


Present: President Robert E. Wirkner and Vice President Jeffrey L. Ohler.
Also present to observe: None.


Absent: Commissioner Lewis A. Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
SECURITY COMMITTEE**

 9:00 AM


Commissioner Wirkner advised that Judge Willen has called a Security Committee meeting for 10:00 a.m. this morning for matters relating to courthouse security.

**IN THE MATTER OF
MEETING**

 9:01 AM


Commissioner Wirkner advised that today’s meeting will be spread out over the day with several temporary recesses. Commissioner Wirkner advised that there will be a temporary recess until the Water Pollution Control Loan Fund (WPCLF) bid opening at 9:30 a.m. for Project #A-1 followed by another temporary recess for the Board to attend the Security Committee meeting. The Board will then come back to share information from the Security Committee and then, if any documents need prepared by the clerks, the Board will recess until 2:30 p.m. this afternoon.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Absent; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 23, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
WEATHER UPDATE**

 9:02 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss the winter storm watch issued for Carroll County. Mr. Cottis advised that the National Weather Service (NWS) is predicting 4”-7” for warning areas, and 2”-4” for watch areas, which includes Carroll County. Mr. Cottis advised that rain this evening will transition into snow, with the heaviest accumulation occurring overnight into the early morning hours. The snow will taper off through the day on Tuesday. Mr. Cottis advised that he received his first notification from NWS on Wednesday, November 25, 2020 and has received regular updates since then. Mr. Cottis advised that on Saturday, NWS was calling for higher snow totals but the temperatures changed on Sunday which resulted in the snow totals coming down. Mr. Cottis advised that he expects the next update from NWS at 10:00 a.m. today. Commissioner Wirkner asked Mr. Cottis to let him know if NWS sends any meaningful updates so they can be shared.


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


| <u>FUND</u> | <u>NAME</u> | <u>CODE</u> | <u>AMOUNT</u> |
|----------------|------------------|-------------------|---------------|
| County General | Vital Statistics | 0031-A008-C01.000 | \$202.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:06 AM

Josh Long, Dog Warden, filed his report for the week of November 22, 2020 to November 28, 2020 showing 0 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
CLERK'S REPORT**


 9:07 AM

Christopher R. Modranski, Clerk advised that the State of Ohio and the Ohio Department of Job and Family Services have extended the application deadline for the nonprofit reimbursing relief grant until December 5, 2020. Mr. Modranski advised that he will share the link on the Commissioners Facebook page.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: ServerSim, \$545.00; CCHD, \$202.00; Avertest, LLC, \$744.00; Verizon, \$131.85; Carolina Crisis Systems, \$385.00; Hunter Borland, \$872.40; Byron Fairclough, \$580.56; Kelly Strock, \$1,064.40 & Time Warner, \$188.94,

DJFS: Key Bank, \$256.97; Mary Pelton, \$200.00; Terry Cutlip, \$200.00; American Prof. Truck Driving School, \$4,678.50 & Ohio Guidestone, \$4,576.65.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess until 9:30 a.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

Board members reconvened at  9:31 AM

**IN THE MATTER OF
BID OPENING
2020 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**


 9:31 AM

Commissioner Wirkner advised the time has arrived to open the bids for Project #A-1, installation of one septic system for the 2020 Water Pollution Control Loan Fund/Household Sewer Treatment System projects. Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that two bids were received and the information is as follows:

| COMPANY | LOCATION | BID |
|-------------------------|--------------|-------------|
| Jon Stewart Excavating | Cadiz, OH | \$17,800.00 |
| TDT Septic & Excavating | Dennison, OH | \$14,960.00 |

Motion: to table bids for further review until Thursday, December 3, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess until after the Security Committee meeting, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:33 AM

Board members reconvened at  11:44 AM.

**IN THE MATTER OF
SECURITY COMMITTEE**


 11:44 AM

Commissioner Wirkner advised that he and Commissioner Ohler attended the Security Committee meeting at 10:00 a.m. Commissioner Wirkner advised that the Board received a letter from the Carroll County General Health District (CCGHD) dated November 25, 2020 indicating that there are numerous confirmed cases of COVID-19 in the courthouse and one of the recommendations is that visitors to the courthouse be limited. Commissioner Wirkner advised that the judges have given a verbal order to reduce courthouse hours and that order will become effective Monday, December 7, 2020. Commissioner Wirkner advised that the reduced hours are as follows: Monday through Friday 8:00 a.m. – 9:00 a.m. for the at-risk population; Monday and Thursday 9:00 a.m. – 3:00 p.m. for the general population; Tuesday, Wednesday, and Friday 9:00 a.m. – 1:00 p.m. for the general population and Tuesday, Wednesday, and Friday 1:00 p.m. – 3:00 p.m. by appointment only for general population. Commissioner Wirkner advised this order will be put into writing and anticipates that the Board will approve a resolution on Thursday, December 3, 2020 as a follow-up to those written orders. Commissioner Wirkner advised that there was discussion about additional precautions to be taken at the security station. The CCGHD has advised that only about 30% of people have a high temperature with the virus. Commissioner Wirkner advised that a sign will be placed at the security station that indicates the various symptoms that could be experienced with the onset of COVID-19. If a visitor answers yes to any of the symptoms, or the symptoms are observed by the deputy at the security station, they will be turned away. Commissioner Wirkner advised that a COVID Defense Task Force meeting will be held as soon as they have enough information gathered. Commissioner Wirkner advised that the CCGHD has advised that hospital bedspace in northeast Ohio is essentially full. Commissioner Wirkner advised that residents need to have a sense of urgency to safeguard their health and do everything possible to stay healthy.

**IN THE MATTER OF
BID
CARROLL COUNTY JAIL RENOVATION PROJECT**

Motion: to accept bids up to and opened on December 29, 2020 at 12:00 p.m. for the Carroll County Jail Renovation Project, and to hold a special meeting of the Board of Commissioners to open said bids, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 11:52 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 11:53 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

Absent
Lewis A. Mickley, Commissioner