



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Modranski.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Clerk, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 1, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
0200-S071	Equipment	0200-S071-S03.040	\$5,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
COVID-19
UPDATE**

 9:02 AM


Commissioner Wirkner advised that the Health Department provided a COVID-19 update to be read since they are busy with the drive-through clinic at Carroll County Transit this morning. Commissioner Wirkner advised that there have been reports of a gas odor in the area of Transit and he hopes that it is not disrupting operations. Commissioner Wirkner advised that as of February 3, 2021 there are 1,788 cases of which 1,593 are recovered, 32 are deceased, 195 are active and there are eight active outbreaks. Commissioner Wirkner reported that 1,607 residents have been vaccinated in Carroll County so far, and this number includes residents who have received their second doses.

**IN THE MATTER OF
MONTHLY REPORT – JANUARY
DOG POUND**

 9:03 AM


Commissioner Wirkner advised that Josh Long, Carroll County Dog Warden reported that there was a strong smell of gas in the area of the dog pound this morning. Mr. Long filed his report for the month of January 2021 showing 14 dogs impounded, 3 dogs adopted to new families, 10 dogs reclaimed by owners, 0 dogs euthanized, 0 citations for no license issued and 2 at-large citations issued. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
GAS ODOR**

 9:04 AM


Tom Cottis, Emergency Management Agency Director appeared before the Board to give an update on the gas smell in the area of the Dog Pound. Mr. Cottis advised that there is a strong odor of mercaptan which is added to gas to help detect leaks. Mr. Cottis advised that it is believed that a propane tank in the area spit off. Mr. Cottis advised that the fire department is back in service and normal operations at the drive-through clinic have resumed.

**IN THE MATTER OF
WEATHER UPDATE**

 9:06 AM


Tom Cottis, Emergency Management Agency Director appeared before the Board to give an update on the upcoming cold weather. Mr. Cottis advised that there will be very cold weather over the next six to seven days that will include sub-zero temperatures, and he asked county residents to watch out for the elderly population. Mr. Cottis advised that his office is working with the Red Cross in case warming shelters need to be opened, which would be difficult due to the COVID-19 pandemic. Any warming shelters that are opened need to have separation. Mr. Cottis advised that he hopes to have a plan in place by the end of the day, and as soon as he has more information, he will share that information on the county website.

**IN THE MATTER OF
COVID-19**

 9:07 AM


Tom Cottis, Emergency Management Agency Director appeared before the Board to discuss the selection of a location for the drive-up vaccination clinics. Mr. Cottis advised that his office worked with the Health Department to develop a list of buildings in the county that could work for the clinics, but as each location was reviewed there were various issues that made them unusable. Mr. Cottis advised that he had gone out to the Route 9 tower to check the lights and when he saw the Transit building, he realized that it would work for the clinics. Mr. Cottis advised that Devin Herrington, Deputy Director has been working with the Health Department on the logistics for the clinics.

**IN THE MATTER OF
WEATHER UPDATE**

 9:08 AM


Commissioner Ohler advised that residents should be aware of a potential problem with their furnace discharge pipes during the cold weather. Commissioner Ohler advised that condensation can form and then freeze which would clog the pipe and cause fumes to back up in the home. Tom Cottis, Emergency Management Agency Director advised that Commissioner Ohler is correct, and it is due to the cold temperatures surrounded by warm temperatures creating condensation. Mr. Cottis advised that we have had a mild winter so far, and people will need to watch their discharge pipes and be aware that their home heating bills will go up.

**IN THE MATTER OF
WEATHER STATION**

 9:10 AM

Tom Cottis, Emergency Management Agency Director appeared before the Board to give an update on the weather station. Mr. Cottis advised that all that is left is the installation of equipment. Every time the appointment is scheduled, the weather causes a problem. Mr. Cottis advised that everything that can be done on the county's end is complete. Once the weather station is installed, the National Weather Service in Pittsburgh, Pennsylvania will sync up to the system.

**IN THE MATTER OF
MONTHLY REPORT – JANUARY
CARROLL GOLDEN AGE RETREAT**


 9:12 AM

Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of January 2021 showing 6 male and 25 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF
APPOINTMENT- BRIDGET BRITTON
HARCATUS**

Motion: to appoint Bridget Britton as the public sector representative to the HARCATUS Governing Board with Ronald Nuzzolillo, Jr. as alternate, effective February 4, 2021 through June 30, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
2021 ANNUAL REPORT
STATE EMPLOYMENT RELATIONS BOARD**

Motion: to approve the 2021 Public Employer Annual Information Report for the Ohio State Employment Relations Board, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PUBLIC EMPLOYMENT RISK REDUCTION PROGRAM (PERRP)
SUMMARY OF WORK-RELATED INJURIES & ILLNESSES FORM 300AP**

 9:15 AM

Melissa N. Schaar, Clerk advised that the number of recordable injuries was down for 2020. Ms. Schaar advised that there are summaries for the Carroll County courthouse, Carroll County Sheriff's Department, Carroll County Board of Developmental Disabilities and the Carroll Golden Age Retreat and only two of the summaries had recordable injuries.

Motion: to approve the 2020 Summary of Work-Related Injuries and Illnesses report for the Public Employment Risk Reduction Program (PERRP), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
ENGINEER
2020 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Motion: to approve the 2020 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 306.685 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S) - OHIO POWER COMPANY**

Motion: to approve the following permit for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ohio Power Company for construction of a driveway on Avalon Road (CR20), Harrison Township, for the Sunnyside Carrollton Transmission Line, TAR #16;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
RIGHT OF ENTRY**

Motion: to approve the following right of entry permits by Brian Wise, County Engineer:


1. To enter the property of Jeffery J. Wodecki, located at Bramble Road (CR37) and Dove Road (TR126), Perry Township, for dredging of creek bed and relocation of two trees fallen across the creek;
2. To enter the property of Willis and Malissa Long, located at the Elk Run stream, Loudon Township, to clear brush and debris from Elk Run stream;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF
PY 2021 CHIP
REQUEST FOR QUALIFICATIONS - CONSULTING**


Motion: to accept Requests for Qualifications and Proposals (RFQ/RFP) for the Community Housing Impact & Preservation (CHIP) PY21 consulting services to be due to the Commissioners' office no later than Friday, February 26, 2020 at 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF
2019 WATER POLLUTION CONTROL LOAN FUND
FINAL EXHIBIT**

Motion: to approve the Water Pollution Control Loan Fund Final Exhibit with a final disbursed amount of \$35,282.53 for the 2019 Household Sewage Treatment System (HSTS) Repair Program, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Resolution of Necessity for the Golden Age Retreat Levy to the Prosecutor for his review, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
CLERK'S REPORT**


 9:24 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk appeared before the Board to advise that in an effort to combat identity theft, the Ohio Department of Job and Family Services (ODJFS) has created a new online portal that provides a direct way for employers to notify the agency if they believe their employees' personal information was compromised and used to file fraudulent unemployment claims. Employers can visit unemployment.ohio.gov and click on the "Report Identity Theft" button. They will then be directed to both the portal and additional resources. The portal includes a template that employers can download, complete and then upload to provide the names of multiple employees whose personal information may have been compromised. Many employers are alerted to the issue when they receive a "request for separation information" from ODJFS regarding an individual who is currently employed. This portal provides a secure way to expedite the reporting of this information to the agency. Identity theft is a widespread national challenge. Many Ohioans have become victims, and their identities used to file fraudulent unemployment claims in both the traditional unemployment and Pandemic Unemployment Assistance programs. Last month, ODJFS issued 1.7 million 1099-G tax forms to individuals in whose names unemployment benefits were paid in 2020. Many of those individuals were never paid unemployment benefits and did not know their identity had been compromised until they received a 1099-G form. Also, ODJFS has established a new toll-free number for individuals to notify the agency if they believe their personal information was compromised and used to file a fraudulent unemployment claim: (833) 658-0394. This number is staffed by 50 dedicated, cross-trained customer service representatives, 8 a.m. to 5 p.m. Monday through Friday.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Adams & Son Pump, \$683.00; Ace Hardware, \$3,540.18; Medi Wise, \$276.88; AEP, \$1,523.00; Columbia Gas, \$1,920.35; ServerSim, \$1,407.00; Carroll Co. Treasurer, \$400.00; USPS, \$662.45; Myers Tin Shop, \$3,379.20; Kofile, \$1,697.85; Superfleet, \$3,697.30; Graphic Enterprises, \$278.61; ServerSim, \$1,323.00; Hall Public Safety, \$5,000.00; Hall Public Safety, \$4,752.07 & Family Office, \$2,385.00.


DJFS: WalMart, \$1,194.36; Morrow Co. DJFS, \$1,466.00; Kronos, \$130.30; Key bank, \$184.60 & Ace hardware, \$1,553.52.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF
CARROLL COUNTY JAIL RENOVATION PROJECT**

 9:28 AM


Commissioner Ohler advised that he is in the process of getting the contract completed. Once the contract is signed by the contractor then the start date can be scheduled. Ronald M. Nuzzolillo, Jr. advised that the contract sent by Kramer Engineers had some information that wasn't correct. Mr. Nuzzolillo advised that he has been working on corrections so that the contract can go back to the contractor for signature and then sent to the Prosecutor on Monday.

IN THE MATTER OF MEETINGS

 9:29 AM

Commissioner Modranski advised that he will be attending a virtual meeting with OMEGA for the Broadband Feasibility Study this morning. Commissioner Modranski advised that the Board has been invited to participate in a call and question and answer session tomorrow at 9:00 a.m. with Governor DeWine and Lieutenant Governor Husted regarding COVID-19 vaccinations and the program rollout. Commissioner Modranski advised that he plans to participate in this call, and he also has new commissioner training with the County Commissioner Association of Ohio in the afternoon. Commissioner Wirkner advised that he received the emails about the broadband project and the maps that were included were very vague. Commissioner Modranski advised that the maps are a very high-level overview of the area so he contacted Charter Communications and asked them for a more detailed map. Commissioner Modranski advised that he has not received a reply yet.

IN THE MATTER OF MARCS GRANT


 9:31 AM

Commissioner Wirkner advised that the local fire departments have voted to accept a grant from the State Fire Marshall to upgrade to the MARCS radio system. Commissioner Wirkner advised that a committee has been formed consisting of Shane Thomas, Carrollton Fire Chief; Emerson Huffman, Dellroy Fire Chief; Captain Cheryl Keyser, 9-1-1 Coordinator, Jack Swinehart, President of the 9-1-1 Technical Services Advisory committee and Tom Cottis, Emergency Management Agency Director. Commissioner Wirkner advised that Sheriff Dale Williams has been invited to attend the meetings if he wishes to do so. Commissioner Wirkner advised that the focus of the committee is to address the additional needs going forward so that the MARCS radio system can be up and running in Carroll County. Once the needs are identified, the committee will determine what funding is necessary to meet those needs and investigate what grants or other funding is available to meet those needs.

IN THE MATTER OF ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:33 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner