



**Present:** President Robert E. Wirkner, Commissioner Jeffrey L. Ohler and Commissioner Christopher R. Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, April 5, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
MARCS RADIO GRANT**


 9:05 AM

William Wohlwend, Clerk of Courts appeared before the Board to discuss a donation to the MARCS radio project. Commissioner Wirkner advised that the fire services have received a grant from the State Fire Marshall to purchase MARCS radio equipment. Commissioner Wirkner advised that the grant is very specific as to what equipment can be purchased with the grant funds. The county is in need of two consolettes and one recorder to support fire services moving to the MARCS radios and these items are not covered by the grant. Commissioner Wirkner advised that a committee was formed to find the needed equipment. The committee looked for used equipment or overstock equipment another political subdivision’s inventory but was not able to find what they needed. Commissioner Wirkner advised that the equipment will need to be purchased new. Commissioner Wirkner advised that the equipment can be purchased through the Ohio DAS Cooperative Purchasing Program and will include programming and installation. Commissioner Wirkner advised that the fire services were asked to contribute \$10,000.00 towards the purchase price and the Board of Commissioners would fund the remainder. Commissioner Wirkner advised that the fire services were struggling to come up with their \$10,000.00 share and Mr. Wohlwend stepped forward to donate the \$10,000.00. Mr. Wohlwend advised that he is happy to donate these funds to help the county out. Commissioner Wirkner advised that there are two things that need to happen in order for the \$10,000.00 to be appropriated. First, it must be declared that the funds are available, and second, it must be declared that the equipment to be purchased with the funds will benefit the general welfare of the county.

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**Motion:** to declare \$10,000.00 as excess funds in the Certificate of Title Administration Fund line 0161-B025-B12.200 as recommended by William Wohlwend, Clerk of Courts, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
MARCS RADIO GRANT**

**Motion:** to declare the purchase of two MARCS radio consolettes and one recorder necessary to benefit the general welfare of county residents, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:08 AM

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Commissioner Wirkner thanked William Wohlwend, Clerk of Courts for his willingness to step up and help. Commissioner Wirkner advised that the Board of Commissioners and the firefighters appreciate his donation.


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
H70 County Home	Medical Services	0330-H070-H07.000	\$3,000.00
0200 B11	Contracts-Services	0200-Bo11-Bo5.000	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Janice G. Vaughn, Poundkeeper	Dog Pound	Euthanasia by Injection Certification Course	Upper Sandusky, OH	4/20-21/2021	\$375.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
H70 County Home	Medical Services	0330-H070-H07.000	\$3,000.00
0200 B11	Contracts-Services	0200-Bo11-Bo5.000	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Rural Transit Program SFY2021 Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
National Youth Advocate Program	3/1/21/ - 12/31/22	Dependent on use	Placement for foster children	Service	New	3/29/2021

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
AFFIRMATIVE ACTION PLAN**


 9:12 AM

Commissioner Wirkner advised that this motion was presented on Monday, April 5, 2021 but there was no second to the motion, so the matter will need revisited.


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CONTINUED FROM PREVIOUS PAGE

**Motion:** to adopt the County Equal Employment Opportunity/Affirmative Action Policy stating that Carroll County provides Equal Employment Opportunity (EEO) for any individual regardless of race, color, religion, sex, national origin, physical or mental handicap, and minority; the plan is effective from April 1, 2021 to March 31, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:13 AM

#### IN THE MATTER OF HEALTH DEPARTMENT

 9:14 AM

Kelly Engelhart, Director of Nursing and Population Health appeared before the Board to give the weekly COVID-19 update. Ms. Engelhart advised that there are currently 1,990 confirmed/probable cases. Of those, 1,937 are recovered, 53 are active, and there are 42 deaths. Currently there is one outbreak. Ms. Engelhart advised that her office is seeing an average of 2.5 cases per day this week, which is the same as last week. Ms. Engelhart advised that the Carroll County General Health District has administered 6,622 doses to date and a total of 7,432 doses have been administered in the county. Ms. Engelhart advised that 27.6% of the population has started their vaccine series and 18.84% of the population has completed their series. Ms. Engelhart advised that 66% of the 65+ population have started their vaccines. Ms. Engelhart advised that they are still seeing the seniors coming to the vaccine clinics and the younger population has started coming now that it has been opened up to the 16+ population. Ms. Engelhart advised that there is a clinic today from 2:00 p.m. to 5:00 p.m. at Damascus Friends Church in Malvern and there are still some spots available. There will be a drive through clinic on Saturday morning at Transit, and that clinic is full with 400 appointments. Ms. Engelhart advised that next week there will be a drive through clinic at Transit on Tuesday and a walk-in clinic at Damascus Friends Church on Thursday. There are appointments available at both of these clinics. Residents can make an appointment by registering at the Ohio Vaccine Management Solution at <https://gettheshot.coronavirus.ohio.gov/> or by going to the Carroll County General Health district website at [www.carroll-lhd.org](http://www.carroll-lhd.org). Ms. Engelhart advised that her office continues to use the Wireless Emergency Notification System (WENS) to make announcements about vaccine clinics. Ms. Engelhart advised that approximately 60 people registered for appointments and then did not show up for Tuesday's clinic so there were extra vaccines that needed to be used. Ms. Engelhart advised that a WENS alert was sent out and residents could call to make an appointment to go to the Health Department to receive their vaccine. Ms. Engelhart advised that she is thankful for the WENS alerts. If residents would like to know how to sign up for the WENS alerts, they can find the information on the Sheriff's Department website at [www.carrollcountysheriff.org](http://www.carrollcountysheriff.org) and on the Health Department's website at [www.carroll-lhd.org](http://www.carroll-lhd.org). Ms. Engelhart advised that the Ohio Director of Health has rescinded some orders and consolidated some orders. Ms. Engelhart advised that face coverings are still required when people are indoors and it is not their residence, when people are outside and there is no social distancing, when people are driving, riding or operating public transportation, and for K-12 school settings. Ms. Engelhart advised that the Carroll County General Health District and the Ohio Department of Health still encourage not gathering in groups and maintaining social distancing. If people do gather, there is to be ten or less people and maintain social distancing. Ms. Engelhart advised that events will be allowed but visitors are to maintain social distancing and be in pods or family groups. Restaurants and banquet facilities will still require ten or less to be seated together and masks worn when not seated. Ms. Engelhart advised that indoor capacity will be 25% of seating capacity to maintain social distancing. Ms. Engelhart advised that Carroll County has 11 residential camps, and her office is currently working with camp directors on how they can operate safely. Last year, camps were only allowed to have day camp. Commissioner Wirkner asked if the numbers are still trending up in the state. Ms. Engelhart advised that they are. Commissioner Wirkner asked if Carroll County numbers are still falling or if they have plateaued. Ms. Engelhart advised that they have plateaued or are climbing a little. Commissioner Wirkner asked how the numbers look nationwide. Ms. Engelhart advised that there are pockets, such as Michigan, that are climbing but not the entire nation. Ms. Engelhart advised that the numbers are rising due to the variant strain. Commissioner Modranski asked if Carroll County's numbers are like November and December. Ms. Engelhart advised that they are not. Carroll County went to yellow last week but Ms. Engelhart advised that she does not know how long we will stay yellow because there is more virus circulating.


#### IN THE MATTER OF CLERK'S REPORT

 9:23 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I appeared before the Board to advise that the 1<sup>st</sup> public hearing for the PY2021 Community Development Block Grants (CDBG) Program will be on Monday, April 12, 2021 at 9:30 a.m. Mr. Nuzzolillo advised that the hearing will be conducted by the Ohio Regional Development Corporation. Mr. Nuzzolillo advised that Tom Konst, Regional Planning Director will mail out project applications to each township and village within the county and to any other interested non-profit organizations. If anyone would like an application, they can contact Mr. Konst by phone at 330.627.5611 or email at [tkonst@carrollcountyohio.us](mailto:tkonst@carrollcountyohio.us). Mr. Nuzzolillo advised that a Zoom meeting will be held for interested applicants on Thursday, April 22, 2021 at 7:00 p.m. to discuss this year's program and answer questions. Those who need that information should contact Mr. Konst. The deadline to submit applications is 3:00 p.m. on Thursday, May 6, 2021. Mr. Nuzzolillo advised that Carroll County is eligible to fund 1 to 3 projects this round, and at the current time, road projects are not eligible for funding.

#### IN THE MATTER OF PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Staples, \$200.00; CC Treasurer, \$5,960.00 & Carsons, \$503.02.


**DJFS:** CC Messenger, \$100.00 & State Treasurer of Ohio, \$390.00.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF  
MEETINGS**


 9:26 AM

Commissioner Wirkner advised that he and Ronald M. Nuzzolillo, Jr. have a meeting with Frontier this afternoon regarding the internet service. Commissioner Modranski advised that he has a HARCATUS meeting tomorrow morning and a CCAO training meeting tomorrow afternoon. Commissioner Wirkner advised that he will be attending the virtual CEBCO annual meeting tomorrow morning, as well.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:27 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner