



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, March 18, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:01 AM

Josh Long, Dog Warden, filed his report for the week of March 14, 2021 to March 20, 2021 showing 6 dogs impounded, 0 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
KEISTER PLUMBING & HEATING INC**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Keister Plumbing & Heating for Municipal Forced Sewer Main work in Brown Township, Arbor Rd. (CR 14);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MERVIN TROYER**

Motion: to approve a special hauling permit to Mervin Troyer for hauling over Apollo Road (CR 12) in Fox Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
ACCEPT BIDS
PETROLEUM DIESEL FUEL; CONCRETE; ASPHALT MATERIALS & ROAD OIL; MATERIAL BIDS**

On March 18, 2021 at 9:01 a.m. the following bids for Concrete, Asphalt Materials and Road Oil, Road Materials, and Petroleum Diesel Fuel for the County Highway Department were received and opened by Brian J. Wise County Engineer:

PETROLEUM DIESEL FUEL BIDS				
Company Name – Location	Product Description	Base Price	Mark Up	Bid Price
LYKINS ENERGY - Minerva, OH	Unleaded gasoline - 87 octane (Max 10% ethanol)	\$1.6976	\$0.030	\$1.7276 /Gal
	Premium grade off-road diesel fuel	\$1.8977	\$0.055	\$1.9527 /Gal
	Premium grade on-road diesel fuel	\$1.9027	\$0.055	\$1.9577 /Gal

READY- MIX CONCRETE BIDS				
Company Name – Location	Product Description	At Source	Delivered	Bid Price
CHAPPELL'S CONCRETE – Carrollton, OH	Ready-Mix Concrete-Class QC1	N/A	\$132.00*	/CY
	Low Strength Mortar Backfill-ODOT Spec 613	N/A	\$100.00*	/CY
*\$20.00 per load fuel surcharge				
DIANO SUPPLY COMPANY – Canton, OH	Ready-Mix Concrete-Class QC1		\$142.00	/CY
	Low Strength Mortar Backfill-ODOT Spec 613		\$95.00	/CY
DW DICKEY & SON, INC. – Lisbon, OH Zone 1 (NE Corner of Carroll County)	Ready-Mix Concrete-Class C	N/A	\$131.00*	/CY
	Low Strength Mortar Backfill-ODOT Spec 613	N/A	\$87.00*	/CY
*\$15.00 per load fuel surcharge				
DW DICKEY & SON, INC. – Lisbon, OH Zone 2 (Rest of Carroll County)	Ready-Mix Concrete-Class C	N/A	\$137.00*	/CY
	Low Strength Mortar Backfill-ODOT Spec 613	N/A	\$93.00*	/CY
*\$15.00 per load fuel surcharge				

ASPHALT MATERIALS & ROAD OIL BIDS				
Company Name – Location	Product Description	At Source	Delivered	Bid Price
ASPHALT MATERIALS, INC. – Marietta, OH Marietta, OH & Rayland, OH	Liquid Asphalt			
	MC-3000 Sealing ODOT Spec. 702.02	\$2.95	\$3.101	/gal
	MC-30 or MC-70 ODOT Spec. 702.02	\$3.15	\$3.301	/gal
	CRS-2 ODOT Spec. 702.04	\$1.85	\$1.99	/gal
	CRS-2P (3% latex) ODOT Spec. 702.04	\$2.15	\$2.29	/gal
	MWS-300 ODOT Spec. 923	\$2.05	\$2.201	/gal
	HFRS-2 ODOT Spec. 702.04	\$1.85	\$2.001	/gal
	HFRS-2P (3% latex) ODOT Spec. 702.04	\$2.15	\$2.301	/gal
	CMS-2 Mixing-ODOT Spec. 702.04	\$2.05	\$2.201	/gal
	PERMA COAT 250	\$3.14	\$3.291	/gal
	AE-DP	\$1.65	\$1.801	/gal
	RUSSELL STANDARD – Akron, OH Akron, OH	Liquid Asphalt		
MC-3000 Sealing ODOT Spec. 702.02		\$2.90	\$3.00	/gal
MC-30 or MC-70 ODOT Spec. 702.02		\$3.05	\$3.15	/gal
CRS-2 ODOT Spec. 702.04		\$1.89	\$1.99	/gal
CRS-2P (3% latex) ODOT Spec. 702.04		\$2.26	\$2.36	/gal
HFRS-2 ODOT Spec. 702.04		\$1.89	\$1.99	/gal
HFRS-2P (3% latex) ODOT Spec. 702.04		\$2.26	\$2.36	/gal
CMS-2 Mixing-ODOT Spec. 702.04		\$2.09	\$2.19	/gal
Perma-Coat 250 Mixing-ODOT Spec.		\$3.36	\$3.46	/gal

ROAD MATERIAL BIDS				
Company Name – Location	Product Description	At Source	Delivered	Bid Price
BELMONT AGGREGATES – Bridgeport, OH Uniontown Stone	Gravel			
	Size #57	N/A	\$45.00	/ton
	Size #8	N/A	\$34.00	/ton
	Sand	N/A	\$30.75	/ton
	Size #4	N/A	\$40.25	/ton
BELMONT AGGREGATES – Bridgeport, OH Bellaire Aggregates, Yager Materials, Uniontown Stone	Limestone			
	Size #2	N/A	\$38.00	/ton
	Size #4	N/A	\$38.00	/ton
	Size #57	N/A	\$38.00	/ton
	Size #8	N/A	\$40.75	/ton
	Size #304	N/A	\$36.90	/ton
	Sand	N/A	\$30.75	/ton
	Rip Rap "A"	N/A	\$34.75	/ton
	Rip Rap "B"	N/A	\$34.25	/ton
	Rip Rap "C"	N/A	\$34.25	/ton
BELMONT AGGREGATES – Bridgeport, OH Phoenix Services	Slag			
	Class 1 (1 1/2" x 0" base) Size #4 (5" x 2")	N/A	\$24.25 \$23.75	/ton /ton


	Size #57 (1 1/2" x 3/8")	N/A	\$27.25	/ton
	Class 10 (3/4" x 0")	N/A	\$24.75	/ton
	Size #304 (1 1/2" x 0")	N/A	\$24.25	/ton
	#8 Chips (3/8" x 3/16")	N/A	\$26.25	/ton
	Ice control (3/16" x 0")	N/A	\$20.75	/ton
BELMONT AGGREGATES – Bridgeport, OH	General	At Source	Delivered	
Pleasants Power Plant	Cinders	\$9.50	\$30.75	/ton
D & V TRUCKING – Columbiana, OH	Limestone	At Source	Delivered	
Subtropolis, Petersburg, OH	Size #2	\$15.60	\$24.60	/ton
	Size #4	\$15.60	\$24.60	/ton
	Size #67	\$16.00	\$25.00	/ton
	Size #57	\$16.00	\$25.00	/ton
	Size #8	\$16.45	\$25.45	/ton
	Size #9	\$15.80	\$24.80	/ton
	Size #617	\$13.70	\$22.70	/ton
	Size #304	\$13.70	\$22.70	/ton
	Sand	\$9.45	\$18.45	/ton
	Rip Rap "A"	\$22.50	\$31.50	/ton
	Rip Rap "B"	\$22.50	\$31.50	/ton
	Rip Rap "C"	\$22.50	\$31.50	/ton
D & V TRUCKING – Columbiana, OH	Slag	At Source	Delivered	
Standard Lafarge, Cleveland, OH	Size #57	\$15.50	\$27.00	/ton
	Size #6 Modified	\$22.60	\$34.10	/ton
	Size #8	\$26.00	\$37.50	/ton
D & V TRUCKING – Columbiana, OH	General	At Source	Delivered	
R.W. Elliott, New Castle, PA	Cinders	\$7.75	\$18.25	/ton
D & V TRUCKING – Columbiana, OH	Gravel	At Source	Delivered	
Central Allied, Canton, OH	Size #57	\$13.00	\$19.50	/ton
	Size #8 (washed)	\$11.00	\$17.50	/ton
	Size #9	\$7.00	\$13.50	/ton
	Sand	\$7.50	\$14.00	/ton
EAST FAIRFIELD COAL CO. – North Lima, OH	Limestone	At Source	Delivered	
Subtropolis Mine, Petersburg, OH	Size #2	\$15.40	\$23.90	/ton
Honey Creek Mine, Petersburg OH	Size #4	\$15.40	\$23.90	/ton
	Size #67	\$15.80	\$24.30	/ton
	Size #57	\$15.80	\$24.30	/ton
	Size #8	\$16.25	\$24.75	/ton
	Size #9	\$15.60	\$24.10	/ton
	Size #617	\$13.50	\$22.00	/ton
	Size #411	\$13.50	\$22.00	/ton
	Size #304	\$13.50	\$22.00	/ton
	Sand	\$9.25	\$17.75	/ton
	Rip Rap "D"	\$19.00	\$27.50	/ton
	Size #1	\$15.40	\$23.90	/ton

ROAD MATERIAL BIDS, CONTINUED				
Company Name – Location	Product Description	Bid Price	Bid Price	
Source of Material		At Source	Delivered	
GRIFFETH & SON TRUCKING – Carrollton, OH	Gravel	At Source	Delivered	
Carrollton Plant	Size #57	\$25.00	\$24.35	/ton
	Size #8	\$19.00	\$23.90	/ton
	Size #8 (washed)	\$19.00	\$23.90	/ton
	Sand	\$11.00	\$19.30	/ton
GRIFFETH & SON TRUCKING – Carrollton, OH	Limestone	At Source	Delivered	
Carrollton Plant	Size #2	\$23.75	\$23.35	/ton
	Size #4	\$23.65	\$23.60	/ton
	Size #67	\$25.00	\$25.00	/ton
	Size #57	\$24.00	\$24.00	/ton
	Size #8	\$24.25	\$25.10	/ton
	Size #411	\$21.30	\$22.70	/ton
GRIFFETH & SON TRUCKING – Carrollton, OH	General	At Source	Delivered	
Carrollton Plant	Cinders	N/A	\$16.00	/ton
HANSON AGGREGATES – Connellsville, PA	Limestone	At Source	Delivered	
Bessemer Quarry, Bessemer, PA	Size #2	\$12.75	\$23.75	/ton
	Size #57	\$14.00	\$25.00	/ton
	Size #8	\$14.00	\$25.00	/ton
KIMBLE COMPANY – Dover, OH	Limestone	At Source	Delivered	
Dover, OH	Size #2	\$18.25	\$27.25	/ton
	Size #4	\$17.80	\$26.80	/ton
	Size #67	\$20.75	\$29.75	/ton
	Size #57	\$21.75	\$30.75	/ton

	Size #8	\$16.95	\$25.95	/ton
	Size #411	\$16.95	\$25.95	/ton
	Size #304	\$16.95	\$25.95	/ton
	Rip Rap "A"	\$30.75	\$40.75	/ton
	Rip Rap "B"	\$30.75	\$40.75	/ton
	Rip Rap "C"	\$30.75	\$40.75	/ton
	Rip Rap "D"	\$25.75	\$34.75	/ton
	0 x 2 Sandstone Fill	\$6.75	\$15.75	/ton
PHOENIX ASPHALT – New Philadelphia, OH Magnolia, OH	Gravel	At Source	Delivered	
	Size #57	\$18.00	\$24.00	/ton
	Size #8	\$8.00	\$14.00	/ton
	Size #8 (washed)	\$8.00	\$14.00	/ton
	Size #9	\$4.50	\$10.50	/ton
	Size #304	\$14.75	\$20.75	/ton
	Sand	\$2.50	\$8.50	/ton
	Bank Run – Size 2"	\$8.50	\$14.50	/ton
	Topsoil	\$14.00	\$20.00	/ton
SIDWELL MATERIALS – White Cottage, OH Standing Stone, Cadiz, OH	Limestone	At Source	Delivered	
	Size #2	\$12.50	N/A	/ton
	Size #4	\$12.50	N/A	/ton
	Size #67	\$14.75	N/A	/ton
	Size #57	\$14.75	N/A	/ton
	Size #8	\$13.00	N/A	/ton
	Size #617	\$11.80	N/A	/ton
	Size #411	\$11.80	N/A	/ton
	Size #304	\$11.80	N/A	/ton
	Gabion	\$13.70	N/A	/ton
Fines	\$5.60	N/A	/ton	
SIDWELL MATERIALS – White Cottage, OH Midvale Sand & Gravel, New Philadelphia, OH	Gravel	At Source	Delivered	
	Size #57	\$22.00	N/A	/ton
	Size #8	\$9.55	N/A	/ton
	Size #304	\$16.75	N/A	/ton
	Sand (Fill & Asphalt)	\$5.40	N/A	/ton
	Bank Run – Top Size 1"	\$11.50	N/A	/ton
	Grit Sand	\$5.20	N/A	/ton
Grits #9	\$6.00	N/A	/ton	

Motion: to accept all bids received for petroleum diesel fuel, concrete, road materials, and asphalt materials & road oil per the recommendation by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
RELEASE OF ROAD BOND
COBLENTZ BROTHERS, INC.**

Motion: to release the road bond of Coblentz Brothers, Inc. in the amount of \$25,000.00 for the hauling of a logging project on Arrow Road as said work will no longer be performed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Northeast Ohio Adoption Services	3/1/21-12/31/22	Dependent on use	Placement for foster children	Service	New	3/16/2021


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Satisfaction and Release of Mortgage to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
EMA – LEPC EXEMPTION LETTER**


 9:08 AM

Devin Herrington, EMA Deputy Director appeared before the Board to advise that HB 412 was passed in December which allows certain requirements such as the Local Emergency Planning Committee (LEPC) Exercises be waived in 2021 due to the COVID-19 pandemic. Mr. Herrington advised that this does not penalize the county in applying for EMA grants. Mr. Herrington advised that during the March LEPC meeting, it was decided to send a letter to the State Emergency Response Commission seeking an exemption from the LEPC Exercises for 2021. Mr. Herrington advised that Commissioner Wirkner needs to sign the letter to send to the state.

Motion: to authorize the Board President to sign the LEPC exemption letter, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
EMA – SEVERE WEATHER WEEK**

 9:10 AM


Devin Herrington, EMA Deputy Director advised that Sunday, March 21st kicked off the Severe Weather Awareness Week. Mr. Herrington advised that the state wide tornado drill will be this Wednesday morning at 9:50 a.m. Mr. Herrington advised that because of COVID-19, the courthouse will not conduct drill due to confined spaces and not being able to keep social distanced. The EMA Office recommends the same for area businesses. Mr. Herrington advised that even though they may not participate in the drill, they should still go through their Tornado Drill plan to prepare for an actual emergency. Commissioner Wirkner asked is Melissa Schaar, Clerk to send out a letter to leadership advising that the tornado drill will happen, but instead of going to the basement, each office should go over their emergency plan with their staff.

**IN THE MATTER OF
CLERK'S REPORT**

 9:12 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that on March 18, 2021 Governor Mike DeWine issued the following statement: "In accordance with the order issued by the President of the United States of America and in remembrance of the victims of the shooting in the Atlanta Metropolitan Area on March 16, 2021, I hereby proclaim, by the authority vested in me as the Governor of the State of Ohio by the Ohio Constitution and the laws of the United States of America, that the flags of the United States and the State of Ohio shall be flown at half-staff upon all public buildings and grounds throughout the State of Ohio until sunset on March 22, 2021". Ms. Schaar advised that the courthouse flags are at half-staff and a notification was sent out to Leadership on the morning of March 19, 2021.

**IN THE MATTER OF
CLERK'S REPORT**

 9:12 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that in a coordinated effort with the Ohio Committee for Severe Weather Awareness (OCSWA), Governor DeWine has proclaimed March 21-27 as Severe Weather Awareness Week and is encouraging all Ohioans to prepare themselves for spring and summer weather hazards and home emergencies. At 9:50 a.m. on March 24, each local community will participate in a statewide tornado drill and test its Emergency Alert System. Ohio counties will sound and test their outdoor warning sirens. Businesses, schools, and households are also encouraged to practice their tornado drills and emergency plans at this time. No matter where Ohioans are, they should know where to go if severe weather approaches. During tornado drills or actual tornado warnings, remember to go to the lowest level, stay away from windows, get under something (such as a basement staircase or heavy table or desk), cover the head, and keep in the shelter until the storm has passed.

**IN THE MATTER OF
CLERK'S REPORT**


 9:13 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Public Health Advisory System map is now showing 23 orange counties including Carroll County, and five yellow counties. As a reminder, Governor DeWine announced that when Ohio reaches 50 cases per 100,000 people for two weeks, all health orders will be lifted. The current statewide average is 143.8 cases per 100,000 people, down from 155 last week.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ralph Kramer, \$1,637.50.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporary recess, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:16 AM

Board members reconvened at  9:30 AM.

**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT
CARROLL GOLDEN AGE RETREAT PROJECT – PUBLIC HEARING #2**

 9:31AM


Commissioner Wirkner opened the public hearing at 9:31. Those present were Alan Knapp, ARC Program Manager, Trina Woodland, Community Development Specialist, Vince Lehman, Johnson Controls Solutions Development Manager, Luke Kopyar, Johnson Controls Account Executive, Dawn Faulk, Carroll Golden Age Retreat Superintendent, Melissa N. Schaar, Clerk, Ronald M. Nuzzolillo Jr, Assistant Clerk I, Commissioner Robert E. Wirkner, Commissioner Jeffrey L. Ohler, and Commissioner Christopher R. Modranski. Mr. Knapp advised that this is the second public hearing for Carroll County’s grant application for CDBG Targets of Opportunity CARES Act-CV Grant for the Golden Age Retreat Project. The first public hearing was held on March 8, 2021 virtually via Zoom, shared publicly over Facebook Live, to provide citizens with information about the CDBG Program. This public hearing will provide additional information to the public about the proposed CDBG Project. Mr. Knapp advised that the Carroll County Golden Age Retreat is a residential assisted living facility located in Washington Township in Carroll County. Built in 1937, the facility was originally established as a hospital, which was expanded and renovated in 1954. Renamed the Carroll County Golden Age Retreat in 1988, the facility is now owned and operated by the county as a residential assisted living facility, which has the capacity to house 50 residents. However, COVID-19 (coronavirus) has made people hesitant to place their loved ones in assisted living and elder care facilities, so there are currently only 30 people in residence. With the spread of the coronavirus, the lack of ventilation and air circulation in the building has become a major concern for the health and wellbeing of the residents. The EPA has identified poor ventilation and stagnant, “indoor” air as a condition for heightening the spread of the virus. The need for proper air filtration is particularly critical for senior populations who have been identified as especially vulnerable to the disease. This is highlighted by the fact that there are 30 residents at the Carroll County Golden Age Retreat and there have been 30 positive cases of COVID-19 since the beginning of the pandemic, including six deaths due to COVID-19. There has been some turnover of residents, so while the positive rate is not 100%, it is still extremely high. Mr. Knapp advised that the building is currently heated by a system of four Weil-McClain boilers that provide radiant heating throughout the entire building. Cooling is delivered via individual window air conditioning (AC) units on an “as needed” basis. There are approximately 80 AC units which are installed during the summer and removed in the fall. These units are of varying ages with varying degrees of functionality. Air conditioning is not available in most common areas throughout the building. Ventilation is absent as there are no dedicated air circulation units to filter outdoor air and bring it into the facility. There have been no known modifications to the existing heating system since it was installed approximately 12 years ago. Mr. Knapp advised that Carroll County will use CDBG Target of Opportunity CARES Act-CV funds to complete upgrades to the HVAC system at Carroll County Golden Age Retreat to minimize the potential for the spread of COVID-19 among the residents.

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Major work components include installation of new ductwork, interior natural gas work and other modifications and repairs. The project will provide air filtration and bi-polar ionization to assist in cleaning the air being discharged into the building. Ductwork will run into each of the rooms to provide positive outdoor air ventilation. If approved, the upgrades will provide improved heating and ventilation to common areas of the building, including the basement activities room, basement beauty shop, two first floor dining rooms, first floor kitchen, first floor hospital ward and breezeway and second floor multi-purpose room (MPR). The original cost estimate for this project was \$1,194,461 before administration costs. The County worked with the engineer to reduce costs as much as possible, while still retaining necessary elements. As a result, Carroll County is requesting \$991,228 to complete modifications with an additional \$20,000 requested for administration. The implementation of the suggested system follows the American Society of Heating Refrigerating and Air-Conditioning Engineers (ASHRAE) guidelines for the provision of filtered mechanical outdoor air into the space, while adding the aspect of bi-polar ionization to create another layer of filtration. This guidance is provided on the EPA’s website as the preferred method for addressing the coronavirus in indoor spaces. This is a proactive, long term measure to ensure that residents of the Golden Age Retreat have consistent access to proper ventilation and that fresh air is regularly circulated; thereby minimizing the potential to spread COVID-19. Mr. Knapp provided a schedule of the project. The Environmental Review is due in June 2021. Advertisement for bids will be published in July 2021 and the contract should be awarded in August 2021. Construction should start September 2021, and finished by February 2022. The Final Performance Report will be due in April 2022. Mr. Knapp advised that an environmental review record is required for every CDBG grant project. This review and the resulting findings and notices ensure that the construction of the project will not have an adverse effect on the environment. There are several different types of findings for CDBG projects, related to type and extent of the project. A Finding of Exemption from the ERR requirements can be made for non-construction projects, such as administration, planning or equipment purchases. A Finding of Categorical Exclusion can be made for construction projects that do not involve disturbing “greenfield” sites or areas not previously constructed upon, such as the replacement or repair of existing public infrastructure. A Finding of No Significant Impact on the Environment (FONSI) can be made for construction projects that will affect previously undisturbed areas, following the completion of an Environmental Assessment. The proposed CDBG project in Carroll County will require the preparation of a Statutory Checklist, and a Finding of Categorical Exclusion. The project will involve the replacement of equipment. After the checklist is completed, a Finding of Categorical Exclusion can be made and a Notice of Intent to Request a Release of Funds must be published in the local newspaper to inform the public of the finding and allow citizens an opportunity to comment. After the seven-day local comment period, the County will send a Request for Release of Funds (RROF) and Certification Form to the state. Once the state receives the signed form, there is an additional fifteen-day comment period, following which the state can grant environmental clearance for the project, and it can then commence. Mr. Knapp advised that questions and comments can be sent to Ms. Woodland by phone at 740.439.4471 extension 201 or by email at trinaw@omegadistrict.org. Ms. Faulk advised that this will be a very important project that will be a benefit for years to come. Commissioner Wirkner advised that this will also improve the quality of life for residents. Ms. Faulk advised that this will be a benefit that out weighs the costs. Ms. Woodland advised that she plans to submit the application for the grant by the end of the week. Ms. Woodland advised that if there are any questions, they can be submitted as mentioned before. Commissioner Wirkner closed the public hearing at  9:42 AM.

**IN THE MATTER OF
HARCATUS**


 9:42 AM

Commissioner Modranski advised that he received more information about the Coronavirus Home Relief Grant. Commissioner Modranski advised that \$619,000 has been disbursed for Harrison, Carroll and Tuscarawas counties. Commissioner Modranski advised that the program has assisted 70 households in Carroll County with \$177,682.90 spent in the county. The program has provided 12 mortgage assistances, 52 rental assistances, and 24 water payments assistance. Commissioner Modranski advised that more opportunities are available, as HARCATUS has received 2nd and 3rd rounds of funding. Anyone with questions or are interested in the program can call 740.922.0933.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:44 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
 Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melisa N. Schaar
 Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
 Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
 Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
 Jeffrey L. Ohler, Vice President
/s/ Christopher R. Modranski
 Christopher R. Modranski, Commissioner

