



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski.  
**Also present to observe:** Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, October 7, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.  
 Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 EXPENSES**


**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP	Minerva, OH	10/15/21	\$18.00
Kate Offenberger, Director	JFS	East Central District Director Fall Retreat	Wooster, OH	10/28/21	-0-

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.  
 Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
 PY19 CDBG**

 9:04 AM


Tom Konst, Community Development Block Grant (CDBG) Coordinator appeared before the Board to provide the final report for the program year 2019 (PY19) CDBG activities. Mr. Konst advised that the original projects that were approved by the Board are as follows: new flooring in the kitchen and dining area, social area, halls, three restrooms, two offices, and a storage room; a new blast chiller and stand; a new cooler; a new outdoor freezer; and an emergency generator with an in-ground propane tank. Mr. Konst advised that there were funds left after these projects, so the following projects were added: new convection oven with an electrical upgrade to install, due to failure of previous oven; a new dumpster pad to fulfill health department requirement; two deteriorating sidewalks were replaced; one new sidewalk was installed; storage space was added in dining area; outdoor security lighting added; emergency lights and signs were upgraded; and heat tape was added over the air conditioning unit as recommended by the state inspector. Mr. Konst advised that all projects are complete. Mr. Konst advised that \$118,842.44 was used of the \$120,000.00 project funds, and the Carroll County Council on Aging used \$241.70 of the \$700.00 they had committed to the project. Mr. Konst advised that \$1,399.26 will be returned to the state when all invoicing is completed. Mr. Konst advised that they were unable to use the remainder of funds in the timeframe allowed. One of the biggest stumbling blocks during the project was how busy contractors were during the pandemic. Mr. Konst advised that it made it hard to get quotes and get small jobs completed. Mr. Konst advised that PY19 is now complete and he is gearing up for PY21. Mr. Konst advised that the Board approved the Dellroy generator project and a couple projects out at the Carroll Golden Age Retreat (CGAR) for PY21. Mr. Konst advised that this may be the last year for the CDBG in its current form. If the state and federal level continue on their current course, the CDBG will become a competitive grant. Commissioner Modranski advised that the Friendship Center projects are a great example of how state and federal grant funds can benefit people directly in Carroll County. Commissioner Modranski advised that the Friendship Center has taken on a lot during the pandemic, and they are greatly appreciated. These projects have helped their office be more efficient in serving the senior population. Commissioner Wirkner advised that he is glad to see that the propane tank is in the ground, and asked how many gallons the tank holds. Mr. Konst advised that he is unsure, but he will check on that. Commissioner Wirkner advised that the

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propane tank is a huge asset in the event of a power shortage. Mr. Konst advised that the Friendship Center could potentially be used as a cooling center in the summer and a warming center in the winter. Commissioner Modranski advised that the Friendship Center is able to be a back-up plan for CGAR in the event something happened to their kitchen or power. Commissioner Wirkner advised that having the ability to serve meals gives the county a back-up plan. Commissioner Modranski advised that the Board sent a letter to the state advising that the Board is against the CDBG becoming a competitive grant. Commissioner Modranski advised that the state will choose projects that they feel will give them the "biggest bang for their" buck, which will be larger cities. Mr. Konst advised that historically, paving has been allowed in the CDBG grants, however no paving is allowed for PY21. This will allow the focus to be on other infrastructure. Commissioner Wirkner advised that he is very pleased with all of the improvements at the Friendship Center.

**IN THE MATTER OF  
REGIONAL PLANNING  
REPLAT IN BUTLER OUTLOTS**

 9:14 AM

Tom Konst, Regional Planning Director appeared before the Board to advise that he anticipates having the plat for the for the new Dollar General store ready for the Board to sign in the next week or two. Mr. Konst advised that he has received the plat, but the property changed ownership to the current owners and the map office is in need of a deed with the new legal description before the plat can be approved.

**IN THE MATTER OF  
PY19 CDBG**

 9:15 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I appeared before the Board to advise that Tonya Myers, Friendship Center Director commented on Facebook that the propane tank is 1,000 gallons. Ms. Myers also thanked everyone for their help with the grant. Commissioner Modranski advised that many local contractors were utilized for these projects, including Eick Electric, J Green Excavating, and RK Construction. Commissioner Modranski advised that he appreciates local contractors bidding on the projects.


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
H70 County Home	Equipment	0330-H070-H05.000	\$8,000.00
General 0580 Supplies	Hazmat team	0580 S-036 S-02.030	\$400.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**


**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
M&G	Contracts – Bridges	0360-K000-K30.000	Materials – Bridges	0360-K000-K26.000	\$1,200.00
B021	Service Contracts	0163-B021-B04.000	Equipment	0163-B021-B03.000	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID WEEKLY UPDATE**


 9:18 AM

Commissioner Wirkner advised that Kelly Engelhart, Carroll County Health Commissioner is unable to attend the meeting due to a previous commitment, but sent her weekly report over to be read. Commissioner Wirkner advised that the number of cases have started to increase once again as the county is experiencing several outbreaks at this time. Sadly, there was an additional death on Wednesday, October 13, 2021, so there are now five deaths for the month of October. Testing continues to be busy. The phones ring non-stop for scheduling. The Health Department currently has four to five staff answering calls and scheduling. Her office has asked for patience as they will return calls at the end of every day. Calling more than once will only tie up the phone lines more. Please leave a message, and the Health Department will return your call. They also have the at-home test kits available for anyone to pick up for testing, no appointment needed. Currently, there are 192 reported cases for October, of which 191 of these cases are active. There were 478 cases in September. There have been five deaths in September, and five deaths in October. There are eight active outbreaks currently, and the Center for Disease Control (CDC) has Carroll County’s transmission level listed as high.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Treasurer of Jefferson County, \$1,980.00; Fin Feather Fur, \$999.50; Henschen & Associates, \$413.00; Carsons, \$384.50; Total ID Solutions, \$680.00; & Ron Ruegg, \$454.38.


**DJFS:** Sanders Market, \$200.00 & Henry Heating & Cooling, \$1,177.00.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:21 AM


Cason Leggett, Dog Warden, filed his report for the week of October 3, 2021 to October 9, 2021 showing 4 dogs impounded, 3 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – SEPTEMBER  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:21 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the September 2021 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,182 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF  
LETTER OF SUPPORT**


 9:23 AM

Commissioner Modranski asked what project this application is for. Commissioner Wirkner advised that it is for improvements to Fisherman Road (TR 146), and the justification for the improvements is that if there is a closure on Canton Road (SR 43), Fisherman Road (TR 146) becomes the access point to divert traffic through town. Commissioner Modranski advised that he spoke to Mark Walters, Center Township Trustee about this grant. Mr. Walters advised that Center Township is working with Ohio Mid-Eastern Governments Association (OMEGA) to complete the application.

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**Motion:** to approve the letter of support to the Ohio Department of Transportation supporting Center Township’s application for the Township Stimulus Program, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Goodwill Industries of Greater Cleveland and East Central Ohio	10/1/21 – 6/30/22	\$54,019.00	Program elements for youth services	Service	Renewal	10/7/21
Jefferson County CAC	10/1/21 – 6/30/22	\$120,000.00	Program elements for youth services	Service	Renewal	10/13/21
Belmont Pines Hospital	9/1/21 – 12/31/22	Dependent on use	Placement for foster children	Service	New	10/13/21

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
DANIEL HOSTETLER**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Daniel Hostetler for a driveway, 2179 Arbor Rd. (CR 14) in Augusta Township;

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF  
BID NOTICE  
2020 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

**Motion:** to accept bids up to and opened at 9:30 a.m. on November 4, 2021 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project # E, installation of three septic systems, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:28 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that sign-ups for the Community Christmas Program is under way. Mr. Nuzzolillo advised that he spoke with Tonya Myers, Friendship Center Director, and she advised that there was a good turnout at yesterday's registration. Mr. Nuzzolillo advised that registration for the Community Christmas Program will continue today from 4:30 p.m. to 6:30 p.m., Tuesday, October 19<sup>th</sup> from 12:00 p.m. to 2:00 p.m. and Wednesday, October 20<sup>th</sup> from 4:30 p.m. to 6:30 p.m. Ms. Myers advised that they are in need of sponsors and donations. Ms. Myers is also looking for local businesses to purchase gifts. Anyone who needs information about either registering or providing financial assistance can contact Tonya Myers or Jenna Aukerman at 330-205-6958 or 330-627-7017.

**IN THE MATTER OF  
MEETINGS**

 9:30 AM

Commissioner Modranski advised that he has a meeting today with the Village of Carrollton and representatives from Ohio Mid-Eastern Governments Association (OMEGA) to discuss some opportunities in Center Township and the Village of Carrollton. Commissioner Modranski advised that OMEGA has hired a consultant and he is looking forward to hearing what the consultant has to share.

**IN THE MATTER OF  
MEETINGS**


 9:30 AM

Commissioner Wirkner advised that he has a Regional Transportation Improvement Project (RTIP) meeting on Friday, October 15, 2021.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:30 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner