



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Modranski.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, January 25, 2021 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
B022	Contract Services	0135-B022-B04.000	Equipment	0135-B022-B03.040	\$2,000.00
M&G	Materials – Road	0355-K000-K12.000	Equipment	0355-K000-K13.000	\$150,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
Transfer Out	0280-A015-A16.200	0010-S055-800	\$20,628.68

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
DOMESTIC VIOLENCE - ALLOCATED FUNDS**

**Motion:** to allocate the Marriage License Fees, Divorce, Dissolution and Annulment fees collected for Domestic Violence for calendar year 2021 as follows: 25% to Alliance Area Domestic Violence Shelter and 75% to Harbor Point, a division of OhioGuidestone per the recommendation of Deb Baker, Victims Assistance Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
APPOINTMENT – MARK WELLS  
OMEGA MEMBERSHIP BOARD**


 9:05 AM

Commissioner Modranski advised that he spoke to Mark Wells about this appointment yesterday and he is willing to do it.

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**Motion:** to appoint Mark Wells as the alternate member representative to the OMEGA Membership Board for a term of one year retroactive to January 1, 2021 through December 31, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Safe House Ministries, Inc.	1/1/2021 – 12/31/2022	Dependent on use	Placement for foster children	Service	New	1/25/2021

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
REQUEST FOR FUNDS  
2019 WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**


 9:07 AM

Commissioner Modranski asked which year this request was for. Ronald M. Nuzzolillo, Jr., Assistant Clerk advised that the Water Pollution Control Loan Fund is always one year behind so this request is to wrap up 2019.

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**Motion:** to approve a request for funds in the amount of \$34,426.00 from the Environmental Protection Agency of the State of Ohio, for the 2019 Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT – CV  
CGAR HVAC PROJECT**

**Motion:** to authorize the Board president to sign the Statement, Certification, and Subrogation Agreement and the Duplication of Benefits Acknowledgement Form for the CGAR HVAC project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER COMMUNICATIONS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Frontier Communications for Fox Township, Ocean Road (TR 308) to bore from Avon Road to 3035 Ocean Road NE;

**Action:** Vote was recorded as follows: YEA: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
DENOON LUMBER COMPANY LLC**

**Motion:** to approve a special hauling permit to DeNoon Lumber Company LLC for hauling over Alamo Road (CR 8) and Aster Road (CR 17) in Perry Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
RIGHT OF ENTRY**

 9:12 AM

Commissioner Wirkner advised that the homeowner added additional work to the Right of Entry permit. Commissioner Wirkner advised that Melissa N. Schaar, Clerk contacted the Engineer's office to determine what the scope of work is for this project and that is the removal of the beaver dam. Commissioner Modranski asked if the handwritten notes should be struck from the document before the Board approves the Right of Entry permit. Commissioner Ohler asked if the Engineer's office is removing the hut. Commissioner Wirkner advised that the project is to remove the beaver dam and that it what the Board is voting to approve and what the minutes will reflect. Commissioner Wirkner advised that he feels the choices are to send the permit back to the Engineer or approve the permit and reflect in the minutes that the approval is only for the beaver dam removal. Commissioner Ohler advised that the he feels the motion should be tabled and the permit sent back to the Engineer. Commissioner Wirkner advised that it will take some time to get the permit back because the homeowner lives in North Carolina. Commissioner Modranski advised that Ronald M. Nuzzolillo, Jr., Assistant Clerk could call the Engineer's office while the Health Department does their weekly report. Mr. Nuzzolillo advised that he can do that and reminded the Board that there is a motion and a second on the matter. Commissioner Wirkner advised that if the motion dies, it could be tabled until February 8, 2021. Mr. Nuzzolillo recommended voting the matter down and he will get more information from the Engineer's office and then it can be readdressed later in the meeting. Commissioner Modranski advised that upon further consideration of the permit, the Board is approving the Right of Entry permit for entry to the land not for the work to be done so he is fine with approving the permit.


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**Motion:** to approve the following right of entry permit by Brian Wise, County Engineer:


1. To enter the property of Margot Olson, located at the confluence of the Elk Fork, Elk Lick and Yellow Creek streams in Section 30, Loudon Township, for removal of beaver dam obstruction;

**Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Christopher R. Modranski; NEY: President Robert E. Wirkner; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on 2-1 vote.

 9:12 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID-19 UPDATE**

 9:20 AM

Kelly Engelhart, Director of Nursing and Population Health appeared before the Board to give the weekly COVID-19 update. Ms. Engelhart advised that Carroll County is currently at 1,702 confirmed or probable cases, 188 active cases and 28 deaths. Ms. Engelhart advised that the daily case count is down and they are averaging 18-20 cases per day this week which keeps Carroll County in the red level. Ms. Engelhart advised that the second mass vaccination clinic was held at Carroll County Transit on Tuesday, January 26, 2021 for the 75+ population. Ms. Engelhart advised that 334 people were vaccinated with the assistance of Discount Drug Mart (DDM) who provided four pharmacists and two pharmacy technicians. Ms. Englehart advised that some adjustments were made and the process was much smoother than last week. There was only traffic on Route 9 for a short time at the beginning of the clinic. Ms. Engelhart advised that Sheriff Dale Williams asked that she work with the Ohio Department of Transportation (ODOT) for signage to warn travelers of delays. ODOT will continue to provide signage for the remainder of the clinics. Ms. Engelhart advised that Transit's facility works very well for the clinics and the Transit staff has been very helpful. Ms. Engelhart advised that she is very thankful for their assistance. Ms. Engelhart advised that they have started administering the second doses to individuals who received their first dose of vaccine at the end of December. Those doses are being administered at the Health Department. Ms. Engelhart advised that there are two more drive-through clinics scheduled at Transit. February 2, 2021 is the clinic for the 70+ residents and February 9, 2021 is the clinic for the 65+ residents. Ms. Engelhart advised that both of these clinics are full, but her office may be able to make some adjustments depending on allocation of vaccines. Carroll County received 300 vaccines this week between the Health Department and DDM allocations. Ms. Engelhart advised that her office has a "Do Not Wait" waiting list that is used when a vial of vaccine has been opened and not used by the end of the clinic. The vaccine must be used within six hours of being opened. Ms. Engelhart advised that her office prioritizes the calls by age and residents must be able to come quickly to get their vaccine. Ms. Engelhart advised that residents can call the Health Department at 330.627.4866 and dial extension 1530 or they can call 330.627.8928 to get on the "Do Not Wait" waiting list. Ms. Engelhart advised that the Ohio Department of Health (ODH) has a COVID-19 vaccine dashboard on their website that is updated daily. Ms. Engelhart advised that users can click on each county to see the vaccine data. Ms. Engelhart advised that Carroll County has vaccinated 1,291 people which is 4.8% of the county population. Of those vaccinated, 447 residents were 80+ which is 32.11% of the 80+ demographic. Ms. Engelhart advised that the Health Department has 24 hours after vaccines are administered to upload the data to the ODH website. Ms. Engelhart advised that her office uploads the information the same day that vaccines are given and this data is used to determine their vaccine allocation from the state. Ms. Engelhart advised that next week the Health Department will begin administering the second doses at long-term care facilities. Ms. Engelhart advised that the state will begin rolling out allocations for the schools starting next week, but Carroll County is not on the allocation list yet. Ms. Engelhart advised that she does not think the Carroll County schools will receive their vaccine until the end of February or beginning of March because the state will focus on schools that have not been able to go back face to face yet and are in high incidence areas. Ms. Engelhart believes that she will learn more about the schedule for Carroll County school later this week. Commissioner Wirkner asked if there is a chance that residents who are already scheduled for drive-through clinics may not get their vaccine. Ms. Engelhart advised that if the vaccine allocation holds steady, the February 2, 2021 and February 9, 2021 should be fine, but she is not sure when they will be able to open up scheduling again. Ms. Englehart advised that residents have been shopping around for vaccines and getting on multiple lists but then do not cancel their appointments when they receive the vaccine somewhere else. Commissioner Wirkner asked if DDM is still contributing vaccines to the drive-clinics. Ms. Engelhart

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advised that DDM contributed 100 doses to the first clinic and 200 doses to this week's clinic because they received 200 doses last week and the Health Department only received 100 doses. Ms. Engelhart advised that their goal is to do 300 per week. Commissioner Wirkner asked if DDM has been helping with the clinics. Ms. Engelhart advised that along with providing pharmacists and pharmacy technicians at the clinics, the Health Department was able to work with DDM 's corporate office to come up with one form to use which helps streamline the process at the drive-through clinics. Commissioner Modranski asked what the Health Department's plans are after the clinic on February 9, 2021. Ms. Engelhart advised that they plan to continue the clinics as long as the vaccine allocations keep coming. Commissioner Modranski asked how the "Do Not Wait" waiting list is utilized. Ms. Engelhart advised they call the 80+ first, the 75+, etc. The problem is the older population has trouble getting there quickly. Ms. Engelhart advised that they have also added healthcare workers from phase 1A who still need their vaccine to the "Do Not Wait" waiting list as well. Commissioner Wirkner asked if hospitalizations are still trending up and Ms. Englehart advised that they are, along with deaths. Commissioner Ohler asked what percentage of the population needs to be vaccinated in order to achieve herd immunity. Ms. Engelhart advised that it needs to be 80% - 90% of the population. Ms. Engelhart predicts that it will be summer before there will be enough vaccine for the general population to begin getting their vaccines, so they have to prioritize the most vulnerable population first. Commissioner Ohler asked what percentage of Carroll County population is 65+. Ms. Engelhart advised that Carroll County has a higher average aging population percentage than the state of Ohio. Commissioner Ohler asked what is being done to reach that 80% - 90% goal. Ms. Engelhart advised that her office is working on education but unfortunately, a significant percentage of the population does not want the vaccine. Ms. Engelhart hopes that the longer the vaccine is out, the more people will learn about the vaccine and the side effects and then will be more willing to be vaccinated. Ms. Engelhart advised that the seniors who come through the drive-through clinics are very appreciative of the vaccine. Commissioner Ohler asked if there have been any complications. Ms. Engelhart advised that there were two minor situations at the last clinic. One was anxiety related and one was an allergic reaction with swelling of the tongue that was handled with Benadryl. Ms. Engelhart advised that EMS is on site at all the drive-through clinics. Ms. Englehart advised that her office is hearing that the second dose can produce COVID-like symptoms for a few days. Ms. Engelhart advised that this is not an adverse reaction, it is a side effect that means the vaccine is working.

#### IN THE MATTER OF LIQUOR PERMIT

**Motion:** to approve a liquor permit for KGS Bits and Pieces dba Kilgore General Store located at 4276 Amsterdam Road, Loudon Township, Carrollton, Ohio 44615, with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:39 AM

#### IN THE MATTER OF AGREEMENT/CONTRACT - TRANSIT CARROLL COUNTY COUNCIL ON AGING

**Motion:** to approve a contract between Carroll County Transit and Carroll County Council on Aging for service in effect retroactive to January 1, 2021 through December 31, 2021 at a rate of \$1.75 per mile, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:40 AM

#### IN THE MATTER OF AGREEMENT/CONTRACT - TRANSIT CARROLL COUNTY COUNCIL ON AGING

**Motion:** to approve a contract between Carroll County Transit and Carroll County Council on Aging for service in effect retroactive to January 1, 2021 through December 31, 2021 at a rate of \$100.00 per day, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:41 AM


#### IN THE MATTER OF AGREEMENT/CONTRACT - TRANSIT CARROLL COUNTY HEALTH DEPARTMENT

**Motion:** to approve a contract between Carroll County Transit and Carroll County Health Department for service in effect retroactive to January 1, 2021 through December 31, 2021 at a rate of \$30.00 per delivery trip, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF  
CLERK'S REPORT**


 9:42 AM

Melissa N. Schaar, Clerk appeared before the Board and advised that on Monday, Governor Mike DeWine announced that \$100 million has been appropriated to fund a Rental Assistance Program administered by the Development Services Agency. This program is designed to help Ohioans impacted by the COVID-19 pandemic with rent, rent arrears, utility and home energy costs, and utility and home energy costs arrears. The funds will be awarded to local Community Action Agencies. Our local Community Action Agency is HARCATUS who offered a similar program last year. Last year that program helped 11 households in the county with mortgage assistance, 23 households with utility assistance and 43 households with rental assistance. There were funds that were not used last year, and HARCATUS has decided to extend that program to spend those funds. HARCATUS is currently working on establishing an application process for that program and the upcoming Rental Assistance Program announced by the governor. We will provide more information for our residents on how to apply for these programs once it is available. Commissioner Wirkner asked if this information will be available on the county website, and Ms. Schaar advised that it will be.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Verizon, \$237.38; Ohio Health Consortium, \$1,516.75; CC Treasurer, \$2,412.12; Kimble, \$110.05; Verizon, \$143.06; Dell Corporation, \$187.06; Verizon, \$923.59; Staples, \$463.07; Ron Ruegg, \$166.41, Myers Tin Shop, \$2,145.00; Superfleet, \$266.05; Ohio Common Pleas Judges Assoc., \$200.00; Ohio Judicial Conference, \$250.00; Frontier\$222.02 & Superfleet, \$104.31.

**DJFS:** Geno Cook, \$1,250.00; AEP, \$669.02; Village of Carrollton, \$139.22; Ohio Guidestone, \$4,367.76; Mitchell McGuire, \$380.00; FCFC, \$5,000.00; Kathleen Kendall, \$1,281.25 & Cincinnati Bell, \$1,025.58.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:45 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner