



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM


Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, December 17, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PY19 CDBG
CHANGE ORDER**

 9:05 AM


Tonya Myers, Senior Citizens Friendship Center Director appeared before the Board to give an update on the Community Development Block Grant (CDBG) projects. Ms. Myers advised that the projects are coming to an end and everything has gone very well. Ms. Myers advised that there have been some issues with the generator project. Ms. Myers advised that the pad has been poured and the generator and propane tank are on site. Ms. Myers advised that the State of Ohio is working from home due to the COVID-19 pandemic and there has been a delay in receiving the permit for the generator. Ms. Meyers advised that change order number three is to extend the contract for the generator project by 60 days. Ms. Myers advised that there is approximately \$15,000.00 left in the CDBG grant and she is looking at a three-door cooler and changes to the counter space in the kitchen.

Motion: to authorize the Board President to sign change order number three for the Program Year 2019 Community Development Block Grant Friendship Center Generator project to increase the contract time by 60 days, due to a delay in receiving the required state permit. The new contract completion date is now February 27, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
CORONAVIRUS RELIEF FUND**

 9:07 AM

Tonya Myers, Senior Citizens Friendship Center Director thanked the Board for the Coronavirus Relief Funds (CRF) that were approved for her office. Ms. Myers advised that one of the projects they used CRF monies for was to install a drive through window for meal pick-ups, which has been a big help with the weather turning colder and keeping people socially distant.


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
0172	Computer Fund Supplies	0172-B017-B02.03	-\$5,000.00
County Home (H70)	Cares Act Subgrant	0330-H070-500	\$6,820.50
	CRF – S059	0001-S059-S1.000	\$130,271.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
Public Assistance	Salaries – Employees	0320-H000-H25.020	Other Expenses	0320-H000-H15.000	\$250.00
CS50	Contracts – Services	0324-S000-S06.000	Workers’ Compensation	0324-S000-S09.080	\$31.45
A002	Acting Judge	0170-A002-G02.021	Other Expense	0170-A002-G14.000	\$506.00
A002	Supplies	0170-A002-G03.030	Other Expense	0170-A002-G14.000	\$250.00
A002	Workers Comp	0170-A002-G10.080	Other Expense	0170-A002-G14.000	\$200.00
A002	Workers Comp	0170-A002-G10.080	PERS	0170-A002-G09.070	\$1,300.00
A002	PERS	0174-A002-G51.070	Salary	0174-A002-G50.020	\$2,600.00
A001	Equipment	0001-A001-A04.040	Equipment – Computer/Imaging – Comm	0001-A001-A21.040	\$14.64

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

9:09 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

9:11 AM

Josh Long, Dog Warden, filed his report for the week of December 13, 2020 to December 19, 2020 showing 2 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Eastern Gateway Community College	10/1/20-9/30/21	\$96,396.00	Adult Education and Workplace Training	Service	Renewal	12/18/20

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

9:12 AM

**IN THE MATTER OF
RESOLUTION NO. 2020-42**

TRANSFER OF FUNDS - JOB & FAMILY SERVICES

Motion: to approve Resolution No. 2020-42 authorizing a transfer of \$525.00 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

9:13 AM

**RESOLUTION #2020-42
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base and Title XX TANF allocations to Children Services for April – December 2020 as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND): Public Assistance _____	ACCOUNT 0320-H000-H38.000 REIMBURSEMENT TO CS50	AMOUNT \$525.00 _____
TO (FUND): CS50 _____	ACCOUNT 0324-S000-602 REIMBURSEMENTS – OTHER	AMOUNT \$525.00 _____

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RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 21st day of December 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President


/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
RESOLUTION NO. 2020-43
TRANSFER OF FUNDS - JOB & FAMILY SERVICES**

Motion: to approve Resolution No. 2020-43 authorizing a transfer of \$2,439.99 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Fiscal Administrative Procedure Letter No. 80/Sub. H.B. No. 541 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:15 AM

**RESOLUTION #2020-43
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Kinship Caregiver Program allocation to Children Services for July 2020 – December 2020 as allowed per Fiscal Administrative Procedure Letter No. 80/Sub. H.B. No. 541;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
<u>Public Assistance</u>	<u>0320-H000-H38.000 REIMBURSEMENT TO CS50</u>	<u>\$2,439.99</u>
TO (FUND):	ACCOUNT	AMOUNT
<u>CS50</u>	<u>0324-S000-602 REIMBURSEMENTS – OTHER</u>	<u>\$2,439.99</u>

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 21st day of December 2020.

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BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President


/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
OFFICIAL BOND
DALE WILLIAMS - SHERIFF**

Motion: to approve the official bond for Dale Williams to the Office of Carroll County Sheriff for four years beginning December 31, 2020 and ending on December 31, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
OFFICIAL BOND
BRIAN WISE - ENGINEER**

Motion: to approve the official bond for Brian Wise to the Office of Carroll County Engineer for four years beginning December 31, 2020 and ending on December 31, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
OFFICIAL BOND
PATRICIA OYER - RECORDER**

Motion: to approve the official bond for Patricia Oyer to the Office of Carroll County Recorder for four years beginning December 31, 2020 and ending on December 31, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
OFFICIAL BOND
WILLIAM WOHLWEND – CLERK OF COURTS**

Motion: to approve the official bond for William Wohlwend to the Office of Carroll County Clerk of Courts for four years beginning December 31, 2020 and ending on December 31, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
OFFICIAL BOND
DR. MANDAL HAAS - CORONER**

Motion: to approve the official bond for Dr. Mandal Haas to the Office of Carroll County Coroner for four years beginning December 31, 2020 and ending on December 31, 2024; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:19 AM

Christopher R. Modranski, Clerk advised that the courthouse will close at noon on Thursday, December 24, 2020 and will be closed all day on Friday, December 25, 2020. Mr. Modranski advised that the Commissioners will meet on Thursday, December 24, 2020. Mr. Modranski advised that the Board will need to do a temporary recess today until 3:00 p.m. to allow the Auditor's office to have the year-end bills ready for approval.

**IN THE MATTER OF
SHERIFF'S DEPARTMENT**


 9:21 AM

Commissioner Ohler advised that the Board received a request from the Ohio Labor Council requesting hazard pay to be paid to each deputy in the amount of \$1,500.00. Commissioner Ohler advised that the Ohio Labor Council suggested that the hazard pay be paid out of Coronavirus Relief Funds (CRF) or the Bureau of Workers Compensation (BWC) dividend refund that is expected in December. Commissioner Ohler advised that the CRF monies have already been allocated and 2/3 of the BWC refund is owed to non-general fund accounts and the refund coming back to general fund accounts will be used to pay the 2021 and hopefully part of the 2022 BWC employer premium.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess until 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:23 AM

Board members reconvened at  3:04 PM

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 3:05 PM

Commissioner Mickley: Present; Commissioner Ohler: Absent; Commissioner Wirkner: Present


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Ohio Pet Grant	Contract Services	0300-T300-T05.000	\$637.09
DRETAC – PROS	Employee Salaries	0121-B009-C01-020	\$12,995.15
DRETAC – PROS	PERS	0121-B009-C05.070	\$938.19

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 3:05 PM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General S071	Equipment – Comm.	0001-A001- A04.040	Official Bonds	0260-A0147- A05.000	\$3,803.00
	Equipment	0200-S071-S03.040	Supplies	0200-S071-S02.030	\$109.57
General Fund	W/C	0250-A006-B10- 080	Salaries – Employees	0250-A006- B02.020	\$400.00
		0250-A006- B10.080	PERS	0250-A006- B09.070	\$150.00
County General	Wellness – Programming	0024-S024-S2.000	Wellness – Admin	0024-S024-S01.000	\$635.50

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 3:06 PM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 3:07 PM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Staples, \$163.52; Waltz Certified Mailers, \$849.20; Forensic Diagnostic, \$950.00; OJC, \$250.00; OAMCCC, \$197.50; Vector Security, \$1,184.64; FCFC, \$5,000.00; ServerSim, \$3,407.78; Clear Drain Cleaning, \$1,755.00; Carroll Co. Treasurer, \$2,014.00; Better Banner Printing, \$600.00; County Engineer Assoc., \$1,930.80; Staples, \$633.02; COSI, \$3,955.00; Carrollton Animal Hospital, \$109.57; McFadden, \$3,803.00; Don’s Custom Meats, \$2,955.00; Huntington National Bank, \$236.92; PNC Bank, \$1,838.63; Cintas, \$152.94 & Superfleet Mastercard, \$3,838.30.

DJFS: Postmaster, \$725.00; Mel Peters Knights Tire, \$987.50; Hondros College, \$1,422.02 & J & M Mentoring, \$5,314.05.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 3:07 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 3:08 PM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner