



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 5, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
COMMUNITY HOUSING IMPACT AND PRESERVATION GRANT**

 9:02 AM

Dale W. Hartle, President of Ohio Regional Development Corporation (ORDC) appeared before the Board to discuss the 2018 and 2020 Community Housing Impact and Preservation (CHIP) grants. Mr. Hartle advised that the 2018 CHIP grant was given a one-year extension. This grant was supposed to end October 31, 2020 and has been extended until October 31, 2021. Mr. Hartle advised that five owner rehabilitations were required for the 2018 grant. Currently, four of the rehabs are complete and the fifth rehab should be completed within a week. Mr. Hartle advised that Carroll County had committed to do nine home repair projects and 16 projects have been completed. Mr. Hartle advised that ORDC is working on closing out the Tenant Based Rental Assistance (TBRA) program. Mr. Hartle advised that the TBRA was amended from \$22,000.00 down to \$5,500.00 due to lack of use, and the funds were used in the other two grant areas. Mr. Hartle advised that the 2018 grant has gone very well and is essentially complete. Mr. Hartle advised that Carroll County was not awarded a CHIP grant for 2020. Mr. Hartle advised that the state advised his office that the application was good, however Carroll County did not receive funding due to three past performance issues. Mr. Hartle advised that there were findings on the monitoring visit for the 2016 CHIP grant, an issue with completion of the 2016 CHIP grant and an issue with a past allocation grant, which is a formula type of grant. Mr. Hartle advised that ORDC did not administer these past grants, so he does not know what the exact issues were, but his office will try to find out. Mr. Hartle advised that points were taken off of the 2020 grant application because of those three issues and now the slate is wiped clean. Carroll County can apply for the 2022 CHIP grant in the spring of 2021. Mr. Hartle advised that ORDC would like to apply for the 2021 grant and a Request for Proposals (RFP) will need to be done to choose an administrator. Mr. Hartle advised that if Carroll County is willing to begin the RFP process, ORDC will send over the information needed. Commissioner Ohler advised that he sees no reason why the Board will not move forward with that initiative when the time comes. Mr. Hartle advised that it takes several weeks to go through the RFP process and then do a contract with whomever is selected and ORDC is just trying to get ahead of the game so they can begin writing the grant after the first of the year. Mr. Hartle advised that writing a grant is a time-consuming process. Commissioner Wirkner asked Christopher R. Modranski, Clerk if he could have an RFP ready for Thursday's meeting. Mr. Modranski advised that Ronald Nuzzolillo, Jr., Assistant Clerk I worked with Scott Hillis from ORDC on the previous RFP and he will get it ready. Mr. Modranski advised that he received an email from Ohio Mid-Eastern Governments Association (OMEGA) on Friday advising that the Office of Community Development plans to eliminate the Community Development Block Grant (CDBG) allocation program and reallocate those resources to the CDBG competitive program. Mr. Modranski advised that CDBG allocation program provides many resources for smaller communities, and Carroll County has utilized it for several paving projects and most recently, several small projects at the Senior Citizens center. Mr. Modranski advised that OMEGA has provided a sample letter to send to the Director of the Ohio Development Services Agency and our state legislature to let them know that Carroll County would like to see the CDBG allocation program continue. Mr. Hartle advised that he was in a three hour Zoom meeting with the state about this matter and he advised that the whole reason is due to Congress reducing the amount of CDBG dollars going to the states. Mr. Hartle advised that the general consensus at the meeting was that everyone wants to see the allocation program go forward and the state is onboard with that as well, but it will just depend on what comes out in the 2021 federal budget. Mr. Hartle advised that every community he works with wants more CDBG dollars and would be happy to exchange CDBG dollars for home dollars because there is a lot more latitude with them. Commissioner Wirkner asked the Board if they wanted to support a letter in support of the CDBG allocation program. Mr. Hartle advised that he hopes the new Congress will be more favorable to more CDBG dollars.

**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT
LETTER OF SUPPORT**

Motion: to send a letter of support for the Community Development Block Grant allocation program; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
Carroll CBDD General OP	Transfers Out	0400-S010-S59.200	\$615,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
Workforce Development	WIA REIMB TO PA FUND	0326-W000-W06.000	DISLOCATED WORKER	0326-W000-W02.000	\$7,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

 9:17 AM

Motion carried on unanimous vote.


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
CCBDD Hot Lunch	0400-S010-S59.200	0400-P010-800	\$15,000.00
CCBDD Residential Services	0400-S010-S59.200	0400-S012-800	\$600,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

 9:19 AM

Commissioner Ohler advised that this new fund will need to be established to take care of the disbursement of the funds for the non-general fund accounts. Commissioner Ohler advised that he will be having more discussion with the Auditor's office today on the general fund accounts.

Motion: to establish a new fund titled Y178 Co Workers Comp Fund; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:19 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


<u>PROVIDER</u>	<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>	<u>SERVICE</u>	<u>TYPE</u>	<u>STATUS</u>	<u>DATE SIGNED</u>
J and M Mentoring	10/1/2020 – 9/30/2021	\$5,000.00	Mentoring Services	Service	Renewal	11/5/2020

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:20 AM


**IN THE MATTER OF
PROSECUTOR OPINION
JOHNSON CONTROLS SECURITY SOLUTIONS**

 9:21 AM


Commissioner Ohler asked for clarification on what the agreement is for. Christopher R. Modranski, Clerk advised that this agreement is for a thermal scanner to be located at the security station and will be paid for by the Coronavirus Relief Funds.

Motion: to send the Commercial Sales Agreement between the Board of Commissioners of Carroll County, Ohio and Johnson Controls Security Solutions to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:22 AM


Christopher R. Modranski, Clerk advised that December is the deadline set by the state for conducting virtual meetings. Mr. Modranski advised that the County Commissioners Association of Ohio (CCAO) is working with the state legislatures to extend that deadline. Mr. Modranski advised that the deadline is rapidly approaching and he will continue to monitor this issue.

**IN THE MATTER OF
ECONOMIC DEVELOPMENT**

 9:23 AM

Christopher R. Modranski, Economic Development Director advised that the county is partnered with Ohio Mid-Eastern Governments Association (OMEGA), Carrollton Schools and the Village of Carrollton to work on a Safe Routes to School grant to provide sidewalks and lighting on State Route 332/Scio Road out to the new school. Mr. Modranski advised that OMEGA will be presenting the final plan to the schoolboard and to the Village of Carrollton Council for their final approval. Mr. Modranski advised that the school has applied for a Transportation Alternatives Program (TAP) grant to help with funding for the project. The project is around \$700,000.00 for the engineering and construction. Mr. Modranski advised that this is the same grant that Brown Township used to build sidewalks to their new school.


**IN THE MATTER OF
STATE OF OHIO
SMALL BUSINESS GRANT**

 9:25 AM


Christopher R. Modranski, Clerk advised that he received a notice on Friday from Lieutenant Governor John Husted's office advising that the Small Business Relief Grant application period opened last week. Mr. Modranski advised that the state has set aside enough funding for 50 businesses in each county and Carroll County has not had 50 applicants apply yet. Mr. Modranski advised that Carroll County businesses have until November 23, 2020 to apply for this grant. Mr. Modranski advised that he spoke to a local business owner who did apply for the grant and said that it was an easy process. Mr. Modranski advised that businesses must have 25 or less employees to apply for the grant.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

 9:28 AM

Commissioner Ohler asked if there are still outstanding grants to be paid. Christopher R. Modranski, Clerk advised that there are still six or seven grants to be processed. Commissioner Ohler asked if applicants who were not eligible for the county grant would be eligible for the state grant. Mr. Modranski advised that there were two applicants that were not eligible for the county grant due to

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lack of employees and one was a non-profit. Mr. Modranski advised that he did share the state information with those applicants. Mr. Modranski advised that there is a non-profit grant is being handled by Job and Family Services and they do not have the application process released yet. Mr. Modranski advised that businesses who received the Carroll County grant are eligible to apply for the state grant, they just can't use the same expenses for both grants.


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: OPTA, \$1,560.00; Huntington Capital Corp., \$307,309.02; Sunkiss Beach Tanning, \$4,500.00; Heartland Hill Restaurant, \$10,000.00, Staples, \$179.98; Office Depot, \$402.87; Lumber Service, \$230.00; Ryan Kirkpatrick, \$2,000.00; CCCOA, \$2,691.28; Depot Bar & Grille, \$10,000.00; Donna's Deli, \$10,000.00; Richardson Electric, \$10,000.00; Belle's House, \$10,000.00; Danceabel Ballroom, \$4,500.00; Zashin & Rich, \$3,585.10; CC Treasurer, \$3,584.00; CC Treasurer, \$3,714.19; Swift Consulting, \$12,000.00; Zashin & Rich, \$2,950.00 & Acorn Distributors, \$3,054.71.

DJFS: William Ossler, \$500.00.


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:30 AM

IN THE MATTER OF


BILLS

 9:32 AM

Commissioner Mickley asked if the \$300,000.00 payment for the Sheriff's radios is to pay them off early. Commissioner Ohler advised that is correct.

IN THE MATTER OF


COVID DEFENSE EXECUTIVE COMMITTEE

 9:32 AM

Commissioner Wirkner advised that today at 10:30 a.m. will be the first meeting of the Executive Committee for the COVID Defense Task Force via Zoom. Commissioner Wirkner asked Christopher R. Modranski, Clerk to share the Zoom link with any media that requests it.

IN THE MATTER OF

INTEGRATING COMMITTEE

 9:32 AM


Commissioner Wirkner advised that he will be attending an Integrating Committee meeting today at 2:00 p.m. at the Engineer's office. The committee will be evaluating and rating the 35th round of Issue 1 projects.

IN THE MATTER OF

ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:32 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner