


**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski.


**Also present to observe:** April Mayle, Assistant Clerk II.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, September 20, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID UPDATE**

 9:03 AM

Kelly Engelhart, Carroll County Health Commissioner appeared before the Board to provide the weekly COVID-19 update. Ms. Engelhart advised that cases are now being reported by month. As of September 22, 2021, there are 375 confirmed cases for September, of which 214 cases are active. Ms. Engelhart advised that there were 235 total cases in August. There are currently five outbreaks and there have been seven deaths in August and September. Ms. Engelhart advised that the most recent death was a 76-year-old female who was unvaccinated. All seven deaths in August and September were unvaccinated residents. Ms. Engelhart advised that Carroll County's case rate is currently 516.46 per 100,000 population. Last week, the case rate was 419 per 100,000 population. Ms. Engelhart advised that Carroll County's vaccination rate is slowly increasing. Ms. Engelhart advised that the Health Department has been testing at full capacity. For the month of September, 481 tests have been administered, with a 32% positivity rate at the health department. Ms. Engelhart advised that 141 test were administered from last Thursday until today, with a 22% positivity rate. For the month of September, 94 first doses were administered and 182 total vaccines were administered. Ms. Engelhart advised that according to the state dashboard, Carroll County is at 40.88% started and 37.73% completed. Ohio's rate is 53.5% started and 49.5% completed. Ms. Engelhart advised that Carroll County is lagging behind the State of Ohio which is typical in rural communities. Ms. Engelhart advised that her office continues to try and educate the public with science-based facts, and dispute myths and misinformation that is being spread about the vaccine. Ms. Engelhart advised that her office received a letter from the Northeast Ohio Hospital Association encouraging residents not to seek healthcare if it is not an emergency. Hospitals are overwhelmed right now, and 9 out of 10 of the patients in the hospital in ICU and on ventilators are COVID-positive patients, and most are unvaccinated. Ms. Engelhart advised that other options for healthcare are a local provider, telehealth, and pharmacy clinic. Ms. Engelhart advised that a third dose of the Pfizer vaccine has had Food and Drug Administration (FDA) approval for those 65+ and those at increased risk of being exposed, which includes healthcare workers and school personnel, due to many schools still not masking. Ms. Engelhart advised the third dose has not been approved by the Center for Disease Control (CDC) and Ohio Department of Health (ODH). As soon as the third dose is approved, the Health Department will review how they will administer the dose. Ms. Engelhart advised that the drive through clinic was very successful, and residents are familiar with the process. Ms. Engelhart advised that the third dose is only approved for residents who had Pfizer for the first and second dose. Moderna is not yet approved for a third dose. Commissioner Modranski asked if Pfizer is still the only vaccine with full approval. Ms. Engelhart advised that is correct. Commissioner Modranski advised that it seems like Moderna will not have the third dose until they have full approval. Ms. Engelhart advised that it is her understanding that Moderna is currently taking their vaccine to the committee for approval for 12-17-year-olds, but she has not heard that Moderna is taking the vaccine to the committee for full approval yet. Commissioner Modranski asked how the active case numbers compare to last week, and to last year. Ms. Engelhart advised that this week is higher, and last year the spike was in January after Christmas break with 545 cases. Ms. Engelhart advised that the weather is getting cooler and residents will be indoors more and there will be more transmission. Ms. Engelhart advised that her office is receiving many calls from people who were exposed. There is so much community transmission right now, that if a resident is experiencing symptoms, they should assume they have been exposed, and go get tested. Commissioner Modranski asked if the symptoms of the Delta variant are different than what was presenting in 2020. Ms. Engelhart advised that the presentation has changed. They are seeing more people with nasal congestion, sinus pressure, sore throat. Some people say it's more of a tickle in the back of the throat. Then, the cough and fever develop, whereas previously, the symptoms would begin with the cough and fever. Many people

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think that they have allergies or sinus infections. Commissioner Modranski asked if they are still seeing the loss of taste and smell. Ms. Engelhart advised that they are, but not usually until later and it's not as prevalent. It used to be a definitive diagnosis, but now they are seeing people who lose their test and smell and have sinus pressure, but repeatedly test negative. Ms. Engelhart advised that this confuses things even more when they are trying to diagnose. Commissioner Modranski asked if residents should still get a flu vaccine if they have received their COVID vaccine. Ms. Engelhart advised that the vaccines are completely different and residents should get both vaccines. Ms. Engelhart advised that there was not really a flu season last year, but people were masking which helps reduce transmission of respiratory virus such as RSV and influenza. Ms. Engelhart advised that since there is not a mask mandate right now, they anticipate seeing an increase in COVID, RSV and influenza this winter. Commissioner Wirkner asked if the residents who come in for testing so they can attend events are included in the positivity rate. Ms. Engelhart advised that they only include the people who come in for testing due to symptoms. If a resident comes in to get a negative test for an event and does test positive, they are included in the positivity rate. Commissioner Modranski asked if the positivity rate includes all tests in Carroll County. Ms. Engelhart advised that it is only the Health Department's test. Ms. Engelhart advised that the state dashboard positivity rate includes all testing done in Carroll County. Commissioner Ohler asked Ms. Engelhart if she had heard of a treatment possibly called Regen. Ms. Engelhart advised that she is not up to date on COVID treatments, but she believes that there is a treatment that provides antibodies to boost the body's response.

**IN THE MATTER OF EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Commissioner Christopher Modranski	Commissioners	COG Meeting	Cadiz, OH	9/24/21	\$30.00
Tracy Flanagan, Administrative Secretary Janice Leggett, Administrative Assistant	Engineers	Softworks Training Seminar	Loudonville, OH	10/26/21	-0-
Kate Offenberger, Director Jennifer Burns, Program Manager	JFS	Area 16 COG Meeting	Harrison JFS	9/24/21	-0-
Mikayla Brannick, Case Worker	JFS	Core 4 Training	Cambridge, OH	9/28/21-10/1/21	-0-
Sonja Trbovich, Director	Transit	Transportation Advisory Steering Committee	New Philadelphia, OH	REVISED 9/24/21	\$34.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
M&G	Other Expenses	0355-K000-K24.000	Materials-Roads	0355-K000-K12.000	\$80,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION: REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

- COUNTY:** Ron Ruegg, \$1,549.77 & Superfleet, \$317.48
- DJFS:** B&N Holdings, \$1,050.00 & Key Bank \$180.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF  
COMMISSIONERS OFFICE  
EQUIPMENT PURCHASE**

 9:19 AM

Melissa Schaar, Clerk advised that the computers are for Commissioner Wirkner and April Mayle, Assistant Clerk II. Ms. Schaar advised that their current computers are very old and slow. Commissioner Modranski asked if these are the computers that he was discussing with Ronald Nuzzolillo, Jr., Assistant Clerk I. Mr. Nuzzolillo advised that what they were looking at yesterday were just the processors. Mr. Nuzzolillo advised that these computers are comparable in price to what he found online.


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**Motion:** to accept a quote from ServerSim for 2 Intel i5-10400 Processors in the amount of \$1,858.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF  
COMMISSIONERS OFFICE  
FURNITURE PURCHASE**

**Motion:** to accept a quote from Borden Office Equipment for a desk in the amount of \$1,359.00 **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
WILLIAM LEEPER ET AL  
EASEMENT**


 9:23 AM

Melissa Schaar, Clerk advised that Doug Schafer from Encino Energy presented the plat for approval. Ms. Schaar advised that this plat is for the expansion of the intersection at Autumn Road (CR 22) and Cottage Road (CR 102) for oil and gas activity. Ms. Schaar advised that the Engineer’s office and the Prosecutor have approved the Plat.

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**Motion:** to approve a Plat for Easement and Rights of way for property situated in Orange Township, Northwest Quarter, Section 10, Township 14, Range 7 involving property owners, William Leeper et al, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
ADVANCED HARDWOODS**

**Motion:** to approve a special hauling permit to Advanced Hardwoods for hauling over Clay Rd. (CR 69) in Rose Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF  
RELEASE OF BOND  
PLANTS AND GOODWIN INC. PERMIT**

**Motion:** to release the surety Bond of Plants and Goodwin, Inc. in the amount of \$25,000.00 for the special hauling permit for Clover Road, CR 70 approved January 24, 2020, as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
NEW HIRE**

 9:26 AM

Commissioner Wirkner advised that Kate Offenberger, Director at JFS, is recommending the hiring of Donna Galliher as Unit Support Worker II at a rate of \$15.73/hour, effective October 12, 2021. Ms. Offenberger was unable to join the Board this morning due to a previous appointment.


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**Motion:** to hire Donna Galliher as a Unit Support Worker II at a rate of pay of \$15.73 per hour effective October 12, 2021 as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski  
Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT  
JOHNSON CONTROLS, INC.**

**Motion:** to approve a contract with Johnson Controls Inc. of Brecksville, OH, in the amount of \$962,655.00 for the Carroll Golden Age Retreat Community Development Block Grant HVAC project, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski  
Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Carroll Golden Age Retreat Community Development Block Grant HVAC Project contract to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski  
Motion carried on unanimous vote.

 9:28 AM


**IN THE MATTER OF  
CORSA  
DIVIDEND CHECK**

 9:28 AM


Commissioner Wirkner advised that the county has received a dividend check from the County Risk Sharing Authority (CORSAs) in the amount of \$13,875.00. In the past, the check has been handled different ways. Commissioner Modranski advised that the check should be deposited in the county general fund.

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**Motion** to deposit the County Risk Sharing Authority (CORSAs) dividend check into the county general fund, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None ABSTAIN: None; **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:29 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk advised that the Ohio Department of Agriculture's (ODA) Office of Farmland Preservation has announced that Counties, Soil & Water Conservation Districts, land trusts, cities and townships are invited to apply for the 2022 Local Agricultural Easement Purchase Program. This ODA program has allocated \$6.5 million towards this program. Certified local sponsors will then accept applications from local landowners and help secure easements through the ODA's Local Agricultural Easement Purchase Program.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:30 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk advised that during Monday's meeting Tonya Myers left a message on the meeting's Facebook post. Ms. Myers wanted to thank the Health Department for offering home vaccination options for the county's senior population.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:30 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk advised that next week he will attend the County Commissioner's Association's (CCAO) American Rescue Plan Act (ARPA) Symposium next Wednesday, September 29, 2021. Mr. Nuzzolillo advised that he plans to convene the ARPA committee that following Thursday to discuss his findings.

**IN THE MATTER OF MEETINGS**

 9:30 AM

Commissioner Modranski advised that he will be attending the Council on Governments (COG) on Friday, September 24, 2021. This meeting will be held at the Harrison County JFS office.

**IN THE MATTER OF BILLS**


 9:31 AM

Commissioner Ohler asked Melissa Schaar, Clerk to check on the bill for \$10,409.70 for the Health Department loan payment. Ms. Schaar advised the payment is for the interest due, and Andover Bank will be wiring the payoff directly to USDA. Ms. Schaar advised there will be no payment due to Huntington Bank because the county was paid ahead on that loan. Commissioner Ohler advised that the remainder of the Health Department payment should be enough to pay Bricker & Eckler’s fee. Ms. Schaar advised that she left the money on the Health Department PO and will transfer the money when the Bricker & Eckler invoice is received.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:34 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner