


**Present:** President Robert E. Wirkner and Vice President Jeffrey L. Ohler.  
**Also present to observe:** None.


**Absent:** Commissioner Lewis A. Mickley.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Mickley: Absent; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, November 9, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Shelley Martin, Director	CSEA	Ohio Child Support Directors Association Annual Dues	N/A	N/A	\$4,033.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
A006	Contract Services	0200-A006-A06.000	Contract Repairs	0200-A006-A05.000	\$500.00
A002	Salary	0132-A002-B15.020	Supplies	0132-A002-B16.030	\$200.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:06 AM


Josh Long, Dog Warden, filed his report for the week of November 1, 2020 to November 7, 2020 showing 2 dogs impounded, 5 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:07 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the October 2020 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners' Office.


**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER  
SHERIFF’S OFFICE**

 9:07 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of October 2020 showing 944 meals served and 107 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
ADVANCED HARDWOODS, LLC**

**Motion:** to approve a special hauling permit to Advanced Hardwoods, LLC for hauling over Chase Road (CR 66) in Washington Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Chrysalis	10/1/2020 – 9/30/2021	\$12,000.00	Residential and placement consultation services	Service	Renewal	11/9/2020

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
MANDATED SHARE**

**Motion:** to approve the request of Kate Offenberger, Carroll County Job & Family Services Director, to release \$60,370.80, same being the mandated county share of income maintenance and Temporary Assistance for Needy Families (TANF) expenditures for the year of 2021, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
SHERIFF’S OFFICE  
UNION CONTRACT**


 9:10 AM

Commissioner Wirkner advised that his name was misspelled on the contract. Commissioner Wirkner advised that instead of sending the contract back for revision, he will cross out the incorrect name, write the correct name, and initial the change.

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**Motion:** to approve a union contract with the Carroll County Sheriff’s Office and the Fraternal Order of Police, with the following wage increases for dispatchers, deputies, corrections officers and supervisors: 2021, 4%; 2022, 4%; and 2023, 4% for a collective bargaining agreement term of January 1, 2021 to December 31, 2023; a copy is on file in the Commissioners’ office, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – JON STEWART EXCAVATING  
2019 WATER POLLUTION LOAN CONTROL FUND**


**Motion:** to approve a contract with Jon Stewart Excavating, LLC of Cadiz, Ohio, in the amount of \$9,600.00 to install one septic system for the 2019 Water Pollution Control Loan Fund project at a residence located on Linden Road and to issue a Notice to Proceed for said project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
CONTRACT WITH JON STEWART EXCAVATING**

**Motion:** to send the 2019 Water Pollution Control Loan Fund contract with Jon Stewart Excavating, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC  
2020 WATER POLLUTION LOAN CONTROL FUND**

**Motion:** to approve a contract M. Griffith Design & Service, LLC of East Canton, Ohio, in the amount of \$650.00 for one NPDES design for the 2020 Water Pollution Control Loan Fund Project and to issue a Notice to Proceed for said project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF  
HEALTH DEPARTMENT  
COVID-19 UPDATE**

 9:16 AM

Amy Campbell, Office Administrator appeared before the Board to provide an update on the COVID-19 health crisis. Ms. Campbell advised that there are currently 319 confirmed and probable cases in the county. Of those, there are 240 recovered cases and 10 fatalities which leaves 64 active cases in the county. Ms. Campbell advised that there have been 50 reported cases so far in the month of November. Ms. Campbell advised that there were 115 cases in the month of October. Ms. Campbell advised that the Carrollton School District reported 8 positive cases from November 2<sup>nd</sup> to November 8th. Because of this the Carrollton School District has moved to remote learning for the week. Ms. Campbell advised that over 200 students were quarantined. The Health Department is working with the Carrollton School District on a plan for next week. Ms. Campbell advised that one positive case has been reported in Brown Local School District. Ms. Campbell advised that there are two outbreaks in the county. There is one outbreak in a long-term care facility and one outbreak in a manufacturing facility. Ms. Campbell advised that the Ohio Department of Health is working with the Health Department to assist with contact tracing. Ms. Campbell advised that the Ohio Department of Health is helping with phone calls and providing guidance. Ms. Campbell advised that Health Department is receiving a high volume of phone calls and asks the public to be patient and Health Department will respond as soon as they can. Commissioner Wirkner asked what is the nature of phone calls. Ms. Campbell advised that most calls from those who are quarantined and those who are asking to be tested. Christopher Modranski, Clerk advised that there was question from Gail Walker on Facebook. Ms. Walker stated that she is seeing hateful comments stemming from the Governor's address and asked what the Commissioners can do to help spread the message. Commissioner Wirkner advised that the Executive Committee of the COVID Defense Task Force met last week. Commissioner Wirkner advised that the Chairperson of the Committee is the Board of Commissioner President, whoever that may be, the Vice Chairperson is Mayor William Stoneman, and Dr. Wendy Gotschall is also on the Committee. Commissioner Wirkner advised that the Executive Committee will form the Task Force from different disciplines in the County. Commissioner Wirkner advised that the Executive Committee will meet with Governor to discuss the county's task force. Commissioner Wirkner advised that Dr. Gotschall is working on establishing goals and an action plan for the Task Force. Commissioner Wirkner advised that the Task Force will assist with spreading the message of safe practices to prevent the spread of COVID-19. Mr. Modranski advised that there was a question on Facebook from Coral Abel. Ms. Abel asked if there are exemptions from the mask order and if there are any state guidelines. Ms. Campbell answered that the Health Department has not received anything in writing from the state, and she cannot answer that question. Ms. Campbell advised that they found out about the Governor's plan briefly before he spoke. Ms. Campbell stated that she anticipates receiving more information about the order today and will share that with the public once received.


**IN THE MATTER OF  
PROSECUTOR OPINION  
M. GRIFFITH DESIGN & SERVICE, LLC CONTRACT**

**Motion:** to send the 2020 Water Pollution Control Loan Fund contract with M. Griffith Design & Service, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – M. GRIFFITH DESIGN & SERVICE, LLC  
2020 WATER POLLUTION LOAN CONTROL FUND**

**Motion:** to approve a contract M. Griffith Design & Service, LLC of East Canton, Ohio, in the amount of \$650.00 for one NPDES design for the 2020 Water Pollution Control Loan Fund Project and to issue a Notice to Proceed for said project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:25 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**M. GRIFFITH DESIGN & SERVICE, LLC CONTRACT**

**Motion:** to send the 2020 Water Pollution Control Loan Fund contract with M. Griffith Design & Service, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Bearcom, \$214.50, Huntington National Bank, \$4,191.40; CCHD, \$1,214.88; & Huntington National Bank, \$1,382.39.

**DJFS:** Morrow Co JFS, \$1,212.42; Casey Allison, \$775.00; St Johns Villa, \$800.00; Mary Pelton, \$800.00; Carroll Co Treasurer, \$575.00; Office Depot, \$402.87; Multi Co Attention System, \$775.91; Rt 43 Auto Parts, \$500.00; Madison Magallanez, \$780.05; Jefferson, Co Community Action, \$712.22; Carroll Co Transit, \$194.25; Keith Bausell, \$1,200.00; Carroll Co Treasurer, \$2,357.18; Patricia Burwell, \$400.00; Cecilia Wackerly, \$950.00; Carroll Co Transit, \$510.50; Carroll Co Treasurer, \$1,487.57; & PCSAO, \$3,217.66.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF  
COVID-19**

 9:29 AM


Christopher Modranski, Clerk advised that Governor DeWine gave an address the state last night. Mr. Modranski advised that the Governor will continue and add to the mask order. The Governor stated that most businesses are doing a good job ensuring that COVID-19 safety guidelines are being followed. However, there are businesses where mask wearing is lacking. Mr. Modranski advised that there are three additions to the current mask order. First, businesses must have face mask requirement sign at each public entrance. Second, businesses are responsible to ensure employees and customers are wearing a mask. The third addition is the creation of the Retail Compliance Unit led by the Bureau of Workers' Compensation (BWC). This unit will inspect businesses for compliance of the mask order. Mr. Modranski advised that the first violation of the mask order will lead to a written warning and a second violation will lead to a closure of that business for 24 hours. Mr. Modranski advised that the Governor is continuing the mass gathering order, which encourages gatherings of no more than 10 people. Mr. Modranski advised that the order places new restrictions including the closure of congregate areas, everyone must be seated and wearing a mask unless they are actively eating or drinking, and prohibits activities such as dancing or games. Mr. Modranski advised that the order can be found at [coronavirus.ohio.gov](https://coronavirus.ohio.gov). Mr. Modranski advised that the Governor stated, if the number of cases continue to rise, he will be forced to close restaurants, bars, and gyms. Mr. Modranski advised that the Governor will make this determination next Thursday. The Governor stated that these are locations where it is difficult to maintain mask wearing. Mask wearing is the chief way to slow down the spread of the virus.

**IN THE MATTER OF  
SMALL BUSINESS ASSISTANCE GRANT**

 9:32 AM


Christopher Modranski, Economic Development Director provided an update on the Ohio Small Business Assistance Grant. Mr. Modranski advised that any business with less than 25 employees are eligible for up to \$10,000.00 in assistance. Mr. Modranski advised that the state allocated enough funds to guarantee the grant for 50 businesses in Carroll County. Businesses have up until November 23<sup>rd</sup> to apply for the grant. Mr. Modranski advised that application is very straight forward, but he will be available to help any business who may need assistance. The link to apply for the grant will be put on the county website and the county social media page. Mr. Modranski advised that the Lieutenant Governor's office emailed him stating that that county has not reached its 50 businesses yet. Mr. Modranski advised that part of the grant is available for non-profit organizations. This grant will be managed by Job and Family Services. Mr. Modranski advised that he spoke with Kate Offenberger, JFS Director and learned that the grant is not open yet. Mr. Modranski advised that Ms. Offenberger has meeting next week and will provide guidance once she has more information.

**IN THE MATTER OF  
COVID-19**

 9:34 AM


Mr. Modranski advised that there was another question on Facebook from Coral Abel. Ms. Abel asked how is the county going to handle if restaurants, bars, and fitness centers are closed. Mr. Modranski stated that he is not sure if the question is how the county will enforce the shutdown or how the county will survive with the decline of sales tax. Commissioner Wirkner advised that the enforcement of the order will be the same as last closure order. The Health Department has the authority to enforce the orders. Commissioner Wirkner advised that the economic impact will be large if businesses are closed. Commissioner Wirkner stated the Governor gave a week to slow the progression of the spread, and Commissioner Wirkner hopes everyone follows recommended safety measures to slow the spread of the virus.

**IN THE MATTER OF  
INTEGRATING COMMITTEE**

 9:36 AM

Commissioner Wirkner advised that he attended the Integrating Committee meeting. Commissioner Wirkner advised that there are four road projects that are being planned.

**IN THE MATTER OF  
COVID-19 DEFENSE TASK FORCE**


 9:36 AM

Commissioner Wirkner advised that Executive Committee for the COVID Defense Task Force met last week. Commissioner Wirkner wanted to add that Ronald Nuzzolillo, Assistant Clerk will serve as the Secretary for the Executive Committee and the COVID Defense Task Force.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:37 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo, Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President  
Absent  
Lewis A. Mickley, Commissioner