenda, along with the Health Department concerns at Stony Lake, and the Health Department’s parking lot. Commissioner Ohler advised that there have been several COVID outbreaks in the Sheriff’s office which have caused a lot of overtime to be used. Commissioner Ohler asked Mr. Nuzzolillo if the ARPA funds can be utilized to reimburse that overtime. Mr. Nuzzolillo advised that there is a section that discusses an eligible use for those who deal with COVID, but it can only be used for employees that are devoting more than 50% of their time to combating COVID. Mr. Nuzzolillo advised that he believes the budget shortfall section could be applied, but it would have to be applied to all employees, not just one department. Commissioner Ohler asked Mr. Nuzzolillo to have the ARPA committee review the payroll issue again.

**IN THE MATTER OF  
MEETINGS**

 9:30 AM

Commissioner Wirkner advised that he will be attending a Regional Transportation Improvement Project (RTIP) meeting on Friday, December 17, 2021.

**IN THE MATTER OF  
COURTHOUSE CHRISTMAS ACTIVITIES**


 9:30 AM

Commissioner Wirkner asked for details of the Ugly Sweater Contest to be held on Friday, December 17, 2021. Melissa N. Schaar, Clerk advised that the Ugly Sweater Contest has three categories: Best Homemade, Most Ugly, and Most Glitzy. Ms. Schaar advised that Nancy Schaar, Free Press Standard reporter will be judging the Ugly Sweaters beginning at 1:30 p.m. on Friday. Ms. Schaar advised that \$5.00 gift cards for local businesses will be given to the winners of each category, and the Commissioners paid for those gift cards out of their pocket.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:32 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner