


Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski.


Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 1, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled Y103 Unemployment; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
MONTHLY REPORT – FEBRUARY
SHERIFF’S OFFICE**

 9:03 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of February 2021 showing 1,049 meals served and 114 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
MONTHLY REPORT – FEBRUARY
DOG POUND**


 9:03 AM

Josh Long, Dog Warden appeared before the Board to present his report for the month of February 2021 showing 16 dogs impounded, 9 dogs adopted to new families, 6 dogs reclaimed by owners, 2 dogs euthanized due to aggression issues, 0 citations for no license issued and 3 at-large citations issued. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
AGREEMENT/CONTRACT - TRANSIT
MINERVA OPCO, LLC**

Motion: to approve a contract between Carroll County Transit and Minerva Opco, LLC dba Arbors at Minerva for service in effect retroactive to February 26, 2021 through December 31, 2021 at a rate of \$1.75 per mile, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
JUVENILE COURT
EQUIPMENT INVENTORY REPORT**

Motion: to authorize Vice President Jeffrey L. Ohler to sign the Equipment Inventory Report for the Carroll County Juvenile Court Probation department, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

 9:07 AM

Commissioner Ohler asked what the Avalon Document Scanning Agreement is for. Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that it is for the Auditor's payroll records. Commissioner Ohler asked if that is part of the new payroll software. Mr. Nuzzolillo advised that it is to scan the payroll records to have digital copies for record keeping purposes.

Motion: to send the Avalon Document Scanning Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
DOMINION TRANSMISSION, INC.**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications for utility work along the right-of-way in Perry Township, Chalon Road (CR 68);
2. Jakob Green for a driveway in Augusta Township, 4263 Aurora Rd. NE;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
WORK ORDER
VILLAGE OF MAGNOLIA**

Motion: to approve a blanket work order for the Village of Magnolia for permacoat mix for 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
RUMA TERMINATION AGREEMENT
SHELL PIPELINE COMPANY, LP**

Motion: to approve a Road Use Maintenance Termination Agreement by and between the Board of Commissioners and Shell Pipeline Company, LP for TR 394 (Queens Road SE) per the recommendation of Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
RUMA TERMINATION AGREEMENT
SHELL PIPELINE COMPANY, LP**


Motion: to approve a Road Use Maintenance Termination Agreement by and between the Board of Commissioners and Shell Pipeline Company, LP for TR 392 (Quarry Road SE) per the recommendation of Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
BIDS – BOND RELEASE
SHELL PIPELINE COMPANY LP**

Motion: to release bid bond 9297667 for TR 394 (Queens Road SE) and bid bond 9297665 for TR 392 (Quarry Road) both of Shell Pipeline Company LP as recommended by Brian J. Wise, County Engineer, due to the completion of the project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
CHIP PY2021 – RFP/Q
ACCEPTANCE OF OHIO REGIONAL DEVELOPMENT CORPORATION.**

Motion: to accept the Statement of Proposal and Qualifications of Ohio Regional Development Corporation of Coshocton, Ohio for the PY 2021 Community Housing Impact and Preservation Program (CHIP), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
USDA ANNUAL REPORT
CARROLL COUNTY ENVIRONMENTAL SERVICES & GENERAL HEALTH DISTRICT**

Motion: to approve the USDA Annual Report information sheets for Carroll County Environmental Services and Carroll County General Health District, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
HEALTH DEPARTMENT
COVID-19 UPDATE**

 9:15 AM


Kelly Engelhart, Director of Nursing and Population Health appeared before the Board to provide the weekly COVID-19 update. Ms. Engelhart advised that there have been 1,926 confirmed or probable since the start of the pandemic; 1,846 recovered cases, 35 deaths, 80 active cases and 4 active outbreaks. Ms. Engelhart advised that the county's number of cases are decreasing which is the trend for the state and the nation as well. Ms. Engelhart advised that the Health Department has vaccinated 3,130 residents. Carroll County data overall which includes vaccinations given by Discount Drug Mart is 3,883 residents who have received their first dose and 1,752 have received their second dose. Ms. Engelhart advised that the vaccination rate for the total population of Carroll County is approximately 10%, approximately 60% for the 80+ population and the 70+ population vaccination rate is increasing. Ms. Engelhart advised that the Health Department is seeing an increase in the number of vaccines they are receiving, and they received their first shipment of the Johnson & Johnson vaccine this week. Ms. Engelhart advised that the Johnson & Johnson vaccine is a one-dose vaccine and they are planning to hold a vaccine clinic on Saturday, March 13, 2021 at the Transit facility for residents who are interested in this vaccine. Once she has confirmed this date with Carroll County Transit, the Health Department will open up the registration for the clinic. Ms. Engelhart advised that the Health Department has been using the wireless emergency notification system (WENS) to send out alerts about the clinics and it is working out very well. Ms. Engelhart advised that there is a clinic scheduled this afternoon to be held at the Damascus Friends Church campus in Malvern and they plan to vaccinate 400 residents. Ms. Engelhart advised that this clinic will be completely paperless as the residents are all registered online. Once the vaccine is administered, it will be reported to the Ohio Department of Health within 30 seconds. Ms. Engelhart advised that the Health Department will help individuals with their registration. Her office opens eight phone lines during registration to assist anyone who is not able to use the app or online portal. Ms. Engelhart advised that the Health Department continues to do COVID tests every morning, Monday through Friday. Only symptomatic residents are tested. Ms. Engelhart advised that the amount of testing they are doing is decreasing as the number of cases decrease. Commissioner Modranski advised Ms. Engelhart that it was good to have her back for the weekly update. Commissioner Modranski asked how the senior/retired population that spends the winter out of state, or vice versa, are getting their vaccines. Ms. Engelhart advised that if a resident has a home in Carroll County and another state, the Health Department will vaccinate them. Ms. Engelhart advised that if a resident is unable to get their vaccine, the Health Department will vaccinate them when they return to Carroll County. Ms. Engelhart advised that the vaccines have been opened up to the 60+ population and four additional medical conditions have been added to the list. Ms. Engelhart advised that her office is putting residents who do not qualify by age but have medical conditions on the No Waste list. Commissioner Modranski advised Ms. Engelhart that he read a Facebook posted by the Tuscarawas County Health Department on February 11, 2021 at 3:00 a.m. that reads as follows: "New CDC guidance for COVID-19 exposures following vaccination (Updated February 10, 2021): Vaccinated persons with an exposure to someone with suspected or confirmed COVID-19 are not required to quarantine if they meet all of the following criteria: Are fully vaccinated (i.e., ≥2 weeks following receipt of the second dose in a 2-dose series, or ≥2 weeks following receipt of one dose of a single-dose vaccine). Are within 3 months following receipt of the last dose in the series. Have remained asymptomatic since the current COVID-19 exposure. Please note: if it has been more than 3 months from your last dose you would be required to quarantine, if exposed." Commissioner Modranski advised that the post caused some commentary from Carroll

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County Residents questioning if the vaccine is only good for three months, and wondering if they will have to be revaccinated like the flu shot. Ms. Engelhart advised that the Center for Disease Control (CDC) has given this recommendation for quarantine. Ms. Engelhart advised that the CDC is operating under the assumption that the vaccine will give up to three months immunity, the same as if you have COVID-19. Ms. Engelhart advised that there is just not enough data at this point so the CDC is being cautious. Ms. Engelhart advised that it does not mean that the vaccine is only good for three months and it is not known yet if a booster dose will be required. Commissioner Modranski advised that he is glad to hear that the Health Department is back to offering telephone assistance. He has spoken to people who cannot afford computers or smart phones and people who are intimidated by electronics. Ms. Engelhart advised that her office will do whatever they need to do to make sure that residents can get vaccinated. Commissioner Wirkner asked Ms. Engelhart if there are enough people on the No Waste list to ensure that there are no wasted vaccines. Ms. Engelhart advised that the Health Department has not wasted a single dose since they started doing vaccinations.

**IN THE MATTER OF
CARROLL COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN
RESOLUTION #2021-16**

 9:26 AM

Tom Cottis, Emergency Management Agency Director appeared before the Board to discuss the Carroll County Multi-Jurisdictional Hazard Mitigation Plan. Mr. Cottis advised that the plan is for projected hazards within the county and how they are mitigated. Mr. Cottis advised that his office has been working on the plan for the last year and a half, and he was slowed down by COVID-19. Mr. Cottis advised that the plan has been approved by the State of Ohio and by the Federal Emergency Management Agency (FEMA) Region 5 and is now ready for the Board to adopt. Mr. Cottis advised that all of the adoption letters have been received from the Villages and unincorporated areas of the county. Commissioner Wirkner advised that the plan was shared electronically with all the commissioners.

Motion: to adopt Resolution No. 2021-16 to adopt the updated Carroll County Multi-Jurisdictional Hazard Mitigation Plan, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:28 AM

**RESOLUTION NO. 2021-16
A RESOLUTION ADOPTING THE UPDATED CARROLL COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, natural, technological, and man-made hazards can affect Carroll County; and
WHEREAS, significant structural, historical, and economic losses could result from an occurrence of a natural, technological, or man-made hazard events; and
WHEREAS, undertaking mitigation projects during pre-disaster periods could decrease the total losses Carroll County incurs as a result of said hazard occurrences; and
WHEREAS, the Board of Commissioners of Carroll County has a strong interest in reducing losses from future hazard occurrences; and
WHEREAS, the hazard mitigation plan is a federal and state requirement to maintain eligibility for hazard mitigation funding, and, by that requirement, must be updated a minimum of every five years; and
WHEREAS, a cooperative, joint effort is a proven, efficient way to plan for and reduce hazard susceptibility in all government jurisdictions in Carroll County, Ohio.
THEREFORE, the Board of Commissioners of Carroll County has undertaken a project to update the existing Carroll County Multi-Jurisdictional Hazard Mitigation Plan, adopted in 2021, in an effort to further identify, define, and characterize the hazards affecting Carroll County as well as to continue identifying and prioritizing projects that could lessen hazard vulnerability.
NOW BE IT RESOLVED THAT the Board of County Commissioners of Carroll County does hereby adopt the updated Carroll County Multi-Jurisdictional Hazard Mitigation Plan.
BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of March 2021.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President


/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
PERSONAL PROTECTIVE EQUIPMENT**

 9:28 AM

Tom Cottis, Emergency Management Agency Director appeared before the Board to give an update on personal protective equipment (PPE). Mr. Cottis advised that his office has been busy maintaining the PPE supply. The county is still receiving PPE and it is being stored in the emergency operations center (EOC). Mr. Cottis advised that this PPE is being supplied to the county at no charge, and is forwarded to first responders and nursing homes as needed. Mr. Cottis advised the county has come a long way in the past year. The county is better prepared and that is thanks to the Carroll County General Health District and the great job they have done with the drive through clinics and to the county leadership. Commissioner Wirkner advised that when he inspected the EOC recently he saw the PPE stores and it appears that everything has a long shelf life. Mr. Cottis advised that everything has a long shelf life, and the manufacturers have advised that items will last past the expiration date especially if they are kept away from sunlight and moisture. Mr. Cottis advised that his office keeps the PPE items sealed in boxes. Mr. Cottis advised that Carroll County has been very fortunate during the pandemic. The county got very close to the stress point but when his office requested PPE from the state, they received everything that was requested. Mr. Cottis advised that facilities are ordering their own supplies now, but the EMA supply is there in case there is a shortage again. Commissioner Ohler asked what items are in the inventory. Mr. Cottis advised that there are N95 masks, three-ply non-surgical masks, paper gowns, cloth gowns, gloves and shields.

**IN THE MATTER OF
CLERK'S REPORT**


 9:35 AM

Ronald M. Nuzzolillo, Jr. appeared before the Board and advised that the American Rescue Plan Act of 2021 has been passed by the U.S. House of Representative and is now in the Senate where the act is expected to be revised. It is expected to be passed by both chambers and signed into law on March 14th. Included in the American Rescue Plan Act is \$350 billion in total aid to state and local government, unlike the CARES Act, this direct funding will go to all counties. Also included is: the extension of the Federal Unemployment Benefits through August 29, 2021 and increasing benefits from \$300 to \$400; the extension of the Families First Coronavirus Response Act emergency paid leave program through September 30, 2021; and \$3.5 billion for the Substance Abuse Prevention and Treatment block grant. Mr. Nuzzolillo advised that he will provide an update on this legislation as it moves along the approval process.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Dawn Faulk, \$365.11; Best Commercial Energy, \$2,621.00; Alonovus, \$567.00; Carroll Co. Treasurer, \$9,203.00; US Bank, \$480.70; Graphic Enterprises, \$1,841.21; Keister Plumbing, \$739.14; Braces, \$1,950.00 & Ohio Chief Probation Officers, \$300.00.


DJFS: Goodwill Industries, \$1,123.83; Dahlstrom & Company & Ohio Guidestone, \$4,421.92.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:37 AM

**IN THE MATTER OF
MEETINGS**

 9:37 AM

Commissioner Wirkner advised that he will be chairing a Records Retention review meeting today at 1:15 p.m.

**IN THE MATTER OF
MULTIPLE SCLEROSIS AWARENESS MONTH**


 9:38 AM

Commissioner Modranski advised that March is Multiple Sclerosis Awareness Month in the State of Ohio. This was signed by former Governor Taft in 2006. Commissioner Modranski advised that he was asked by a constituent to bring awareness to the Board. Commissioner Modranski advised that everyone probably knows someone affected by this disease.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:38 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner