Present: Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski. Absent: President Robert E. Wirkner. Also present to observe: Nancy Schaar, Free Press Standard and Carol McIntire, Carroll County Messenger.

IN THE MATTER OF **PLEDGE OF ALLEGIANCE**



Commissioner Ohler asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF

ROLL CALL / BOARD MEETING ATTENDANCE



Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Absent

IN THE MATTER OF

RECORDINGS OF PROCEEDINGS



Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF

MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 12, 2021 and electronic recording of the proceedings, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF

EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Commissioner Christopher R. Modranski	Commissioners	HARCATUS Finance and Personnel Committee	New Philadelphia, OH	7/15/21	\$30.00
Bambi Merrick, Fiscal Officer Melissa Herrington, Budget Officer Kate Offenberger, Director	JFS	ECODA Fiscal Committee Meeting	St. Clairsville, OH	8/3/21	\$50.00
Kate Offenberger, Director	JFS	East Central PCSAO	Coshocton JFS, OH	7/16/21	-0-

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:03 AM

IN THE MATTER OF **APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
0180-T309	CTCL Grant	0180-T309-T03.030	\$282.03

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:03 AM

IN THE MATTER OF

APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

	FR	ОМ			
FUND	NAME	CODE	NAME	CODE	AMOUNT
A003	Contract-Services	0180-A003-A06.000	Travel	0180-A003-A07.050	\$2,000.00
A001	Contracts-Repairs	0001-A001-A07.000	Equipment-Comms	0001-A001-A04.040	\$400.90

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:03 AM

IN THE MATTER OF

TRANSIT



9:04 AM

Sonja Trbovich, Transit Director appeared before the Board to obtain approval to hire four part-time Transit drivers. Ms. Trbovich advised that she had previously been given permission to hire three part-time drivers, but only one of them worked out. Ms. Trbovich advised that from the beginning of the COVID pandemic through July 2021, she has lost five employees and only hired one new employee.

Motion: to authorize Sonja Trbovich, Transit Director to hire four part-time drivers, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



9:05 AM

IN THE MATTER OF

TRANSIT



9:05 AM

Sonja Trbovich, Transit Director appeared before the Board and advised that due to the staffing shortage, her employees are overworked, working 10 to 11 hours per day. Ms. Trbovich advised that she had an employee approach her to advise that he was considering retirement due to the number of hours he is working. Ms. Trbovich advised that she contacted the State to see what she can do and the State advised that she can temporarily reduce her operating hours until more employees are hired. Ms. Trbovich advised that because the reduction is less than 25% of her operating hours, she will not need to do a public hearing, just a public notice two weeks before the new hours go into effect. The notice will also be posted in all of the vehicles. Ms. Trbovich advised that the State told her that there are two other rural transits that are having the same issue as Carroll County. Ms. Trbovich advised that she will be doing a temporary reduction of hours from 6:00 a.m. to 6:00 p.m. to 7:00 a.m. to 4:30 p.m., Monday through Friday. Commissioner Modranski asked what is the timeframe of the temporary reduction of hours is. Ms. Trbovich advised that she believes this temporary reduction of hours will be from August 1, 2021 until October to allow time to advertise for employees, review applications, hire and conduct the two-week training. Ms. Trbovich advised that there is a need for the 6:00 a.m. to 6:00 p.m. operating hours but she is between a rock and a hard place right now. Commissioner Modranski asked how many riders this will affect. Ms. Trbovich advised that she does not know that number, but she can say that in the second quarter of 2020 there were 2,057 rides and in the second quarter of 2021, there were 5,548 rides, which is more than double.

Motion: to authorize Sonja Trbovich, Transit Director to publish a public notice for a temporary service change, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



Ms. Trbovich asked what would be the shortest time frame for advertising / hiring. Melissa Schaar, Clerk advised that she will check the Ohio Revised Code and let Ms. Trbovich know after session. Commissioner Modranski asked what qualifications are required to be a driver. Ms. Trbovich advised that potential employees need to have a driver's license and a good driving record. A Commercial Driver's License is not required because the vehicles do not carry more than 16 passengers.

IN THE MATTER OF

PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



9:11 AM

IN THE MATTER OF

PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:

REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Huntington National Bank, \$317.50; Ron Ruegg, \$549.95; Verizon, \$745.85; Frontier, \$128.46; Kimble, \$2,575.24; Columbia Gas, \$208.96; Cintas, \$150.44; Jack Doheny Company, \$564.03; North Central Labs, \$570.57; Staples, \$170.09; Dynegy, \$194.49; Dynegy, \$160.75; Dynegy, \$134.3; Dynegy, \$2,121.05; Dynegy, \$2,392.38; Dynegy, \$201.27; Rite Aid, \$324.52 & US Foods, \$2,192.59.

DJFS: St. John's Villa, \$1,490.00; JCCAC, \$11,249.10; Morrow Co. JFS, \$1,463.79; Doji Grimes, \$1,200.00; George Junior Republic, \$19,452.90 & Belmont Pines Hospital, \$10,710.00.

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:11 AM

IN THE MATTER OF **MONTHLY REPORT – JUNE CHILD SUPPORT ENFORCEMENT AGENCY**



Commissioner Ohler advised the office of the Prosecuting Attorney filed the June 2021 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,203 open, active cases. A copy is on file in the Commissioners' Office.

IN THE MATTER OF

APPOINTMENT - DEAN PETERSEN

AREA 16 WORKFORCE DEVELOPMENT BOARD

Motion: to appoint Dean Peterson to the Area 16 Workforce Development Board for a two-year term beginning July 1, 2021 and expiring June 30, 2023, as recommended by Job and Family Services Director, Kate Offenberger, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



Commissioner Modranski advised that this appointment fills the county's obligation for the Area 16 Workforce Development Board.

IN THE MATTER OF

BIDS - BOND RELEASE

CR 19 RESURFACING PROJECT #114421

Motion: to release the bid bonds of Superior Paving & Materials, Inc., Barbicas Construction Co., Inc., Shelly & Sands, Inc. and NLS Paving as recommended by Brian J. Wise, County Engineer, due to a contract having been signed and a 100% Performance Bond filed by Northstar Asphalt, Inc. for the CR 19 Resurfacing Project #114421, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER OF

BIDS – BOND RELEASE

2021 RESURFACING PROJECT H-2-2021

Motion: to release the bid bonds of Northstar Asphalt, Inc. and Barbicas Construction Co., Inc. as recommended by Brian J. Wise, County Engineer, due to a contract having been signed and a 100% Performance Bond filed by Superior Paving & Materials, Inc. for the 2021 H-2-2021 Resurfacing Project, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER OF

AGREEMENTS/CONTRACTS

FRONTIER E-LINE SCHEDULE

Motion: to approve the Dedicated Internet Access (DIA) schedule and the Ethernet Local Area Network (E-LAN) schedule to the Frontier Service Agreement and authorize the Board President to sign same, Action Vote was recorded as follows: YEA: None; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion did not carry due to lack of votes.



Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that the motion needs to be changed to authorize the Board Vice-President to sign the document, since the Board President is absent. Commissioner Modranski asked if Commissioner Wirkner is aware of these agreements. Mr. Nuzzolillo advised that Commissioner Wirkner is aware.

Motion: to approve the Dedicated Internet Access (DIA) schedule and the Ethernet Local Area Network (E-LAN) schedule to the Frontier Service Agreement and authorize the Board Vice-President to sign same, Action Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER **HEALTH DEPARTMENT MONTHLY COVID UPDATE**



9:15 AM

Kelly Engelhart, Director of Nursing and Population Health appeared before the Board to provide the monthly COVID update. Ms. Engelhart advised that her office has administered 9,805 doses to date, which is 36.27% of residents who have started the vaccine and 34.2% that have completed the series. Currently, there have been 2,119 total cases; 2,067 cases have recovered; one death in the past month brings the total deaths to 42; there are currently 10 active cases; and one active outbreak in a congregate living facility. Ms. Engelhart advised that the demand for vaccines is down; only 53 vaccinations have been administered in the past six weeks. Ms. Engelhart advised that this is not unusual; the entire state is seeing a decrease. Currently, Carroll County's rate is 10% lower than the State. The State of Ohio has 48.2% started and 45.2% completed. Ms. Engelhart advised that the variant strain known as the Delta strain has become the predominate strain circulating in the United States. The variant strain accounted for 10% of the cases in June and is now accounting for 57% of cases. Ms. Engelhart advised that the variant strain is rapidly spreading, is more easily transmitted and is impacting the younger population, primarily because they are not vaccinated. Ms. Engelhart advised that people who are vaccinated can contract the variant strain, but the vaccination protects them from hospitalization and death. Ms. Engelhart advised that this is what we want the vaccine to do since there is no herd immunity. Ms. Engelhart advised that only 17.7% under the age of 50 have started the vaccine series and the number decreases with age. The 12 – 18-year-old population is at 6%. The good news is that the most vulnerable population, age 65+, has a vaccination rate of 71.2% in Carroll County. Ms. Engelhart advised that the pandemic COVID virus will continue to mutate. All public health officials will continue to encourage young people to get vaccinated. Ms. Engelhart advised that everything seems normal right now, but there are outbreaks in Ohio. These outbreaks are primarily in summer camps. Ms. Engelhart advised that Carroll County has 11 residential camps and, so far, there has not been any outbreaks.

IN THE MATTER OF **PROSECUTOR OPINION**

Motion: to send the Grant Agreement between the State of Ohio, Development Services Agency and Carroll County to the Prosecutor for his review for form and function, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



9:21 AM

IN THE MATTER OF **CLERK'S REPORT**



9:22 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I advised that there are multiple job listings on the county's website. Applications for the Custodial Technician I position are due by 3:00 p.m. on July 16, 2021. Applications for the Assistant Dog Warden are due by 3:00 p.m. on July 23, 2021. The Carroll Golden Age Retreat is looking for RNs, LPNs and Nurse Aids. The Carroll County Board of Developmental Disabilities is looking for a Substitute Classroom Aide and is accepting resumes until July 28, 2021. These job listings are also on the Board of Commissioners' Facebook page. Commissioner Ohler asked if any applications have been received for the Assistant Dog Warden position. Mr. Nuzzolillo advised that one application has been received and he has given out applications to two other people. Commissioner Ohler asked if there have been any applicants for the Custodial Technician position. Melissa N. Schaar, Clerk advised that five or six applications have been received.

IN THE MATTER OF **AUDITOR'S OFFICE NEW SOFTWARE**



9:25 AM

Lynn Fairclough, Auditor advised that her office is currently inputting information into the new software system and attending many training sessions. The target date to switch to the new software is October 1, 2021.

IN THE MATTER OF **CARROLL COUNTY FAIR**



9:25 AM

Commissioner Modranski advised that the Carroll County Fair opens Tuesday, July 20, 2021. Melissa N. Schaar, Clerk advised that animals have to be in their pens by 5:00 p.m. on Monday and there is an Open to the World Tractor Pull on Monday evening. Carol McIntire, Carroll County Messenger advised that the Glow Run 5K will be held on Monday afternoon, as well. The entertainment at the Carroll County Fair will include tractor pulls, motocross, monster trucks and a demolition derby.

IN THE MATTER OF **COMMISSIONERS OFFICE ASSISTANT CLERK II**



9:26 AM

Commissioner Ohler asked if the Comprehensive Case Management Employment Program (CCMEP) will be able to provide another person to assist in the office. Melissa N. Schaar, Clerk advised that the only other person available is only participating in the summer work program and will be going to college in the fall, so that will not work for the office. Commissioner Ohler advised that the Commissioner's office should advertise for a part-time Assistant Clerk II.

Motion: to a advertise for a part time clerk for the Commissioners' office for a maximum of 25 hours per week, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:26 AM

IN THE MATTER OF

AMERICAN RESCUE PLAN ADVISORY COMMITTEE



Ronald M. Nuzzolillo, Jr., Director of Special Projects appeared before the Board and advised that the American Rescue Plan Advisory (ARPA) Committee met on Tuesday, July 13, 2021. Mr. Nuzzolillo advised that he spoke to one potential consultant who will have information to present sometime next week and he has a couple more to reach out to. Mr. Nuzzolillo advised that there are a couple promising contacts that would be free of charge because they already service Carroll County in other areas. Once he has more information, another committee meeting will be scheduled. Commissioner Ohler asked if the consultant will help determine what the funds can be used for. Mr. Nuzzolillo advised that the consultant will look at the county to see where the money would be best utilized, the lasting effects of the project(s), assist with processing applications and make sure that the county is compliant with the requirements for the funds. Mr. Nuzzolillo advised that the rules from the U.S. Treasury are constantly changing.

IN THE MATTER OF **2022 BUDGET HEARING**



9:30 AM

The time having arrived to hold a public hearing regarding the Carroll County budget for 2022. Those present were Lynn Fairclough, Auditor; Commissioner Christopher Modranski; Commissioner Jeffrey Ohler; Carol McIntire, Carroll County Messenger; Nancy Schaar, Free Press Standard; Melissa Schaar, Clerk; and Ronald M. Nuzzolillo, Jr., Assistant Clerk I. Ms. Fairclough advised that in the past, the first six months of expenses were multiplied by two to get the estimate for the full year. Ms. Fairclough advised that 2020 had better revenue than 2019, and 2021 is following the same pattern. Ms. Fairclough advised that sales tax accounts for 32% and real estate tax accounts for 34% of the revenue for the general fund and both are holding steady. Ms. Fairclough advised that these are projected numbers and they are subject to change. One thing that affects the revenue from the second half real estate taxes, is many people like to pay the year in full when they pay their first half taxes. Ms. Fairclough advised that according to Ohio Revised Code, the estimated budget needs to be accepted by July 15, 2021. Ms. Fairclough advised that her office would like to hold work sessions with the commissioners to work on the budget. Ms. Fairclough advised that her payroll staff will participate as well. The process will be more involved, but will create a more accurate budget. Ms. Fairclough advised that Rover is still tender-paying. The matter is currently in the Tax Commissioners hands and could take up to two years to resolve. There will not be an increase or decrease on Rover's real estate taxes until the matter is resolved. Ms. Fairclough advised that the 186-page report in front of the commissioners is the projected expenses for county funds. As an example, Ms. Fairclough advised that the Treasurer has seven lines. The Treasurer's salary is mandated by the State of Ohio so that number is accurate. The salary line for the employees will reflect the salaries plus the typical yearly increase.

Motion: to accept the estimated budget of which the Board of County Commissioners of Carroll County hereby submit its annual budget for the fiscal year commencing January 1, 2022 for the consideration of the County Budget Commission, Action Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrev L. Ohler.

Motion carried on unanimous vote.



9:30 AM

IN THE MATTER OF **PROPERTY VALUES LAKE MOHAWK**



9:36 AM

Lynn Fairclough, Auditor appeared before the Board to advise that Lake Mohawk did not go to the Board of Tax Appeals. Ms. Fairclough advised that if a property owner does not agree with their property valuation, they can go to the county Board of Revision. If the property owner wants to appeal the Board of Revision's decision, they can go to the State Board of Tax Appeals or they can file in their county's common pleas court. Ms. Fairclough advised that her office is currently working with Lake Mohawk to see what they can do for her and hopefully reach an agreement. Ms. Fairclough advised that during the 2019 county-wide reappraisal, some things that were not being taxed were added on and Lake Mohawk is questioning those items.

IN THE MATTER OF **2022 BUDGET**



9:38 AM

Commissioner Ohler advised that he had a meeting recently with Staci Brady, Chief Deputy Auditor and Brittany Tangler, Chief Deputy Auditor II regarding working with departments to give more accurate numbers for the budget. Lynn Fairclough, Auditor advised that Ms. Brady handles the real estate settlement for the Auditor's office and she has a better outlook on the second half real estate tax revenues. Ms. Tangler handles Payroll for the county and she will be able to tell each office exactly how much they need to budget for PERS, Medicare, and so.

IN THE MATTER OF

MEDIA



Carol McIntire, Carroll County Messenger asked what the anticipated income is for the 2022 budget. Lynn Fairclough, Auditor advised that she does not know what the amount is at this point. Ms. Fairclough advised that she does not believe that her office can multiply the first half taxes by two and come up with a clear amount. Ms. Fairclough advised the beginning general fund estimated balance is \$1,418,203.00. Ms. Fairclough advised that the county typically meets their estimated revenue some time in September or beginning of October. Ms. McIntire asked if the county is on track for 2021. Ms. Fairclough advised that is correct. Ms. Fairclough advised that Carroll County's sales tax and property taxes did not waver at all from 2020 to 2021, so far.

IN THE MATTER OF

ADJOURN

Motion: to adjourn, Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, Moved by Commissioner Christopher R. Modranski, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

Robert E. Wirkner, President



9:39 AM

PREPARED BY: /s/ Melissa N. Schaar	BOARD OF COMMISSIONERS OF CARROLL COUNTY Absent
Melissa N. Schaar, Clerk	Robert E. Wirkner, President
	/s/ Jeffrey L. Ohler
We hereby certify the foregoing to be true and correct.	Jeffrey L. Ohler, Vice President
/s/ Melissa N. Schaar	/s/ Christopher R. Modranski
Melissa N. Schaar, Clerk	Christopher R. Modranski, Commissioner
/s/ Robert E. Wirkner	-