



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, July 15, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
JOB AND FAMILY SERVICES**

 9:02 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to introduce their new supervisor, Leah Batton. Ms. Offenberger advised that Ms. Batton came from Columbiana County.

**IN THE MATTER OF  
JOB AND FAMILY SERVICES**

**NEW HIRE**


 9:02 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to request permission to hire Brandi Jo Tinlin as a Social Service Worker 2 at a rate of \$19.16 per hour effective August 9, 2021.

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**Motion:** to hire Brandi Jo Tinlin as a Social Service Worker 2 at a rate of pay of \$19.16 per hour effective August 9, 2021 as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
JOB AND FAMILY SERVICES**

**VARIOUS CONTRACTS**

 9:04 AM

OhioSTART is a program that Department of Job and Family Services uses with OhioGuidestone.


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**Motion:** to approve the following contracts for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling	7/1/21-6/30/22	\$69,183.00	OhioSTART	MOU	Renewal	7/9/2021

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
AUDIT RESULTS**


 9:05 AM

Commissioner Modranski advised that he received a letter from the Ohio Department of Job and Family Services about a recent audit of the Carroll County Job and Family Services. Commissioner Modranski advised that there no findings and congratulated Kate Offenberger, Job and Family Services Director and her staff for a clean audit. Ms. Offenberger advised the audit is based on the county audit. Commissioner Modranski advised that the Board also received clean audit report for Children Services and congratulate Shelley Martin, Child Support Enforcement Agency Director and her staff.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Mercy Medical Center, \$211.00; USPS, \$1,865.35; Henschen & Associates, \$172.00; Richardson Electric, \$3,822.53; Richardson Electric, \$2,143.79; Richardson Electric, \$8,130.00; & Cummins Inc, \$426.41.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
SEPTEMBER 11<sup>TH</sup> COMMEMORATION**

 9:08 AM


Reverend Vernon Palo, Mount Pleasant United Methodist Church appeared before the Board to discuss commemorating the 20<sup>th</sup> anniversary of the September 11<sup>th</sup> attacks. Reverend Palo advised that he feels something should be done county-wide to honor first responders. Reverend Palo would like Board permission to do something. Reverend Palo advised that he met with the Carroll County Ministerial Association. Reverend Palo advised that he spoke with Shane Thomas, Village of Carrollton Fire Chief, and Judge Sean R. H. Smith, who both provided suggestions. Reverend Palo advised that he would like to work with the Carroll County Fire Chiefs Association to get information to each fire department in the county. Reverend Palo advised that he would also like to get information to the different to safety forces such at police, Sheriff deputies and State Highway Patrol. Reverend Palo advised that he would like to host the event at the Carroll County Fairgrounds. Reverend Palo has also been offered at town square, but he would like to host somewhere as a county-wide location. Commissioner Ohler stated that he likes the idea, and advised that he believes the Fair Board would be acceptable to host the event. Reverend Palo advised that he has learned that September 11<sup>th</sup> does have some conflicts. The Carrollton High School Marching Band and Choirs have events to attend that day. Commissioner Modranski suggested that Reverend Palo could check with the Malvern or Conotton Valley High School Marching Bands. Commissioner Wirkner advised that the Commissioners can draft a proclamation to commemorate the 20<sup>th</sup> anniversary of the September 11<sup>th</sup> attacks. Reverend Palo advised that he has worked with the Board indirectly with the National Day of Prayer proclamation. Commissioner Modranski stated that this is an outstanding idea, and he would support Reverend Palo in any way. Reverend Palo invited the Commissioners to attend any meetings that may come up. Commissioner Modranski advised that he is willing to offer the Commissioners' Meeting room to host meetings. Reverend Palo advised that he would use his church since it is handicap accessible and has a large fellowship hall and parking lot.

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**Motion:** to authorize Reverend Vernon Palo to do a feasibility study to commemorate the 20<sup>th</sup> anniversary of the September 11<sup>th</sup> attacks and to recognize area first responders and report to the Board his findings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


 9:16 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:16 AM

Cason Leggett, Dog Warden, filed his report for the week of July 11, 2021 to July 17, 2021 showing 4 dogs impounded, 6 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF  
DOG WARDEN**


 9:17 AM

Commissioner Ohler asked if Cason Leggett has been officially promoted to Dog Warden. Commissioner Modranski answered yes. Commissioner Wirkner answered yes, with a six-month probation period.

**IN THE MATTER OF  
BID ACCEPTANCE**

**1<sup>ST</sup> CHOICE ENERGY SERVICES/HERITAGE CORPORATION**


**Motion:** to accept the bid from 1<sup>st</sup> Choice Energy Services in the amount of a \$0.13 mark up for premium grade diesel fuel to be pumped into a County vehicle at its facility for the term of August 1, 2021 to July 31, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
2021 RESURFACING PROJECT H-2-2021**

**NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT**

**Motion:** to issue a Notice of Commencement, Notice to Proceed and Contract to Superior Paving & Materials, Inc. with work beginning on or before July 15, 2021 and the completion date being November 12, 2021 in the amount of \$351,352.40; a pre-construction conference was conducted by the Engineer’s office explaining the requirements regarding payment of prevailing wages and posting of rates and posters were given to the contractor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF  
RESOLUTION 2021-30**

**CARROLL COUNTY AIRPORT AUTHORITY – ODOT GRANT**

Commissioner Modranski advised that this will help the Airport Authority with their tree removal project.  
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**Motion:** to adopt Resolution 2021-30 authorizing to submit a grant application to the Ohio Department of Transportation and authorizing the Carroll County Airport Authority to execute the grant agreement and all related documents and manage the grant as necessary, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:22 AM

**RESOLUTION #2021-30**  
**A RESOLUTION AUTHORIZING THE CARROLL COUNTY AIRPORT AUTHORITY TO APPLY FOR OHIO DEPARTMENT OF TRANSPORTATION GRANT**

**WHEREAS**, The Carroll County – Tolson Airport is in need of improvements, and those improvements will be accomplished through the Obstruction Removal – Phase I project; and

**WHEREAS**, The Ohio Department of Transportation, Office of Aviation, is accepting applications for FY 2022 Grants offered through the Ohio Airport Direct Grant Program; and

**WHEREAS**, the Board desires to authorize the Carroll County Airport Authority to submit an application for funding and execute the grant contract and any related documents for the FY 2022 Ohio Airport Direct Grant Program.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Carroll County, Ohio that an application be submitted to the Ohio Department of Transportation in the amount of \$86,849.00 for the Obstruction Removal – Phase I Project. Once a Grant offer is received from the Ohio Department of Transportation, this Board authorizes the President of the Carroll County Airport Authority to execute the Grant contract and all related documents and to manage the grant as necessary inclusive of submission of applications for payment associated with the Grant as required by the Ohio Department of Transportation.

**BE IT RESOLVED FURTHER** the Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
Mr. Ohler seconded the motion.

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Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Modranski, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 19<sup>th</sup> day of July 2021.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:


/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President


/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
CLERK’S REPORT  
SEPTEMBER 11<sup>TH</sup> COMMEMORATION**

 9:22 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that Tonya Myers, Director at the Senior Citizens Friendship Center is watching the meeting on Facebook and commented that she thinks commemorating the 20th anniversary of 9/11 is a great idea. Ms. Myers also advised that Rhonda Griffin of Louisville, Ohio has organized several Emergency Service and recognition events and would probably share info. Ms. Schaar advised that she asked Ms. Myers for contact information to share with Reverend Palo.

**IN THE MATTER OF  
CLERK’S REPORT  
CARROLL COUNTY FAIR**

 9:23 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County Fair is ramping up and animals are moving in today. Ms. Schaar advised that the Commissioners’ office would like to wish all the exhibitors good luck with their shows and sales.

**IN THE MATTER OF  
CLERK’S REPORT  
COUNTY EMPLOYMENT POSTINGS**

 9:23 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that there are many job openings in county right now. Ms. Schaar advised that the custodian position closed on Friday, June 16, 2021; the Assistant Dog Warden position will close at 3:00 p.m. on Friday, June 23, 2021; the part-time Assistant Clerk position will close at 3:00 p.m. on Friday, June 30, 2021; Transit is hiring part-time drivers; the Carroll Golden Age Retreat is hiring; and, Common Pleas Court is hiring a courtroom bailiff. Ms. Schaar advised that the Bailiff position is only posted on the county website, so interested parties should go to [carrollcountyohio.us](http://carrollcountyohio.us) to find more information about the position.

**IN THE MATTER OF  
ECONOMIC DEVELOPMENT  
OIL AND GAS ACTIVITY**

 9:24 AM

Commissioner Modranski advised that he and Melissa Schaar, Clerk had a meeting last week with executives from Encino Energy. Commissioner Modranski advised that Encino Energy is starting to pick up activities in the county again.

**IN THE MATTER OF  
BROADBAND INTERNET**


 9:26 AM

Commissioner Modranski advised that he met with Jeanette Wierzbicki, Ohio Mid-Eastern Governments Association (OMEGA) Executive Director and discussed broadband availability in the county. Commissioner Modranski advised that OMEGA is working with a consultant to map out which parts of the county that does not have high speed internet. Commissioner Modranski advised that this will take into consideration the results from the Federal Communications Commission Reverse Auction. Commissioner Modranski advised that he received a call from Lieutenant Governor Jon Husted thanking the county for its support of the broadband internet bill that was recently signed by the Governor.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:27 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner