



**Present:** President Robert E. Wirkner and Commissioner Christopher R. Modranski. **Absent:** Vice President Jeffrey L. Ohler  
**Also present to observe:** None.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Absent; Commissioner Wirkner: Present


**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**

 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday November 22, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.  
 Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Commissioner	Comm.	OMEGA Executive Board Meeting	Cambridge, OH	12/7/21	\$90.00
Christopher R. Modranski, Commissioner	Comm.	COG Meeting	Cadiz, OH	12/17/21	\$30.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CS50	Contractual Services	20700-51324-53300	\$50,400.00
21219	Contract Services	21219-11001-53300	\$75,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
 APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Principal	10000-11001-57010	Travel	10000-11001-52050	\$1,000.00
21221	Pub. Facility Imp.	21221-11001-55000	Admin	21221-11001-56001	\$20,000.00
20400	Sup. & Mat.	20400-51321-54400	Clinical Assessment	20400-51320-56090	\$1,000.00
20420	Projects-Road	20420-31355-53305	Supplies & Materials	20420-31360-54400	\$5,000.00
20420	Projects-Road	20420-31355-53305	Other Expenses	20420-31355-56090	\$10,000.00
10000	Principal	10000-11001-57010	Prof. & Tech. Services	10000-11001-53340	\$7,500.00
20720	Health Ins.	20720-51520-51100	Salaries	20720-51520-50020	\$9,000.00
10000	Fees-Comm	10000-11001-52000	Supplies & Materials	10000-11001-54400	\$5,359.50
10000	Principal	10000-11001-57010	Salaries-Employees	10000-11001-50020	\$5,640.00
10000	Principal	10000-11001-57010	PERS-Comm	10000-11001-51070	\$800.00
10000	Principal	10000-11001-57010	Medicare-Comm	10000-11001-51090	\$82.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Henry Heating & Cooling Inc, \$139.95; World Data Corporation, \$220.00; Don's Custom Meats Inc, \$2,075.00; Henry Heating & Cooling Inc, \$256.13; Johnson Controls Security Solutions, \$144,400.00; ServerSIM, \$3,625.00; American Electric Power, \$100.85; Verizon Wireless, \$893.77; & Time Warner Cable, \$198.79.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:06 AM

Cason Leggett, Dog Warden, filed his report for the week of November 21, 2021 to November 27, 2021 showing 1 dog impounded, 0 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
REQUEST FOR DISBURSEMENT  
OHIO PUBLIC WORKS COMMISSION**

**Motion:** to approve a Disbursement Request Form and Certification to the Ohio Public Works Commission for the 2021 Bachelor Rd (CR 23) Resurfacing Project, #CN09Y in the amount of \$302,651.69, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
RELEASE OF PERFORMANCE BOND  
2021 RESURFACING PROJECT, H-1-2021**


**Motion:** to release the performance bond of Superior Paving & Materials Inc. in the amount of \$351,352.40 for the Carroll County Bachelor Rd (CR 23) Pavement Resurfacing Project H-1-2021 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
RELEASE OF PERFORMANCE BOND  
2021 RESURFACING PROJECT, H-2-2021**


**Motion:** to release the performance bond of Superior Paving & Materials Inc. in the amount of \$780,224.00 for the Carroll County Resurfacing Project, H-2-2021 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
SUBORDINATION AGREEMENT  
CHIP GRANT – JEAN MARTIN**

**Motion:** to approve Subordination Agreements on the mortgages and notes signed by Jean Martin in the amounts of \$36,123.00, \$10,950.00 and \$2,537.00 on property located at 103 Southwest Emerald Rd., Carrollton in Union Township; the mortgages and notes are through the CHIP Grant, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
DOMESTIC VIOLENCE - ALLOCATED FUNDS**

**Motion:** to allocate the Marriage License Fees, Divorce, Dissolution and Annulment fees collected for Domestic Violence for calendar year 2022 as follows: 25% to Alliance Area Domestic Violence Shelter and 75% to Harbor Point, a division of OhioGuidestone per the recommendation of Deb Baker, Victims Assistance Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF  
TRANSIT – NEW HIRES**

**Motion:** to hire Cody Wilson as a full-time driver at a rate of \$11.00 per hour with a start date of November 29, 2021, Robert Holla as a part-time driver at a rate of \$11.00 per hour with a start date of November 29, 2021 and Dale Fox as a part-time driver at a rate of \$11.00 per hour with a start date of December 6, 2021 as per the recommendation of Sonja Trbovich, Transportation Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
MONTHLY UPDATE**


 9:13 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to give her monthly update. Ms. Faulk advised that indoor visitations are by appointment only. There are three locations where family and friends can visit. Anyone wanting to schedule a visitation appointment can do so by calling the CGAR office. Ms. Faulk advised that she does have an employee that has a pine allergy and asks the public not to bring in anything pine scented. Ms. Faulk provided an update on the HVAC project. Ms. Faulk advised that they had a walkthrough last Monday with the engineers and construction workers from Johnson Controls and Standard Plumbing and Heating. Ms. Faulk advised that cement pad for the HVAC units should be installed in the next couple of weeks. The HVAC project should be completed by the end of April. The Fire Panel should begin around the same time and there may be some overlap. Ms. Faulk advised that CGAR is ending the month with eight males and 28 females for a total of 36 residents, including one new admission.


**IN THE MATTER OF  
BAKE SALE**

**Motion:** to allow Carroll County Caring Hands to hold a bake sale on December 10, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:17 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County General Health District is currently performing a brief survey to gauge the interest in a mobile testing clinic. Ms. Schaar advised that the survey link is currently posted on the county website and on the Commissioners' Facebook page.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:17 AM

Melissa N. Schaar, Clerk advised that deer gun season opens today and closes on December 5<sup>th</sup>. Ms. Schaar wished all hunters luck on their hunts this week.

**IN THE MATTER OF  
FIREFIGHTERS UHF ANTENNAS**


 9:21 AM

Commissioner Wirkner advised that at the request of Ralph Castellucci, Great Trail Fire District Chief, performance tests were conducted on the UHF system in the county. It was determined that the performance of the Brown Township UHF antennas can be improved at a cost of \$1,900.00. This would change the current system from a nine-point omni direction system to a single-point system pointed directly towards Brown Township. Commissioner Wirkner advised that \$1,900.00 is a modest investment for the Brown Township fire services. Commissioner Wirkner advised that even though the UHF system is not owned by Commissioners, the Commissioners have maintained the system because the other departments do not have the funds to do so. Commissioner Modranski asked if the omni-directional antenna will still be in place since other departments such as the Engineer’s office use the UHF system and this is an added single directional antenna pointed to Brown Township. Commissioner Wirkner answered yes, this is an additional antenna pointed towards Brown Township. Commissioner Modranski asked if the other fire departments are switching to MARCS radio system. Commissioner Wirkner answered yes, Brown Township is the only department staying on the UHF system. Commissioner Wirkner advised that he asked the Engineer if he is looking to switch to MARCS radio system, and the Engineer advised that he is working with his technicians to see if that is feasible. If the Engineer switches to the MARCS radio system, the Brown Township fire department would be the only one using the UHF system. Commissioner Modranski agreed that \$1,900.00 is a small price to pay for the residents’ safety. Commissioner Wirkner advised that with less departments using the UHF system and the increasing cost for the maintenance of the UHF system, it may come to a point where the Board needs to look into whether the UHF system should be kept.

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**Motion:** to install a single-direction UHF antenna pointed towards Brown Township at a cost of \$1,900.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:26 AM

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Commissioner Wirkner advised that he will instruct the 911 coordinator to take the necessary steps to set up the new antenna.

**IN THE MATTER OF  
DOG LICENSES**

 9:26 AM

Commissioner Modranski advised that the 2022 dog licenses are now on sale from December 1, 2021 until January 31, 2022. Commissioner Modranski advised that there are multiple vendors throughout the county that sells dog licenses as well as the Dog Pound and Auditor’s Office.

**IN THE MATTER OF  
MARCS PAGERS**


 9:27 AM

Commissioner Wirkner advised provided an update on pagers for the MARCS radio system. Commissioner Wirkner advised that legal counsel is looking into how the county can purchase the pagers. Commissioner Modranski asked is the question whether the county can directly purchase or need to go out for bids. Commissioner Wirkner advised that there is only one company that supplies the pagers for the Ohio MARCS radio system, and that vendor has a minimum floor price. Any other vender cannot sell the pagers below that minimum floor price.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Christopher R. Modranski; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:29 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
Absent

Jeffrey L. Ohler, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner