



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 1:04 PM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 1:05 PM


Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
 COURTHOUSE CLOSED**

Motion: to close the Courthouse on Friday, June 4, 2021 due to utility maintenance, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.
 Motion carried on unanimous vote.

 1:06 PM

**IN THE MATTER OF
 2022 BUDGET**

 1:06 PM


Commissioner Ohler provided an update on the Commissioners' Office budget. Commissioner Ohler advised that the Commissioners' salaries will remain the same and there is a 3% wage increase for employees, dependent on anticipated receipts. Commissioner Ohler advised that the Supplies and Attorney Fees lines will stay the same. Commissioner Ohler that the only loan payment next year will be \$24,000 for the Health Department building. Commissioner Wirkner asked about the bond payments. Commissioner Ohler answered that will show up on page 2. Commissioner Ohler advised that Contract Repairs includes the payment for the Motorola maintenance agreement which will be a total of \$100,000. Commissioner Wirkner asked if next year will be the last payment. Commissioner Ohler answered that there are two more years. Commissioner Ohler advised that Travel will stay the same. There not been much travel recently, but Commissioner Ohler expects travel will increase. Advertising and Professional Services will stay the same. PERS will increase by \$800, which is the anticipated increase in staff salary. Worker's Compensation will have the same expenditure as 2020 or may be a little higher. Commissioner Ohler advised that it is anticipated that there will be no unemployment compensation payment this year or next year. Mandatory Medicare, Other Expenses, the Tower, Computer Supplies, and Computer Equipment will stay the same. Commissioner Ohler advised that Services Computer/Imaging has increased for the new payroll system. Commissioner Ohler advised that the only expense this year should be for the maintenance and warranty. If so, the Board may be able to reduce to that line to \$30,000. Commissioner Ohler advised that Courthouse Employees Salaries is anticipated to go up by 3%. Supplies and Contract – Repairs will stay the same. \$115,000 has been budgeted for electric and gas. Commissioner Wirkner asked if internet is included in the utilities. Commissioner Ohler answered that is included in the next line down with the phones. Commissioner Wirkner advised that the phone portion will stay the same, but the internet will need increased by \$24,000. Commissioner Ohler advised that the Contract – Phone line will be \$77,000. PERS will be slightly higher due to wage increases. Mandatory Medicare will keep the same percentage increase as last year. Commissioner Ohler advised that the Security Fund comes from Judge Willen's Court, and he will check with Judge Willen to confirm what the expected amount is. Commissioner Ohler expects it to be the same. Commissioner Modranski asked what the Courthouse Employee Salary is for. Commissioner Ohler answered maintenance employees. Commissioner Ohler advised that the Examiner, Vital Statistics and Official Bonds will stay the same. There are no new elected officials, but there are bonds that are paid yearly. The Group Health Insurance will stay the same. Commissioner Ohler advised that he is waiting to hear from Wendy Dillingham to get next year's numbers. Liability Insurance in 2021 was \$161,000, and Commissioner Ohler will budget the same for 2022. Real Estate Taxes will stay the same. Commissioner Ohler advised that Transfer Out will be \$200,000 and will include the bond payment for Jail Renovation and Bell Tower projects and \$20,000 for the landfill. Commissioner Ohler estimates that \$30,000 will be the percentage of oil and gas royalties to be earmarked for the Golden Age Retreat. Commissioner Ohler advised that number will be known at the end of the year. Commissioner Wirkner asked how long the county will be with the landfill. Commissioner Ohler answered 30 years from the date of its closure. Commissioner Ohler advised that the Handicapped Children, Transit, Economic Development grants will stay the same. The Victims Assistance grant will increase to \$68,000. The Park District grant will stay the same, which includes what was appropriated in 2021 and the shortfall that was covered this year. The Regional Planning grant will increase slightly to cover the increase in salary. The Multi-County Juvenile District grant will decrease slightly. Commissioner Ohler asked if the amount for the Memorial Day grant was increased. Commissioner Wirkner advised that it was increased by \$350. Commissioner Ohler advised that the HAZMAT grant will stay the same. Wirkner advised that some equipment will need replaced from year to year. Commissioner Ohler advised that he mentioned the Transfer Out included the bond payment, landfill, and golden age retreat. Commissioner Ohler advised that may change if other permanent improvement projects come up. Additional funds may be needed in Transfer Out if issue arises from the Jail Project and don't have enough funds for the Jail Windows project. Commissioner Ohler advised that the bond payment will be \$112,000. Commissioner Ohler advised that \$80,000 is earmarked for Capital Improvements for 2022. Commissioner Ohler advised that the Wellness Grant and Road Levy will be the same. The Landfill Escrow line will be \$60,500. Commissioner Ohler advised that those expenses will be covered by \$20,000 from Transfer Out, \$25,000 from Solid Waste, and

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\$20,000 from the Village of Carrollton. The Parking Lot fund will be \$9,000. Commissioner Ohler advised that the Board will need to match the amount for DJFS, which was \$223,000 last year. Typically, the Board grants CSEA \$80,000. Last year that was reduced by \$40,000 by the CSEA Director. Commissioner Ohler advised that he is not sure if CSEA will stay at \$40,000 or go back to \$80,000. Commissioner Wirkner asked if there was an estimate for the Group Health Insurance. Commissioner Modranski asked Ronald Nuzzolillo, Assistant Clerk I if estimated costs were discussed at the CEBCO Annual Meeting. Mr. Nuzzolillo advised that he attended the CORSA Annual Meeting but not the CEBCO Annual Meeting. Commissioner Wirkner advised that a 5% increase should be sufficient to cover the costs for 2022. Commissioner Wirkner asked what the total budget for 2021 would be. Commissioner Ohler answered \$1,315,000.


Motion: to submit the proposed budget of \$1,315,000 for the Commissioners’ Office to the Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 1:31 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 1:31 PM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner