



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Nancy Schaar, Free Press Standard.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, April 29, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PROCLAMATION  
MAY – MENTAL HEALTH AWARENESS MONTH**


 9:03 AM

Lisa Winkler, Kinship Navigator for OhioGuidestone, Erin King and Tara Oberlin, Juniors at Carrollton High School appeared before the Board to request a proclamation declaring May as Mental Health Awareness Month. Ms. Oberlin read the proclamation. Commissioner Wirkner advised that the Courthouse Bell Tower will be lit green in the month of May for Mental Health Awareness.


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**Motion:** to proclaim May as Mental Health Awareness Month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
PROCLAMATION  
FOSTER CARE MONTH**


 9:09 AM

Cheri Miller, Carroll County Job and Family Services Social Services Supervisor and Seth and Julie Halfhill, foster parents appeared before the Board to request a proclamation declaring May as Foster Parent Month. Ms. Miller read the proclamation. Commissioner Modranski asked since there are only three licensed foster homes, is there a need for more foster homes. Ms. Miller answered yes, if someone would like to participate, they can call Job and Family Services and ask for Foster Services.

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**Motion:** to proclaim May as Foster Care Month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:13 AM

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Ms. Miller advised that there will be stickers on pizza boxes throughout Carroll County with the theme "It takes 100% heart to foster and adopt in Ohio." Ms. Miller advised that there will be radio spots on 95.5 The Fish and K105. Ms. Miller read the radio advertisement script. Ms. Miller advised that there will be bus stop advertisements as well. These advertisements will also feature the theme "It takes 100% heart to foster and adopt in Ohio." Ms. Miller advised that these will mostly be in Stark County. Ms. Miller introduced Mr. and Mrs. Halfhill. Mr. and Mrs. Halfhill have been foster parents for two years and currently have four foster children in their home. Ms. Miller advised that there are a couple of foster homes that are currently in the process of being licensed.

**IN THE MATTER OF  
JOB AND FAMILY SERVICES**


 9:18 AM

Kate Offenberger, JFS Director appeared before the Board seeking approval to promote two staff members. Ms. Offenberger advised that Brenda Frazier resigned. Ms. Offenberger advised that Kimberly Jackson’s promotion is to replace Ms. Frazier. Tennile Puskarich’s promotion is to replace Ms. Jackson. Ms. Offenberger advised that they are currently interviewing for a replacement for Ms. Puskarich’s position. Commissioner Modranski asked why Ms. Puskarich’s promotion isn’t until May 31<sup>st</sup>. Ms. Offenberger answered that Ms. Puskarich has a front desk position and her replacement will need to be found before Ms. Puskarich can take over the duties of Eligibility Referral Specialist.

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**Motion:** to promote Kimberly Jackson from Eligibility Referral Specialist 1 to Eligibility Referral Specialist 2 at a rate of pay of \$19.16 per hour, effective April 5, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:20 AM

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**Motion:** to promote Tennile Puskarich from Unit Support Worker 2 to Eligibility Referral Specialist 1 at a rate of pay of \$18.07 per hour, effective May 31, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:21 AM

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Kate Offenberger advised that Lisa Smiley, Social Worker 2 has submitted her retirement letter. Ms. Offenberger advised that she will advertise for the Social Worker 2 position.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Laiton Carter, QC/Trainer	JFS	Ethics Training	Cambridge, OH	5/7/21	-0-

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
A000	Transfers Out	0280-A015-A16.200	\$37,250.00
A000	Transfers Out	0280-A015-A16.200	\$13,150.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**


**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
County General	0280-A015-A16.200	0015-N020-800	\$37,250.00
County General	0280-A015-A16.200	0015-N020-800	\$13,150.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:23 AM

Josh Long, Dog Warden, filed his report for the week of April 25, 2021 to May 1, 2021 showing 1 dog impounded, 0 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
APPOINTMENT- CORINNA GROMLEY  
HARCATUS**

**Motion:** to appoint Corinna Gromley as the public sector representative to the HARCATUS Governing Board to replace Bridget Britton effective May 3, 2021 through June 30, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
TRANSIT – NEW HIRE**


**Motion:** to advertise for four part-time transit drivers at Carroll County Transit, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF  
PROSECUTOR OPINION – 2021 WPCLF AGREEMENT**

**Motion:** to send the 2021 Water Pollution Control Loan Fund Assistance Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Applied Industrial Technologies, \$121.11; GADDIS, \$118.00; Mark Fisher, \$2,700.00; Standard Plumbing & Heating, \$30,75.00; Frontier TCI, \$209.43; USPS, \$150.00; & Guess Motors, \$23,808.58.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:27 AM


Melissa N. Schaar, Clerk advised that she spoke with Ed Eick, Maintenance Supervisor, and the Courthouse Bell Tower will be lit green for the month of May.

**IN THE MATTER OF  
CLERK'S REPORT**

 9:27 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Ohio Department of Job and Family Services (ODJFS) Interim Director Matt Damschroder is alerting the public of fake websites that closely mirror the agency's official website that are attempts to steal personal and banking information. The addresses of the fake websites in question are: unemployment-ohio-gov.com and ohio-gov.cn. Interim Director Damschroder advised that individuals are receiving test messages and emails that link to these phony websites. To avoid potential fraud Ohioans should ignore all unsolicited text messages and never click on hyperlinks in emails or text messages that look suspicious; log in each week to their account and review personal information such as physical address, email address, and banking information; and remember that ODJFS will not contact them to ask for their username or password. If an individual notices a change in their account information, they should report it immediately by calling 833-658-0394. ODJFS will then work with them to verify their identity and provide them with the next steps, such as changing their Personal Identification Number (PIN) and reporting the theft to law enforcement.


**IN THE MATTER OF  
CLERK'S REPORT**

 9:28 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Public Health Advisory System map is showing 39 orange counties and four yellow counties, including Carroll County. Ms. Schaar advised that Governor DeWine announced that when Ohio reaches 50 cases per 100,000 people for two weeks, all health orders will be lifted. The current statewide average is 155.6 cases per 100,000 people, down from 185.8 last week. Carroll County's average is currently 44.6, down from 70.6 last week.

**IN THE MATTER OF  
BID OPENING**

**2020 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**


 9:30 AM

Commissioner Wirkner advised the time has arrived to open the bids for Project #B, installation of one septic system and abandonment of current septic system for the 2020 Water Pollution Control Loan Fund/Household Sewer Treatment System projects. Ronald M. Nuzzolillo, Jr., Director of Special Projects advised that one bid was received and the information is as follows:

COMPANY	LOCATION	BID
J Green Excavating	Mechanicstown, OH	\$14,350.00


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**Motion:** to table bids for further review until Thursday, May 6, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:33 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner