



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, February 8, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
ANNUAL REPORT  
CARROLL COUNTY ENGINEER**

 9:02 AM


Brian J. Wise, Carroll County Engineer appeared before the Board to review the 2020 Annual Report for his department. Mr. Wise advised that the cover photo of the report sums up 2020: employees out plowing on Christmas Eve and Christmas Day due to a winter storm. Mr. Wise advised that due to a light winter there was less money used for salt and fuel which means they were able to do more repairs. There were 52 miles of chip and seal done in 2020, which is approximately 20 miles more than usual. Mr. Wise advised that there was extra revenue due to the State Motor Fuel Tax increase in 2019. Mr. Wise advised that this increase in revenue helped offset the inflation that has occurred since the last time the fuel tax was increased. Mr. Wise advised that he was able to spend more money on asphalt and patching. Mr. Wise advised that 80% of the salt that he contracted for had to be purchased in spite of the light winter, so his department has salt in every nook and cranny available. Mr. Wise advised that his department paved nine miles of county roads with Ohio Public Works Commission (OPWC) funding. There was a new funding source through Ohio Department of Transportation's (ODOT) Local Roads Oil and Shale Program in 2020 which the Carroll County Engineer received \$100,000.00 from and used those funds to pave County Road 66. Mr. Wise advised that his department will be receiving \$340,000.00 from this grant in 2021 and will use those funds to pave County Road 19. Mr. Wise advised that these grants are given to counties with oil and gas activity to support repairs on cheater roads that do not have a Road Use Maintenance Agreement on them. Mr. Wise advised that this was a two-year program. ODOT is reviewing the budget now, and Mr. Wise hopes that the program will continue. Mr. Wise advised that his department was able to complete a lot of work on roads in spite of the COVID-19 mandates and shut downs. Mr. Wise advised that the last road review for Pavement Condition Rating was in 2015 and he is getting ready to have another review completed. Mr. Wise advised that the road review is a labor-intensive project and it takes a long time for the inspector go around and complete the work. Mr. Wise advised that 98% of the bridges in Carroll County are a five or better on the condition rating scale. Mr. Wise advised that the preventative maintenance program for bridges is helping. Mr. Wise advised that a change to the bridge load ratings was made in 2015 and was to be implemented by 2019, due to the increase of 5, 6, and 7 axle trucks. Mr. Wise advised that Carroll County has five posted bridges. Three of the bridges are posted for vehicles with six axles or more and two bridges qualify for Emergency Vehicle (EV) rating. Mr. Wise advised that his department did an asset inventory on the small culverts and they have over 2,000 of them on hand. Mr. Wise advised that the three-foot to ten-foot culverts are inspected every two years. 90% of the culverts were in fair or better condition. Mr. Wise advised that as the culverts are changed to plastic, they have a much longer life span than the metal culverts. Mr. Wise advised that several pieces of new equipment were purchased in 2020 including a pneumatic pavement roller for chip and seal projects, a road broom which is used all year long, and a new chassis for a mechanic's truck. Mr. Wise advised that he also purchased a fire truck from Fox Township because the chassis is a perfect match for the asphalt distributor and will save his department \$75,000.00 by not having to buy a new chassis. Mr. Wise advised that a new plow truck is purchased every year and advised the Board that a new, fully outfitted plow truck goes for approximately \$200,000.00. Other items that will need to be purchased in the near future, are a front-end loader and pickup trucks. Mr. Wise advised that he went ahead and purchased an extra pickup in 2020 because he knew there would be a shortage of microchips coming that would make it harder to get pickups in 2021. Commissioner Modranski advised Mr. Wise the picture on the front of the report speaks volumes for the dedication of his employees. Mr. Wise thanked Commissioner Modranski.

**IN THE MATTER OF  
MONTHLY REPORT – JANUARY  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:12 AM


Commissioner Wirkner advised the office of the Prosecuting Attorney filed the January 2021 report for the Carroll County Child Support Enforcement Agency. There was a total of 1,238 open, active cases. A copy is on file in the Commissioners' Office.

**IN THE MATTER OF  
CARROLL COUNTY TRANSIT**

 9:12 AM


Commissioner Wirkner advised that Sonja Trbovich, Carroll County Transit Director has notified the Board that Transit has been granted approval from the Ohio Department of Transportation to resume normal operating hours of 6:00 a.m. to 6:00 p.m., Monday through Friday effective March 1, 2021. Ms. Trbovich advised that her department will continue with daily sanitizing of all vehicles and everyone will still need to wear a mask when riding the transit. There will still be reduced capacity for vehicles to help with social distancing, and rides are on a first come, first serve basis.

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID-19 UPDATE**

 9:13 AM

Kelly Engelhart, Director of Nursing and Population Health appeared before the Board to present the weekly COVID-19 report. Ms. Engelhart advised that there are 1,829 confirmed or probable cases, of which 1,666 are recovered, 163 are active and there have been 34 deaths. Ms. Engelhart advised that the number of outbreaks is down to four. An outbreak closes when there are no cases for 60 days. Ms. Engelhart advised that the county's cases are down which is consistent with the state and nation, however Carroll County is still red on the Public Health Advisory System map. Ms. Engelhart advised that the Health Department has received 2,100 doses of vaccine and has administered 1,625 of those doses. Ms. Engelhart advised that the remainder of the doses are for the schools and second doses. Ms. Engelhart advised that next week's drive through vaccination clinic will be for second doses for the 80+ population that came to the first drive through clinic. Ms. Engelhart advised that there will be another 100 doses available and the Health Department will add residents to the schedule from the No Waste List, beginning with the 80+ population. Ms. Engelhart advised that almost 50% of the 80+ population in Carroll County has been vaccinated. Ms. Engelhart advised that as the number of vaccines received increases, they will move down the No Waste List and schedule residents. Ms. Engelhart advised that the 65+ allocations are low right now due to the school vaccinations. Ms. Engelhart advised that the Health Department will be vaccinating Carrollton Schools, Carroll Hills school and Brown Local Schools on February 19, 2020 and Conotton Valley will receive their vaccinations on February 22, 2021 due to this being an already scheduled day off for their students. Ms. Engelhart advised that after today all of the long-term care and congregate living facility residents and staff will be complete with their second dose. Ms. Engelhart thanked the community for their help, including Transit and the Senior Citizens Friendship Center that will be helping with reminder calls. Ms. Engelhart advised that her department is working to get senior citizens signed up with the Wireless Emergency Notification System (WENS) so that they receive notifications if the clinics are rescheduled due to weather. Ms. Engelhart advised that the Health Department continues to test Monday through Friday mornings, by appointment. Ms. Engelhart advised that the Health Department continues to add residents to the No Waste List. They receive 100-200 calls per day of residents wanting to get on the list. Ms. Engelhart advised that the best way to get on the No Waste List is to go to the website at [www.carroll-lhd.org](http://www.carroll-lhd.org) and click on the button for the No Waste List. Ms. Engelhart advised that they have been working on an app for registrations and they plan to use the app with the schools next week and see how it goes. Commissioner Modranski asked Ms. Engelhart what kind of reactions she has been seeing or hearing about from the vaccination. Ms. Engelhart advised that there have only been a few reactions at the mass vaccination clinics and they are usually related to a previous allergy. Ms. Engelhart advised that EMTs are on site at each clinic. Ms. Engelhart advised that typically with the first dose there can be soreness at the injection site, fatigue and headache. With the second dose, there are more side effects. These are not adverse side effects; they are common and this is what they want to happen because it means the body is fighting. Ms. Engelhart advised these side effects include headache, fatigue, muscle aches, fever, nausea, vomiting and localized reaction at the injection site. Ms. Engelhart advised that some of the Health Department staff had to take a few days off after their second dose. Ms. Engelhart advised that the first dose tells the body to make the spike proteins and the second dose is when the body recognizes the spike proteins and the immune system reacts like it would if you were exposed to a virus or bacteria. Commissioner Modranski asked Ms. Engelhart when she anticipates they will have vaccinated 50% of the 65+ population. Ms. Engelhart advised that it is dependent on the availability of the vaccine as well as what percentage of the population is willing to be vaccinated. Ms. Engelhart advised that they are seeing that the older population is more willing to be vaccinated and she hopes to reach the 50% mark by early spring. Commissioner Modranski asked when the Health Department will begin with the <65 population next. Ms. Engelhart advised that we are nowhere near ready to begin the 1c group, which is essential workers and people with chronic health issues. Ms. Engelhart advised that the Health Department is reliant on the State of Ohio and their picture of the data. Commissioner Wirkner advised that everything is working well with the public and private sectors coming together on the vaccinations. Commissioner Wirkner advised that he would like to get a list from Ms. Engelhart of all the partners that have made this project work. Ms. Engelhart advised that it takes 35-40 people to make the mass vaccination clinic work each week. A local business or county agency has been providing lunch for them each week, Tom Cottis, Emergency Management Agency Director and Devin Herrington, Emergency Management Agency Deputy Director have been a big help and made sure there were four heaters at the clinic last week. Ms. Engelhart advised that the clinics will go on until 80% of the population has been vaccinated. Ms. Engelhart advised that Discount Drug Mart (DDM) has been amazing to work with, they have supplied over 400 vaccines, and they bring four pharmacists and two pharmacy techs to each clinic. Ms. Engelhart advised that DDM is happy to work with the Health Department on the drive through clinics because it reduces the pressure at their stores. Commissioner Wirkner advised that the Carroll County Messenger and the Free Press Standard have been very helpful in getting the word out to help educate residents. Commissioner Modranski thanked Ms. Engelhart for her time. Ms. Engelhart advised that her office plans to continue the Thursday updates.

**IN THE MATTER OF  
PROCLAMATION  
CAPTAIN JACK SWINEHART**


 9:28 AM

Commissioner Wirkner advised that there are many committees and boards that support county government, many of which are mandated by the state. Many of these boards and committees are populated by individuals that volunteer their time, and as time goes on, there are fewer people who want to give their time. Commissioner Wirkner advised that Captain Jack Swinehart has volunteered his time as President of the Technical Services Advisory Committee for over a decade and has stepped down from that position. Commissioner Wirkner read the Proclamation.


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**Motion:** to adopt a Proclamation recognizing the service, leadership and dedication of Captain Jack Swinehart, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:29 AM

**IN THE MATTER OF  
9-1-1 PLANNING COMMITTEE**


 9:32 AM

Commissioner Wirkner advised that he had a 9-1-1 Planning Committee meeting this week and one of the items of business was the purchase of two ion air purification systems for the Dispatch Center. Commissioner Wirkner advised that these systems will cleanse and exchange the air and provide a healthy environment for the employees. Commissioner Wirkner advised that the purchase was supported by the Technical Services Advisory Committee (TSAC) and then the 9-1-1 Planning Committee. The cost of the portable systems is \$240.00 each, plus 2 HEPA filters at a cost of \$25.00 each. Commissioner Wirkner advised that the bill will be paid from the 9-1-1 fund, but approval to pay the bill is needed from TSAC, the 9-1-1 Planning Committee and the Board of Commissioners.

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**Motion:** approval to pay for two ion air purification systems at the cost of \$240.00 each and two HEPA filters at the cost of \$25.00 each, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

**IN THE MATTER OF  
MARCS RADIO IMPLEMENTATION COMMITTEE**

 9:34 AM

Commissioner Wirkner advised that there was a meeting of the MARCS Radio Implementation Committee for fire services last night. Commissioner Wirkner advised the focus of the meeting was to determine the equipment needed to get the fire departments up and running on the MARCS radio system. The must-have items are another recorder with eight channels and two consolettes. Commissioner Wirkner advised that six of the channels on the recorder will be used immediately and two channels will be for future expansion. Commissioner Wirkner advised that the committee will be looking for used equipment, reaching out to surrounding agencies to see if there is unused equipment available and getting prices of new equipment. Commissioner Wirkner advised that the committee would like to have the system up and running by spring 2021.

**IN THE MATTER OF  
EMERGENCY SERVICES APPRECIATION DAY**

 9:36 AM


Commissioner Wirkner advised that Emergency Services Appreciation Day was not observed in 2020 due to COVID-19 mandates. Commissioner Wirkner advised that this year, the committee will meet to determine the nominees and then the ceremony will be held during a Zoom meeting. The committee will forward the certificates and awards to the recipients.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Carroll Electric Coop. for electrical and power line work in Perry Twp., Section 13 and Section 18, Bramble Rd. (CR 37);
2. Carroll Electric Coop. for electrical and power line work in Union and Perry Twps., Section 8, Autumn Rd. (CR 19);
3. Kayla Diezman to install a driveway in Harrison Twp., 3333 Bronze Rd. (CR 42);

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:37 AM

**IN THE MATTER OF  
RIGHT OF ENTRY PERMIT  
BEAVER DAM**

 9:39 AM

Commissioner Wirkner asked if there has been any new information about the beaver dam discussed in the January 28, 2021 meeting. Melissa N. Schaar, Clerk advised that she has not heard anything further regarding the beaver dam.


**IN THE MATTER OF  
SPECIAL HAULING PERMITS**

**Motion:** to approve the following special hauling permits:


1. Ohio Forest Products LLC for hauling over Antigua Road (CR 11) in Monroe Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;
2. Harley Schlabach of Carroll County Logging for hauling over Arbor Road (CR 14) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer;

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:40 AM

**IN THE MATTER OF  
BID NOTICE  
CARROLL COUNTY 2021 RESURFACING PROJECT, H-1-2021**


 9:41 AM

Commissioner Wirkner advised that the Engineer’s bids will no longer be opened at the Commissioners’ office, they will be opened at the Engineer’s office.

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**Motion:** to accept bids up to and opened at 9:00 a.m. on March 25, 2021 at the Engineer’s Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for the Carroll County 2021 Resurfacing Project H-1-2021; specifications can be picked up at the Carroll County Engineer’s office, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:42 AM

**IN THE MATTER OF  
BID NOTICE  
ASPHALT MATERIALS & ROAD OIL**

**Motion:** to accept bids up to and opened on Thursday, March 18, 2021 at 9:00 a.m. at the Engineer’s Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for asphalt materials and road oil to be used by the County Highway Department for the period of April 23, 2021 through April 22, 2022, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:43 AM

**IN THE MATTER OF  
BID NOTICE  
PETROLEUM DIESEL FUEL**

**Motion:** to accept bids up to and opened on Thursday, March 18, 2021 at 9:00 a.m. at the Engineer’s Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for furnishing 87 octane unleaded gasoline, premium grade off-road diesel fuel, and premium grade on-road diesel fuel to be delivered to the Carroll County Highway Garage located at 200 Kensington Road NE for the period of May 1, 2021 to April 30, 2022, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF  
BID NOTICE  
READY-MIX CONCRETE**


**Motion:** to accept bids up to and opened on Thursday, March 18, 2021 at 9:00 a.m. at the Engineer’s Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for ready-mix concrete to be used by the County Highway Department for the period April 23, 2021 through April 22, 2022, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF  
BID NOTICE  
ENGINEER ROAD MATERIALS**

**Motion:** to accept bids up to and opened on Thursday, March 18, 2021 at 9:00 a.m. at the Engineer’s Office located at 200 Kensington Road NE, Carrollton, Ohio 44615 for road materials to be used by the County Highway Department for the period of April 23, 2021 to April 22, 2022, including limestone, gravel, slag, cinders, and RACP, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:46 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT – STANDARD PLUMBING & HEATING CO.  
CARROLL COUNTY JAIL RENOVATION PROJECT**

**Motion:** to approve a contract with Standard Plumbing & Heating of Canton, Ohio, with work commencing on or before February 22, 2021 and the completion date being December 17, 2021, in the amount of \$426,325.00 and allowances up to \$3,000 for the Carroll County Jail Renovation Project, plus an Alternate of \$3,150.00 for Central Chase WC Carriers and an Alternate of \$8,775.00 for Miscellaneous Plumbing, and to sign the notice to proceed, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:47 AM

**IN THE MATTER OF  
RESOLUTION #2021-13  
FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION**

**Motion:** to adopt Resolution 2021-13 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA), **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:49 AM

**RESOLUTION #2021-13**  
**A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION BY SONJA G. TRBOVICH, TRANSIT DIRECTOR**

Resolution No: 2021-13

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5339, Grants for Buses and Bus Facilities, Ohio’s Bus and Bus Facilities Transportation Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Bus and Bus Facilities Transportation Program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5339 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED BY **The Board of Commissioners of Carroll County, Ohio**

1. That Sonja G. Trbovich, Transit Director is authorized on behalf of Carroll County Transit
  - a. to execute and file
    - i. Proposals to aid in the financing of capital and operating assistance projects
    - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
    - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
    - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project
2. That Sonja G. Trbovich, Transit Director is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.
3. The undersigned duly qualified and acting Melissa N. Schaar, Clerk of the The Board of Commissioners of Carroll County, Ohio certifies that the

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foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Board of Commissioners of Carroll County, Ohio Held on 2/11/2021

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

/s/ Robert E. Wirkner  
Robert E. Wirkner, President


/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
PERSONNEL POLICY MANUAL**

**Motion:** to approve revisions to the Personnel Policy Manual, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:51 AM

**IN THE MATTER OF  
PROSECUTOR'S OPINION**

Commissioner Ohler advised that the Memorandum of Understanding (MOU) is to clean up a "handshake agreement" between the Village of Malvern and the Board of Commissioners concerning the agreement that the Village of Malvern does not charge the Board for water for the sewer plant, and the Board does not charge a sewer bill for the Village of Malvern's locations.

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**Motion:** to send the Memorandum of Understanding between the Board of Commissioners and the Village of Malvern to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:51 AM

**IN THE MATTER OF  
CLERK'S REPORT**

Ronald Nuzzolillo Jr, Assistant Clerk advised that on Monday, February 15, 2021 the Courthouse and non-emergency county offices will be closed in observance of President's Day.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:54 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Nickels Bakery, \$172.97; Avalon Heating, \$480.00; Ohio Judicial Conference, \$250.00; CC Treasurer, \$3,451.25; AEP, \$1,385.78; CEC, \$252.25; Alloway, \$128.00; Huntington, \$759.58; Huntington, \$735.05; Nickles Bakery, \$184.04; Medi Wise, \$1,435.63; Huntington, \$261.50; Huntington, \$203.80; Huntington, \$117.40; Huntington, \$625.89; ServerSim, \$3,544.00; Wheeler Construction, \$7,331.00; Ohio Judicial Conference, \$150.00; LabCorp, \$2,484.26 & Abney Law Office, \$1,210.00


**DJFS:** Verizon, \$434.43; Verizon, \$105.07; AEP, \$650.46; Rocky's, \$1,803.73; Framco, \$578.93; Baxter's General Store, \$423.26; Graphic Enterprise, \$176.59; S. Johns Villa, \$735.00; Transit, \$681.67; Transit, \$3,819.58; Treasurer, State of Ohio, \$525.50 & CC Council on Aging, \$1,968.28.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:54 AM

**IN THE MATTER OF  
CCAOSC**

 9:55 AM

Commissioner Wirkner advised that there will be a vote on February 22, 2021 for the county's energy needs. Commissioner Wirkner advised that he met with the Prosecutor and he has approved one of the contracts and the second contract has been resubmitted for changes.

**IN THE MATTER OF  
CORSA**


 9:56 AM

Commissioner Modranski advised that he and had a meeting with CORSA yesterday as part of his new commissioner training. Commissioner Modranski advised that Carroll County's renewal meeting will be a virtual meeting held on March 26, 2021, and our rate is expected to remain stable.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:56 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner